

**The Corporation of the Township of Malahide**  
**April 18, 2024 – 7:30p.m.**  
Virtual Meeting – <https://youtu.be/4YN7b0tBSWo>

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The Malahide Township Council met at the Springfield & Area Community Services Building, at 51221 Ron McNeil Line, Springfield, at 7:30p.m. The following were present:

**Council:** Mayor D. Giguère, Deputy Mayor M. Widner, Councillor S. Leitch, Councillor J. Wilson, Councillor R. Cerna, Councillor S. Lewis, and Councillor C. Glinski.

**Staff:** Chief Administrative Officer N. Dias, Clerk A. Adams, Director of Fire & Emergency Services J. Spoor, Director of Public Works J. Godby, and Chief Building Official S. Sutherland.

**CALL TO ORDER:**

Mayor Giguère took the Chair and called the meeting to order at 7:31p.m.

**DISCLOSURE OF PECUNIARY INTEREST and the General Nature thereof:**

Deputy Mayor Widner disclosed a pecuniary interest with respect to Council Agenda item E– Reports of Departments, Petition for Drainage – College Line, New Engineers Report – Learn Drain, and Petition for Drainage – Coelho. The nature of the conflict being that a Partner at Spriet Associates is an immediate relative of his.

**MINUTES:**

**No. 24-135**

**Moved By: Rick Cerna**

**Seconded By: Sarah Leitch**

**THAT the minutes of the regular meeting of Council held on April 4, 2024, be adopted as printed and circulated.**

**Carried**

**PRESENTATIONS/DELEGATIONS/PETITIONS:**

No items.

**REPORTS OF DEPARTMENTS:**

Director of Fire & Emergency Services

- Emergency Services Activity Report – Quarterly Report (January-March)

**No. 24-136**

**Moved By: Chester Glinski**

**Seconded By: Scott Lewis**

**THAT Report No. F-24-03 entitled “Emergency Services Activity Report – Quarterly Report (January-March) be received.**

**Carried**

Deputy Mayor Widner disclosed a pecuniary interest with respect to Council Agenda item E– Reports of Departments, Petition for Drainage – College Line, New Engineers Report – Learn Drain, and Petition for Drainage – Coelho. He retired from the meeting and abstained from all discussions and voting on the matter.

Director of Public Works

-Petitions for Drainage – College Line

**No. 24-137**

**Moved By: Rick Cerna**

**Seconded By: Sarah Leitch**

**THAT Report No. PW-24-12 entitled “Petitions for Drainage – College Line” be received;**

**AND THAT John M. Spriet, P. Eng., of Spriet Associates, be appointed to prepare an Engineer’s Report for these petitions.**

**Carried**

- New Engineers Report – Learn Drain

**No. 24-138**

**Moved By: Scott Lewis**

**Seconded By: Rick Cerna**

**THAT Report No. PW-24-13 entitled “New Engineers Report – Learn Drain” be received;**

**AND THAT Mike Devos, P. Eng., of Spriet Associates, be appointed to prepare a new Engineer’s Report for the open portion of the Learn Drain, pursuant to *Section 78* of the *Drainage Act R.S.O. 1990*.**

**Carried**

- Petition for Drainage – Coelho

**No. 24-139**

**Moved By: John H. Wilson**

**Seconded By: Sarah Leitch**

**THAT Report No. PW-24-15 entitled “Petition for Drainage – Coelho” be received;**

**AND THAT John M. Spriet, P. Eng., of Spriet Associates Ltd., be appointed to prepare an Engineer’s Report for the Coelho Petition pursuant to *Sections 5 to 8 of the Drainage Act R.S.O. 1990.***

**Carried**

Deputy Mayor Widner returned to his seat at the Council table.

- Tender Results: Supply and Placement of Road Granulars

**No. 24-140**

**Moved By: Mark Widner**

**Seconded By: Scott Lewis**

**THAT Report No. PW-24-16, entitled “Tender Results: Supply and Placement of Road Granulars” be received;**

**AND THAT, the tender for the Supply and Placement of Road Granulars Contract be awarded to McKenzie & Henderson Ltd. of Forest, Ontario in the amount of \$684,401.00, plus applicable taxes;**

**AND THAT the Mayor and Clerk be authorized to enter into an agreement with McKenzie & Henderson Ltd. for the purpose of completing the Supply and Placement of Road Granulars Program.**

**Carried**

- Off-Road Vehicles By-law – Designated Highways Amendment

**No. 24-141**

**Moved By: Chester Glinski**

**Seconded By: John H. Wilson**

**THAT Report No. PW-24-14 entitled “Off-Road Vehicles By-law – Designated Highways Amendment” be received;**

**AND THAT the Mayor and Clerk be authorized to execute an amending By-law for the purpose of updating the Designated Highways in the Off-Road Vehicles By-law with the addition of the Vienna Line portion that was verbally added as an amendment.**

**Carried**

Director of Corporate Services/Treasurer

- Council Chambers Renovations

**No. 24-142**

**Moved By: Sarah Leitch**

**Seconded By: Rick Cerna**

**THAT Report No. FIN 24-14 titled “Council Chambers Renovations” be received;**

**AND THAT the Council Chambers Renovations concept plan is approved as appended with consideration of the comments shared this evening.**

**Carried**

CLERK

-Social Media Policy

**No. 24-143**

**Moved By: Chester Glinski**

**Seconded By: Sarah Leitch**

**THAT Report No. CLERK-24-05 entitled “Social Media Policy” be received;**

**AND THAT the Social Media Policy attached be adopted and incorporated into Malahide’s Policy Manual, noting that such policy will replace the Social Media policy dated May 29, 2015.**

**Carried**

**REPORTS OF COMMITTEES/OUTSIDE BOARDS:**

**No. 24-144**

**Moved By: Scott Lewis**

**Seconded By: Rick Cerna**

**THAT the following Reports of Committees/Outside Boards be noted and filed:**

- **Catfish Creek Conservation Authority Minutes – March 7, 2024**
- **Long Point Region Conservation Authority Minutes – March 1, 2024**
- **Kettle Creek Conservation Authority**
  - o **Annual General Meeting Minutes February 21, 2024**
  - o **Meeting Minutes – February 7, 2024**

**Carried**

**CORRESPONDENCE:**

**No. 24-145**

**Moved By: Chester Glinski**

**Seconded By: John H. Wilson**

**THAT items 3 and 4 be supported and the remaining items be noted and filed.**

- 1. Association of Municipalities of Ontario - WatchFile - April 4, 2024, and April 11, 2024**
- 2. Elgin County Council Highlights – April 9, 2024**
- 3. Correspondence from Jane Hawley- Local Doctor Shortage with East Elgin Family Health Team**
- 4. Town of Goderich – Phase-Out of Free Well Water Testing in the 2023 Auditor General’s Report**
- 5. Ministry of Finance – 2024 Ontario Budget items related to Municipal Taxation**
- 6. Treasury Board Secretariat – Emergency Management Ontario - Ontario’s Provincial Emergency Management Strategy and Action Plan: 2023 Annual Report**
- 7. Ministry of Natural Resources and Forestry – Regulation detailing new Minister’s Permit and Review powers under the Conservation Authorities Act**
- 8. Municipality of Thames Centre - Proposed Community Improvement Plan**

**Carried**

**OTHER BUSINESS:**

**-Malahide Volunteer Firefighter Association – Request for portion of pier in Port Bruce for fireworks display**

**No. 24-146**

**Moved By: Scott Lewis**

**Seconded By: Mark Widner**

**THAT Malahide Volunteer Firefighter Association be granted permission to utilize a portion of the pier in Port Bruce for the purpose of a fireworks display on Sunday, May 19<sup>th</sup> (rain date Monday, May 20<sup>th</sup>); SUBJECT to providing the Township with proof of Event Liability Insurance naming the Township of Malahide as an additional insured.**

**Carried**

**BY-LAWS:**

**No. 24-147**

**Moved By: Rick Cerna**

**Seconded By: Sarah Leitch**

**THAT the following by-laws be considered read a first, second and third reading and properly signed and sealed:**

- **By-law-24-13 - Off-Road Vehicles Amendment By-law with addition of the Vienna Line portion**

**Carried**

**CLOSED:**

**No. 24-148**

**Moved By: Rick Cerna**

**Seconded By: Chester Glinski**

**THAT Council move into Closed Session at 8:30 p.m., pursuant to Section 239(2) of the Municipal Act, 2001, as amended, to discuss the following:**

- **Personal matters about an identifiable individual, including municipal or local board employees – Building Department Updates. (Section 239 (2)(b))**
- **Advice that is subject to solicitor client privilege, including communications necessary for that purpose relating to EECC Governance. (Section 239(2)(f))**

**Carried**

**No. 24-149**

**Moved By: Sarah Leitch**

**Seconded By: Scott Lewis**

**THAT Council move out of Closed Session and reconvene at 9:59p.m. in order to continue with its deliberations.**

**Carried**

**No. 24-150**

**Moved By: Mark Widner**

**Seconded By: Sarah Leitch**

**THAT Staff were given direction by Council on the following items that were discussed in the Closed Session:**

- **Personal matters about an identifiable individual, including municipal or local board employees – Building Department Updates. (Section 239 (2)(b))**
- **Advice that is subject to solicitor client privilege, including communications necessary for that purpose relating to EECC Governance. (Section 239(2)(f))**

**Carried**

**CONFIRMATORY:**

**No. 24-151**

**Moved By: Rick Cerna**

**Seconded By: Sarah Leitch**

**THAT By-law No.24-17, being a Confirmatory By-law, be given first, second and third readings, and be properly signed and sealed.**

**Carried**

**ADJOURNMENT:**

**No. 24-152**

**Moved By: Mark Widner**

**Seconded By: Rick Cerna**

**THAT Council adjourn its meeting 10:01p.m to meet again on May 2, 2024, at 7:30p.m.**

**Carried**

Original Signed By:

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Mayor – D. Giguère

Original Signed By:

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Clerk – A. Adams