



## **The Corporation of the Township of Malahide**

### **CORRESPONDENCE AGENDA July 6, 2023 – 7:30 p.m.**

**(G) Correspondence:**

1. Association of Municipalities of Ontario - Watch File – dated June 15, 2023, June 22, 2023, and June 29, 2023
2. Elgin County Council – Imperial Road and Ron McNeil Line -Status Update
3. Elgin County – Council Highlights – June 27, 2023
4. Corporation of the Town of Essex – Local Emergency Response System and Gaps in Healthcare regarding Code Red and Code Black Frequency
5. Quinte West & Oxford County – Legislative Amendments to Improve Municipal Codes of Conduct and Enforcement
6. Minister of Transport – Response to correspondence sent regarding Railways and the Drainage Act
7. Ministry of Natural Resources and Forestry – Regulatory Amendments 2023 under the Public Lands Act to address floating accommodation
8. Ministry of Municipal Affairs and Housing – Proposed Provincial Planning Statement
9. Municipality of North Perth – Vacant Building Official Positions
10. Aylmer-Malahide Museum and Archives – 2023-2027 Strategic Plan
11. Town of Petrolia – Amendments to current regulations for licensed home-based childcare operators

The Township of Malahide will provide an accessible conversion of this document or any document with this information package upon request. Contact staff at 519-773-5344 ext. 222 or at [aadams@malahide.ca](mailto:aadams@malahide.ca).

## Allison Adams

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**From:** AMO Communications <Communicate@amo.on.ca>  
**Sent:** Thursday, June 15, 2023 10:01 AM  
**To:** Allison Adams  
**Subject:** AMO Watchfile - June 15, 2023

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June 15, 2023

### In This Issue

- MPAC Board positions - Call for expressions of interest.
- Electrification and Energy Transition Panel - Call for feedback.
- Register for the AMO 2023 Annual General Meeting and Conference.
- Councillor training: Fall dates.
- AMO-OFIFC Indigenous Community Awareness: November limited availability.
- Human Rights and Equity Training: November workshop.
- AMO webinar: Meet the Partners!
- New incentives for your lighting projects!
- Canoe vendor spotlight: Generac.
- Careers: Ministry of Finance, Simcoe, and Elliot Lake.

### AMO Matters

AMO has issued a call for expression of interests for building the AMO 2024 list of nominees for the Municipal Property Assessment Corporation (MPAC) Board of Directors. [Applications are due June 30.](#)

### Provincial Matters

Organizations are invited to provide submissions to the [Electrification and Energy Transition Panel](#) via email at [energypanel@ontario.ca](mailto:energypanel@ontario.ca) until June 30 at 5:00 pm. Feedback will inform the Panel's report to the Minister of Energy.

### Eye on Events

AMO is excited about this year's Conference hosted by the City of London at RBC Place London and DoubleTree by Hilton, August 20-23. View the preliminary [program](#) and [register](#) now for this important event.

Secure your spot in AMO's iconic councillor training this fall. This training provides councillors in all stages of their careers information, insights, and the necessary tools to be an effective local leader. [Register today.](#)

Building on the Memorandum of Understanding (MOU) shared by AMO and the Ontario Federation of Indigenous Friendship Centres (OFIFC), we are offering training to help build indigenous cultural competency in municipal government. [Register](#) for the November 27 training - limited availability.

Understanding your role and responsibilities as an elected official when it comes to [Human Rights & Equity](#) is critical. This training examines your legislative responsibilities and understanding what equity means and how it can be implemented. [Register today](#) to build your knowledge in these complex areas.

AMO's Digital Service partners are technology leaders who want to share their solutions to encourage the digital transformation of municipal administration/operations and help you discover process efficiencies. Register today and learn more about their offerings over 2 lunch and learn sessions on [June 15](#) and [June 22](#) at 12pm.

## **LAS**

Are you considering LED upgrades at your municipal facilities? They may qualify for new incentives. IESO's [custom track incentives](#) have returned offering \$0.13/kWh or \$1200/kW in some cases! Contact [Christian Tham](#) to find out how you can take advantage of these through the [LAS Facility Lighting Service](#).

Need back-up power for your buildings? We're pleased to welcome Generac to the [Electrical Energy Power Generation](#) category. Save time and money while keeping your critical facilities operating when you need them. [Contact Sarah](#) to learn more.

## **Careers**

[Assistant Deputy Minister - Ministry of Finance](#). Provide advice on policy, legislation and operational initiatives that support the government's strategic objectives. [Apply online](#) by June 21.

[Policy & Committee Coordinator - County of Simcoe](#). Develop, coordinate, and maintain a corporate policy framework (policies, procedures and work instructions). [Apply online](#) by June 30.

[Planner III - County of Simcoe](#). Assemble and analyse information and prepare recommendations regarding planning and development applications. [Apply online](#) by June 30.

[Chief Administrative Officer - City of Elliot Lake](#). Seeking an innovative leader with great people skills who is able to collaborate, make decisions, communicates well, able to prioritize and manage change. Apply to [la@tdobbie.com](mailto:la@tdobbie.com) by June 30.

[Deputy Treasurer - City of Elliot Lake](#). General management of the Treasury Department, including tax collection, development of the annual corporate budget, financial reporting requirements. Apply to [la@tdobbie.com](mailto:la@tdobbie.com) by June 30.

[Chief Building Official - City of Elliot Lake](#). Responsible for examining plans, building, and plumbing inspections, and issuing permits. Apply to [la@tdobbie.com](mailto:la@tdobbie.com) by June 30.

### About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

### AMO Contacts

AMO Watchfile Tel: 416.971.9856

[Conferences/Events](#)

[Policy and Funding Programs](#)

[LAS Local Authority Services](#)

[MEPCO Municipal Employer Pension Centre of Ontario](#)

[ONE Investment](#)

[Media Inquiries](#)

[Municipal Wire, Career/Employment and Council Resolution Distributions](#)

### AMO's Partners



\*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.



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## Allison Adams

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June 22, 2023

### In This Issue

- MPAC Board positions - Call for expressions of interest.
- EnAbling Change Program funding opportunity.
- Electrification and Energy Transition Panel - Call for feedback.
- Support for Municipal Disability Management Programs.
- Register for the AMO 2023 Annual General Meeting and Conference.
- Councillor training: Fall dates.
- AMO-OFIFC Indigenous Community Awareness: November limited availability.
- Human Rights and Equity Training: November workshop.
- LAS & IPE 2023 Risk Symposium, October 4-5, Casino Rama Orillia.
- Registration for AMO-LAS Energy Symposium is now open!
- Blog: My Journey to Net Zero Emissions.
- LAS lighting solutions for your sports fields.
- Canoe vendor spotlight: Rubicon.
- Share with your first responder services: PSPNET Families.
- Bereavement Authority of Ontario increases its renewal fees.
- Careers: AMO, Highland Shores Children's Aid and Ministry of Labour.

### AMO Matters

AMO has issued a call for expression of interests for building the AMO 2024 list of nominees for the Municipal Property Assessment Corporation (MPAC) Board of Directors. Applications are due June 30.

### Provincial Matters

The Ontario government is providing up to \$1.5 million through the 2023-2024 EnAbling Change Program for accessibility projects. Applications for this funding are open until June 29.

Organizations are invited to provide submissions to the Electrification and Energy Transition Panel via email at [energypanel@ontario.ca](mailto:energypanel@ontario.ca) until June 30 at 5:00 pm. Feedback will inform the Panel's report to the Minister of Energy.

## Federal Matters

A free assessment of disability management programs is available until June 2024. The assessment involves an interview and produces a report. For details, visit the National Institute of Disability Management and Research [website](#).

## Eye on Events

AMO is excited about this year's Conference hosted by the City of London at RBC Place London and DoubleTree by Hilton, August 20-23. View the preliminary [program](#) and [register](#) now for this important event.

Secure your spot in AMO's iconic councillor training this fall. This training provides councillors in all stages of their careers information, insights, and the necessary tools to be an effective local leader. [Register today](#).

Building on the Memorandum of Understanding (MOU) shared by AMO and the Ontario Federation of Indigenous Friendship Centres (OFIFC), we are offering training to help build indigenous cultural competency in municipal government. [Register](#) for the November 27 training - limited availability.

Understanding your role and responsibilities as an elected official when it comes to [Human Rights & Equity](#) is critical. This training examines your legislative responsibilities and understanding what equity means and how it can be implemented. [Register today](#) to build your knowledge in these complex areas.

Join Local Authority Services (LAS) and Intact Public Entities (IPE) in discussion on Navigating the Road to Resilience in examination of critical municipal risk issues such as climate resiliency, cyber security, risk data management and more. [Register today](#) as space is limited. Deadline to Register: September 27.

The Association of Municipalities of Ontario (AMO) and Local Authority Services (LAS) are pleased to be hosting the 2023 Municipal Energy Symposium on November 2- 3 at the Novotel Centre Toronto. [Registration](#) is now open. Space is limited.

## LAS

LAS' Municipal Program Specialist [writes about how he achieved net zero emissions](#) during his past employment with a municipality, and how he's doing his part as a resident.

Did you know LAS offers lighting solutions for your sports fields and ball diamonds? [Contact Christian](#) to learn how our turn-key [Facility Lighting Service](#) can help with your LED upgrade.

Looking for a solution for your heavy-duty fleets? LAS welcomes Rubicon to the [Fleet Management](#) category under the Canoe Procurement Group. They provide telematics, fleet optimization, work order management, and more for your heavy-duty vehicles. [Contact Sarah](#) to learn more.

## Municipal Wire\*

[PSPNET Families](#) is a free online resource that provides information and strategies to

help first responder families navigate daily life. Please share with your first responder services!

On July 1, the The Bereavement Authority of Ontario BAO is increasing operator licensing renewal fees to \$30 per interment, scattering, cremation, death registration, including under social services programs, per its Notice to the Profession.

### **Careers**

Senior Manager, Policy - AMO. This is a leadership role as a key contributor to AMO's overall policy and government relations strategy and activities. Submit cover letter and CV via confidential email to: [careers@amo.on.ca](mailto:careers@amo.on.ca), subject: Senior Manager, Policy by July 7.

Senior Advisor - AMO. Advise Senior Management and Board of Directors on policy and government relations strategies related to housing, LUP and natural resource / environmental management. Submit cover letter and CV via confidential email to: [careers@amo.on.ca](mailto:careers@amo.on.ca), subject: Senior Advisor by July 7.

Executive Director - Highland Shores Children's Aid. Lead the organization in achieving mission to enhance the lives of children and youth. Apply to [careers@highlandshorescas.com](mailto:careers@highlandshorescas.com) by June 26.

Occupational Health and Safety Inspector – Health Care - Ministry of Labour, Immigration, Training and Skills Development. Enforce the *Occupational Health and Safety Act*, including the workplace harassment provisions and the Act's regulations. Apply online by July 13.

Occupational Health and Safety Inspector – Industrial - Ministry of Labour, Immigration, Training and Skills Development. Enforce the *Occupational Health and Safety Act*, including the workplace harassment provisions and the Act's regulations. Apply online by July 13.

Occupational Health and Safety Inspector – Construction - Ministry of Labour, Immigration, Training and Skills Development. Enforce the *Occupational Health and Safety Act* and its regulations. Apply online by July 13.

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Conferences/Events

Policy and Funding Programs

LAS Local Authority Services

MEPCO Municipal Employer Pension Centre of Ontario

ONE Investment

## Allison Adams

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June 29, 2023

### In This Issue

- MPAC Board positions - Call for expressions of interest.
- Anti-Hate Security and Prevention Grant program.
- Input sought on revisions to Cannabis Standards.
- Off-road vehicle consultation.
- Electrification and Energy Transition Panel - Call for feedback.
- Register for the AMO 2023 Annual General Meeting and Conference.
- Councillor training: Fall dates.
- AMO-OFIC Indigenous Community Awareness: November limited availability.
- Human Rights and Equity Training: November workshop.
- LAS & IPE 2023 Risk Symposium, October 4-5, Casino Rama Orillia.
- Registration for AMO-LAS Energy Symposium is now open!
- Mini workshop: Uncovering Savings in Water/Wastewater Plants.
- Careers: AMO, OPS, York Region, Kawartha Lakes, Deseronto, and OCWA.

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### Provincial Matters

The Ontario government is investing \$25.5 million to help address the rise of hate incidents against religious and minority groups. The [grant will provide](#) up to \$10,000 to help religious groups, Indigenous communities and cultural communities better protect and secure their facilities from hate-motivated incidents, graffiti, vandalism or other damage.

The Alcohol and Gaming Commission of Ontario (AGCO) is looking for input on proposed revisions to the Registrar's Standards for Cannabis Retail Stores. The deadline is July 11. [Register](#) to provide feedback.

The Ministry of Transportation is seeking feedback on Off-Road Vehicle safety enhancement proposals in a session on July 17. Materials will be distributed in advance. To register email [kemar.palmer@ontario.ca](mailto:kemar.palmer@ontario.ca).

Organizations are invited to provide submissions to the [Electrification and Energy Transition Panel](#) via email at [energypanel@ontario.ca](mailto:energypanel@ontario.ca) until June 30 at 5:00 pm. Feedback will inform the Panel's report to the Minister of Energy.

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### **LAS**

LAS and Stephen Dixon are hosting a 1-hr virtual mini workshop on July 19 at 10am. Find out how to determine energy savings potential at your Water/Wastewater Treatment Plants using RETScreen Expert. Attendees receive a 14-day RETScreen trial license. [Register here](#).

### **Careers**

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Senior Policy Advisor - Ministry of Education. Experienced policy professionals to lead education policy and program analysis, working across the ministry and education sector. Please apply online only, by July 7.

Investigator Analyst-Unilingual (English) and Bilingual (English/French) - Ministry of Labour, Immigration, Training and Skills Development. A role providing strong analytical and attention to detail skills to evaluate immigration applications. Please apply online only, by July 10.

Director, Strategies and Partnerships - York Region. Responsible for providing leadership and direction to management and staff to shape policy and programs. Applicants are encouraged to apply online only, by July 12.

Manager, Roads Operations - City of Kawartha Lakes. Leads field operations of municipal roads in accordance with approved levels of performance and accounting principles. Interested applicants, please apply online by July 16.

Municipal Manager/Clerk - Town of Deseronto. Responsible for to overseeing and directing the administration of municipal services consistent with government regulations and by-laws. Apply to [joe@palmercareers.com](mailto:joe@palmercareers.com) by July 19.

President and Chief Executive Officer - Ontario Clean Water Agency. Provide executive leadership and strategic direction and champion Ontario as a leader in the development and provision of sustainable clean water technologies, services, and innovative water solutions. Apply to [careers@waterhousesearch.net](mailto:careers@waterhousesearch.net) by July 14.

### About AMO

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June 14, 2023

Allison Adams, Manager of Legislative Services/Clerk  
Township of Malahide  
via email: [aadams@malahide.ca](mailto:aadams@malahide.ca)

**Re: Imperial Road and Ron McNeil Line – Status Update**

Dear Ms. Adams,

At its meeting on June 13, 2023 Elgin County Council considered a staff report prepared in response to a request for a status update on the Ron McNeil Line and Imperial Road intersection from the Township of Malahide, and passed the following resolution:

“Moved by: Councillor Widner  
Seconded by: Deputy Warden Jones

RESOLVED THAT the report titled “Imperial Road and Ron McNeil Line – Status Update” dated June 5, 2023 from the Manager of Transportation Services be received and filed.

Carried.”

A copy of the staff report is attached. If you require further information, please contact Peter Dutchak, Manager of Transportation Services at [pdutchak@elgin.ca](mailto:pdutchak@elgin.ca)

Yours truly,



Jenna Fentie  
Manager of Administrative Services/Deputy Clerk  
[jfentie@elgin.ca](mailto:jfentie@elgin.ca)

cc Peter Dutchak, Manager of Transportation Services



## REPORT TO COUNTY COUNCIL

**FROM:** Peter Dutchak, Manager of Transportation Services

**DATE:** June 5, 2023

**SUBJECT:** Imperial Road and Ron McNeil Line – Status Update

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### RECOMMENDATIONS:

THAT the report titled, “Imperial Road and Ron McNeil Line – Status Update” from the Manager of Transportation, dated June 5<sup>th</sup>, 2023 be received and filed.

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### INTRODUCTION:

The County of Elgin has received a request from the Township of Malahide regarding safety concerns at the intersection of Imperial Road (CR 73) at Ron McNeil Line (CR 52). This report will provide an update regarding this intersection and the progress of the County’s Transportation Master Plan.

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### DISCUSSION:

The intersection of Imperial Road and Ron McNeil Line resides north of the Town of Aylmer within the Township of Malahide. This intersection is two-way stop controlled (on Ron McNeil Line), has oversized stop and stop ahead signs, an overhead flashing intersection control beacon and concrete ripple islands at the stop blocks in order to position vehicles perpendicularly to Imperial Road. This intersection along with others is being evaluated within the development of the County’s Transportation Master Plan.

The County of Elgin begun developing its first Transportation Master Plan (TMP) in 2021 and has created a video introducing the project that can be viewed in the following link.

[https://www.youtube.com/watch?v=GaXsux8B3\\_I&t=1s](https://www.youtube.com/watch?v=GaXsux8B3_I&t=1s)

The plan will be completed in four phases as follows:

**Phase 1** (Identify Needs and Opportunities) – This phase has been completed and presented to County Council in 2022. The entire report can be viewed in the link below

<https://engageelgin.ca/22378/widgets/93739/documents/77448>

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**Phase 2** (Develop and Assess Network Alternatives)**Phase 3** (Develop Supporting Strategies and Policies)**Phase 4** (Prepare Final Transportation Master Plan)

Currently in Phase 2, the TMP considers strategies, initiatives and plans that will positively contribute to Elgin's future transportation network in the medium-term (2036), long-term (2051) and horizon (2066) planning time frames. Phase 2 develops potential transportation improvements for the identified needs in Phase 1. Phase 2 also produces a preferred road and cycling network anticipating future growth and needs.

Specifically, the intersection of Imperial Road and Ron McNeil Line was included in a traffic operations analysis list that included eleven of the County road intersections with the highest frequency of collisions. The complete list is provided below:

Intersection	Number of Total Collisions	Number of Wildlife Collisions	Number of Other Collisions	Number of Fatalities	Humber of Non-Fatal Injuries
CR 30 (Highbury Ave) & CR 48 (Ferguson Line)	23	7	16	0	4 (17%)
CR 52 (Ron McNeil Line) & CR 25 (Wellington Rd)	18	2	16	0	7 (39%)
CR 30 (Highbury Ave) & Mapleton Line	17	8	9	0	3 (18%)
CR 45 (John Wise Line) & CR 36 (Quaker Rd)	15	7	8	0	1 (7%)
CR 52 (Ron McNeil Line) & CR 73 (Imperial Rd)	12	4	8	0	3 (25%)
CR 52 (Ron McNeil Line) & CR 74 (Belmont Rd)	12	5	7	0	5 (42%)
CR 4 (Sunset Dr) & C R 23 (East Rd)	11	6	5	0	3 (27%)
CR 4 (Sunset Dr) & Fruit Ridge Line	10	5	5	0	2 (20%)
CR 45 (John Wise Line) & CR 73 (Imperial Rd)	9	4	5	0	1 (11%)
CR 45 (John Wise Line) & CR 40 (Springfield Rd)	9	5	4	0	2 (22%)
CR 3 (Talbot Line) & CR 76 (Graham Rd)	9	7	2	0	1 (11%)

Source: IBI Group analysis of collision data on Elgin County roads (2017-2021)

The table above shows that the Imperial Road and Ron McNeil Line intersection was 5<sup>th</sup> highest in terms of total number of collisions (4 wildlife and 8 other collisions) based on available police reported collision reports in the preceding 5 years of the TMP's

commencement. A traffic operational review of this intersection was also completed and that analysis confirmed that no operational deficiencies such as excessive delays currently exist. The review forecasted the 2051 operational level of service for Ron McNeil Line to be poor when considering anticipated future traffic volume growth.

Currently, the County's 10-year capital plan (2023-2032) does not include any improvements to the intersection of Imperial Road and Ron McNeil Line. Staff anticipates that once the TMP is completed and endorsed by Council, a number of improvements and initiatives will be identified to be required in future years and those recommendations may include improvements to this intersection. At that time, Council will have to prioritize and balance any new investments with existing needs and available funding.

### **New Development Impacts**

With the new announcement of a major international battery manufacturing plant within the City of St. Thomas being developed, the TMP's growth and demand forecasts will need to be revised to determine how the County road network may be impacted. Phase 2 of the TMP is currently delayed until the County is able to obtain some updated travel demand and growth forecasting data in order to better inform plan recommendations.

### **ALIGNMENT WITH STRATEGIC PRIORITIES:**

<b>Serving Elgin</b>	<b>Growing Elgin</b>	<b>Investing in Elgin</b>
<ul style="list-style-type: none"> <li>☒ <b>Ensuring alignment of current programs and services with community need.</b></li> <li>☒ <b>Exploring different ways of addressing community need.</b></li> <li>☒ <b>Engaging with our community and other stakeholders.</b></li> </ul>	<ul style="list-style-type: none"> <li>☒ <b>Planning for and facilitating commercial, industrial, residential, and agricultural growth.</b></li> <li>☒ <b>Fostering a healthy environment.</b></li> <li>☒ <b>Enhancing quality of place.</b></li> </ul>	<ul style="list-style-type: none"> <li>☒ <b>Ensuring we have the necessary tools, resources, and infrastructure to deliver programs and services now and in the future.</b></li> <li>☒ <b>Delivering mandated programs and services efficiently and effectively.</b></li> </ul>

### **LOCAL MUNICIPAL PARTNER IMPACT:**

The ongoing development of the TMP will include consultation of the County's LMPs.

**COMMUNICATION REQUIREMENTS:**

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A copy of this report will be provided to the Township of Malahide.

**CONCLUSION:**

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The County of Elgin received a request from the Township of Malahide regarding safety concerns at the intersection of Imperial Road (CR 73) at Ron McNeil Line (CR 52).

This intersection has been reviewed in the larger context of the County's Transportation Master Plan development. Recommendations supporting required future improvements to the transportation network are anticipated in Phase 2. An implementation plan of recommended network improvements is anticipated in Phase 4 of the TMP.

TMP progress is currently delayed until revised travel demand and growth data can be obtained supporting newly announced developments.

All of which is Respectfully Submitted

Approved for Submission

Peter Dutchak  
Manager of Transportation Services

Stephen Gibson  
Chief Administrative Officer (Acting)



# COUNCIL HIGHLIGHTS

TUESDAY,  
JUNE 27, 2023

## IN THIS ISSUE:

Leading with Excellence:  
Inspector Jennifer Neamtz Takes  
the Helm of Elgin County OPP

Building Hope: Hospice of Elgin  
Plans to Bring Compassionate  
Care to Our Community

Terrace Lodge Fundraising  
Report Unveils Community's  
Generosity

Navigating Land Use and  
Building Regulations in the  
Municipality of Bayham

Long-Term Care Homes Update

CAO & Engineer Recruitment

## LEADING WITH EXCELLENCE: INSPECTOR JENNIFER NEAMTZ TAKES THE HELM OF ELGIN COUNTY OPP

Elgin County Council warmly welcomed Inspector Jennifer Neamtz as the new Detachment Commander of Elgin County Ontario Provincial Police (OPP).

Inspector Neamtz officially assumed command on June 6, 2023, following her stint as the Interim Detachment Commander at Norfolk County.

With 18 years of experience in Haldimand County and the Peterborough area, Inspector Neamtz has also served as Detachment Commander in the remote northern Indigenous community of Pikangikum, where she earned the 2020 Ontario Women in Law Enforcement Award for developing a community-based suicide prevention program.



In her address to Council, Inspector Neamtz expressed her eagerness to work together in the coming years and welcomed the opportunity to speak with Councillors at any time to better understand the pulse of the Elgin County community.

## BUILDING HOPE: HOSPICE OF ELGIN PLANS TO BRING COMPASSIONATE CARE TO OUR COMMUNITY

During the recent Elgin County Council meeting, Laura Sherwood, Director of Hospice Partnership for Hospice of Elgin, presented a comprehensive update on the progress made towards establishing a hospice in our local community.

Ms. Sherwood emphasized the urgent need for a hospice in Elgin County, given its aging demographic, gaps in the healthcare system, and the mounting pressure on end-of-life care services.

Since the last update in 2019, Hospice of Elgin has acquired a centrally located property at 8 South Edgeware Road, which is expected to open its doors in 2024. The hospice will offer more than just beds, but a cottage-like environment with a palliative care clinic, family suites, children's space, and ten private suites with balconies.



Conceptual Drawing for Hospice of Elgin

It is estimated that the hospice will provide annual care for 500 individuals and families, create job opportunities for several people, and rely on the support of 200 volunteers from the community. The hospice will help provide care where and when individuals need it.

Council members directed staff to consider Hospice of Elgin's request for \$300K/year for four years during the 2024 budget deliberations.

## TERRACE LODGE FUNDRAISING REPORT UNVEILS COMMUNITY'S GENEROSITY

Councillor Dominique Giguère, Chair of the Terrace Lodge Redevelopment Fundraising Committee presented Council with the 2022 Annual Comforts of Home Campaign Fundraising Report. This report provides a summary of the Fundraising Committee's 2022 activities and accomplishments.

Councillor Giguère encouraged her fellow Council members to share the fundraising opportunities with their friends, families, and community groups to continue the journey towards reaching 2023's fundraising goals.

## NAVIGATING LAND USE AND BUILDING REGULATIONS IN THE MUNICIPALITY OF BAYHAM

On April 20, 2023, the Municipality of Bayham's Council passed OPA No. 32. This amendment aims to add a new section to the Municipality's OP, specifically Section 2.1.5, which grants site-specific permission for an electrical services business to operate as an on-farm diversified use.

However, the establishment should be within a building that is not larger than 520 square metres. Moreover, the amendment proposes a redesignation of the lands from "Agriculture" to "Site Specific Agriculture" to accommodate the intended changes. It is worth noting that the applicant constructed the proposed use, including a single detached dwelling, without obtaining the necessary planning and building permissions. As a result, the applicant submitted the proposed OPA to legalize the use of the property.

Staff from the Municipality of Bayham have recommended rejecting the application due to its inconsistency with the Provincial Policy Statement and failure to comply with the intent of Bayham's Official Plan.

Elgin County Council directed staff to work with local municipal partners to investigate ways to promote adherence to the approved building inspection process.

## LONG-TERM CARE HOMES UPDATE

Michele Harris, Director of Homes & Seniors Services presented Council with three reports related to Elgin's three (3) Long-Term Care Homes (Homes).

### Hiring of Additional Administrative Staff

Elgin's three (3) Homes will be implementing a new software to assist with scheduling and robocall, beginning this September. As a result, this implementation process has demonstrated the need to hire additional administrative staff support for training, set up, testing and implementation of the software. Council approved continuing the current temporary part-time administrative support position for seven (7) more months.



## Homes Policy & Procedure Manual Updates

Elgin County Homes and Seniors Services policy and procedure manuals are regularly reviewed to ensure their alignment and compliance with current Ministry of Long-Term Care legislation. The Fixing Long-Term Care Act Phase II Regulations were recently released and are now in force. As a result, all Homes policies and procedures that focus on staffing qualifications, medication management and drug administration, and the resident experience, have been updated.

## COVID-19 Policy Updates

In March, Administration policy “1.35 Visitors and Residents Absences During a Pandemic” was updated to support the removal of visitor COVID-19 vaccination requirements with a shift to strongly encouraging vaccination including medically recommended booster doses.

Seeing as there has not been an increase in COVID-19 cases/outbreaks across the Homes since March 2023, Council approved updating policy 2.10 Immunization – Staff COVID-19 to remove the mandatory vaccination requirement for staff with a shift to strongly encouraging COVID-19 vaccination including medically recommended boosters.

It should be noted that if there are future provincial directives related to COVID-19 vaccination, staff will return to Council with updated information.

## CAO & ENGINEER RECRUITMENT

Elgin County Council directed staff to proceed with recruiting for a permanent CAO and a County Engineer.

For the complete June 27, 2023, County Council Agenda Package, please visit the Elgin County [website](#).

### MISSED A MEETING...

To watch previous Council Meetings, please visit our [YouTube page](#) or read our past [Council Highlights](#).

### STAY CONNECTED WITH US



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ELGINCOUNTY.CA

**CORPORATION OF THE TOWN OF ESSEX**

33 Talbot Street South, Essex, Ontario, N8M 1A8

p: 519.776.7336 f: 519.776.8811 | [essex.ca](http://essex.ca)**Honourable Doug Ford**

Premier of Ontario

Legislative Building, Queen's Park

Toronto ON, M7A 1A1

[premier@ontario.ca](mailto:premier@ontario.ca)

June 19, 2023

**BY EMAIL**

RE: Local Emergency Response System and Gaps in Healthcare regarding Code Red and Code Black Frequency

---

Dear Honourable Doug Ford,

Further to Town of Essex resolution number **R23-05-203** passed on May 15, 2023, we enclose a letter from Town of Essex Mayor Sherry Bondy for your review and consideration.

Yours truly,

A handwritten signature in black ink, appearing to read "j. malandrucolo".

**Joseph Malandrucolo**

Director, Legal and Legislative Services/Clerk

[jmalandrucolo@essex.ca](mailto:jmalandrucolo@essex.ca)**encl.****c.c.** Mary Birch, County of Essex[mbirch@countyofessex.ca](mailto:mbirch@countyofessex.ca)

Anthony Leardi, MPP

[anthony.leardi@pc.ola.org](mailto:anthony.leardi@pc.ola.org)

Lisa Gretzky, MPP

[lgretzky-co@ndp.on.ca](mailto:lgretzky-co@ndp.on.ca)

**CORPORATION OF THE TOWN OF ESSEX**

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Andrew Dowie, MPP  
[andrew.dowie@pc.ola.org](mailto:andrew.dowie@pc.ola.org)

Marit Stiles, MPP  
[Mstiles-op@ndp.on.ca](mailto:Mstiles-op@ndp.on.ca)

Chris Lewis, MP  
[chris.lewis@parl.gc.ca](mailto:chris.lewis@parl.gc.ca)

All other municipalities in Ontario



Dear Honourable Doug Ford,

The Town of Essex Council hereby appeals to the province of Ontario to acknowledge the challenges faced by our local emergency response system and take decisive action to resolve the gaps in our healthcare. While we recognize that our situation is not unique, we believe that it is essential to draw attention to our persistent Code Red and Code Black conditions, which are primarily caused by an insufficient number of hospitals beds, medical personnel, and resources.

Windsor and Essex County residents ought to have confidence that when they dial 911 it will elicit a prompt ambulance response for emergency situations. Local healthcare providers are engaging various initiatives such as a paramedic offload program, offload to the waiting room for assessment and triage of less severe medical matters, diversion to another hospital for low acuity cases, and the Essex-Windsor EMS paramedic patient navigator to monitor and manage dispatch. Nevertheless, these initiatives alone have been unable to curb the escalation of Code Red and Code Black frequency, signifying few or no ambulances available for emergencies.

In the year 2021, Windsor-Essex experienced a cumulative of 3253 minutes in Code Red and 791 minutes in Code Black. In 2022, the period subjected to Code Red increased significantly to 8086 minutes, whereas Code Black saw 2257 minutes. In March 2023, just three months into the year, the community has clocked 864 Code Red minutes already plus another 2257 Code Black minutes.

We implore the authorities to apply an immediate and comprehensive review of our hospital offload delays and staffing crisis in our front line. Ambulance offload processes and hospital volumes are merely two contributing factors, if nothing tangible is done, local families risk experiencing catastrophic consequences. Our former Warden, McNamara, declared an emergency on ambulance unavailability in October 2022 linked to hospital admission delays; to date, this emergency situation still holds with no decrease in Code Reds and Code Blacks.

We require a holistic solution to address our hospital deficiencies and healthcare shortcomings on an underlying basis. In addition, the Town of Essex Council request that the province of Ontario conduct a review of projected population growth and aging in Windsor – Essex and increase health care capacity to match our present and future needs.

**CORPORATION OF THE TOWN OF ESSEX**

33 Talbot Street South, Essex, Ontario, N8M 1A8

p: 519.776.7336 f: 519.776.8811 | [essex.ca](http://essex.ca)

Therefore, the Town of Essex Council requests that the province of Ontario recognize the dangerous strain facing our local emergency response infrastructure and urgently work to address these gaps in our healthcare system.

Sincerely,

A handwritten signature in dark ink that reads "Sherry Bondy". The signature is written in a cursive, flowing style.

**Sherry Bondy**

Mayor

Town of Essex



P.O. Box 490  
7 Creswell Drive  
Trenton, Ontario K8V 5R6  
www.quintewest.ca

A Natural Attraction

Tel: 613-392-2841  
Toll Free: 1-866-485-2841  
josh.machesney@quintewest.ca

Josh Machesney, City Clerk

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June 19, 2023

The Honourable Doug Ford  
Premier of Ontario  
Premier's Office, Room 281  
Legislative Building  
Queen's Park, Toronto, ON M7A 1A1

**RE: Legislative Amendments to Improve Municipal Codes of Conduct and Enforcement**

Dear Premier Ford:

This letter will serve to advise that at a meeting of City of Quinte West Council held on June 14, 2023 Council passed the following resolution:

**Motion No 23-266 – Notice of Motion – Councillor Sharpe - Legislative Amendments to Improve Municipal Codes of Conduct and Enforcement**

Moved by Councillor Stedall

Seconded by Councillor Card

Whereas, all Ontarians deserve and expect a safe and respectful workplace;

And whereas, municipal governments, as the democratic institutions most directly engaged with Ontarians need respectful discourse;

And whereas, several incidents in recent years of disrespectful behaviour and workplace harassment have occurred amongst members of municipal councils;

And whereas, these incidents seriously and negatively affect the people involved and lower public perceptions of local governments;

And whereas, municipal Codes of Conduct are helpful tools to set expectations of council member behaviour;

And whereas, municipal governments do not have the necessary tools to adequately enforce compliance with municipal Codes of Conduct;

And whereas the Councillors Freeman, Reid, Sharpe and Stedall support the "Women of Ontario Say No" and their effort to get this legislation passed;

Now, therefore be it resolved that the City of Quinte West supports the call of the Association of Municipalities of Ontario for the Government of Ontario to introduce legislation to strengthen municipal Codes of Conduct and compliance with them in consultation with municipal governments;

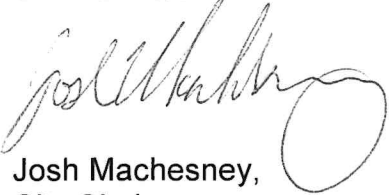
Also be it resolved that the legislation encompass the Association of Municipalities of Ontario's recommendations for:

- Updating municipal Codes of Conduct to account for workplace safety and harassment
- Creating a flexible administrative penalty regime, adapted to the local economic and financial circumstances of municipalities across Ontario
- Increasing training of municipal Integrity Commissioners to enhance consistency of investigations and recommendations across the province
- Allowing municipalities to apply to a member of the judiciary to remove a sitting member if recommended through the report of a municipal Integrity Commissioner
- Prohibit a member so removed from sitting for election in the term of removal and the subsequent term of office. **Carried**

We trust that you will give favourable consideration to this request.

Yours truly,

CITY OF QUINTE WEST



Josh Machesney,  
City Clerk

cc:

Hon. Steve Clark, Minister of Municipal Affairs and Housing  
 Hon. Charmaine Williams, Associate Minister of Women's Social and Economic Opportunity  
 Hon. Todd Smith, MPP, Bay of Quinte  
 Colin Best, President, Association of Municipalities of Ontario (AMO)  
 All Municipalities in Ontario

Municipal Council of the County of Oxford  
Council Meeting - Oxford County

Date: Wednesday, June 14, 2023

Moved By: Bernia Wheaton

Seconded By: Phil Schaefer

Whereas, all Ontarians deserve and expect a safe and respectful workplace;

Whereas, municipal governments, as the democratic institutions most directly engaged with Ontarians need respectful discourse;

Whereas, several incidents in recent years of disrespectful behaviour and workplace harassment have occurred amongst members of municipal councils;

Whereas, these incidents seriously and negatively affect the people involved and lower public perceptions of local governments;

Whereas, municipal Codes of Conduct are helpful tools to set expectations of council member behaviour;

Whereas, municipal governments do not have the necessary tools to adequately enforce compliance with municipal Codes of Conduct;

Now, therefore be it resolved that the County of Oxford supports the call of the Association of Municipalities of Ontario for the Government of Ontario to introduce legislation to strengthen municipal Codes of Conduct and compliance with them in consultation with municipal governments;

Also be it resolved that the legislation encompass the Association of Municipalities of Ontario's recommendations for:

- Updating municipal Codes of Conduct to account for workplace safety and harassment
- Creating a flexible administrative penalty regime, adapted to the local economic and financial circumstances of municipalities across Ontario
- Increasing training of municipal Integrity Commissioners to enhance consistency of investigations and recommendations across the province
- Allowing municipalities to apply to a member of the judiciary to remove a sitting member if recommended through the report of a municipal Integrity Commissioner
- Prohibit a member so removed from sitting for election in the term of removal and the subsequent term of office.

And further that this resolution be circulated to the Honourable Doug Ford, Premier of Ontario; the Honourable Steve Clark, Ministry of Municipal Affairs and Housing; the Honourable Ernie Hardeman, Oxford MPP; Charmaine Williams, Associate Minister of Women's Social and Economic Opportunity; the Association of Municipalities of Ontario; and all Ontario Municipalities.

DISPOSITION: Motion Carried

*Chloe Senior*

## Allison Adams

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**From:** Minister of Transport / Ministre des Transports (TC) <TC.MinisterofTransport-MinistredesTransports.TC@tc.gc.ca>  
**Sent:** Friday, June 9, 2023 8:43 AM  
**To:** Allison Adams  
**Cc:** marie-claude.bibeau@parl.gc.ca; Karen.Vecchio@parl.gc.ca; minister.omafra@ontario.ca; caroline.mulroney@pc.ola.org; steve.clark@pc.ola.org; Rob.Flack@pc.ola.org  
**Subject:** Regarding railways and the Drainage Act

June 8, 2023

Your Worship Dominique Giguère  
 Mayor  
 Township of Malahide

c/o Allison Adams  
 Manager of Legislative Services/Clerk  
[AAdams@malahide.ca](mailto:AAdams@malahide.ca)

Dear Mayor Giguère:

Thank you for your correspondence of March 20, 2023, in which you shared your concerns regarding railways and the *Drainage Act*. Please accept my apology for the delay in replying.

The safety and security of Canadians and the transportation system are Transport Canada's top priorities. Under the *Railway Safety Act*, the department is responsible for regulating the safety of railway operations throughout Canada.

When operating, railway companies are responsible for complying with the requirements that are set out in the various Rules and Regulations that govern railway operations. Drainage is addressed in the Rules Respecting Track Safety and the Notice of Railway Work Regulations.

Transport Canada oversees compliance by means of inspections and enforcement tools using oversight systems in place and tools under the *Railway Safety Act*. If a delay in undertaking a drainage project impacts the safety of railway operations, the department will not hesitate to act.

As you noted, the provincial Ministry of Agriculture, Food and Rural Affairs is the appropriate venue for questions related to the administration and enforcement of Ontario's *Drainage Act*, and I encourage the affected parties to contact that Ministry with any questions in that regard.

Transport Canada promotes collaboration between the parties to resolve these types of issues. I note that you have provided a copy of your correspondence to Tracy Robinson, President and CEO of CN Rail, and I invite you to maintain a dialogue with the railway on this matter.

If a mutually beneficial arrangement cannot be achieved between the railway and the landowner, you may consider the Canadian Transportation Agency's mediation services for stakeholders in disagreement. The Agency is an independent, quasi-judicial tribunal that makes decisions on a wide range of matters involving federally regulated modes of transportation and public passenger service providers, including urban transit authorities. It can be contacted at [info@otc-cta.gc.ca](mailto:info@otc-cta.gc.ca) or 1-888-222-2592.

Thank you again for writing.

Sincerely,



The Honourable Omar Alghabra, P.C., M.P.  
Minister of Transport

c.c. The Honourable Marie-Claude Bibeau, P.C., M.P.  
Minister of Agriculture and Agri-Food

Karen Vecchio, M.P.  
Elgin-Middlesex-London

The Honourable Lisa Thompson, M.P.P.  
Minister of Agriculture, Food and Rural Affairs, Ontario

The Honourable Caroline Mulroney, M.P.P.  
Minister of Transportation, Ontario

The Honourable Steve Clark, M.P.P.  
Minister of Municipal Affairs and Housing, Ontario

Rob Flack, M.P.P.  
Elgin-Middlesex-London

87 John Street South  
Aylmer ON N5H 2C3  
Phone: 519-773-5344  
Fax: 519-773-5334  
Website: [www.malahide.ca](http://www.malahide.ca)



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Sent via email to: [omar.alghabra@parl.gc.ca](mailto:omar.alghabra@parl.gc.ca)

March 20, 2023

Honourable Omar Alghabra, Minister of Transport  
506-10 Kingsbridge Garden Circle  
Mississauga, Ontario  
L5R 3K6

Dear Honourable Omar Alghabra:

As you are aware, there is an ongoing dispute between railway companies and Ontario municipalities, regarding the Drainage Act (the 'Act')<sup>1</sup>. Railway corridors pass through many municipalities, and each municipality has been deeply affected by railways refusal to comply with the Act.

The existence, and execution, including the honest interpretation, of this legislation, is vital to maintaining the sustainability of Ontario's roads, highways, railways, utilities, urban-area stormwater discharge systems, as well as agricultural lands essential to food production. This essential infrastructure, Ontario's drainage systems, supports sensible transportation, healthy-food security, as well as the health and wellness of all of Ontario's diverse communities. Good drainage also provides vital and environmentally impactful flood-control measures for all municipal stakeholders. Its improvement, maintenance, and repair are necessary, now more than ever, in our ever-changing climate.

Land development, increased housing pressures, as well as transitioning into a new green economy, in order to combat climate change, can only be addressed with a consensus around drainage. This requires a grounded, regulatory space, where all our various partners can engage in a mutual dialogue. We are indeed all in this together.

The Act itself was originally enacted in Ontario, in 1894. This important piece of legislation has been used to meet the drainage needs of a variety of diverse stakeholders, including farmers, agri-business, and other food suppliers. In these modern times, good drainage ensures essential food production, as well as other, basic, agricultural products, that support families, multicultural neighborhoods, and diverse communities of every kind.

<sup>1</sup> Drainage Act, RSO 1990

The Act itself sets out a fair, inclusive, and equitable process, to provide for sustainable drainage across the province, for all citizens, and, in fact, for anyone who is living and working in Ontario. Municipal governments and railroads have worked together in the past, under the Act, in order to provide drainage for all. We feel that we can all still work together towards these common goals that would provide equity across all municipal boundaries.

Over the past five years railway companies, and especially CNR, have become less cooperative on matters pertaining to the Act. Recently, CNR officials have formally communicated CNR's interpretation (on 'the Act') that railways are a federally regulated entity, or activity, under Canadian Transportation Act guidelines, as such, are not governed by provincial regulations.

This lack of mutual, beneficial cooperation, and refusal to follow provincial law, is delaying scores of projects under the Act across the province. CNR's refusal to pay for completed projects is withholding millions of much-needed dollars from helping develop rural Ontario municipalities.

Recently, the Association of Municipalities of Ontario (AMO) surveyed members across the province on this very important issue. Over 60 municipalities responded to their survey. All these municipalities were affected by railways. Some highlights of their survey include:

- Approximately 48% have over 10 drains which include railway lands in their watersheds
- Amounts for unpaid maintenance are nearing \$500,000
- Amounts for unpaid capital construction projects is approximately \$1 million
- Approximately \$2.7 million dollars of critical capital construction projects, in-line with Canada's commitment to environmental, social, and governance goals (ESG), are currently being delayed due to non-cooperation by the railroad.

Many rural municipalities and AMO have expressed concerns over this CN Rail position to the Minister of Agriculture and Rural Affairs consistently over the past four years. Minister Thompson has been clear the Provincial government's position is that the Drainage Act applies to all federally regulated railways.

Small, rural municipalities, such as Malahide Township, have limited resources. They should not have to incur legal costs or unnecessarily use resources to ensure costs under the Drainage Act are paid by CN Rail. We ask that the Minister of Transport call upon all railways to act as a partner to municipalities and agriculture in Ontario as they have in the past and as the Act had intended.

With respect to the aforementioned, we respectfully ask,

- 1. That our federal partners, including the Minister of Transport, call upon all federally controlled railways, including CNR, to engage with Ontario Ministry of Agriculture and Rural Affairs, local municipalities, farmers, and other stakeholders, to reach all of our collective goals. This includes improved commute times for Canadians, lower costs for property-owners, as well as the ever important, and on-going goals to reduce carbon emissions, towards a greener transportation future for all Canadians. Local municipalities depend on legal instruments such as the Drainage Act to help deliver these goals.**
- 2. That the Minister call upon CNR to expedite its response timelines to the numerous drainage projects which are currently on hold in Ontario, so that the projects impacting the agricultural sector can proceed, and be dealt with in a timely manner after years of delay caused directly by CNR.**

Respectfully,



Dominique Giguère

Mayor

On behalf of Malahide Township Council

cc. [Councillor Colin Best](#), President of the Association of Municipalities of Ontario (AMO), Councillor, Region of Halton  
[Mayor Robin Jones](#), Rural Ontario Municipal Association (ROMA) Chair, Mayor, Village of Westport  
[Paul Schoppmann](#), President, Good Roads  
[Hon. Marie-Claude Bibeau](#), Minister of Agriculture and Agri-Food Canada  
[Hon. Lisa Thompson](#), Minister of Agriculture, Food and Rural Affairs  
[Hon. Caroline Mulroney](#), Minister of Transportation  
[Hon. Steve Clark](#), Minister of Municipal Affairs and Housing  
[Tracey Robinson, President and CEO, CN Rail](#)  
[Rob Flack](#), M.P.P. Elgin-Middlesex-London  
[Karen Vecchio](#), M.P. Elgin-Middlesex-London

**Ministry of Natural Resources and Forestry**  
Policy Division

Director's Office  
Crown Forests and Lands Policy Branch  
70 Foster Drive, 3<sup>rd</sup> Floor  
Sault Ste. Marie, ON P6A 6V5

**Ministère des Richesses naturelles et des Forêts**  
Division de la politique

Bureau du directeur  
Direction des politiques relatives aux forêts et aux terres de la Couronne  
70, rue Foster, 3<sup>e</sup> étage  
Sault Sainte Marie, ON P6A 6V5



June 23, 2023

Hello,

We are writing to let you know that amendments were made to the following two regulations under the *Public Lands Act* (amendments will come into effect on July 1<sup>st</sup>, 2023):

- [Ontario Regulation 161/17](#): Occupation of Public Lands under Section 21.1 of the Act
- [Ontario Regulation 326/94](#): Crown Land Camping Permit (this regulation is applicable to non-residents of Canada camping on provincial public land north of the French and Mattawa Rivers)

The *Public Lands Act* (PLA) and its regulations provide the framework for the management and use of public lands in Ontario, including public lands covered by water. Ontario Regulation 161/17 provides that a camping unit may be placed and used on public land without express authorization from the ministry, as long as the requirements set out in the Act and regulation are met.

Proposal notices for the amendments were posted on Ontario's Regulatory Registry and the Environmental Registry of Ontario (ERO) ([ERO number 019-6590](#)) for a 46-day comment period between February 24, 2023 and April 11, 2023. In addition, the ministry hosted a series of online information sessions with Indigenous communities and organizations, municipalities, and stakeholders during this period.

The definitions in O. Reg. 161/17 were amended to clarify that floating accommodations cannot be placed or used for outdoor accommodation or camping purposes on public land covered by water. The same amendments were made to the definitions in O. Reg. 326/94 so the same restriction will apply to non-residents camping on public land covered by water north of the French and Mattawa Rivers.

None of the regulatory changes apply to a person exercising their rights protected by section 35 of the *Constitution Act, 1982* (Aboriginal or treaty rights).

The regulatory changes will not affect someone exercising their right to navigate, including reasonable moorage, which can only be regulated by the federal government (Transport Canada).

We invite you to review the details of the regulatory changes in the ERO decision notice (ERO number [019-6590](#)).

Sincerely,

Peter D. Henry, R.P.F.  
Director, Crown Forests and Lands Policy Branch  
Ministry of Natural Resources and Forestry

c: Pauline Desroches, Manager, Crown Lands Policy Section

**From:** [growthplanning@ontario.ca](mailto:growthplanning@ontario.ca)  
**To:** [Allison Adams](#)  
**Subject:** Proposed Provincial Planning Statement | la proposition de déclaration provinciale sur la planification  
**Date:** Friday, June 16, 2023 3:01:33 PM

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June 16, 2023

On April 6, 2023, the government released a draft of the Provincial Planning Statement ([ERO#019-6813](#)) that would replace the existing Provincial Policy Statement and A Place to Grow: Growth Plan for the Greater Golden Horseshoe.

At that time, natural heritage policies and related definitions remained under consideration by the government and were not released for review and input. The proposed natural heritage policies are now available for review and feedback. The details of the changes can be found through the [Environmental Registry of Ontario](#).

Please note that the comment period has been extended to August 4, 2023. You are encouraged to share this information with senior staff in the municipality and to inform the head of council and council members.

Sincerely,

Ministry of Municipal Affairs and Housing

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Le 16 juin 2023

Le 6 avril 2023, le gouvernement publiait une ébauche de la *Déclaration provinciale sur la planification* ([Registre environnemental de l'Ontario n° 019-6813](#)) qui remplacerait la *Déclaration de principes provinciale* et le document *En plein essor : Plan de croissance de la région élargie du Golden Horseshoe* existants.

À cette date-là, les politiques en matière de patrimoine naturel et leurs définitions connexes demeuraient à l'étude par le gouvernement et n'ont pas été publiées pour un examen, des commentaires et des questions. Les politiques proposées en matière de patrimoine naturel sont maintenant disponibles pour un examen, des commentaires et des questions. On peut trouver les renseignements sur ces changements dans le [Registre environnemental de l'Ontario](#).

Veuillez prendre note que la période de soumission de commentaires a été prolongée jusqu'au 4 août 2023. Nous vous encourageons à partager cette information avec les dirigeantes et les dirigeants de votre municipalité et à en informer la présidente ou le président du conseil et les membres du conseil.

Meilleures salutations,

Ministère des Affaires municipales et du Logement



MUNICIPALITY OF

North Perth

www.northperth.ca

A Community of Character

330 Wallace Ave. N., Listowel, ON N4W 1L3

Phone: 519-291-2950

Toll Free: 888-714-1993

June 26, 2023

The Honourable Doug Ford  
 Premier of Ontario  
 Legislative Building, Queen's Park  
 Toronto, ON M7A 1A1  
 Via Email: [premier@ontario.ca](mailto:premier@ontario.ca)

### **RE: Vacant Building Official Positions**

Pleased be advised that the Council of the Municipality of North Perth passed the following resolution at their regular meeting held June 5, 2023 regarding vacant building official positions:

**Moved by** Councillor Rothwell **Seconded by** Councillor Duncan

**WHEREAS** building officials in Ontario examine building plans and inspect building construction to ensure compliance with the Ontario Building Code to ensure public safety;

**AND WHEREAS** in October 2022, Premier Doug Ford and the Ontario government announced their intent to build 1.5 million homes in the next ten years in an effort to generate enough supply to meet a high demand for now and in the future;

**AND WHEREAS** according to the Ontario Building Officials Association over 50 per cent of existing building officials are eligible to retire;

**AND WHEREAS** according to the Ontario Building Officials Association building officials are in high demand;

**AND WHEREAS** many municipalities across Ontario have job postings for building officials that remain unfilled;

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Municipality of North Perth urges the Provincial Government to provide support to municipalities to fill vacant building official positions;

**AND FURTHER THAT** this resolution be circulated to Premier Doug Ford, Steve Clark, Minister of Municipal Affairs and Housing, Provincial opposition parties, Matthew Rea MPP, all municipalities in Ontario and AMO.

**CARRIED**

If you have any questions regarding the above resolution, please do not hesitate to contact me at [lcline@northperth.ca](mailto:lcline@northperth.ca).

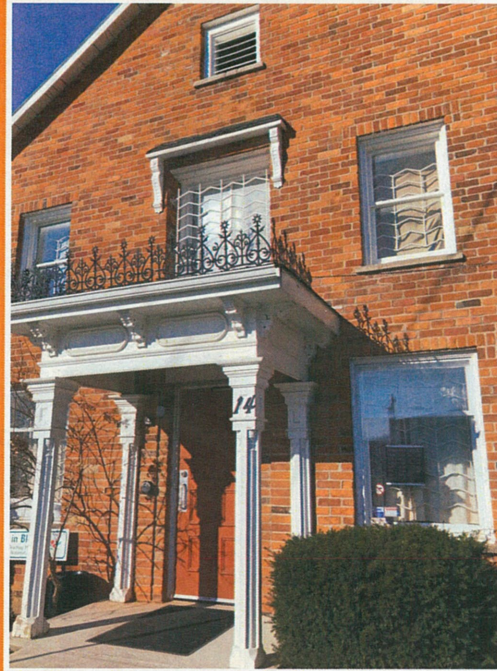
Sincerely,

A handwritten signature in black ink, appearing to read "Lindsay Cline". The signature is fluid and cursive, with the first name "Lindsay" and last name "Cline" clearly distinguishable.

Lindsay Cline,  
Clerk/Legislative Services Supervisor  
Municipality of North Perth

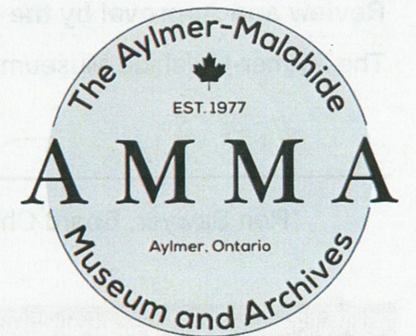
cc.

Hon. Steve Clark, Minister of Municipal Affairs and Housing  
Provincial Opposition Parties  
Perth-Wellington MPP Matthew Rea  
Association of Municipalities of Ontario (AMO)  
All Ontario Municipalities



# Aylmer-Malahide Museum and Archives

## 2023-2027 Strategic Plan



# Executive Summary

## Vision Statement

The Aylmer-Malahide Museum & Archives' vision is to cultivate an interest in and appreciation of history that inspires the imagination, stimulates thought, and engages the community.

## Mission Mandate

The primary purpose of the Aylmer-Malahide Museum & Archives (A.M.M.A.) is to ethically preserve, research, and develop the collection as it applies to the history of our area through the efforts of staff and volunteers. Equally important is our function to interpret the collection for the educational programs for the general public and specific interest groups.

## Purpose

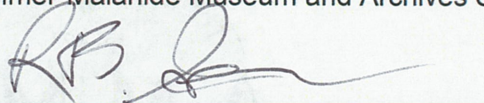
- The purpose of this strategic plan is to outline the museum activities and strategies for a four (4) year period
- At the time of this review, the board is currently assessing the financial requires to fund the renovation of the building located at 75 Talbot St. E., Aylmer, purchased in June of 2022 as the new location for the museum

## Plan Process

- In Q1 2023, a thorough review of the 2018-2022 Strategic Plan was undertaken by the Museum's Board of Directors with the assistance of staff and volunteers
- The 2023-2027 Strategic Plan will be reviewed on an annual basis in January of each year

## Review and Approval by the Board of Directors

The Aylmer-Malahide Museum and Archives Strategic Plan for 2023-2027 has been reviewed and approved by its Board of Directors.



Ron Sawyer, Board Chair

20 JUN 23

Date

# 1: Governance

OBJECTIVE	KEY MILESTONES	SCHEDULE	STATUS	RESOURCE & PARTICIPANTS	INDICATOR
<b>Organizational Structure</b>	<ul style="list-style-type: none"> <li>Review recruitment and succession plan within human resource policy to prepare for the retirement and/or resignation of staff and members of the board of directors</li> <li>Review current positions on our board of directors to ensure that it provides a comprehensive representation of the community and membership</li> <li>Implement a Programming Chair and a Fundraising Chair</li> </ul>	<ul style="list-style-type: none"> <li>2023</li> <li>2024</li> <li>2023</li> </ul>	In progress	<ul style="list-style-type: none"> <li>Board of directors</li> <li>Board of directors</li> <li>Board of directors</li> </ul>	<ul style="list-style-type: none"> <li>Review and implement changes as necessary</li> <li>Review and implement changes as necessary</li> <li>Two new chairs appointed</li> </ul>
<b>Review of Museum Policies</b>	<ul style="list-style-type: none"> <li>Continue to review and update museum policies as necessary and required</li> <li>Creation of a social media policy</li> <li>Creation of museum by-laws as per ONCA regulations</li> <li>Review and update museum accessibility policy</li> <li>Review and update museum governance policy</li> </ul>	<ul style="list-style-type: none"> <li>2023-2027</li> <li>2023-2027</li> <li>2023</li> <li>2023</li> <li>2023</li> </ul>	In progress	<ul style="list-style-type: none"> <li>CCF Community Services Recovery Fund</li> <li>Kim Clarke of HMM Group</li> </ul>	<ul style="list-style-type: none"> <li>Museum policies are updated and implemented</li> </ul>
<b>Strategic Plan Review</b>	<ul style="list-style-type: none"> <li>Annual review of Strategic plan</li> <li>Update schedule and status as needed with board approval</li> </ul>	<ul style="list-style-type: none"> <li>2023-2027</li> <li>2023-2027</li> </ul>	Ongoing	<ul style="list-style-type: none"> <li>Staff</li> <li>Board of directors</li> </ul>	

## 2: Collection and Conservation

OBJECTIVE	KEY MILESTONES	SCHEDULE	STATUS	RESOURCE & PARTICIPANTS	INDICATOR
<b>Record Artifacts Digitally</b>	<ul style="list-style-type: none"> <li>Review our database program to ensure it meets all of the requirements for artifact registration and storage as per our Collection Management Policy and Archival Management Policy</li> <li>Review unregistered material, adding it to either our permanent collection or transferring it to an appropriate repository</li> </ul>	2023-2027	In progress	Existing staff and volunteers will continue to enter artifact information into the database	<ul style="list-style-type: none"> <li>2023 10% added</li> <li>2024 10% added</li> <li>2025 10% added</li> <li>2026 10% added</li> <li>2027 10% added</li> </ul>
<b>Off-site Storage</b>	<ul style="list-style-type: none"> <li>Identify options for safe off-site storage that is feasible and affordable until we are able to move into our new building</li> </ul>	2023-2027	In progress	Existing staff and operating budget	Safe and suitable storage opens are found
<b>Site Preservation</b>	<ul style="list-style-type: none"> <li>Improve and maintain our current site conditions</li> </ul>	2023-2027	In progress	Existing staff and operating budget	
<b>Creation of Collection Development Plans</b>	<ul style="list-style-type: none"> <li>Review of Collections Management Policy</li> <li>Create a list of oversized and/or off-site artifacts with detailed storage requirements for new building</li> <li>Create a plan of chattel from our current building and usage and storage requirements for moving it to our new building</li> </ul>	2023-2027	In progress	Existing staff	
<b>Catalogue and Storage Enhancements</b>	<ul style="list-style-type: none"> <li>Continue to review all boxes and artifacts within our collection and complete a detailed database record for each artifact</li> <li>Review current storage methods and systems in order to maximize our current on-site storage</li> <li>Continue to install new rolling shelving systems to maximize our current on-site storage</li> </ul>	2023-2027	Ongoing	Existing staff Pursued and obtained a grant to purchase new storage systems	New storage systems purchased and installed  Artifacts entered into our database
<b>Indigenous Collection</b>	<ul style="list-style-type: none"> <li>The language within the Indigenous collection and display was reviewed and updated</li> <li>Review current curriculum standards and create educational programming to allow the collection to assist as an educational tool within the community</li> </ul>	Q4 2022-Q1 2023  By Q1 2024	Completed  In progress	Existing staff with input, guidance, and approval from descendent communities	Educational programming is created and promoted to school groups and the community

# 3: Exhibitions and Programming

OBJECTIVE	KEY MILESTONES	SCHEDULE	STATUS	RESOURCE & PARTICIPANTS	INDICATOR
<b>Improve Visitor Experience by Leveraging Technology</b>	<ul style="list-style-type: none"> <li>Continue to use iPads and touch screen displays and software to create interactive displays</li> <li>Create three-dimensional virtual tours of all featured exhibitions</li> <li>Create a virtual walking tour of the community through a partnership with On This Spot</li> <li>Add a membership portal to website and continue to upgrade it as needed</li> </ul>	<ul style="list-style-type: none"> <li>2023-2027</li> <li>2023-2027</li> <li>Launch Q3 2023</li> <li>Q4 2023</li> </ul>	In progress	<ul style="list-style-type: none"> <li>Existing staff</li> <li>Existing staff</li> <li>Existing staff and On This Spot</li> <li>Redding Designs with funding from CCF Community Services Recovery Fund</li> </ul>	<ul style="list-style-type: none"> <li>Exhibits will feature interactive elements</li> <li>Successful launch of the On This Spot app</li> <li>Launch of the membership portal on our website</li> </ul>
<b>Improve Educational Programming</b>	<ul style="list-style-type: none"> <li>Update and improve our current educational programs as necessary to meet current curriculum standards</li> <li>Continue to develop and launch our Edu-Kit program</li> <li>Develop and launch our Museum School Program</li> </ul>	<ul style="list-style-type: none"> <li>2023-2027</li> <li>Launch Q1 2024</li> <li>Launch Q3 2024</li> </ul>	In progress	<ul style="list-style-type: none"> <li>Existing staff</li> <li>Existing staff</li> <li>Director Rebecca Horeth</li> </ul>	An increase in school and program bookings
<b>Plan Future Exhibit that will Interest the Community</b>	<ul style="list-style-type: none"> <li>Plan future exhibits and programming while ensuring community participation by surveying visitors and membership</li> <li>Develop an exhibition plan for 2024-2027 that will include one featured exhibit per year and a minimum of two additional temporary off-site exhibits per year</li> <li>Research and develop all permanent exhibits to be features in our new museum location</li> </ul>	<ul style="list-style-type: none"> <li>2023-2027</li> <li>2023-2027 finalizing each year the year prior</li> <li>2023-2025</li> </ul>	In progress	<ul style="list-style-type: none"> <li>Existing staff</li> </ul>	<ul style="list-style-type: none"> <li>The completion of summative evaluations and an exhibition plan</li> <li>The creation of new permanent exhibits</li> </ul>

# 4: Communication and Awareness

OBJECTIVE	KEY MILESTONES	SCHEDULE	STATUS	RESOURCE & PARTICIPANTS	INDICATOR
<b>Improve Liaison with Educational Facilities</b>	<ul style="list-style-type: none"> <li>Identify personnel within local school boards who can assist the museum with curriculum-related programming and exhibition development</li> <li>Create partnerships with local teachers to serve as a liaison between the museum and local schools</li> </ul>	2023-2027	Ongoing	Local teachers and school boards	Revised educational programming and increased school bookings
<b>Increase Digital Engagement</b>	<ul style="list-style-type: none"> <li>Develop a Social Media Policy</li> <li>Increased social media presence. The museum has been active on Facebook and Twitter since 2014 and Instagram since 2021. As of Q1 2023, our social media followers include 1,395 on Facebook, 408 on Twitter, and 435 on Instagram</li> <li>Improve the accessibility of our collection to the public by promoting our searchable database online. Continue to add new records to the joint Elgin County Museum database initiative</li> </ul>	<ul style="list-style-type: none"> <li>Q1 2024</li> <li>2023-2027</li> <li>2023-2027</li> </ul>	Ongoing	<ul style="list-style-type: none"> <li>Existing staff</li> <li>Existing staff</li> <li>Joint database initiative with the other museums in Elgin County</li> </ul>	Creation of a Social Media Policy  Increase in social media followers  Increase in published database records
<b>Museum Promotion and Awareness</b>	<ul style="list-style-type: none"> <li>Circulate information about museum exhibits, programs, and events through email lists, our newsletter, posters, and various other advertising mediums</li> </ul>	2023-2027	In progress	Free and paid advertising opportunities	Increase in promotion and visitors

# 5: Partners, Members, and Sponsors

OBJECTIVE	KEY MILESTONES	SCHEDULE	STATUS	RESOURCE & PARTICIPANTS	INDICATOR
<b>Membership Category Review</b>	<ul style="list-style-type: none"> <li>Review for effectiveness and change as necessary to allow for membership and business sponsors</li> <li>Undergo a membership drive to recruit new members</li> </ul>	2023-2027	In progress	Hiring Kim Clarke, of HMM Group, through funding secured from the CCF Community Services Recovery Fund	An increase in museum membership
<b>Enhance Partner Support</b>	<ul style="list-style-type: none"> <li>Initiate more interaction with both Aylmer and Malahide councils in an effort to form stronger partnerships and secure additional funding and support</li> <li>Improve relationships with local service clubs, lodges, and community organizations to retain their history and support</li> <li>Explore joint programming and exhibition development opportunities</li> </ul>	2023-2027	In progress	Existing board members and staff	An increase in local community group fonds within the archives

# 6: Strategic Initiatives

OBJECTIVE	KEY MILESTONES	SCHEDULE	STATUS	RESOURCE & PARTICIPANTS	INDICATOR
<b>New Museum Renovations and Relocation</b>	<ul style="list-style-type: none"> <li>Continue to pursue funding opportunities to complete the required renovations for the new museum location (75 Talbot St. E., Aylmer) purchased in June of 2022</li> <li>Apply for government grants as opportunities arise to fund the required renovations</li> <li>Create a request for proposals to assess and hire an architectural and engineering firm to provide renovation plans and associated costs</li> <li>Create a membership campaign, new bylaws, and a fundraising campaign</li> <li>Begin the required renovations at the new museum location</li> <li>Upon the completion of the renovations, the new permanent exhibits will be installed and the entirety of the museum collection will be safely relocated to the new building</li> </ul>	<ul style="list-style-type: none"> <li>2023-2025</li> <li>2023-2025</li> <li>Q3 2023</li> <li>Q4 2023</li> <li>Q1 2025</li> <li>Q1 2026</li> </ul>	In progress	<ul style="list-style-type: none"> <li>Existing staff and board members</li> <li>Existing staff and board members</li> <li>Christopher Csernyei, P.Eng</li> <li>Kim Clarke, HMM Group</li> <li>Hire a qualified firm for the completion of the renovations</li> </ul>	<ul style="list-style-type: none"> <li>New sources of funding acquired</li> <li>Government grants secured</li> <li>Completion of a RFP</li> <li>Completion of new bylaws and campaigns</li> <li>Renovations started and completed with the museum opening in its new location</li> </ul>
<b>Create a Fiscal Plan that Increases the Proportion of Organic Revenue to Funded Revenue to More than 50%</b>	<ul style="list-style-type: none"> <li>Explore having more merchandise available in our gift shop and use our gift shop as a source of revenue</li> <li>Increased revenue through increased memberships and sponsorships</li> <li>Create new fundraising opportunities for increased revenue</li> </ul>	<ul style="list-style-type: none"> <li>2023-2025</li> <li>2023-2027</li> <li>2023-2027</li> </ul>	In progress	<ul style="list-style-type: none"> <li>Artisans in the community</li> <li>Membership Chair</li> </ul>	<ul style="list-style-type: none"> <li>More items available through our giftshop</li> </ul>

June 29, 2023

Hon. Stephen Lecce  
Minister of Education  
[Stephen.Lecceco@pc.ola.org](mailto:Stephen.Lecceco@pc.ola.org)

***Via email***

RE: recommendation for amendment to the current regulations for licensed home-based childcare operators to increase allowable spaces.

Dear Minister Lecce,

During the June 26, 2023 regular meeting of council, council in response to recent publicly raised concern heard a report from staff in relation to the above, with the following resolution passed:

Moved: Liz Welsh

Seconded: Chad Hyatt

WHEREAS in response the Petrolia Childcare Advocacy Group's recent delegation to Council where they identified a shortage of child care spaces in the Town of Petrolia; and

WHEREAS through additional research undertaken by the Town Staff, and in consultation with the County of Lambton Social Services, it has been further identified that there is an extreme shortage of child care spaces not only across the County but the Province as a whole; and

WHEREAS in response to the identified need the County hosted a community information night to educate members of the public who may be able to offer a licensed home-based child care service;

NOW THEREFORE **the Council of the Town of Petrolia recommends to the Hon. Stephen Lecce, Minister of Education, that in time for the 2023 school year amendment to the current regulations be made to allow licensed home-based child care operators the ability to provide two (2) before and after school care spaces to school aged children, in addition the permitted six (6) full time child care spaces; and**

**THAT in an effort to attract and retain qualified early childhood educators, the Minister of Education, review the current wage bracket for early childhood educators with implementation of an increase to wages to align with the services provided; and**

**THAT the province provides more capital based funding sources for the construction of new centre-based facilities; and**

**THAT the province considers increasing the current goal of thirty-three percent (33%) access ratio, to align better with the current provincial situation and anticipated population growth over the next ten (10) years; and**

THAT these items be considered sooner rather than later, to assist in remedying the critical child care shortage experienced in Petrolia, Lambton, and across the province; and

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THAT this recommendation be forwarded to Hon. Doug Ford, Premier of Ontario | Hon. Michael Parsa, Minister of Children, Community & Social Services | Mr. Bob Bailey, MPP of Sarnia-Lambton | Hon. Monte McNaughton, MPP of Lambton-Kent-Middlesex | Mr. Kevin Marriott, Warden of Lambton County | Municipalities of Ontario;

Carried

Kind regards,

*Original Signed*

Mandi Pearson  
Clerk/Operations Clerk

cc:

Hon. Doug Ford, Premier of Ontario [premier@ontario.ca](mailto:premier@ontario.ca) | Hon. Michael Parsa, Minister of Children, Community & Social Services [Michael.Parsaco@pc.ola.org](mailto:Michael.Parsaco@pc.ola.org) | Mr. Bob Bailey, MPP of Sarnia-Lambton [bob.bailey@pc.ola.org](mailto:bob.bailey@pc.ola.org) | Hon. Monte McNaughton, MPP of Lambton-Kent-Middlesex [Monte.McNaughtonco@pc.ola.org](mailto:Monte.McNaughtonco@pc.ola.org) | Mr. Kevin Marriott, Warden of Lambton County [Monte.McNaughtonco@pc.ola.org](mailto:Monte.McNaughtonco@pc.ola.org) | Municipalities of Ontario

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