



**The Corporation of the Township of Malahide  
CORRESPONDENCE AGENDA  
October 19, 2023 – 7:30 p.m.**

(G) Correspondence:

1. Association of Municipalities of Ontario - WatchFile –October 5, 2023 and October 12, 2023
2. Elgin County – Council Highlights – October 10, 2023
3. Southwestern Public Health Media Release – Inviting High Risk Community Members for New Covid-19 Vaccine Formulation
4. Town of Cobourg – Council support for Township of Puslinch resolution regarding Illegal Land Use Enforcement
5. Municipality of Bluewater – Childcare availability in Ontario

## Allison Adams

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**From:** AMO Communications <Communicate@amo.on.ca>  
**Sent:** Thursday, October 5, 2023 10:01 AM  
**To:** Allison Adams  
**Subject:** AMO Watchfile - October 5, 2023

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October 5, 2023

### In This Issue

- AMO's Healthy Democracy Project update.
- Local Government Week - October 15-21.
- New Baseline Waste & Recycling Report released.
- ROMA 2024 Conference has launched: Registration and hotel information.
- ROMA 2024 Conference: Exhibitor and sponsorship opportunities.
- AMO 2023 mainstage programming videos now available.
- AMO-LAS Energy Symposium program release.
- Councillor training is not just for new councillors!
- Land Use Planning: Strengthen your planning prowess through AMO training.
- Municipal Cybersecurity 101 forum.
- 4S Webinar: Double WSIB rebates for Municipal Health & Safety Programs.
- LAS at the Energy Symposium.
- Canoe webinars.
- Reminder - CFTA Compliance Notice.
- Changes to SaveONenergy incentives.
- SaveOnEnergy Energy Management and Efficient Electrification webinars.
- Fleming College seeking municipal partnership projects.
- Solar eclipse planning webinar for municipalities.
- Ontario Nature's Wetland Conservation and Offsetting webinar.
- Careers: Oakville.

### AMO Matters

AMO is excited to launch a new [Healthy Democracy Project](#) website section full of resources, articles, and videos related to our three streams of work. And you can check out our first [Healthy Democracy video](#). Please enjoy and share these new resources with your networks.

Understanding municipal government is to appreciate the range of services provided to residents and business community. It is the order of government closest to the people. [Local Government Week](#), October 15-21, is meant to educate youth on the

importance and operation of municipal government, but one is never too old to learn.

AMO's [Baseline Waste & Recycling Report](#) reviews Ontario's current circular economy efforts. With only 10 years of disposal capacity remaining in Ontario, new waste diversion policy is required.

### **Eye on Events**

The 2024 ROMA Conference, themed, *Closer to Home*, will provide rural municipal leaders the opportunity to address policy issues, funding concerns, and to meet directly with Provincial Ministers on local issues. Register by October 27 to access early bird rates. For full registration and hotel information, [click here](#).

Don't be disappointed! Book your trade show booth today to ensure your participation in the 2024 ROMA Conference. Limited spaces available. Download the [exhibitor package](#) or [sponsorship package](#) today.

If you missed the opportunity to attend AMO 2023 in the City of London, you now can [view the rich mainstage program](#) offered.

AMO and LAS have finalized the program for this year's important conversation on energy and the municipal role. Don't miss this event November 2-3 at the Novotel Centre, Toronto. [View the program and register now](#). Space is limited.

AMO's Councillor Training provides the knowledge and insights to support you as a local leader. AMO's training explores the key areas related to your role as a local leader including: conflict of interest, code of conduct, insight into legislation and policy, finance and strategic planning, asset management - and more! [Register today](#) for October 20 training.

Whether you are looking for better understanding of legislation and planning processes, or are ready to dive into strategic decision making, these sessions will prepare you in your not always easy role of an elected official. Register for the [Foundations](#) or [Advanced](#) land use training fall opportunities.

It's back! AMO and MISA ON's joint Municipal Cybersecurity 101 Forum returns this fall in time for Cybersecurity Month. Join us virtually on October 12, 10am - 2pm to learn more about building a cyber resilient municipality. [Register today](#).

AMO's Health and Safety Program Management partner, [4S Consulting](#), is hosting a webinar on October 17 at 8:30am ET on the double rebate offering from WSIB for municipal health and safety programs. [Register and learn](#) more on how to create sustainable health and safety programs.

### **LAS**

LAS staff have been working alongside AMO on a riveting in-person Energy Symposium on November 2-3! [Check out the program](#) and while you're there, be sure to register for the event! Need a login to register? Simply email [amo@amo.on.ca](mailto:amo@amo.on.ca) if you don't have yours.

LAS/[Canoe Procurement Group](#) webinars are a great way to learn about topics of

interest to your work. Join us for free sessions on project contracting, fuel management, fleet electrification and more. Visit our [Events page](#) to register.

Did you know that any municipality using an LAS program may need to post a notice on their website? The Canadian Free Trade Agreement (CFTA) Notice of Participation is required for any municipality purchasing through a buying group if you exceed a [certain threshold](#). [Visit our website](#) for more details.

The [IESO is changing](#) the SaveONenergy lighting incentive program this fall. Now is the time to take advantage of these existing incentives. Contact [Christian Tham](#) to participate in the LAS [Facility Lighting Service](#) today.

SaveOnEnergy is offering free training webinars for municipal energy/facility managers and directors. Learn how to integrate energy management principles, identify savings, and reduce cost in your municipal facilities. [Register](#) today.

### **Municipal Wire\***

[Fleming College](#) is seeking municipal environmental land-use planning and management projects to be implemented by students in the [Environmental Land Management program](#). Contact [Emily Markovic](#) to discuss partnership opportunities.

The Royal Astronomical Society of Canada is offering a free informational webinar on October 10, 11:30-1PM EST to help plan for the total solar eclipse in April 2024. [Register today!](#)

*Wetland Conservation and Offsetting: Leading Policy Standards and Examples* is a webinar for municipal and conservation authority planning and environment staff. Host: Ontario Nature. October 17, 11:00 – 12:00 p.m. [Register here!](#)

### **Careers**

[Supervisor, Stores - Town of Oakville](#). Provide the planning, analysis, materials management, organization, and distribution of required goods and services. [Apply online](#) by October 15.

### **About AMO**

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

### **AMO Contacts**

[AMO Watchfile](#) Tel: 416.971.9856

[Conferences/Events](#)

[Policy and Funding Programs](#)

[LAS Local Authority Services](#)

[MEPCO Municipal Employer Pension Centre of Ontario](#)

[ONE Investment](#)

[Media Inquiries](#)

[Municipal Wire, Career/Employment and Council Resolution Distributions](#)

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**Allison Adams**

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October 12, 2023

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- AMO training - Understanding Competing Human Rights.
- AMO-LAS Energy Symposium program release.
- Councillor training is not just for new councillors!
- Land Use Planning: Strengthen your planning prowess through AMO training.
- 4S Webinar: Double WSIB rebates for Municipal Health & Safety Programs.
- LAS IPE Risk Symposium.
- Upcoming Canoe Fall webinars.
- Energy reporting deadline approaches.
- SaveOnEnergy Energy Management and Efficient Electrification webinars.
- Ontario Nature's Wetland Conservation and Offsetting webinar.
- Release of public information service.
- Careers: Brampton, Hamilton, and Simcoe.

**AMO Matters**

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Don't be disappointed! Book your trade show booth today to ensure your participation in the 2024 ROMA Conference. Limited spaces available. Download the [exhibitor package](#) or [sponsorship package](#) today.

AMO and Hicks Morley have developed training to support municipal elected officials and council in understanding their obligations related to human rights and understanding how to manage seemingly competing human rights. You can register for this important training [here](#).

AMO and LAS have finalized the program for this year's important conversation on energy and the municipal role. Don't miss this event November 2-3 at the Novotel Centre, Toronto. [View the program and register now](#). Space is limited.

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## **LAS**

On October 4, LAS and IPE hosted our biennial Risk Symposium where topics from 'polycrisis' to climate adaptation were covered. Learn more [here](#).

Join LAS and the [Canoe Procurement Group](#) for a series of free webinars on topics including fuel management, fleet electrification, and drone technology. Visit our [Events](#) page to register and [subscribe to our YouTube channel](#) to watch archived videos.

Annual utility reporting under O.Reg 25/23 (formerly 507/18) is due on October 31, 2023. For support with the [LAS Energy Planning Tool](#) please contact [tswatt@amo.on.ca](mailto:tswatt@amo.on.ca). For support with Portfolio Manager or other questions related to the regulation please contact [BPSSupport@ontario.ca](mailto:BPSSupport@ontario.ca).

SaveOnEnergy is offering free training webinars for municipal energy/facility managers and directors. Learn how to integrate energy management principles, identify savings, and reduce cost in your municipal facilities. [Register](#) today.

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The Technical Standards and Safety Authority ([TSSA](#)) is Ontario's public safety regulator. TSSA releases public information (e.g., licence statuses or devices at a location) per its privacy codes.

### Careers

[Manager, Standards & Training - City of Brampton](#). Provide a comprehensive training and mentoring program for new recruits to the Building Division. [Apply online](#) by October 22.

[Program Analyst, Corporate Asset Management - City of Hamilton](#). Responsible for supporting the engagement of asset owners from across the organization. [Apply online](#) by October 20.

[Deputy Clerk - County of Simcoe](#). Assists the County Clerk, Director of Statutory Services and Archives in the performance of all of the statutory duties. [Apply online](#) by October 27.

### About AMO

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[ONE Investment](#)

[Media Inquiries](#)

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### AMO's Partners



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Association of Municipalities of Ontario  
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# COUNCIL HIGHLIGHTS

TUESDAY,  
OCTOBER 10, 2023

## IN THIS ISSUE:

Transforming Tomorrow Campaign:  
More Care. Closer to Home

Official Plan Amendment No. 4  
Transforms West Elgin's  
Residential Landscape

Charting the Course: Shaping the  
Future of Elgin County  
Library Programs

Empowering Health: Elgin County  
Homes' Strategic Move for Clear  
Medical Directives and Enhanced  
Resident Care

Powering Progress: A Vision for  
Sustainable Growth and  
Community Engagement

Securing the Future: Elgin County's  
Proactive Approach to Upgrading  
to Office 365

Modernizing Financial Operations:  
Upgrading Accounting Software

Transparency in Action: 2022  
Annual Report &  
Financial Statements



## TRANSFORMING TOMORROW CAMPAIGN: MORE CARE. CLOSER TO HOME

St. Thomas Elgin General Hospital (STEGH) Foundation representatives presented their Transforming Tomorrow Campaign to County Council and to ask for a \$2.5M donation towards the Campaign.

Through this Campaign, our local hospital plans to expand the Diagnostic Imaging Suite with the need for \$8M in community donations. The main objective of this campaign is to bring MRI Technology to the hospital. The Ministry of Health has committed to funding the MRI equipment's operation, but the Foundation needs to raise funds to purchase and install the MRI machine.

Additionally, the campaign includes a significant renovation to redesign the space, ensuring safety for staff and patients while keeping patients closer to home.

Council forwarded the \$2.5M ask to the Budget Committee for consideration in the 2024 Budget deliberations.





## OFFICIAL PLAN AMENDMENT NO. 4 TRANSFORMS WEST ELGIN'S RESIDENTIAL LANDSCAPE

The Official Plan Amendment No. 4 to the Official Plan of the Municipality of West Elgin has been approved by the County Council with the minor modifications indicated in the Council report.

This amendment aims to change the land use designation on the subject lands from 'Rural Residential' to site-specific 'Rural Residential.'

This change will allow the lands to be used for residential purposes, including semi-detached and townhouse dwellings with full Municipal services. The modified application has received support from the Municipal staff, MHBC Planning Consultants, and V&V Enterprises.



## CHARTING THE COURSE: SHAPING THE FUTURE OF ELGIN COUNTY LIBRARY PROGRAMS

County Council adopted the 'Elgin County Library Programming and Partnership Policy' to govern the selection, development, and delivery of programs offered by Elgin County Library.



In 2022, the library programs were attended by a total of just over 27,000 people. The evidence so far in 2023 suggests that the popularity of these programs is still growing in the post-pandemic era.

Therefore, it is appropriate to implement a policy that governs the types of programs that library staff can host or facilitate. At the same time, this policy should articulate the library's commitments to matters such as intellectual freedom and responsible use of resources to deliver these programs.

## EMPOWERING HEALTH: ELGIN COUNTY HOMES' STRATEGIC MOVE FOR CLEAR MEDICAL DIRECTIVES AND ENHANCED RESIDENT CARE

The County of Elgin Homes, which includes Bobier Villa, Elgin Manor, and Terrace Lodge, requires medical directives to provide clear direction and authority for registered nurses and registered practical nurses. These directives cover a range of specific duties, including administering vaccinations (such as Pneumovax, COVID-19, and influenza), medications for palliative care, and treatments for medical conditions that fall outside of a resident's prescribed medication and treatment routine.

To ensure timely implementation and high-quality resident care, County Council approved that the Director of Homes and Seniors Services and/or Administrator have the authority to approve medical directives after they have been reviewed and approved by the appropriate people, including the Homes Medical Director.

## POWERING PROGRESS: A VISION FOR SUSTAINABLE GROWTH AND COMMUNITY ENGAGEMENT

The Amazon Fulfillment Centre and Power SE Gigafactory have generated interest from private sector investors in both industrial and residential land development across Elgin County.

Elgin's Economic Development team is working on a joint grant application to FedDev Ontario to attract investments to the region. The proposed project aims to position the area as a hub for electric vehicle manufacturing, leveraging strategic advantages such as location at the heart of the Great Lakes Automotive Corridor, proximity to the new VW electric vehicle battery factory, and access to critical minerals.

This growth also requires community engagement initiatives, which will involve local municipalities and residents to make informed decisions and balance the benefits and challenges of growth. Council directed County staff to meet with Local Municipal Partner Councils and Chief Administrative Officers to gain a better perspective into the public engagement component of this initiative.



## SECURING THE FUTURE: ELGIN COUNTY'S PROACTIVE APPROACH TO UPGRADING TO OFFICE 365

The County's Service Delivery Review was followed by a Cyber incident revealing vulnerable areas in our IT infrastructure. Efforts have since focused on data protection and software digitization.

To achieve this, County Council approved upgrading the County's outdated Microsoft Office Suite to Office 365 (O365), allowing Elgin to move data to the cloud. The next step is implementing O365, which will be contained within the 2023 County IT budget.

## MODERNIZING FINANCIAL OPERATIONS

Our Finance Department's current accounting software, Sage300, is an older version that was last updated in 2017. As of October 1, 2023, it will be unsupported but will remain operational for an unknown period of time.

To avoid business interruption and improve efficiency, County Council approved the update to a newer version of Sage300. This update will help to simplify the accounting system and provide timely reports for Finance Staff and support their work with the budget and year-end processes.

## TRANSPARENCY IN ACTION: 2022 ANNUAL REPORT & FINANCIAL STATEMENTS

ANNUAL  
REPORT

2022



ElginCounty

The County of Elgin has the obligation to produce Audited Financial Statements every year and make them readily accessible to the public. The Director of Finance/Treasurer of the County, together with the County's retained Auditor, Rob Foster of Graham Scott Enns, presented the 2022 Financial Statements and Annual Report to County Council.

Shortly after the meeting, these documents were uploaded to the [County's website](#) for public use. The Financial Statements will also be sent to our funding partners and the Ministry of Municipal Affairs and Housing.

For the complete October 10, 2023, County Council Agenda Package, please visit the Elgin County [website](#).

## Media Release

October 5, 2023

### Southwestern Public Health Invites High Risk Community Members for New Covid-19 Vaccine Formulation

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Beginning the week of October 11, Southwestern Public Health's vaccination program is opening the doors to high-risk community members seeking the newest formulation of the Covid-19 vaccine, which targets the XBB variant of the virus.

Individuals over the age of 65, people who are pregnant and those who are immune suppressed are invited to book at 410 Buller Street or 1230 Talbot Street by calling **1-833-943-3900** or booking online at [19.ontario.ca/book-vaccine](https://www.19.ontario.ca/book-vaccine).

"While the past two weeks have seen the health unit's first shipment of the Moderna XBB vaccine sent to the regions most vulnerable in long-term care homes, retirement homes and hospitals, we're now happy to offer clinics to those living in the community," says Jaime Fletcher, Program Manager of Vaccine Preventable Diseases, and the health unit's Chief Nursing Officer.

#### Full eligibility for Southwestern Public Health's Moderna XBB 1.5 clinics includes:

- Pregnant people
- People over the age of 65
- People who are First Nation, Inuit, or Métis (and their household members)
- Adults with immune compromising health conditions making them more susceptible to severe illness.

People must wait an interval of 6 months between their last vaccination or Covid-19 infection and receiving the new vaccine formulation.

Clinic times, dates, and locations as well as booking information can be found at [www.swpublichealth.ca/covid19](https://www.swpublichealth.ca/covid19). As more vaccine arrives to the health unit, more clinic dates will be added to the schedule.

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#### Contact for Interviews:

Megan Cornwell

Communications

[mcornwell@swpublichealth.ca](mailto:mcornwell@swpublichealth.ca) | 519-320-0819



# The Corporation of the Town of Cobourg

## Resolution

Hon. Doug Ford  
Premier of Ontario  
Legislative Building,  
Queen's Park, Toronto,  
ON M7A 1A1  
VIA EMAIL:  
[doug.fordco@pc.ola.org](mailto:doug.fordco@pc.ola.org)

Town of Cobourg  
55 King Street West,  
Cobourg, ON, K9A 2M2  
[clerk@cobourg.ca](mailto:clerk@cobourg.ca)

October 11, 2023

RE: Correspondence from the Township of Puslinch regarding Illegal Land Use Enforcement

Please be advised that the Town of Cobourg Council, at its meeting held on October 2, 2023, passed the following resolution:

Moved by Councillor Miriam Mutton  
Seconded by Councillor Brian Darling

Resolution No: 314-2023  
October 2, 2023

**THAT** Council receive the correspondence from the Township of Puslinch regarding Illegal Land Use Enforcement for information purposes; and

**FURTHER THAT** Council endorse and support the resolution from the Township of Puslinch and Council direct staff to send a duplicate resolution to associated ministries and Ontario Municipalities.

The resolution reads as follows:

That the Illegal Land Use Enforcement Taskforce's mandate be expanded to include other types of illegal land uses and not solely on illegal trucking land uses; and

That the Province be requested to strengthen municipal enforcement powers by:

- Amending the Municipal Act to enable municipalities to physically bar entry to properties where illegal land uses that have significant detrimental impacts on adjacent residential properties, the environment or create unsafe situations;
- Increasing the maximum penalty amounts in the Planning Act to \$50,000 for an individual upon conviction and on a subsequent conviction, not more than \$25,000 for each day in which the contravention has continued after the day in which the person was initially convicted; and



# The Corporation of the Town of Cobourg

## Resolution

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- Including provisions to ensure a corporation is liable to fines of not more than \$100,000 upon first conviction and not more than \$50,000 for each day in which the contravention has continued after the day in which the corporation was initially convicted.

That a copy of this report be provided to the Honourable Doug Ford, Premier of Ontario, the Honourable Steve Clark, Minister of Municipal Affairs and Housing, the Honourable Sylvia Jones, MPP, Dufferin-Caledon; the Honourable Doug Downey, Attorney General of Ontario; and

That a copy of this report be provided to the municipalities within the Greater Golden Horseshoe area seeking support in the request for strengthened enforcement powers to combat significant illegal land uses negatively impacting communities across Ontario and to the Association of Municipalities of Ontario (AMO) and Rural Ontario Municipal Association (ROMA).

Sincerely,

A handwritten signature in black ink that reads "Kristina Lepik".

Kristina Lepik  
Deputy Clerk/Manager, Legislative Services

Cc: The Honourable Steve Clark, Minister of Municipal Affairs and Housing,  
The Honourable Sylvia Jones, Deputy Premier, Minister of Health and MPP Dufferin-Caledon,  
The Honourable Doug Downey, Attorney General of Ontario,  
Association of Municipalities of Ontario,  
Rural Ontario Municipal Association,  
Ontario Municipalities

15  
Municipality of  
*Bluewater*

October 2, 2023

The Honourable Lisa M. Thompson  
Member of Provincial Parliament (MPP)  
408 Queen Street, P.O. Box 426  
Blyth, ON N0M 1H0

Re: Childcare availability in Ontario

Dear Minister Thompson:

The Municipality of Bluewater is concerned about the critical issue of childcare availability in our province and how it is linked to educational requirements and low wages within the childcare sector. We believe that addressing these issues is crucial for the well-being of our families and the future prosperity of Bluewater and Ontario.

Childcare availability in Ontario has become an increasingly pressing problem for parents and guardians. Access to affordable, high-quality childcare is essential for families to balance work and family responsibilities, and it plays a vital role in supporting the early development and education of our children. However, the lack of available childcare spaces is a significant barrier for many parents, limiting their ability to participate fully in the workforce and achieve financial stability.

We suspect that one of the key factors contributing to the shortage of childcare spaces is the educational requirements imposed on childcare workers. While it is important to ensure the safety and well-being of children in childcare settings, the current educational requirements may be overly restrictive. These requirements often result in a shortage of qualified childcare providers, making it challenging to expand the availability of childcare services.

This year in the Municipality of Bluewater, we have childcare facilities and before and after school programs that have closed or have reduced capacity due to lack of qualified staffing. These recent closures and capacity issues have imposed a significant amount of stress on families in our community.

Additionally, low wages within the childcare sector are a significant concern. Many qualified and passionate individuals are discouraged from pursuing a career in childcare

due to the low wages and limited opportunities for professional growth. This low-wage structure not only makes it difficult to attract and retain skilled childcare educators but also effects the quality of care children receive. Investing in the professional development and fair compensation of early childcare educators is essential to ensure that our children receive the best care possible and the best start in life.

**To address these issues and improve childcare availability in Ontario, the Municipality urges you to consider the following actions:**

1. Review and Reform Educational Requirements: Work with relevant stakeholders to review and potentially revise the training methods of early childcare educators, striking a balance between safety and accessibility by increasing the praxis model to learning.
2. Invest in Professional Development: Advocate for increased investment in professional development opportunities for childcare workers to enhance their skills and qualifications.
3. Increase Wages: Support initiatives to increase the wages of childcare workers, ensuring that they are paid a fair and competitive salary for the vital work they do.
4. Expand Funding: Work to secure additional funding for the expansion of childcare services and facilities, especially in underserved and rural communities.
5. Promote Public Awareness: Raise public awareness about the importance of accessible and high-quality childcare services and the need for policy changes.

This is an urgent matter that is expected to worsen and your timely response to these concerns is needed.

By addressing these issues, we can make significant strides toward improving childcare availability in Bluewater and Ontario and ensuring that families have the support they need to thrive. We kindly request your timely support and advocacy on these matters and would be grateful for any updates or initiatives related to childcare reform in our province.

Thank you for your attention to this critical issue. We look forward to your continued dedication to the well-being of Ontario's families and children.

Sincerely,



Mayor Paul Klopp for the  
Council of the Municipality of Bluewater

cc: Premier Doug Ford  
Ben Lobb, Huron-Bruce MP  
Hon. Michael Parsa, Minister of Children, Community and Social Services  
All Ontario Municipalities