



# The Corporation of the Township of Malahide CORRESPONDENCE AGENDA May 16, 2024 – 5:00 p.m.

### (H) Correspondence:

- 1. Association of Municipalities of Ontario WatchFile May 2, 2024, and May 9, 2024
- 2. Elgin County Council Highlights April 30, 2024
- 3. Ministry of Municipal Affairs & Housing Affordable Housing Bulletin





#### In This Issue

- Nominations open for AMO Board of Directors.
- Submit your application for the PJ Marshall Awards.
- Municipal Information & Data Analysis System.
- AMO Youth Fellows share engagement wisdom in Municipal Word.
- Circular Materials' response to blue box advocacy.
- Emergency Preparedness week May 5-11, 2024.
- Ministry of Energy webinar BPS energy reporting.
- Consultation: Rural Economic Development Strategy.
- ERO posting: Development Charges.
- ERO posting: Land Use Planning matters under Bill 185.
- ERO posting: Newspaper Notice Requirements.
- ERO posting: Removing Barriers for Additional Residential Units.
- ERO posting: Municipal Planning Data Reporting Regulation.
- ERO posting: Streamlining Pipeline Relocation to support Transit.
- Fisheries and Oceans Canada (DFO) Lake Erie habitat restoration efforts.
- Disability Inclusion Virtual Workshop.
- Cybersecurity workshop for Municipally Elected Officials.
- AntiSemitism and Anti-Islamophobia: Spring workshops.
- Councillor training Refresh and refine your leadership, May workshop.
- Councillor workshops.
- Understanding Competing Human Rights Upcoming workshop.
- Managing Communications During a Time of Crisis.
- Navigating Conflict Relationships: Transforming conflict into collaboration.
- Blog: Understanding Municipal Liability.
- Participate in the Online Citizens' Services survey.
- Canoe your municipal sector partner.
- Canoe spring webinar series: Streamlining procurement.
- Register for Basic Income Forum.
- Careers.

#### **AMO Matters**

AMO is seeking candidates to serve on its Board of Directors. <u>Click here</u> for information on eligibility and nomination requirements. Elections will occur at the AMO Annual Conference in August.

The Peter J. Marshall Municipal Innovation Award celebrates municipal governments in Ontario that implement new and innovative ways to make public services, facilities, and infrastructure better for Ontarians. View full details <a href="https://example.com/here/beta/46/">here</a>.

The <u>Municipal Information & Data Analysis System</u> (MIDAS) is a web-based tool that provides access to the Financial Information Returns (FIRs) to all Ontario municipalities. The FIR is the main data collection tool used by the Ministry of Municipal Affairs and Housing to collect municipal financial and statistical information. Municipal elected officials and staff can contact MIDASAdmin@amo.on.ca for access.

Learn about youth perspective on civic engagement and some approaches to building new relationships with the young people in your communities from AMO's 2023 Youth Fellows, Catherine, Morgan, and Jacob, in this month's edition of Municipal World.

Circular Materials (CM) replied to a <u>letter from municipal governments</u> on CM blue box advocacy. <u>CM's response</u> remains vague on the details of the changes they are seeking and on the details on how the changes will reduce costs.

#### **Provincial Matters**

<u>211</u> is a public enquiry line available in Ontario every day and in times of emergency. 211 is supporting Emergency Preparedness Week to raise awareness of the 211 service. <u>Free print materials are available to municipalities</u> for use during Emergency Preparedness Week, or for displays any time of year.

Not sure what to do for energy reporting this year? The Ministry of Energy is hosting a webinar to review the July 1, 2024 energy reporting requirements for BPS organizations under <u>O.Reg 25/23</u>. Register today - the webinar will be held on <u>May 8</u> and again on <u>June 4</u>. For any questions, contact the Ministry at BPSsupport@ontario.ca.

The province is conducting a <u>survey</u> to inform the creation of a Rural Economic Development Strategy. Share your ideas on how the province can support rural communities plan for economic success.

The Ministry of Municipal Affairs and Housing is seeking feedback on proposed changes to repeal the five-year DC phase in and reinstate certain costs as eligible for DCs. <u>Comments are open</u> until May 10, 2024.

The province has posted land use planning changes to be made under *Bill 185, Cutting Red Tape to Build More Homes Act* for comment until May 10, 2024.

The Ministry of Municipal Affairs and Housing is proposing to allow digital publication of public notices for certain land use and development charge by-laws where local newspapers are not available. <u>Comments are open until May 10, 2024.</u>

The Ministry of Municipal Affairs and Housing is seeking input on barriers to the development of additional residential units. <u>Comments are open</u> until May 10, 2024.

The Ministry of Municipal Affairs and Housing is proposing expanding the list of municipalities required to report municipal planning data, and to enhance the quality of the data provided. <u>Comments are open</u> until May 10, 2024.

The Ministry of Energy is proposing exempt energy infrastructure relocation from seeking leave to construct if the relocation supports priority transit. Comments are open until May 11, 2024.

#### **Federal Matters**

If you are a municipality located in the Lake Erie watershed and interested in DFO's Fish and Fish habitat restoration initiative, contact DFO on how to participate in upcoming engagements.

#### **Education Opportunities**

AMO Education has partnered with the Abilities Centre to deliver a workshop designed to enhance elected official understanding and approach to inclusion. Register for this important <u>Disability Inclusion</u> June 5 workshop.

AMO has partnered with the Toronto Metropolitan University's (TMU) Rogers Cybersecure Catalyst to

prepare elected officials in understanding cybersecurity and to make critical decisions related to preventing, preparing for, and responding to cyber security incidents. Register for the <u>June 12</u> <u>Cybersecurity workshop</u> to learn how to prevent, prepare, and respond.

Don't miss this time limited opportunity: register for the <u>May 7 antisemitism workshop</u> and the <u>May 15 anti-islamophobia workshop</u>. These important workshops provide you invaluable insight on the historical and contemporary roots of antisemitism and anti-islamophobia, how to address these and how to build relationships and allyships.

The Councillor Training interactive workshop delves into the key areas of your responsibility as an elected official in a forum where you can ask questions that you can't always raise locally. Register for the <a href="May 14 Councillor Training workshop">May 14 Councillor Training workshop</a> today.

AMO is offering a number of education workshops focusing on the most integral aspects of municipal leadership and governance. For full information including workshop descriptions, dates and registration visit amoeducation.ca

As an elected municipal official we know the pressure you deal with is real and we are here to support you. AMO has developed <u>Advanced Councillor Training</u> in 3 sessions focused on core elements of leadership. Register for the <u>May 8 Session 1 workshop</u>, <u>May 29 Session 2 workshop</u>, and the <u>October 2 Session 3 workshop</u>.

AMO and Hicks Morley have developed training to support municipal elected officials and council in understanding their obligations related to human rights and understanding how to manage seemingly competing human rights. Register for this important <a href="Competing Rights May 23 workshop">Competing Rights May 23 workshop</a>.

During times of crisis such as natural disasters or public disruption, municipally elected officials find themselves at the front line and facing the expectations of providing up to date and useful information to their communities. The <u>June 19 Managing Communications through Crisis workshop</u> is an opportunity to develop and enhance your approach to managing all aspects of crisis communications during and emergency. Join your colleagues to learn techniques for effective and proactive communications with community and media.

Having conflict-free and collaborative relationships can play a significant role in helping locally elected officials carry out your collective responsibilities as decision-makers of their communities. Learn how to accomplish this at the <u>June 26-27 Navigating Conflict Relationships workshop</u>.

#### LAS

Our <u>latest blog</u> uses a real case scenario to help Ontario municipalities understand their legal responsibilities regarding workplace safety.

Make your voice heard. Our Electronic Signature Service partner would like <u>your input</u> to help shape the future of your digital services.

The <u>Canoe Procurement Group</u> was built by municipalities for municipalities. As a not-for-profit, they are your key buying partner offering products you use every day - from Aggregates to Zambonis. Take a minute to see how Canoe will work for you. <u>Contact Sarah</u> today.

Canoe's <u>spring webinar series</u> continues this spring. with a special presentation on May 23. Procurement expert Stephanie Dion shares her insights on how to do group procurement and comply with trade agreements. Register here to attend.

#### Municipal Wire\*

Registrations for Canada's inaugural <u>Basic Income Guarantee Forum</u> are open. BIG 2024 takes place from May 23-26 at the University of Ottawa. Elected officials and staff are encouraged to attend.

#### Careers

<u>Chief Administrative Officer - The District of Thunder Bay Social Services Administration Board.</u> Closing Date: May 20.

Ontario Works Manager - County of Wellington. Closing Date: May 10.

<u>Asset Management Coordinator - Township of Oro-Medonte</u>. Closing Date: May 17.

<u>Deputy Treasurer/Manager of Finance - Township of Oro-Medonte</u>. Closing Date: May 17.

Manager, Budgets & Financial Planning - City of Thunder Bay. Closing Date: May 30.

Engineering Technician II - County of Simcoe. Closing Date: May 12.

#### **About AMO**

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow @AMOPolicy on Twitter!

#### **AMO Contacts**

AMO Watchfile Tel: 416.971.9856

Conferences/Events

Policy and Funding Programs

LAS Local Authority Services

MEPCO Municipal Employer Pension Centre of Ontario

**ONE Investment** 

Media Inquiries

Municipal Wire, Career/Employment and Council Resolution Distributions



May, 09 2024

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- ERO posting: Streamlining Pipeline Relocation to support Transit.
- Fisheries and Oceans Canada (DFO) Lake Erie habitat restoration efforts.
- AMO 2024 delegation request forms launched!
- AMO members' guide to request, prepare for & participate in delegation meetings.
- Disability Inclusion Virtual Workshop.
- Cybersecurity workshop for Municipally Elected Officials.
- Councillor training Refresh and refine your leadership, May workshop.
- Councillor workshops.
- Understanding Competing Human Rights Upcoming workshop.
- Managing Communications During a Time of Crisis.
- Navigating Conflict Relationships: Transforming conflict into collaboration.
- Streetlogix makes asset management simple.
- Future of Aging Summit May 15-17.
- Careers.

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The Peter J. Marshall Municipal Innovation Award celebrates municipal governments in Ontario that implement new and innovative ways to make public services, facilities, and infrastructure better for Ontarians. View full details here.

On June 14, Conservation Ontario and AMO will host a webinar on recent legislative and regulatory changes under the *Conservation Authorities Act*. Registration details coming soon.

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#### **Education Opportunities**

The Ministry of Municipal Affairs and Housing (MMAH) has launched the delegation forms to request your meetings at the 2024 AMO Annual Conference. Submit your delegation request by **June 7, 2024, 5:00pm EST**. English Delegation Requests | French Delegation Requests.

The <u>AMO Guide to Delegation Meetings</u> provides information for you to consider what issues to focus on for your delegation meetings, what information you need to provide in your delegation forms and how to prepare for your delegation meetings. Make the most of your delegation meetings with this guide.

AMO Education has partnered with the Abilities Centre to deliver a workshop designed to enhance elected official understanding and approach to inclusion. Register for this important <u>Disability Inclusion</u> <u>June 5 workshop</u>.

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#### LAS

Asset management software can be hard to use. The Streetlogix software, part of the <u>LAS Road & Sidewalk Assessment Service</u>, is designed to be easy to use by different departments with varying needs. Contact Jon-Erik for a demo to see how it works.

#### **Municipal Wire\***

The Future of Aging Summit in Toronto from May 15-17, 2024 will bring together policymakers and others focused on building age-friendly societies. See the speaker lineup and register at agingsummit.ca.

#### **Careers**

Engineering Technologist, Traffic - City of Markham. Closing date: May 10.

Supervisor of Planning - City of Cornwall. Closing date: May 16.

Planner - City of Cornwall. Closing date: May 15.

Zoning/Planning Examiner - King Township. Closing date: May 24.

General Manager, Development Services and Engineering - City of Orillia. Closing date: May 24.

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# Council Highlights

Tuesday, April 30, 2024



Shaping the Future: Ontario's 2024
Proposed Provincial Policy
Statement

Road to Renewal: Culvert Rehabilitation Contract Awarded to Hornblower Earthboring Inc.

Turning the Page: Elgin County Library's 2023 Success and 2024 Goals

Modernizing Communication: Elgin County Updates Notice By-Law

CAO's First 90 Days: Reflections and the Road Ahead

Honoring World Elder Abuse Awareness Day: Elgin County Council to Hold Flag-Raising Ceremony

Raising Awareness and Advocating for Change: Elgin County Council Declares Intimate Partner Violence an Epidemic

A Refreshing Fundraiser: Elgin County Declares June 8th as LemonAID Day



# Shaping the Future: Ontario's 2024 Proposed Provincial Policy Statement

Council received a report from the Director of Legal Services and the Acting Manager of Planning offering a preliminary summary of the Proposed Provincial Policy Statement (PPS) 2024. The PPS is a key document outlining Ontario's policies on landuse planning, including growth management, housing, agriculture, and cultural heritage.

The Province has established a comment period for the PPS 2024, which runs from April 12th to May 12th, 2024. This period allows municipalities, stakeholders, and the public to provide input on the proposed policies. The County, which serves as an approval authority for subdivisions and official plans, must ensure that all land use planning decisions align with the PPS. Council emphasized the importance of this document, as it guides municipal planning decisions.

Staff will provide a more detailed summary once the Province of Ontario finalizes the PPS after the comment period, incorporating feedback from the public and stakeholders. Council encouraged community members to actively participate in the commenting process to help shape the final PPS 2024.

# Road to Renewal: Culvert Rehabilitation Contract Awarded to Hornblower Earthboring Inc.

Following a competitive tender process, County Council selected Hornblower Earthboring Inc. to complete culvert rehabilitations on various County roads at a total price of \$355,500. The Warden and Chief Administrative Officer have been authorized to sign the contract, signaling the project's commencement.

The tender covered 27 culverts across four key road sections in the County, which will be rehabilitated to ensure safety and functionality ahead of future roadwork. The road sections included are Calton Line (CR 45) between Springfield Road and Richmond Road, Clinton Line (CR 11) between Highway 4 and Wonderland Road, Fairview Road (CR 22) between Dexter Line and Sparta Line, and Ron McNeil Line (CR 52) between Imperial Road and Putnam Road. A total of 12 contractors downloaded the tender documents, with four submitting bids before the closing date on March 28, 2024. Hornblower Earthboring Inc. submitted the lowest compliant bid, earning them the contract.

Work on the culverts is expected to begin in May and should be completed by December. If any change orders are required during the project, the County's Procurement Policy outlines the procedures to ensure transparency and proper authorization. If cost increases exceed 10% of the approved tender amount, additional Council approval will be required. This structured approach ensures that the project stays on track and within budget.

### Turning the Page: Elgin County Library's 2023 Success and 2024 Goals

The Manager of Library Services presented a report on the Elgin County Library's 2023 Performance, indicating a year of strong growth and engagement. Circulation increased by 8% over 2022, reaching a total of 300,774 checkouts. The number of active library members grew by 18% to 13,673, surpassing the 2023 service goal of 1%. New memberships also saw a significant boost, with 2,339 new members in 2023, a 26% increase over 2022, easily outpacing the initial target of 5%.

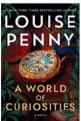
Additionally, the library held 1,977 programs in 2023, representing a 45% increase from the previous year. This considerable rise in programs demonstrates the library's commitment to community engagement and education. The library's digital checkouts were also noteworthy, totaling 96,583.

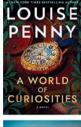
For 2024, the library aims to increase in-person services and target a 1% increase in holds placed within branches, as well as a 2% increase in total active library members. These goals reflect the library's dedication to continuous improvement and expanding its reach within the community. Council praised the library's achievements and expressed confidence in its continued success.



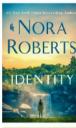
# ElginCountyLibrary 2023 STATISTICS

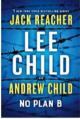






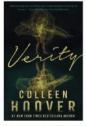






















## **CIRCULATION**

**TOTAL CHECKOUTS** 300,774

\*PHYSICAL & DIGITAL

**NEW** 

**MEMBERS** 2.339

**USERS** TOTAL ACTIVE MEMBERS

**13,673** 

SERVICI

COMPUTER **USERS** 

9,619

IN-PERSON **VISITS** 182,691

**HOLDS PLACED** 

www.elgincounty.ca/library/

# **ONLINE USE**

**WIFI SESSIONS** 11,320

CATALOGUE SESSIONS

**HOLDS PLACED** 

**NEW CATALOGUE USERS** 

LIVE CHAT QUESTIONS

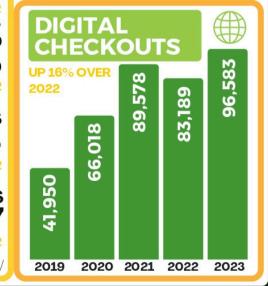


www.facebook.com/ElginCountyLibrary/

**PROGRAMS** 

**ATTENDANCE** 

\*IN PERSON & VIRTUAL



### Modernizing Communication: Elgin County Updates Notice By-Law

Elgin County Council has approved a significant update to its Notice By-law 07-29, reflecting advancements in technology and changes in communication practices since the by-law's original adoption in 2007. This update aims to improve clarity and ensure effective public notices in line with modern communication trends. Key changes include expanding the definition of "mailed" to include email and redefining "newspaper" to encompass online publications. Additionally, the term "published" now extends to newspapers dedicated to public information, and the requirement to post notices at local member municipal offices has been removed due to its declining relevance.

These changes also address the need for clear language and remove outdated references. For example, the section stating that interruptions in online notice methods would not invalidate the notice has been rewritten for clarity. References to council remuneration and procedural by-laws have also been updated to align with current legislation. By modernizing the Notice By-law, Elgin County aims to streamline public communication, ensuring that residents can access important information more easily. These updates align with the Municipal Act and adapt to technological advancements, helping Elgin County keep pace with contemporary communication practices.

### CAO's First 90 Days: Reflections and the Road Ahead

Blaine Parkin, Chief Administrative Officer (CAO), provided an insightful presentation titled "The First 90 Days and the Path Forward," reflecting on his first three months in the role and outlining future plans for Elgin County. The presentation underscored the CAO's focus on understanding the organization before seeking to implement changes, summarizing his approach with the adage, "seek first to understand, then to be understood."

The presentation touched on several key themes that the CAO intends to focus on, including accelerating learning, building strong relationships, and fostering a positive corporate culture. The CAO highlighted his approach to employee engagement, emphasizing the importance of care, connection, coaching, contribution, and congratulation—the "5 C's" of engagement. He also discussed his commitment to customer focus, community development, and setting a positive tone for the organization through effective communication and strategic planning.

Looking ahead, the CAO plans to review the County's mission, vision, and values, create a strategic plan, and collaborate closely with Council and the Executive Leadership Team.

Council appreciated the CAO's comprehensive review and future-oriented approach, expressing confidence in his leadership and commitment to fostering a vibrant and inclusive organizational culture.

# Honoring World Elder Abuse Awareness Day: Elgin County Council to Hold Flag-Raising Ceremony

Elgin County Council received a letter from Elder Abuse Elgin requesting that June 15th be recognized as World Elder Abuse Awareness Day (WEAAD). Council agreed to the request and approved a flag-raising ceremony to be held outside the Elgin County Heritage Centre on June 11th, in advance of WEAAD. The event will feature a proclamation reading, with members of Elder Abuse Elgin and local media invited to attend. This annual observance aims to raise awareness and promote the prevention of elder abuse in our community. Council is proud to support this important cause and looks forward to hosting a meaningful flag-raising event to mark the occasion.

# Raising Awareness and Advocating for Change: Elgin County Council Declares Intimate Partner Violence an Epidemic

Elgin County Council has declared intimate partner violence an epidemic, marking a significant step towards addressing this pressing issue in the community. The declaration, prompted by a heartfelt letter from Jodi Marissen, emphasizes the need for greater awareness and a concerted effort to combat intimate partner violence. The letter highlighted the tragic impact of domestic violence on women and children in Elgin County, urging Council to take action. The declaration aims to draw attention to the issue and advocate for systemic changes to better protect vulnerable individuals. By joining other local member municipalities in this declaration, Elgin County Council reaffirms its commitment to standing against intimate partner violence and supporting those affected by it.

### A Refreshing Fundraiser: Elgin County Declares June 8th as LemonAID Day

Elgin County Council declared June 8th as LemonAID Day, an initiative designed to raise funds for sending children to camp through the Elgin Children's Foundation. This unique event, spearheaded by a partnership between Doug Tarry Homes and the Elgin Children's Foundation, invites neighborhoods across Elgin County to set up lemonade stands to generate community spirit and support a worthy cause. The proceeds from LemonAID Day will go towards providing children connected with Family and Children's Services of St Thomas and Elgin with the opportunity to experience the enriching and transformative power of summer camp. Council's endorsement aims to boost community engagement, support local children, and promote positive youth development, with a focus on entrepreneurial skills, teamwork, and social responsibility. With lemonade stands popping up throughout the County, this declaration promises to be a refreshing and impactful way to bring the community together for a great cause.

For the complete **April 30, 2024 Agenda Package**, please visit the following link: <u>County Council Agenda Package</u> From: Fitzpatrick, Spencer (MMAH)
Subject: Affordable Housing Bulletin
Date: Monday, May 13, 2024 9:16:56 AM

Attachments: <u>image001.png</u>

### Good morning,

I would like to share an update related to municipal development-related charge (MDRC) exemptions and discounts for affordable residential units.

On April 10, 2024, the government introduced Ontario's Spring 2024 Red Tape Reduction Package, including the proposed Bill 185, the *Cutting Red Tape to Build More Homes Act, 2024*, as part of the province's ongoing commitment to build at least 1.5 million homes by 2031. As part of this package, the province announced it will bring into force on **June 1, 2024**, through a proclamation, the relevant provisions from the *More Homes Built Faster Act, 2022* to provide exemptions and discounts from MDRCs for affordable residential units. This will incentivize builders to create housing at a lower cost across the province.

To support implementation, a Minister's bulletin entitled, "Affordable Residential Units for the Purposes of the Development Charges Act, 1997 Bulletin" has been posted on the following webpage (<a href="https://www.ontario.ca/page/municipal-development-and-community-benefits-charges-and-parklands#section-4">https://www.ontario.ca/page/municipal-development-and-community-benefits-charges-and-parklands#section-4</a>), ahead of the June 1, 2024 effective date. This bulletin sets out the market-based and income-based thresholds for affordable ownership and rental residential units by local municipality.

If you have technical questions, please feel free to contact the Municipal Finance Policy Branch at <a href="MFPB@ontario.ca">MFPB@ontario.ca</a>.

Best Regards,

#### **Spencer Fitzpatrick**

Municipal Advisor | Municipal Services Division Ministry of Municipal Affairs & Housing | Ontario Public Service 226-927-0124 | spencer.fitzpatrick@ontario.ca



Taking pride in strengthening Ontario, its places and its people