

The Corporation of the Township of Malahide**April 4, 2024 – 7:30p.m.**Virtual Meeting – <https://youtu.be/A-as9uOIMGA>

The Malahide Township Council met at the Springfield & Area Community Services Building, at 51221 Ron McNeil Line, Springfield, at 7:30p.m. The following were present:

Council: Mayor D. Giguère, Deputy Mayor M. Widner, Councillor S. Leitch, Councillor J. Wilson, Councillor R. Cerna, Councillor S. Lewis, and Councillor C. Glinski.

Staff: Chief Administrative Officer N. Dias, Clerk A. Adams, Director of Finance A. Boylan, Director of Fire & Emergency Services J. Spoor, and Director of Public Works J. Godby

Also Present: Eric Steele– Monteith Brown

CALL TO ORDER:

Mayor Giguère took the Chair and called the meeting to order at 7:30p.m.

DISCLOSURE OF PECUNIARY INTEREST and the General Nature thereof:

N/A

MINUTES:

No. 24-118

Moved By: Rick Cerna

Seconded By: Mark Widner

THAT the minutes of the regular meeting of Council held on March 21, 2024, be adopted as printed and circulated.

Carried

PRESENTATIONS/DELEGATIONS/PETITIONS:

- Public Meeting – Zoning By-law Amendment Application- Zoning By-law Amendment Application of Gregory Underhill Farms Limited (Authorized Agent: David Roe), relating to property located at Part Lots 34 & 35, Concession 1, Parts 4 of RP 11R5475, Township of Malahide, and known municipally as 53367 Nova Scotia Line

No. 24-119

Moved By: Scott Lewis

Seconded By: Rick Cerna

THAT the Public Meeting relating to the Zoning By-law Amendment Application of Gregory Underhill Farms Limited (Authorized Agent: David Roe c/o Civic Planning Solutions Inc), relating to the property located at Part Lots 34 & 35, Concession 1, Parts 4 of RP 11R5475, Township of Malahide, and known municipally as 53367 Nova Scotia Line be called to order at 7:31p.m.

Carried

Mayor Giguère advised that the purpose of this Public Meeting is to consider an application to amend the zoning of the subject property.

Mayor Giguère asked the Clerk to advise and confirm on the method and date of notice given for this meeting. The Clerk advised that this public meeting was advertised in the Aylmer Express for two consecutive weeks on March 13th and March 20th. In addition, affected property owners within 120 meters were sent a notice by mail at minimum 20 days prior to this meeting.

Mayor Giguère requested that Eric Steele of Monteith Brown provide an overview of the application.

Mayor Giguère asked if anyone in attendance had any questions and they did not.

Mayor Giguère asked if any Council Members wished to make any comments and they did not.

No. 24-120

Moved By: Rick Cerna

Seconded By: Sarah Leitch

THAT the Public Meeting relating to the Zoning By-law Amendment Application of Gregory Underhill Farms Limited (Authorized Agent: David Roe c/o Civic Planning Solutions Inc), relating to the property located at Part Lots 34 & 35, Concession 1, Parts 4 of RP 11R5475, Township of Malahide, and known municipally as 53367 Nova Scotia Line be adjourned at 7:35p.m.

Carried

No. 24-121

Moved By: John H. Wilson

Seconded By: Chester Glinski

THAT Report No. DS-24-16 entitled “Zoning By-law Amendment Application of Gregory Underhill Farms Limited (AUTHORIZED AGENT: David Roe c/o Civic Planning Solutions Inc)” be received;

AND THAT the Zoning By-law Amendment Application No. D14-Z03-24 of Gregory Underhill Farms Limited (Authorized Agent: David Roe c/o Civic Planning Solutions Inc), relating to the property located at Part Lots 34 & 35, Concession 1, Parts 4 of RP 11R5475, Township of Malahide, and known municipally as 53367 Nova Scotia Line, BE APPROVED for the reasons set out in this report.

Carried

- Public Hearing –Minor Variance Application - Owner, Pam and Len Bartholomew relating to the property located at North Part of Lot 5, Concession 6; Part 1 RP 11R3415, Part 1 RP 11R3439, in the Township of Malahide, and being known municipally as 48073 Talbot Line

No. 24-122

Moved By: Sarah Leitch

Seconded By: John H. Wilson

THAT the Committee of Adjustment for the Township of Malahide be called to order at 7:36p.m. and that Mayor Dominique Giguère be appointed Chairperson for the “Committee of Adjustment”.

Carried

Chair Giguère advised that the purpose of this Public Hearing is to consider an application for a Minor Variance submitted by Pam and Len Bartholomew relating to the property located at North Part of Lot 5, Concession 6; Part 1 RP 11R3415, Part 1 RP 11R3439, in the Township of Malahide, and being known municipally as 48073 Talbot Line.

Chair Giguère requested that Eric Steele of Monteith Brown Planning Consultants (MBPC) provided an overview of the application.

Chair Giguère asked if any additional comments were received and the Clerk advised there were none.

Chair Giguère asked if any person in attendance wished to make any comments and the applicants stated they were new to the Township and that they had nothing to add to Mr. Steele’s comments.

Chair Giguère asked if any Committee members wished to make any comments regarding the application. Councillor Wilson concurred that the application was logical considering some of the other irregularities of the property. Chair Giguère eluded to irregularities of the property that were mentioned in the report and Mr. Steele confirmed the Elgin County Mapping has some parcel fabric overlay discrepancies that aren’t subject to the application.

No. 24-123

Moved By: Rick Cerna

Seconded By: Mark Widner

THAT Report No. DS-24-15 entitled “Application No. D13-MV-02-24 of Pam and Len Bartholomew” and affecting lands described as North Part of Lot 5, Concession 6; Part 1 RP 11R3415, Part 1 RP 11R3439, in the Township of Malahide, and being known municipally as 48073 Talbot Line, be received;

AND THAT the Township of Malahide Committee of Adjustment APPROVE Minor Variance Application No. D13-MV-02-24 to permit the construction of a shed with a reduced interior side yard setback;

AND THAT the approval shall be subject to the following conditions:

- 1. That the owner/applicant obtain the necessary Building Permit within two years from the date of decision to the satisfaction of the Chief Building Official, ensuring that the approved variance applies only to the proposed accessory structure as illustrated with the application; and,**
- 2. That the structure be constructed as per the details shown in the drawings as provided with the application (site location and architectural detail) to the satisfaction of the Chief Building Official.**

Carried

No. 24-124

Moved By: Chester Glinski

Seconded By: Rick Cerna

THAT the Committee of Adjustment for the Township of Malahide be adjourned and the Council meeting reconvene at 7:43p.m.

Carried

- Delegation – William MacIntyre- Springfield Special Area Levy

No. 24-125

Moved By: John H. Wilson

Seconded By: Sarah Leitch

THAT the delegation from William MacIntyre, regarding Springfield Special Area Levy, be received for information.

Carried

REPORTS OF DEPARTMENTS:

Director of Corporate Services/Treasurer

- 2023 Investment Reporting

No. 24-126

Moved By: Rick Cerna

Seconded By: Chester Glinski

THAT Report No. FIN 24-11 entitled “2023 Investment Reporting” be received;

AND THAT the Township’s 2023 investment earnings be distributed to reserves as recommended in report FIN-24-11.

Carried

- Springfield Special Area Levy

No. 24-127

Moved By: John H. Wilson

Seconded By: Scott Lewis

THAT Report No. FIN-24-12 entitled “Springfield Special Area Levy” be received;

THAT \$194,280 be transferred from the Capital Reserve to the Streetlights & Sidewalks Reserve;

AND THAT Council approve a special area levy in the amount of \$15,700 to fund special service costs relating to streetlights and sidewalks in the Village of Springfield.

Carried

-2024 Budget Approval

No. 24-128

Moved By: Chester Glinski

Seconded By: Rick Cerna

THAT Report No. FIN 24-13 titled “2024 Budget Approval” be received.

Carried

CLERK

-Social Media Policy

No. 24-129

Moved By: Rick Cerna

Seconded By: Scott Lewis

THAT Report No. CLERK-24-04 entitled “Social Media Policy” be received;

AND THAT Staff bring forward the draft social media policy for approval at an upcoming Council meeting.

Carried

REPORTS OF COMMITTEES/OUTSIDE BOARDS:

No. 24-130

Moved By: Sarah Leitch

Seconded By: Scott Lewis

THAT the following Reports of Committees/Outside Boards be noted and filed:

- **Catfish Creek Conservation Authority Minutes – December 14, 2023**
- **Elgin Group Police Services Board Minutes – November 5, 2023 and February 26, 2024**

Carried

CORRESPONDENCE:

No. 24-131

Moved By: Rick Cerna

Seconded By: John H. Wilson

THAT the five correspondence items be noted and filed.

1. **Association of Municipalities of Ontario - WatchFile – March 21, 2024, and March 28, 2024**
2. **City of St. Thomas – Notice of Completion – Major Arterial Roadway Connection Municipal Class Environmental Assessment**
3. **Southwestern Public Health – Actions to Reduce Alcohol-Related Harms Report**
4. **Prince Edward County – Support for a call to action to meet the deadline of an Accessible Ontario by 2025**
5. **Municipality of Powassan – Support for Township of Amaranth Resolution – Requesting fairness from the Province of Ontario for Operational Budget Funding across municipalities**

Carried

OTHER BUSINESS:

BY-LAWS:

No. 24-132

Moved By: Scott Lewis

Seconded By: John H. Wilson

THAT the following by-laws be considered read a first, second and third reading and properly signed and sealed:

- **By-law-24-16 – 2024 Budget**
- **By-law-24-14 – Gregory Underhill Farms Limited Rezoning**

Carried

CONFIRMATORY:

No. 24-133

Moved By: John H. Wilson

Seconded By: Scott Lewis

THAT By-law No.24-15, being a Confirmatory By-law, be given first, second and third readings, and be properly signed and sealed.

Carried

ADJOURNMENT:

No. 24-134

Moved By: Mark Widner

Seconded By: Rick Cerna

THAT Council adjourn its meeting at 8:43p.m to meet again on April 18, 2024, at 7:30p.m.

Carried

Original Signed By:

Mayor – D. Giguère

Original Signed By:

Clerk – A. Adams