

MINUTES

AYLMER AREA SECONDARY WATER SUPPLY SYSTEM PORT BURWELL AREA SECONDARY WATER SUPPLY SYSTEM JOINT BOARD OF MANAGEMENT

December 06, 2023 – 1:00 PM
Malahide Council Chambers
51221 Ron McNeil Ln, Springfield, ON

In Attendance

Board Members:

Municipality of Central Elgin – Norman Watson
Town of Aylmer – Pete Barbour
Town of Aylmer – Jamie Chapman
Township of Malahide – Chester Glinski
Municipality of Bayham – Tim Emerson

Staff:

Municipality of Central Elgin – Alex Piggott
Town of Aylmer – Andy Grozelle
Township of Malahide – Jason Godby, Sam Gustavson, Adam Boylan, and Allison Adams
Municipality of Bayham

(1) Call to Order

Peter Barbour is appointed Chair and the meeting is called to order at 1:03pm.

(2) Disclosure of Pecuniary Interest

N/A

(3) Adoption of Prior Minutes

Moved by: Norman Watson
Seconded by: Chester Glinski

THAT the minutes of the Aylmer Area Secondary Water Supply System Joint Board of Management meeting held on September 06, 2023, be approved as circulated.

Carried

Moved by: Tim Emerson
Seconded by: Norman Watson

THAT the minutes of the Port Burwell Area Secondary Water Supply System Joint Board of Management meeting held on September 06, 2023, be approved as circulated.

Carried

(4) 2023 Final Inspection

Moved by: Norman Watson
Seconded by: Chester Glinski

THAT Report No. AASWSS-23-09 entitled “Aylmer Area Secondary Water Supply System Inspection - 2023 MECP Final Inspection Report” be received.

Carried

(5) Review and Provision of Infrastructure

Moved by: Chester Glinski
Seconded by: Tim Emerson

THAT Report No. AASWSS-23-10 entitled “Aylmer Area Secondary Water Supply System (AASWSS): 2023 Review and Provision of Infrastructure Report” be received.

Carried

Moved by: Chester Glinski
Seconded by: Tim Emerson

THAT Report No. PBASWSS-23-11 entitled “Port Burwell Area Secondary Water Supply System (PBASWSS): 2023 Review and Provision of Infrastructure Report” be received.

Carried

Moved by: Norman Watson
Seconded by: Chester Glinski

THAT Report No. AASWSS-23-11 entitled “Aylmer Area Secondary Water Supply System (AASWSS): Elgin Middlesex Pumping Station (EMPS) – 2023 Review and Provision of Infrastructure Report” be received.

Carried

(6) 2024 Draft Budgets

**Moved by: Norman Watson
Seconded by: Chester Glinski**

THAT Report No. AASWSS-23-12, being the Draft 2024 Budget, be received;

AND THAT the 2024 Budget be approved as presented;

AND THAT the 2024 water rate, in the amount of 1.41 per cubic metre, be approved.

Carried

**Moved by: Tim Emerson
Seconded by: Norman Watson**

THAT Report No. PBASWSS-23-12, being the Draft 2024 Budget, be received;

AND THAT the 2024 Budget be approved as presented;

AND THAT the 2024 water rate, in the amount of 3.47 per cubic metre, be approved.

Carried

(7) Correspondence

**Moved by: Norman Watson
Seconded by: Chester Glinski**

THAT the following correspondence be noted and filed:

- i. Letter to Elgin Area Primary Water Supply System Regarding the Proposed St. Thomas Industrial Development from the administering municipality on behalf of PBASWSS and AASWSS**
- ii. Letter from Elgin Area Primary Water Supply System Response to Questions Regarding the Proposed St. Thomas Industrial Development**
- iii. R.V. Anderson Associates Limited Notice of Study Completion – Highbury Avenue Widening Municipal Class Environmental Assessment**
- iv. Highbury Avenue Widening Class EA Letter to R.V. Anderson Associates Limited from the administering municipality on behalf of AASWSS**

Carried

(8) New Business

Upcoming 2024 Meeting Dates – March 6, 2024, June 5, 2024, September 4, 2024, December 4, 2024

(9) Adjournment

**Moved by: Norman Watson
Seconded by: Chester Glinski**

THAT the Aylmer Area Secondary Water Supply System Joint Board of Management adjourn at 2:05 p.m. to meet again on March 6, 2024 at 1:00 p.m.

Carried

**Moved by: Norman Watson
Seconded by: Tim Emerson**

THAT the Port Burwell Secondary Water Supply System Joint Board of Management adjourn at 2:05p.m. to meet again on March 6, 2024 at 1:00 p.m.

Carried