



The Corporation of the Township of Malahide
COUNCIL AND COMMITTEE OF THE WHOLE MEETING AGENDA
October 17, 2024 – 7:00p.m.

Springfield & Area Community Services Building – Council Chambers
51221 Ron McNeil Line, Springfield & via Zoom

- (A) Call to Order
- (B) Approval of the Agenda
- (C) Disclosure of Pecuniary Interest
- (D) Announcements
- (E) Adoption of Minutes of Previous Meeting(s)
 - Council Meeting Minutes of October 3, 2024
- (F) Public Meetings & Committee of Adjustment
- (G) Delegations
 - Springfield Swans Presentation – Memorial Park Request
 - Aylmer-Malahide Museum –Summary of Museum Activities Verbal Presentation
- (H) Approval of Business (Consent Agenda)

Items listed under Approval of Business will be CONSIDERED in one motion, with the exception of those items identified for separate discussion, be approved and the recommendations therein (see draft resolutions) be adopted:

- FIN-24-26 - 2025 Draft Water Budget and Financial Plan
 - CLERK-24-07 - Integrity Commissioner, Closed Meeting Investigator, Ombudsman Services Extension Agreement
 - CLERK-24-08 - 2025 Council Meeting Schedule
 - Correspondence Item - Regional Municipality of Waterloo – Solve the Crisis
 - Correspondence Item - Town of Tillsonburg – Cellular Coverage Concerns
- (I) Unfinished Business
 - (J) New Business

- DS-24-45 - Applications for Consent to Sever No. E-82-24 & E-83-24 of 2757886 Ontario Inc. (c/o Neil Hiebert)
- PW-24-37 - Malahide Water Distribution System – 2024 MECP Inspection

(K) By-laws

- 24-38-Laidlaw Drain – 3rd Reading
- 24-58-Ownership of Alley

Committee of the Whole

(L) Business for Consideration

(M) Unfinished Business

(N) New Business

Council Members may bring new items for consideration but items for this section shall be introduced at the Approval of the Agenda

(O) Correspondence

Items listed under Correspondence are RECEIVED for information in one motion. Council members may request that one or more item(s) be separated for further action.

1. AMO Watchfile– October 3, 2024 and October 10, 2024
2. Long Point Region Conservation Authority Minutes – September 4, 2024
3. Long Point Region Conservation Authority Hearing Board Minutes – September 4, 2024
4. Springfield Santa Claus Parade Committee – Road Closure Request on December 2, 2024
5. Ontario's Big City Mayor (OBCM) Caucus – Solve the Crisis Campaign
6. Western Ontario Wardens Caucus- Support for Blue Box Program Extended Producer Responsibility for Industrial, Commercial and Institutional Sector (Non-Eligible Sources)

Committee of the Whole Adjourns

(P) Closed Session

- A personal matter about an identifiable individual, including Municipal and Local Board Employees- HR Department Update (Section 239 (2)(c)).
- Education and Training – Customer Service Procedures and Policies Workshop (Section 239 (3)(1))

(Q) Confirmatory By-law

(R) Adjournment

PLEASE NOTE that the draft resolutions provided below DO NOT represent decisions already made by the Council. They are simply intended for the convenience of the Council to expedite the transaction of Council business. Members of Council will choose whether or not to move the proposed draft motions and the Council may also choose to amend or defeat them during the course of the Council meeting.

1. THAT the October 17, 2024 Regular Council Meeting Agenda be approved as presented.
2. THAT the minutes of the regular council meeting of Council held on October 3, 2024 be adopted.
3. THAT the presentation from Springfield Swans regarding Memorial Park be received;

AND THAT Council grant approval for the Springfield Swans' project at Memorial Park.
4. THAT the presentation from the Aylmer-Malahide Museum --Summary of Museum Activities Verbal Presentation be received.
5. THAT all items listed under Approval of Business from the October 3, 2024 Council Agenda, with the exception of those items identified for separate discussion, be approved and the recommendations therein be adopted:
 - a. THAT Report No. FIN-24-26 entitled "2025 Draft Water Budget and Financial Plan" be received;

AND THAT the 2025 Draft Water Budget and water system user rates be approved;

AND THAT the Township's 2025 to 2030 Water Financial Plan be approved as presented;

AND THAT Municipal staff be authorized to carry out the administrative acts necessary to implement the 2025 Draft Water Budget including the submission of the Township's 2025-2030 Water Financial Plan to the Ministry of Municipal Affairs and Housing for the Municipal Drinking Water Licensing Program renewal.
 - b. THAT Report No. CLERK-24-07 entitled "Integrity Commissioner Closed Meeting Investigator Ombudsman Services Agreement Extension" be received;

AND THAT Council entered into an agreement with Aird & Berlis for a term of two years to provide Integrity Commissioner, Closed Meeting Investigator and Ombudsman Services that expires on December 31, 2024;

AND THAT the Committee of the Whole determines the Ontario Ombudsman services are adequate for the Township of Malahide, and requests Council to remove that scope of work from the Aird & Berlis Agreement;

AND THAT the Committee of the Whole recommends to Council the extension of the agreement with Aird & Berlis for an additional 2.5-year term after the contract expires.
 - c. THAT Report No. CLERK-24-08 entitled "2025 Council Meeting Schedule" be received;

AND THAT the Committee of the Whole recommend to Council the attached Council Meeting Schedule for the 2025 calendar year.
 - d. Correspondence Item - Regional Municipality of Waterloo – Solve the Crisis

e. Correspondence Item -Town of Tillsonburg – Cellular Coverage Concerns

6. THAT Report No. DS-24-45 entitled “Applications for Consent to Sever No. E-82-24 & E-83-24 of 2757886 Ontario Inc. (c/o Neil Hiebert)” be received;

AND THAT the Applications for Consent to Sever of 2757886 Ontario Inc. (c/o Neil Hiebert), relating to the property located at PLAN 71 Lot 36 and PLAN 120 Lot 132, (Concession Gore STR), and known municipally as 11683 Springfield Rd be supported for the reasons set out in this report;

AND THAT this report and the recommended conditions be forwarded to the Land Division Committee for its review and consideration.

7. THAT Report No. PW-24-37 entitled “Malahide Water Distribution System – 2024 MECP Inspection” be received.
8. THAT the following by-laws be now read a first, second and third time and finally passed:
- 24-58- Ownership of Alley

AND THAT the following by-laws be now a third and final time:

- 24-38-Laidlaw Drain

9. RESOLVED THAT we do now move into Committee of the Whole.
10. RESOLVED that Items O.1-O.6 be received and filed.
11. RESOLVED THAT we do now move out of Committee of the Whole and reconvene the regular council meeting.
12. THAT Council move into Closed Session at ____p.m., pursuant to Section 239(2) of the Municipal Act, 2001, as amended, to discuss the following:
- A personal matter about an identifiable individual, including Municipal and Local Board Employees – HR Department Update (Section 239 (2)(c)).
 - Education and Training – Customer Service Procedures and Policies Workshop (Section 239 (3)(1))
13. THAT Council move out of Closed Session and reconvene at ____p.m. in order to continue with its deliberations.
14. THAT By-law No.24-58, being a Confirmatory By-law, be given first, second and third readings, and be properly signed and sealed.
15. RESOLVED THAT we do now adjourn at _____ p.m. to meet again on November 7, 2024 at 7:00p.m.

**The Corporation of the Township of Malahide
October 3, 2024 – 7:00p.m.
Virtual Meeting - <https://youtu.be/WTO6i64uLZ8>**

The Malahide Township Council met at the Springfield & Area Community Services Building, at 51221 Ron McNeil Line, Springfield, at 7:00p.m. The following were present:

Council: Mayor D. Giguère, Deputy Mayor M. Widner, Councillor S. Leitch, Councillor J. Wilson, Councillor S. Lewis, Councillor R. Cerna, and Councillor C. Glinski.

Staff: Chief Administrative Officer N. Dias, Clerk A. Adams, Director of Corporate Services A. Boylan, Director of Public Works J. Godby, Director of Emergency Services J. Spoor, and Community Relations & Economic Development Manager S. Tripp.

CALL TO ORDER:

Mayor Giguère took the Chair and called the meeting to order at 7:01p.m.

APPROVAL OF AGENDA:

No. 24-337

Moved By: Scott Lewis

Seconded By: Rick Cerna

THAT the October 3, 2024 Regular Council Meeting Agenda be approved as presented with the following additions:

- Section N – New Business Item – Electric vehicles & First Responder Requirements
- Section N – New Business Item – Traffic Update- Follow-up on Imperial Road
- Section N – New Business Item – Bulk Item Pick-up

Carried

DISCLOSURE OF PECUNIARY INTEREST and the General Nature thereof:

Deputy Mayor Widner disclosed a pecuniary interest with respect to Council Agenda item F– Court of Revision Laidlaw Drain. The nature of the conflict being that a Partner at Spriet Associates is an immediate relative of his.

ANNOUNCEMENTS:

Mayor Giguère recognized Clerk Adams for obtaining her AMCTO Accredited Ontario Municipal Clerk designation.

Director Godby acknowledged Pacey Kickee, a member of the Roads Department, for achieving his AORS Associate Road Supervisor certification. Director Godby also acknowledged Ryan DeSutter, Roads & Construction Manager, for achieving his AORS Certified Road Supervisor Intermediate certification.

Mayor Giguère congratulated CAO Dias for his one-year anniversary with the Township, recognizing his dedication and contributions over the past year.

Mayor Giguère acknowledged the recent Small Business Elgin Enterprise Centre awards evening, noting that 13 awards were presented, with three going to Malahide businesses: Guenther Homes, Fresh From our Fields, and the Howe Family Farm. We are proud of these businesses and all the businesses throughout Malahide

Mayor Giguère recognized the “Incredibowls”, the Township’s bowling team, for their recent participation in the Terrace Lodge Comforts of Home fundraiser. The event raised \$14,000 for the campaign, and the Malahide team received the highest score in the bowling event.

ADOPTION OF MINUTES:

No. 24-338

Moved By: Rick Cerna

Seconded By: Sarah Leitch

THAT the minutes of the regular meeting of Council held on September 19, 2024 and the special meeting held on September 26, 2024 be adopted.

Carried

PUBLIC MEETINGS & COMMITTEE OF ADJUSTMENT:

Deputy Mayor Widner disclosed a pecuniary interest with respect to Council Agenda item F– Court of Revision Laidlaw Drain. He retired from the meeting and abstained from all discussions and voting on the matter.

- Court of Revision – Laidlaw Drain

No. 24-339

Moved By: Scott Lewis

Seconded By: Rick Cerna

THAT the Council of the Township of Malahide does hereby appoint the following members to sit on the Court of Revision for the Laidlaw Drain:

Mayor Dominique Giguère (Chair)
Councillor Rick Cerna
Councillor John H. Wilson

Carried**No. 24-340****Moved By: Rick Cerna****Seconded By: John H. Wilson**

THAT the Court of Revision for the Laidlaw Drain be called to order at 7:11p.m.
AND THAT Dominique Giguère be appointed Chair.

Carried

Mr. Spriet of Spriet Associates provided an overview of the Laidlaw Drain project. Members did not have any questions or concerns regarding the project.

No. 24-341**Moved By: John H. Wilson****Seconded By: Rick Cerna**

THAT the Court of Revision members for the Laidlaw Drain do hereby accept the recommendations of Drainage Engineer John M. Spriet; and further, does hereby confirm the drainage assessments as outlined in the Report of the Drainage Engineer dated July 4, 2024.

Carried**No. 24-342****Moved By: Rick Cerna****Seconded By: John H. Wilson**

THAT the Court of Revision relating to the Laidlaw Drain be adjourned and the Council Meeting reconvene at 7:14p.m.

Carried

Deputy Mayor Widner returned to his seat at the Council table.

DELEGATIONS:

No items.

APPROVAL OF BUSINESS (CONSENT AGENDA):**No. 24-343****Moved By: Scott Lewis****Seconded By: Sarah Leitch**

THAT all items listed under Approval of Business from the September 19, 2024 Council Agenda, be approved and the recommendations listed in part a-b therein be adopted:

- a. THAT Report No. F-24-06 entitled “Emergency Services Quarterly Activity Report (April – June)” be received.
- b. THAT Report No. FIN-24-25 entitled “Expiration of Garbage Bag Tags” be received;

AND THAT Council approve the removal of the garbage bag tag expiration dates, effective January 1, 2025, allowing residents to use previously purchased and future garbage bag tags without time constraints.

UNFINISHED BUSINESS:

No items.

NEW BUSINESS:

- DS-24-48 - Community Sport and Recreation Infrastructure (CSRIF) Fund

No. 24-344

Moved By: Mark Widner

Seconded By: Sarah Leitch

THAT Report No. DS-24-48 entitled “CSRIF Fund” be received;

AND THAT Malahide Council approves the submission of a joint grant application under CSRIF – Stream 1 for the repair and rehabilitation of the East Elgin Community Complex roof, HVAC system, and cooling condenser tower,

AND THAT Council authorize staff to continue to work jointly with Aylmer staff to complete the application by the October 29, 2024 deadline.

Carried

- DS-24-44 - Port Bruce Satisfaction Survey 2024 Results

No. 24-345

Moved By: Scott Lewis

Seconded By: Sarah Leitch

THAT Report No. DS-24-44 entitled “Port Bruce Satisfaction Survey 2024” be received;

AND THAT the Township of Malahide approve the publication of the survey results for distribution through online and electronic channels.

Carried

- FIN-24-27 - Property Tax Arrears Update

No. 24-346

Moved By: Sarah Leitch

Seconded By: John H. Wilson

THAT Report No. FIN-24-27 entitled "Property Tax Arrears Update" be received.

Carried

BY-LAWS:

No items

COMMITTEE OF THE WHOLE:

No. 24-347

Moved By: Chester Glinski

Seconded By: Rick Cerna

RESOLVED THAT we do now move into Committee of the Whole.

Carried

Business for Consideration

- FIN-24-26 - 2025 Draft Water Budget and Financial Plan

Director Boylan delivered a presentation for this report, which will be included as an addendum to the agenda available on the website.

No. 24-348

Moved By: Rick Cerna

Seconded By: Scott Lewis

THAT Report No. FIN-24-26 entitled "2025 Draft Water Budget and Financial Plan" be received;

AND THAT the 2025 Draft Water Budget and water system user rates be approved;

AND THAT the Township's 2025 to 2030 Water Financial Plan be approved as presented;

AND THAT Municipal staff be authorized to carry out the administrative acts necessary to implement the 2025 Draft Water Budget including the submission of the Township's 2025-2030 Water Financial Plan to the Ministry of Municipal Affairs and Housing for the Municipal Drinking Water Licensing Program renewal.

Carried

- CLERK-24-07 - Integrity Commissioner, Closed Meeting Investigator, Ombudsman Services Extension Agreement

No. 24-349

Moved By: Scott Lewis

Seconded By: Sarah Leitch

THAT Report No. CLERK-24-07 entitled "Integrity Commissioner, Closed Meeting Investigator, Ombudsman Services Extension Agreement received;

AND THAT Council entered into an agreement with Aird & Berlis for a term of two years to provide Integrity Commissioner, Closed Meeting Investigator and Ombudsman Services that expires on December 31, 2024;

AND THAT the Committee of the Whole determines the Ontario Ombudsman services are adequate for the Township of Malahide, and requests Council to remove that scope of work from the Aird & Berlis Agreement;

AND THAT the Committee of the Whole recommends to Council the extension of the agreement with Aird & Berlis for an additional 2.5-year term after the contract expires.

Carried

- CLERK-24-08 - 2025 Council Meeting Schedule

No. 24-350

Moved By: Sarah Leitch

Seconded By: John H. Wilson

THAT Report No. CLERK-24-08 entitled "2025 Council Meeting Schedule" be received;

AND THAT the Committee of the Whole recommend to Council the attached Council Meeting Schedule for the 2025 calendar year.

Carried

Unfinished Business

No items.

New Business

- Section N – New Business Item – Traffic Update- Follow-up on Imperial Road

Deputy Mayor provided an update of the no passing lanes on Imperial Rd. near Clovermead. He had been in touch with the OPP and they are encouraging residents to contact the OPP and report the dates and times they are experiencing these issues. He stated the OPP is willing to partner with us so hopefully this will assist the issue in this area. Councillor Cerna agreed on the importance of this initiative to assist with this problem.

- Section N – New Business Item – Electric vehicles & First Responder Requirements

Councillor Leitch referred to a CBC article regarding electric vehicles and the EMS requirements to enter safely she had recently read and inquired if Malahide has the equipment for these situations and the training to keep responders safe. Director Spoor indicated the Township did have the appropriate equipment and they've received some good training so far and are always looking at new training that is being made available. He stated that their bigger concern would be with batteries and fires with these items in the home. Fire prevention continues to explore prevention techniques.

Councillor Leitch inquired if Council should anticipate any budgetary items in respect to this. Director Spoor didn't anticipate any significant budget changes for training.

Mayor Giguère inquired about education materials available on these topics that could be circulated to residents. Director Spoor indicated there was materials and messaging available and the department would continue to circulate information to residents and promote on social media.

- Section N – New Business Item – Bulk Item Pick-up

Councillor Wilson inquired about bulk item pick-up in Malahide and where such items could be disposed of. Mayor Giguère noted that Malahide is part of the St. Thomas Recycling Centre, a year-round facility designated for such items, as outlined in the previous Waste Management Master Plan. Director Godby mentioned that if there is interest in this bulk item service, it could be considered during the next review of the master plan in 2025.

Correspondence

- Correspondence Items

No. 24-351

Moved By: Sarah Leitch

Seconded By: Mark Widner

RESOLVED that the Committee of the Whole support Items 5 and 6 and the remaining items be filed.

1. AMO Watchfile–September 19, 2024, and September 26, 2024

2. Elgin County Council Highlights – September 10, 2024
3. Kettle Creek Conservation Authority Minutes – August 22, 2024
4. Elgin Area Primary Water Supply System –Agenda & Meeting Package - October 3, 2024
5. Regional Municipality of Waterloo – Solve the Crisis
6. Town of Tillsonburg – Cellular Coverage Concerns

Carried

No. 24-352

Moved By: Scott Lewis

Seconded By: Chester Glinski

RESOLVED THAT we do now move out of Committee of the Whole and reconvene the regular council meeting.

Carried

CLOSED SESSION:

No. 24-353

Moved By: Rick Cerna

Seconded By: Chester Glinski

THAT Council move into Closed Session at 8:11p.m., pursuant to Section 239(2) of the Municipal Act, 2001, as amended, to discuss the following:

- Advice that is subject to solicitor-client privilege, including communications necessary for that purpose (Section 239 (2)(f)).
- A personal matter about an identifiable individual, including Municipal and Local Board Employees (Section 239 (2)(c)).

Carried

No. 24-354

Moved By: John H. Wilson

Seconded By: Sarah Leitch

THAT Council move out of Closed Session and reconvene at 9:25p.m. in order to continue with its deliberations;

AND THAT Council provided staff direction on the following items discussed in closed session.

Carried

CONFIRMATORY BY-LAW:

No. 24-355

Moved By: Rick Cerna
Seconded By: John H. Wilson

THAT By-law No.24-57, being a Confirmatory By-law, be given first, second and third readings, and be properly signed and sealed.

Carried

ADJOURNMENT:

No. 24-356
Moved By: Mark Widner
Seconded By: Rick Cerna

THAT Council adjourn its meeting at 9:26p.m. meet again on October 17, 2024 at 7:00p.m.

Carried

Mayor – D. Giguère

Clerk – A. Adams

September 27, 2024

Proposal to Malahide Council

Springfield Swans have been offered a large, decorative rock (See Picture A) that we would like placed in the Memorial Park in remembrance of community members. We have given this some consideration due to the size of the rock but feel a corner area could be utilized and create a space to commemorate George Kennedy (and Rosemary) for all their help through the years at the Park and in Malahide.

Our first option is to add a flower bed area near the back of the property in the Memorial Park that is owned by the Township near the pine tree. (See picture B) We would expand the bed under the tree. We are thinking "Kennedy's Corner" and will add to the current engraving. The next option would be along the west side (the drone shot is older and does not show the cap rock and parking area). We could add the rock in the back corner at the south end of the parking by the gazebo as shown in the pic. We will assume the cost to move the rock and create the garden area. We just need your approval to do so.

However, there is a short time factor as the property where the rock currently sits is for sale and will most likely be sold by the end of December this year. We have confirmed with Shackelton Landscaping that they are able to prepare the area, and we have a mover for the rock lined up. If there is any damage to the grassed area, we will be sure to fix it, too.

We are hoping, upon Councils approval, that we can complete this project as soon as possible. Prior to Remembrance Day would be great as we will start decorating for the Winter Wonderland Display right after that. The engraving we would like to do probably cannot be completed until some time in 2025 as they will need to do it on site and are booked this fall.

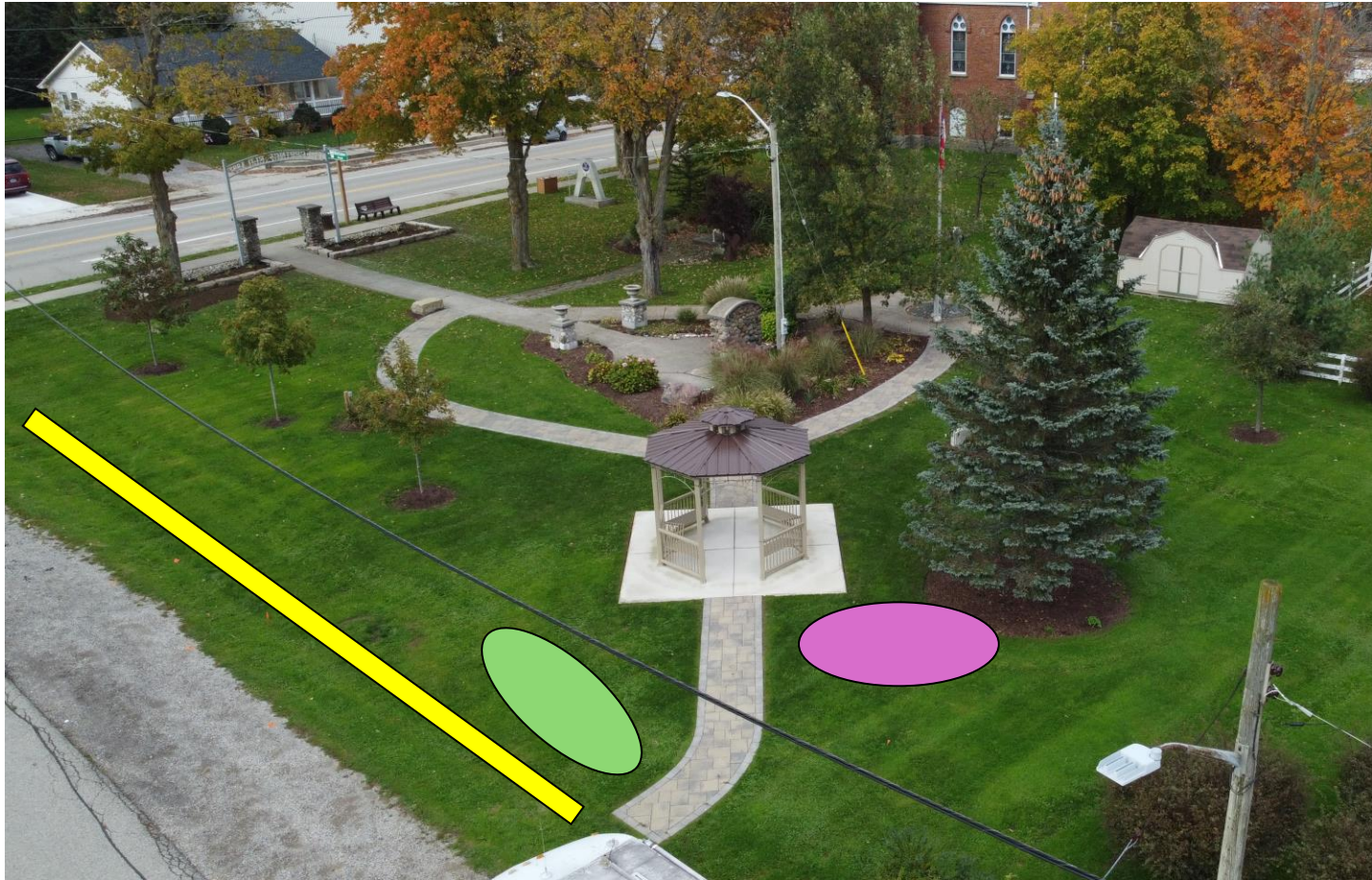
PICTURE A



PICTURE B



OVERVIEW of the Memorial Park.



The yellow area is the approximate location of the cap rock surrounding the parking area that was installed two years ago.

OPTION ONE - The purpled oval is the area where we would like to create "Kennedy's Corner" at the back of the park by the pine tree and incorporate into the bed.

OPTION TWO - The green oval is the area is our second choice for "Kennedy's Corner" at the west side as seen in the picture to the right.





REPORT NO. DS-24-45

DATE: October 17, 2024
TO: Mayor & Members of Council
DEPARTMENT: Development Services
SUBJECT: **Applications for Consent to Sever No. E82-24 & E83-24 of Neil Hiebert, (Authorized Agent: David Roe) relating to the property located at Plan 71 Lot 36 and Plan 120 Lot 132, Concession Gore STR (11683 Springfield Rd)**

RECOMMENDATION:

THAT Report No. DS-24-45 entitled “Applications for Consent to Sever No. E-82-24 & E-83-24 of 2757886 Ontario Inc. (c/o Neil Hiebert)” be received;

AND THAT the Applications for Consent to Sever of 2757886 Ontario Inc. (c/o Neil Hiebert), relating to the property located at PLAN 71 Lot 36 and PLAN 120 Lot 132, (Concession Gore STR), and known municipally as 11683 Springfield Rd be supported for the reasons set out in this report;

AND THAT this report and the recommended conditions be forwarded to the Land Division Committee for its review and consideration.

PURPOSE & BACKGROUND:

The subject applications for Consent to Sever (the “Applications”) have been submitted by Civic Planning Solutions, on behalf of 2757886 Ontario Inc. (c/o Neil Hiebert), in order to create two new residential lots in the Village of Springfield.

The Applications relate to the property located at LOT 36 and LOT 132, (Concession Gore STR), and known municipally as 11683 Springfield Rd.

The County Land Division Committee has scheduled a Public Hearing for this application to be considered on Oct 23, 2024.

COMMENTS & ANALYSIS:

The subject property is approximately 3702.6 m² (0.91 acres) in area, and has approximately 60.4 metres (198.2 ft) of frontage along Springfield Road and approximately 57.7 metres (189.3 ft) of frontage along Clinton Street. The property contains an existing single-detached dwelling and detached garage. The Faulkerson-Gough drain crosses through the northeast corner of the property.

The subject property is bounded by residential uses to the south and west, Clinton Street to the north, and Springfield Road to the east. Vacant residentially designated lands are located to the southwest of the property.

The proposed retained parcel (Parcel 'A' on the attached severance sketch) would have an area of approximately 1,225 m², have approximately 40 metres of frontage along Springfield Road, have approximately 31 metres of frontage on Clinton Street, and contain the existing dwelling. The existing detached garage is proposed to be demolished.

The applicant is proposing to sever the property to create two new lots (Parcels 'B' and 'C') for the purpose of future residential development. Parcel 'B' would have an area of approximately 1,091 m² and approximately 27 metres of frontage along Clinton Street. Parcel 'C' would have an area of approximately 1,387 m² and have approximately 20 metres of frontage along Springfield Road.

Provincial Policy Statement 2020 (PPS 2020)

PPS 2020 provides direction for sustaining communities through promoting efficient development patterns and accommodate a range and mix of residential housing (s. 1.1.1). Settlement areas are to be the focus of growth and development with land use patterns making an efficient use of land resources (s. 1.1.3.1, 1.1.3.2). The PPS also supports infill development and providing and providing housing options to meet the needs of the community (s. 1.4.3). The subject lands are located within the settlement area of Springfield and designated for residential purposes. The proposed infill severance would make efficient use of the property and provide additional housing options within the community.

PPS 2020 provides a hierarchy of preferred servicing methods, where municipal servicing is the most preferred method. Where full municipal services are not available, partial services are permitted for infill development within settlement areas (s. 1.6.6.5). The proposed severed lots would be considered an infill development and would be serviced by municipal sanitary services and individual private wells.

There are no designated natural heritage features on or adjacent to the subject lands (s. 2.1.8).

The proposed severance helps to intensify the residential use of an underutilized property that is in a settlement area. The application is consistent with the PPS 2020.

Provincial Planning Statement 2024 (PPS 2024)

On August 20, 2024, the province announced the approval of the PPS 2024 which comes into full force and effect on October 20, 2024. Under Section 3(5) of the Planning Act, decisions on land use planning matters by a municipal council must be consistent with any provincial policy statement. Since the applications will be proceeding to a meeting of

the County Land Division Committee after October 20th, staff have also included an analysis of the applications' consistency with the policies of the PPS 2024.

The PPS 2024 states that planning authorities shall provide for an appropriate range and mix of housing options by permitting and facilitating all types of residential intensification (s. 2.2.1). PPS 2024 identifies settlement areas as being the focus of growth and development and land use patterns should provide a range of land uses and densities (s. 2.3.1).

PPS 2024 permits the use of partial services in rural settlement areas where new development will be serviced by individual private wells and municipal sanitary services (s. 3.6.5c).

The application is consistent with PPS 2024.

County of Elgin Official Plan

The subject property is designated "Tier 2 - Springfield" on Schedule 'A', Land Use Plan with frontage along both a "County Collector" and "Local" road on Schedule 'B' Transportation. The subject property has no noted areas on Schedule 'C', Aggregate and Petroleum Resources or Appendix 1, Natural Heritage Features and Areas.

The County Official Plan ("County OP") contains criteria for the creation of new lots, including: having frontage and access from a public road; having adequate size and frontage as per the Zoning By-law; can be serviced by appropriate water supply and means of sewage disposal; will not negatively affect the drainage of the area; will not negatively affect natural features; will not negatively affect groundwater for the area; will not negatively affect natural hazard processes; and conforms to the local Official Plan (E1.2.3.1). Staff are satisfied that these criteria can be met, subject to the recommended conditions applied to any approval granted which would ensure the provision of a lot grading and drainage plan and adequate connection to the Township's municipal sanitary sewer.

Malahide Official Plan

The subject property is designated "Village of Springfield" on Schedule 'A1', Land Use Plan and Schedule 'A2', Constraints Plan. The subject property is designated "Residential" on Schedule 'B', Land Use and Constraints Plan for Springfield, with frontage along both a "County Collector" Road (Springfield Road) and "Local" Road (Clinton Street).

The Malahide Official Plan ("Local OP") provides policies on intensification and redevelopment, stating that the township shall encourage residential intensification within the designated settlement areas (4.1.4.1), so long as: water and wastewater servicing is available; public health is maintained; the development adheres to minimum lot areas prescribed in the Zoning By-law and/or is suitable for the proposed water and wastewater

disposal system; the proposal is consistent with the building line and setbacks of the area; and impacts to the neighbouring rear yards are minimized (4.1.4.2):

Public works staff have confirmed that no issues regarding the sanitary servicing capacity have been identified. The proposed severances adhere to the minimum lot areas prescribed in the Zoning by-law. It is noted that any future residential buildings on the proposed severed parcels would be required to adhere to the applicable building and development standards within the Township's Zoning By-law.

The Local OP recognizes the Village of Springfield as the primary growth area for the Township (4.4.1.1). Proposals for new dwellings in the designated residential areas shall meet certain criteria such as (4.4.2.6): the lot frontage, depth and size of the proposed lots are appropriate and compatible with the surrounding lots; natural features shall be protected and incorporated into the development; open space including parkland dedication shall be considered; the development shall be compatible with adjacent and surrounding land use; existing or proposed facilities and services shall be adequate for the development; adequate provisions shall be provided for storm drainage; and vehicular access shall be available from a public street.

The proposed severed and retained lots would meet the minimum size requirements required by the Zoning By-law, there are no natural heritage features located on or adjacent to the subject lands, and the proposed development would be compatible with the surrounding area. Cash-in-lieu of parkland shall be required as a recommended condition. All three lots will have access to public streets and the proposed severed lots will be required through condition of any approval to obtain a connection to the municipal sanitary sewage system.

Malahide Zoning By-law No. 18-22

The subject property is within the "Village Residential One (VR1) Zone", on Key Map D3 of Schedule "A" to the Township's Zoning By-law No. 22-18.

The VR1 zone permits a range of residential uses and requires a minimum lot area of 800 square metres and a minimum lot frontage of 20 metres for new lots. Both the severed lots and the retained lot would meet the minimum lot area and frontage requirements of the Zoning By-law. The existing dwelling on the retained lot will meet all of the setback standards for the new lot lines. It is noted that any future development will be subject to the minimum setbacks to municipal drains under Section 4.19 of the Zoning By-law.

The “VR1” zone requires the following zoning standards:

“VR1” Zone	Required:	Proposed Retained Lot ‘A’	Proposed Severed Lot ‘B’	Proposed Severed Lot ‘C’
Min. Lot Area	800m ²	1225m ²	1387m ²	1091m ²
Min. Lot Frontage	20m	31m	20 m	27m
Min. Front Yard	6m	18.8m	-	-
Min Side Yard	2m	8.11m	-	-
Min. Exterior Yard	6m	8.95m	-	-
Min. Rear Yard	7.5m	8.05m	-	-
Max. Lot Coverage	30%	~13%	-	-
Max. Height	10.5m	Less than 10m	-	-
Min. Dwelling Floor Area	90m ²	~157m ²	-	-
Max. Accessory Floor Area	120m ²	To be removed	-	-
Min. Landscaped Open Space	30%	Greater than 30%	-	-
Dwellings per Lot	1	1	-	-
Min. from dwelling to a railway	30m	Greater than 30m	-	-

General Comments

Development Services staff have considered the merits of the subject application against applicable Official Plan policies and the Township’s Zoning By-law and recommend that Council support the Application.

Public Works staff have noted the following:

- Each newly created lot will require a sanitary sewer stub to be installed from the gravity sewer main to the P/I of each proposed lot. Locates to confirm that existing sewer stub for existing dwelling is wholly contained within Parcel A.
- Any relocation of municipal drains or sanitary sewers that may be required are the responsibility of the applicant.

FINANCIAL IMPLICATIONS:

The full cost of the consent is at the expense of the Applicant and has no implications to the Township’s Operating Budget.

LINK TO STRATEGIC & OPERATIONAL PLANS:

Priorities:	Unlock Responsible Growth
Tangible Results:	Policy Driven Decision Making

CONSULTATION:

N/A

ATTACHMENTS:

1. Report Photo;
2. Application Sketch; and
3. Recommended Conditions.

Prepared by: E. Steele, MBPC, Consulting Planner for the Township

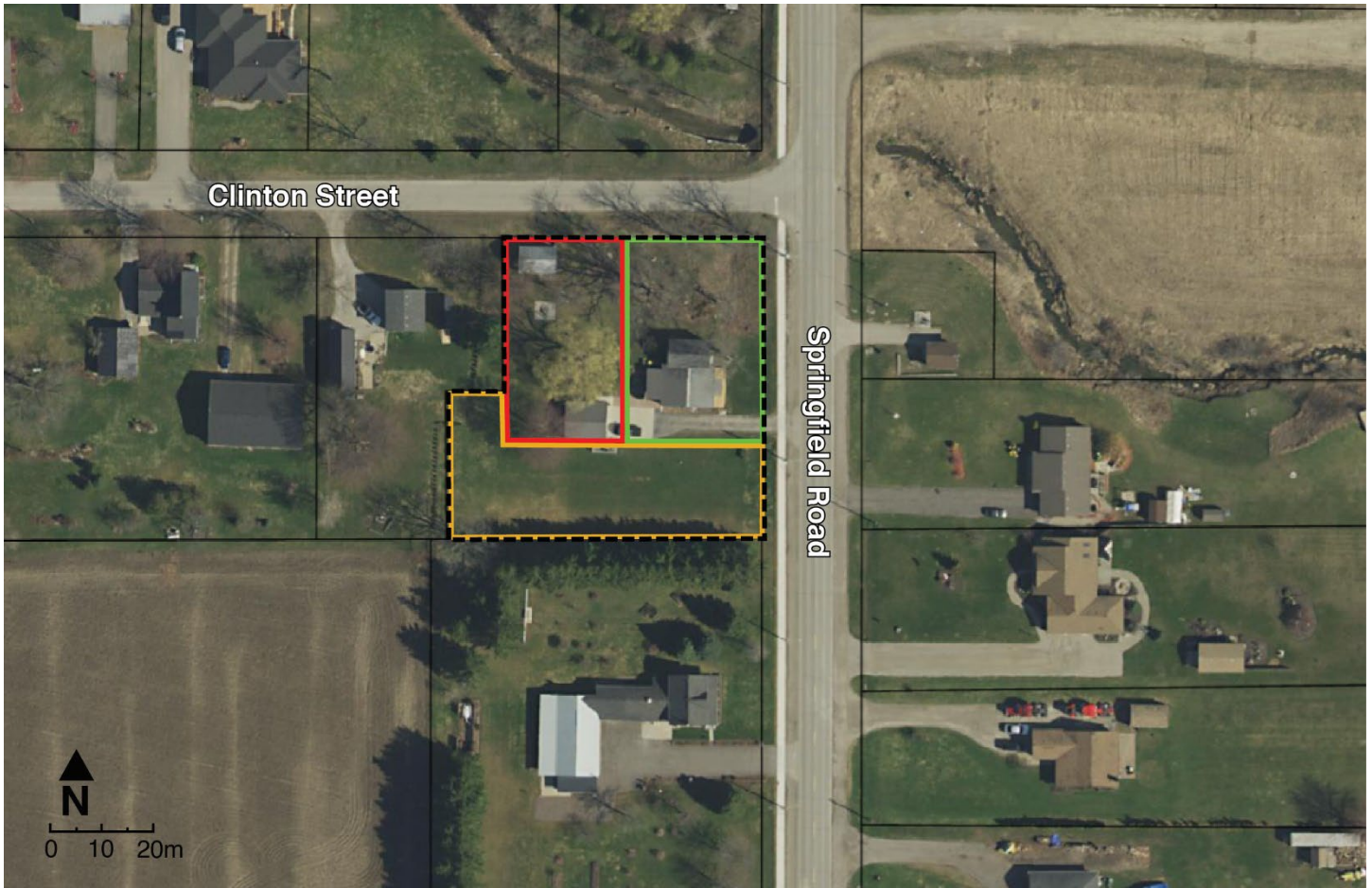
Reviewed by: J. McGuffin, MBPC, VP & Principal Planner

Approved by: N. Dias, Chief Administrative Officer

APPLICATION FOR CONSENT TO SEVER
Owners: 2757886 Ontario Inc. (c/o Neil Hiebert)





11683 Springfield Rd.
Plan 71 Lot 36 and Plan 120 Lot 132,
Concession Gore STR,
Township of Malahide

**Township
of Malahide
Figure 1**



OFFICIAL PLAN DESIGNATION
Springfield - Residential

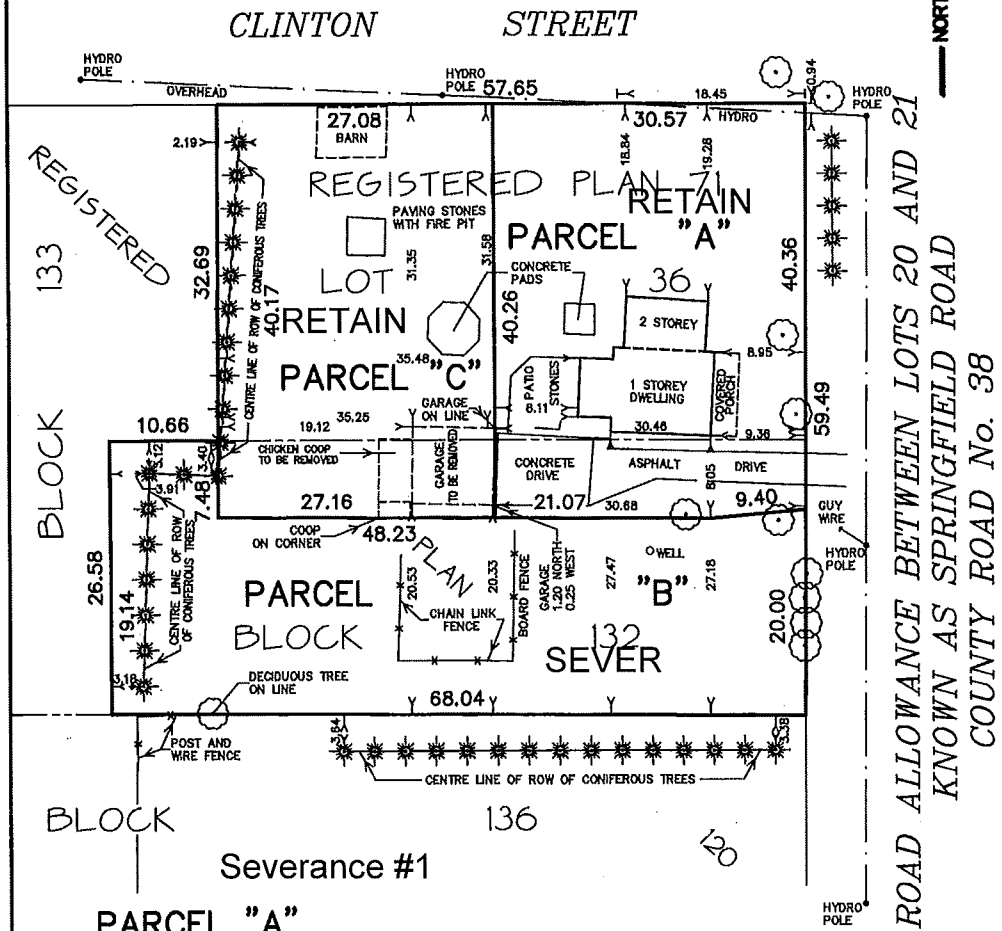
ZONING
Village Residential One (VR1)

-  Subject Property
-  Retained Parcel (Parcel 'A')
-  Severed Parcel (Parcel 'B')
-  Severed Parcel (Parcel 'C')

SKETCH

PREPARED ILLUSTRATING PROPOSED SEVERANCE
FOR: NEIL HIEBERT
#11603 SPRINGFIELD ROAD, AYLMER

NOT TO SCALE



PARCEL "A"
(TO BE RETAINED) RETAIN
AREA = 1225.3 SQ. METRES

PARCEL "B"
(TO BE SEVERED) SEVER
AREA = 1386.8 SQ. METRES

PARCEL "C"
(TO BE SEVERED) RETAIN
AREA = 1090.5 SQ. METRES

PROPERTY DESCRIPTION:
BLOCK 132
REGISTERED PLAN 120
LOT 36
REGISTERED PLAN 71
VILLAGE OF SPRINGFIELD
TOWNSHIP OF MALAHIDE
COUNTY OF ELGIN

CAUTION
THIS IS NOT A PLAN OF SURVEY AND SHALL
NOT BE USED EXCEPT FOR THE PURPOSE
INDICATED IN THE TITLE BLOCK

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KIM HUSTED SURVEYING LTD.
ONTARIO LAND SURVEYOR
30 HARVEY STREET, TILLSONBURG ONTARIO, N4G 3J8
PHONE: 519-842-3638 FAX: 519-842-3639

PROJECT: 24-19408SKETCH	NEIL HIEBERT	REF:	DWG. WLP
	11603 SPRINGFIELD ROAD, AYLMER	FILE	CKD. XXX

1. That the applicant be required to initiate and assume, if required, all costs associated with connection to the Municipal Sanitary Sewer Service, with such costs to be paid in full to the township prior to the condition being deemed fulfilled.
2. That the applicant initiate and assume, if required, all engineering costs associated with the preparation of a revised assessment schedule in accordance with the Drainage Act, RSO 1990, as amended, with a deposit to be paid in full to the township prior to the condition being deemed fulfilled. If the deposit does not cover the costs of the revised assessment schedule, the applicant will be billed for any additional costs incurred.
3. That the applicant initiate and assume, if required, all engineering and construction costs associated with construction of a new Municipal drain, or, the relocation of Municipal drain. To be commenced in accordance with the Drainage Act, RSO 1990. All costs to be paid in full to the township prior to the condition being deemed fulfilled. If a lot grading plan is required as a condition of severance, it should be done in conjunction with the new Municipal drain or relocation of Municipal Drain.
4. In order to facilitate the approval process for the severance, the applicant is required to furnish a grading plan for both the severed and retained parcels. This plan should be prepared by a qualified professional, such as an engineer or surveyor, who will assess and confirm that sufficient lot drainage is adequate for all three properties. This confirmation will ensure that the separation of one property does not lead to drainage issues on the other. If, due to existing site conditions, the certification cannot be provided, the applicant is obligated to engage a qualified professional to create a grading plan. Subsequently, the necessary site alterations and grading works must be completed before final approval of the severance is granted. This requirement aims to guarantee responsible land development practices and prevent potential future drainage complications between the severed and retained parcels.
5. That all entrance permits are acquired from the appropriate road authority as per the Township's entrance control policy.
6. That all outstanding work orders or by-law enforcement issues be resolved to the satisfaction of the Chief Building Official prior to the condition being deemed fulfilled.
7. Confirmation that private sewage system be confined entirely within the boundaries of the newly created parcel and that the system be in conformance with all required setbacks from lot lines prior to the condition being deemed fulfilled.
8. The owner has the necessary review and lot assessment conducted to ensure that it is suitable for the installation of a sewage disposal system and payment of necessary fees per lot.
9. That the necessary deeds, transfers and charges for certificates and/or instruments necessary for registration be submitted prior to certification all of which are to be fully executed.

10. That all applicable property taxes, municipal fees and charges be paid to the Township prior to the stamping of the deeds.
11. That an electronic version of the reference plan be submitted to the satisfaction of the Township.
12. That the applicant is responsible to apply and pay all fees to the Township with respect to Civic Addressing Numbers/Signage for the severed and retained portions of property prior to the condition being deemed fulfilled.
13. That in accordance with the Planning Act RSO 1990, as amended, the owner pays a cash-in-lieu of parkland fee in the amount of five percent (5%) of the value of the land. The owner shall provide, at their sole cost, an appraisal of value of the land from a certified Canadian Residential Appraiser to the satisfaction of the Township.

1. That the applicant be required to initiate and assume, if required, all costs associated with connection to the Municipal Sanitary Sewer Service, with such costs to be paid in full to the township prior to the condition being deemed fulfilled.
2. That the applicant initiate and assume, if required, all engineering costs associated with the preparation of a revised assessment schedule in accordance with the Drainage Act, RSO 1990, as amended, with a deposit to be paid in full to the township prior to the condition being deemed fulfilled. If the deposit does not cover the costs of the revised assessment schedule, the applicant will be billed for any additional costs incurred.
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8. The owner has the necessary review and lot assessment conducted to ensure that it is suitable for the installation of a sewage disposal system and payment of necessary fees per lot.
9. That the necessary deeds, transfers and charges for certificates and/or instruments necessary for registration be submitted prior to certification all of which are to be fully executed.

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REPORT NO. PW-24-37

TO: Mayor & Members of Council
DEPARTMENT: Public Works
MEETING DATE: October 17, 2024
SUBJECT: Malahide Water Distribution System – 2024 MECP Inspection

RECOMMENDATION:

THAT Report No. PW-24-37 entitled “Malahide Water Distribution System – 2024 MECP Inspection” be received.

PURPOSE & BACKGROUND:

On August 1, 2024, Provincial Officer Angela Stroyberg of the Ministry of the Environment, Conservation and Parks (MECP) conducted an unannounced physical inspection of the Malahide Water Distribution System. The primary focus of this inspection is to confirm compliance with applicable legislation, as well as evaluating conformance with ministry drinking water policies and guidelines during the inspection period.

The ministry uses a comprehensive, multi-barrier approach in the inspection of water systems that focuses on the source, treatment, and distribution components as well as management practices. The Malahide Water System is considered to be a “stand alone connected distribution system”. This type of system receives water from a separately owned “donor” system. The inspection contained critical elements required to assess key compliance and conformance issues associated with a “receiver” system. The inspection process conducted by the Provincial Officer, Angela Stroyberg consisted of a variety of elements, including but not limited to:

- Physical inspection of the Malahide Water Distribution System on August 1, 2024
- Document and records review of the Drinking Water Works Permit (DWWP) and Municipal Drinking Water License (MDWL)
- Review of operational documents maintained by the owner/operating authority for the period of September 1, 2023, through July 31, 2024, 2024 for the Malahide Water Distribution System
- Operational documents/ logbooks and Microbiological and chemical sample test results
- Online Continuous Monitoring Data
- Compliance and operating practices in relation to O. Reg. 170/03, Water Quality Standard O. Reg. 169/03, Safe Drinking Water Act 2002, Ontario Water Resources Act 1990, O. Reg. 128/04 regarding certification of System Operators and Water Quality Analysts

COMMENTS & ANALYSIS:

The MECP has a rigorous scoring system for municipal water systems in Ontario. The scoring is based on a risk rating methodology. The primary goal of the scoring system is to encourage municipalities across Ontario to improve their systems and to establish a way to measure their improvements based on previous inspection scoring. An average inspection rating would not necessarily indicate the municipality is operating an unsafe drinking water system. However, it identifies that a municipality has room for improvement of the system.

For this inspection period, the Malahide Distribution System received a mark of 100%. There were no non-compliances with regulatory requirements identified during this inspection period. This inspection report was positive. As such, the Owner and Operating Authority (OCWA) will continue to strive toward continual improvements on how the water system is operated and maintained. A complete copy of the inspection report is attached.

FINANCIAL IMPLICATIONS:

N/A

LINK TO STRATEGIC & OPERATIONAL PLANS:

This information is in line with Malahide's mission to provide essential services that are timely, cost-effective, easy to access and aligned with policies and the priority to establish, document and implement service levels.

ATTACHMENTS:

1. 2024 Malahide Water Distribution System MECP Inspection

Prepared by: S. Gustavson, Water/Waste Water Operations Manager

Reviewed by: J. Godby, Director of Public Works

Approved by: N. Dias, Chief Administrative Officer

**Ministry of the Environment,
Conservation and Parks**Drinking Water and Environmental
Compliance Division733 Exeter Rd
London ON N6E 1L3Tel (519) 873-5000
Fax (519) 873-5020**Ministère de l'Environnement, de la
Protection de la nature et des Parcs**Division de la conformité en matière d'eau
potable et d'environnement733, rue Exeter
London ON N6E 1L3Tel (519) 873-5000
Fax (519) 873-5020

September 19, 2024

The Corporation of the Township of Malahide87 John Street
Aylmer, Ontario
N5H 2C3

Attention: **Sam Gustavson**, Water Wastewater Operations Manager
 Regarding: **Malahide Distribution System (WW# 260004774)** Final Inspection Report
 Physical Inspection conducted on August 1, 2024

The enclosed Drinking Water Inspection Report outlines non-compliances, if any, with Ministry legislation, and policies for the above noted water system. Violations noted in this report, if any, have been evaluated based on community risk. These violations will be monitored for compliance with the minimum standards for drinking water in Ontario as set forth under the *Safe Drinking Water Act* and the associated regulations. Where risk is deemed to be high and/or compliance is an ongoing concern, violations will be forwarded to this Ministry's Investigation and Enforcement Branch.

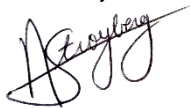
In order to measure individual inspection results, the Ministry has established an inspection compliance risk framework based on the principles of the Inspection, Investigation and Enforcement (II&E) Secretariat and advice of internal/external risk experts. The Inspection summary Rating Record (IRR) provides the Ministry, the system owner, and the local Public Health Units with a summarized quantitative measure of the drinking water system's annual inspection and regulated water quality testing performance.

Section 19 of the *Safe Drinking Water Act* (Standard of Care) creates a number of obligations for individuals who exercise decision-making authority over municipal drinking water systems. Please be aware that the Ministry has encouraged such individuals, particularly municipal councillors, to take steps to be better informed about the drinking water systems over which they have decision-making authority. These steps could include asking for a copy of this inspection report and a review of its findings. Further information about Section 19 can be found in "*Taking Care of Your Drinking*

Water: A guide for members of municipal council” found under “Drinking Water” on the Drinking Water Ontario website at www.ontario.ca/page/taking-care-your-drinking-water-guide-members-municipal-councils.

Attached to the report is the IRR methodology guidance describing how the risk rating model has improved to better reflect the health related and administrative non-compliance found in an inspection report. IRR ratings are published (for the previous inspection year) in the Ministry’s Chief Drinking Water Inspector’s Annual Report. Should you have any questions regarding the report, please feel free to contact me at (519) 317-8084.

Sincerely,



Angela Stroyberg

Provincial Officer

Water Compliance Officer

London District Office

Angela.Stroyberg@Ontario.ca

cc. Southwestern Public Health Unit
Catfish Creek Conservation Authority
London District File



MALAHIDE DISTRIBUTION SYSTEM
Physical Address: 87 JOHN ST S, , AYLMEER, ON
N5H 2C3

INSPECTION REPORT

System Number: 260004774
Entity: THE CORPORATION OF THE
TOWNSHIP OF MALAHIDE
ONTARIO CLEAN WATER
AGENCY
Inspection Start Date: July 17, 2024
Site Inspection Date: August 01, 2024
Inspection End Date: September 05, 2024
Inspected By: Angela Stroyberg
Badge #: 1695



(signature)

INTRODUCTION

Purpose

This unannounced, focused inspection of the Malahide Distribution System (WW#220000629) was conducted on August 1, 2024, by Provincial Officer Angela Stroyberg to confirm compliance with Ministry of the Environment, Conservation and Parks' (MECP) legislation and conformance with ministry drinking water policies and guidelines.

Scope

The ministry utilizes a comprehensive, multi-barrier approach in the inspection of water systems that focuses on the source, treatment, and distribution components as well as management and the operation of the system.

The inspection of the drinking water system included both the physical inspection of the component parts of the system listed in section 4 "Systems Components" of the report and the review of data and documents associated with the operation of the drinking water system during the review period.

This drinking water system is subject to the legislative requirements of the Safe Drinking Water Act, 2002 (SDWA) and regulations made therein, including Ontario Regulation 170/03, "Drinking Water Systems" (O. Reg. 170/03). This inspection has been conducted pursuant to Section 81 of the SDWA.

This inspection report does not suggest that all applicable legislation and regulations were evaluated. It remains the responsibility of the owner to ensure compliance with all applicable legislative and regulatory requirements.

Facility Contacts and Dates

The drinking water system is owned by the Township of Malahide and operated by the Ontario Clean Water Agency (Southwest Hub). The system serves an estimated population of approximately 1200 and is categorized as a Large Municipal Residential System. Documentation reviewed for this inspection covered the time period of September 1, 2023 to July 31, 2024.

Systems/Components

All locations associated with primary disinfection were visited as part of this inspection. The following sites were visited as part of the inspection of the drinking water system:

Copenhagen Booster Station

- Two (2) booster pumps, duty and standby each rated at 8.0 L/s
- One (1) portable standby generator

Permissions/Approvals

An inspection of the Malahide Distribution System was conducted on August 14, 2023 by Provincial Officer Angela Stroyberg. As part of the inspection, several documents were reviewed in association with this report. Generally, these include but are not restricted to the following:

- 1) Drinking Water Works Permit # 051-201- Issue Number 4, dated May 12, 2020.
- 2) Municipal Drinking Water Licence # 051-101- Issue Number 4, May 12, 2020.
- 3) Malahide Distribution Water System Operations and Maintenance Manual dated February 7, 2022
- 4) Online Continuous Monitoring Data for the inspection review period.
- 5) Other operational documents maintained by the Owner/Operating Authority for the inspection period.

NON-COMPLIANCE

This should not be construed as a confirmation of full compliance with all potential applicable legal requirements. These inspection findings are limited to the components and/or activities that were assessed, and the legislative framework(s) that were applied. It remains the responsibility of the owner to ensure compliance with all applicable legislative and regulatory requirements.

If you have any questions related to this inspection, please contact the signed Provincial Officer.

RECOMMENDATIONS

This should not be construed as a confirmation of full conformance with all potential applicable BMPs. These inspection findings are limited to the components and/or activities that were assessed, and the legislative framework(s) that were applied. It remains the responsibility of the owner to ensure compliance with all applicable legislative and regulatory requirements.

If you have any questions related to this inspection, please contact the signed Provincial Officer.

INSPECTION DETAILS

This section includes all questions that were assessed during the inspection.

Ministry Program: DRINKING WATER | **Regulated Activity:** DW Municipal Residential

Question ID	DWMR1018001	Question Type	Legislative
Legislative Requirement(s): SDWA 31 (1);			
Question: Did the owner ensure that equipment was installed in accordance with Schedule A and Schedule C of the Drinking Water Works Permit?			
Compliance Response(s)/Corrective Action(s)/Observation(s): The owner ensured that equipment was installed as required.			
Observations made at the time of the inspection indicated that the equipment and components that are described under Schedule A and Schedule C of the Drinking Water Works Permit #051-201 – Issue #4 were installed for the Malahide Distribution System.			

Question ID	DWMR1020001	Question Type	Legislative
Legislative Requirement(s): SDWA 31 (1);			
Question: Were Form 1 documents prepared as required?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Form 1 documents were prepared as required.			
The Owner/Operating Authority provided one (1) Form 1 document pertaining to the installation of a replacement and new watermains and all associated appurtenances along Talbot St. East, Malahide.			

Question ID	DWMR1025001	Question Type	Legislative
Legislative Requirement(s): SDWA 31 (1);			
Question: Were all parts of the drinking water system that came in contact with drinking water disinfected in accordance with a procedure listed in Schedule B of the Drinking Water Works Permit?			
Compliance Response(s)/Corrective Action(s)/Observation(s): All parts of the drinking water system were disinfected as required.			
Drinking Water Works Permit #051-201– Issue # 4, Section 2.3 of Schedule B stipulates that all parts of the drinking water system in contact with the drinking water system which are added, modified, replaced, extended shall be disinfected accordance with a procedure approved by the Director or in accordance with the applicable provisions of the following documents:			
<ul style="list-style-type: none"> a) The ministry's Watermain Disinfection Procedure, dated November 2015; b) Subject to the condition 2.3.2, any updated version of the ministry's Watermain Disinfection Procedure; c) AWWA C652 – Standard for Disinfection of Water-Storage Facilities; d) AWWA C653 – Standard for Disinfection of Water Treatment Plants; e) AWWA C654 – Standard for Disinfection of Wells. 			
For greater clarity, where an activity has occurred that could introduce contamination, including but not limited to repair, maintenance, or physical/video inspection, all equipment that may come into contact with the drinking water system shall be disinfected in accordance with the requirements 2.3 above.			
According to documentation submitted, the Owner/Operating Authority ensured that all approved disinfection procedures were correctly and accurately followed and documented following any activities that may have led to contamination.			

Question ID	DWMR1033001	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 7-2 (3); SDWA O. Reg. 170/03 7-2 (4);			
Question: Was secondary disinfectant residual tested as required for the large municipal residential distribution system?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Secondary disinfectant residual was tested as required.			

Free chlorine residuals are required to be sampled from the distribution system twice per week and must be taken at least 48 hours after and during the same week as one of the other samples that was collected and tested for free chlorine or at least one sample is taken on each day of the week. According to documentation, the Owner/Operating Authority collects four (4) grab samples at the beginning of the week and another four (4) at least 48 hours after the first set of samples as stipulated in Schedule 7-2(5) of O. Reg 170/03. Based on the aforementioned, the Owner/Operating Authority has complied with the legislative requirement.

Question ID	DWMR1099001	Question Type	Information
Legislative Requirement(s): Not Applicable			
Question: Do records show that water provided by the drinking water system met the Ontario Drinking Water Quality Standards?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Records showed that all water sample results met the Ontario Drinking Water Quality Standards.			

Question ID	DWMR1081001	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 10-2 (1); SDWA O. Reg. 170/03 10-2 (2); SDWA O. Reg. 170/03 10-2 (3);			
Question: Were distribution microbiological sampling requirements prescribed by Schedule 10-2 of O. Reg. 170/03 for large municipal residential systems met?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Distribution microbiological sampling requirements were met.			
<p>Ontario Regulation 170/03, Schedule 10-2 stipulates that distribution water samples are required to be collected and tested for E.coli, Total Coliforms and that at least 25 percent of the samples are tested for general bacterial population expressed as colony counts on a heterotrophic plate count with the prescribed frequency stipulated in Schedule 6-1.1(1) of O. Reg 170/03.</p> <p>Over the course of the inspection period, the Owner/Operating Authority collected weekly distribution microbiological samples. The Owner/Operating Authority is also required to collect a minimum of 9 samples per month based on the population served. A review of documentation indicated that between 12-17 samples were collected per month. Based on the</p>			

aforementioned, the Owner/Operating Authority is in compliance with the legislative requirement.

It should be noted that during the review of the Certificates of Analysis, the temperature of the samples upon arrival at the laboratory were recorded as "too low" during the colder months of the year. The Operating Authority is reminded to diligently follow laboratory methodologies when it comes to sample collection and handling.

Question ID	DWMR1096001	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 6-3 (1);			
Question: Did records confirm that chlorine residual tests were conducted at the same time and location as microbiological samples?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Records confirmed that chlorine residual tests were conducted as required.			

Question ID	DWMR1086001	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 13-6.1 (1); SDWA O. Reg. 170/03 13-6.1 (2); SDWA O. Reg. 170/03 13-6.1 (3); SDWA O. Reg. 170/03 13-6.1 (4); SDWA O. Reg. 170/03 13-6.1 (5); SDWA O. Reg. 170/03 13-6.1 (6);			
Question: Were haloacetic acid sampling requirements prescribed by Schedule 13-6 of O. Reg. 170/03 met?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Haloacetic acid sampling requirements were met.			
<p>Haloacetic Acid samples are required to be collected and tested each calendar quarter from the distribution system in accordance with Schedule 13-6.1 of O. Reg 170/03 with the frequency stipulated in Schedule 6-1.1(4). According to documentation the following samples were taken:</p> <p>Malahide Distribution System</p> <ol style="list-style-type: none"> 1) July 2, 2024 = 13.7 ug/L 2) April 2, 2024 = 25.4 ug/L 3) January 2, 2024 = 21.0 ug/L 4) October 3, 2023 = 5.3 ug/L 			

RAA = 16.35 ug/L

Based on the aforementioned the Owner/Operating Authority is in compliance with the requirements for collecting Haloacetic Acid samples as per Schedule 13-6.1 of O. Reg 170/03.

Question ID	DWMR1087001	Question Type	Legislative
<p>Legislative Requirement(s): SDWA O. Reg. 170/03 13-6 (1); SDWA O. Reg. 170/03 13-6 (2); SDWA O. Reg. 170/03 13-6 (3); SDWA O. Reg. 170/03 13-6 (4); SDWA O. Reg. 170/03 13-6 (5); SDWA O. Reg. 170/03 13-6 (6);</p>			
<p>Question: Were trihalomethane sampling requirements prescribed by Schedule 13-6 of O. Reg. 170/03 met?</p>			
<p>Compliance Response(s)/Corrective Action(s)/Observation(s): Trihalomethane sampling requirements were met.</p> <p>Trihalomethane samples are required to be collected and tested every calendar quarter from the distribution system in accordance with O. Reg 170/03, Schedule 13-6 with the prescribed frequency stipulated in Schedule 6-1.1(4). According to documentation, the following samples were collected:</p> <p>Malahide Distribution System</p> <ol style="list-style-type: none"> 1) July 2, 2024 = 47 ug/L 2) April 2, 2024 = 38 ug/L 3) January 2, 2024 = 31 ug/L 4) October 3, 2023 = 53 ug/L <p>RAA = 42.25 ug/L</p> <p>Based on the aforementioned, the Owner/Operating Authority is in compliance with the requirements for collecting trihalomethane samples as per Schedule 13-6 of O. Reg 170/03.</p>			

Question ID	DWMR1113001	Question Type	Legislative
<p>Legislative Requirement(s): SDWA O. Reg. 170/03 10.1 (3);</p>			

<p>Question: Were changes to the system registration information provided to the ministry within ten (10) days of the change?</p>
<p>Compliance Response(s)/Corrective Action(s)/Observation(s): Changes to the system registration information were provided as required.</p>

Question ID	DWMR1114001	Question Type	Legislative
Legislative Requirement(s): SDWA 31 (1);			
Question: Did the owner have evidence that, when required, all legal owners associated with the drinking water system were notified of the requirements of the Municipal Drinking Water Licence and Drinking Water Works Permit?			
Compliance Response(s)/Corrective Action(s)/Observation(s): The owner had evidence that the required notifications were made.			

Question ID	DWMR1045001	Question Type	Legislative
Legislative Requirement(s): SDWA 31 (1);			
Question: Did the owner update the document describing the distribution components within 12 months of completion of alterations to the system in accordance with the Drinking Water Works Permit?			
Compliance Response(s)/Corrective Action(s)/Observation(s): The owner had up-to-date documents describing the distribution components.			

Question ID	DWMR1060001	Question Type	Legislative
Legislative Requirement(s): SDWA 31 (1);			
Question: Did the operations and maintenance manual(s) meet the requirements of the Municipal Drinking Water Licence?			
Compliance Response(s)/Corrective Action(s)/Observation(s): The operations and maintenance manual(s) met the requirements of the Municipal Drinking			

Water Licence.

Municipal Drinking Water Licence #046-101 – Issue # 2, Section 16 of Schedule B outline the requirements for the Operations and Maintenance Manuals. The Malahide Distribution System's Operations and Maintenance Manual contain the aforementioned requirements as stated in the MDWL including but not limited to; contingency plans, procedures to deal with emergencies, procedures for dealing with complaints associated with the drinking water system and copies of the current permit and licence.

Question ID	DWMR1062001	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 7-5;			
Question: Did records or other record keeping mechanisms confirm that operational testing not performed by continuous monitoring equipment was done by a certified operator, water quality analyst, or person who met the requirements of Schedule 7-5 of O. Reg. 170/03?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Records or other record keeping mechanisms confirmed that operational testing not performed by continuous monitoring equipment was done by a certified operator, water quality analyst, or person who met the requirements of Schedule 7-5 of O. Reg. 170/03.			

Question ID	DWMR1071001	Question Type	BMP
Legislative Requirement(s): Not Applicable			
Question: Did the owner provide security measures to protect components of the drinking water system?			
Compliance Response(s)/Corrective Action(s)/Observation(s): The owner provided security measures to protect components of the drinking water system.			
The Copenhagen Booster Station is located in a chamber and the associated panel, located above ground, remains locked at all times. In addition to the aforementioned the facility is visited regularly by staff.			

Question ID	DWMR1073001	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 128/04 23 (1);			
Question: Was an overall responsible operator designated for all subsystems which comprise the drinking water system?			
Compliance Response(s)/Corrective Action(s)/Observation(s): An overall responsible operator was designated for all subsystem.			
<p>Ontario Regulation 128/04 S.23(1) states that the owner or operating authority of a municipal residential subsystem shall designate as overall responsible operator of the subsystem an operator who holds a certificate for that type of subsystem and that is of the same class as or higher than the class of that subsystem. (For example, the overall responsible operator of a Class III water treatment subsystem must be an operator who holds a Class III or Class IV water treatment subsystem operator's certificate.)</p> <p>The Owner/Operating Authority currently employ several operators qualified to act as the Overall Responsible Operator for the drinking water system to ensure sufficient coverage in the event of an absence.</p>			

Question ID	DWMR1074001	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 128/04 25 (1);			
Question: Were operators-in-charge designated for all subsystems which comprise the drinking water system?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Operators-in-charge were designated for all subsystems.			
<p>Ontario Regulation 128/04 S. 25(1) states that the Owner or Operating Authority of a subsystem or a person authorized by the Owner or Operating Authority shall designate one or more operators as operators-in-charge of the subsystem. The Owner/Operating Authority currently employ a number of operators who are designated as Operator-In-Charges for the system.</p>			

Question ID	DWMR1075001	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 128/04 22;			

Question:

Were all operators certified as required?

Compliance Response(s)/Corrective Action(s)/Observation(s):

All operators were certified as required.

Ontario Regulation 128/03 s. 22 states that the Owner or Operating Authority of a subsystem shall ensure that every operator employed in the subsystem holds, (a) a certificate applicable to that type of subsystem; or (b) a certificate applicable to that subsystem, in the case of an operator who holds a conditional certificate issued or renewed under section 10. All operators employed by the Owner/Operating Authority possess all the appropriate certification required to operate the drinking water system.

Stakeholder Appendix

Key Reference and Guidance Material for Municipal Residential Drinking Water Systems

Many useful materials are available to help you operate your drinking water system. Below is a list of key materials owners and operators of municipal residential drinking water systems frequently use.

To access these materials online click on their titles below or use your web browser to search for their titles. Contact the Ministry if you need assistance or have questions at 1-866-793-2588 or

waterforms@ontario.ca.

For more information on Ontario's drinking water visit www.ontario.ca/page/drinking-water



Click on the publication below to access it

- [Drinking Water System Profile Information Form - 012-2149E](#)
- [Laboratory Services Notification Form – 012-2148E](#)
- [Adverse Test Result Notification Form – 012-4444E](#)
- [Taking Care of Your Drinking Water: A Guide for Members of Municipal Councils](#)
- [Procedure for Disinfection of Drinking Water in Ontario](#)
- [Strategies for Minimizing the Disinfection Products Trihalomethanes and Haloacetic Acids](#)
- [Filtration Processes Technical Bulletin](#)
- [Ultraviolet Disinfection Technical Bulletin](#)
- [Guide for Applying for Drinking Water Works Permit Amendments, & License Amendments](#)
- [Certification Guide for Operators and Water Quality Analysts](#)
- [Training Requirements for Drinking Water Operator](#)
- [Community Sampling and Testing for Lead: Standard and Reduced Sampling and Eligibility for Exemption](#)
- [Drinking Water System Contact List – 7128E01](#)
- [Ontario's Drinking Water Quality Management Standard - Pocket Guide](#)
- [2020 Watermain Disinfection Procedure](#)
- [List of Licensed Laboratories](#)

Inspection Rating and Inspection Risk Methodology

DWS Name: MALAHIDE DISTRIBUTION SYSTEM
DWS Number: 260004774
DWS Owner: THE CORPORATION OF THE TOWNSHIP OF MALAHIDE
Municipal Location: AYLMER

Regulation: O.REG. 170/03
DWS Category: DW Municipal Residential
Type of Inspection: Focused
Compliance Assessment Start Date: Jul-17-2024
Ministry Office: London District Office

Maximum Risk Rating: 179

Inspection Module	Non Compliance Risk (X out of Y)
Certification and Training	0/28
Distribution System	0/4
Logbooks	0/14
Operations Manuals	0/14
Reporting & Corrective Actions	0/8
Treatment Processes	0/60
Water Quality Monitoring	0/51
Overall - Calculated	0/179

Inspection Risk Rating: 0.00%

Final Inspection Rating: 100.00%

DWS Name: MALAHIDE DISTRIBUTION SYSTEM
DWS Number: 260004774
DWS Owner Name: THE CORPORATION OF THE TOWNSHIP OF MALAHIDE
Municipal Location: AYLMER

Regulation: O.REG. 170/03
DWS Category: DW Municipal Residential
Type of Inspection: Focused
Compliance Assessment Start Date: Jul-17-2024
Ministry Office: London District Office

All legislative requirements were met. No detailed rating scores.

Maximum Question Rating: 179

Inspection Risk Rating: 0.00%

FINAL INSPECTION RATING: 100.00%

APPLICATION OF THE RISK METHODOLOGY USED FOR MEASURING MUNICIPAL RESIDENTIAL DRINKING WATER SYSTEM INSPECTION RESULTS



The Ministry of the Environment (MOE) has a rigorous and comprehensive inspection program for municipal residential drinking water systems (MRDWS). Its objective is to determine the compliance of MRDWS with requirements under the Safe Drinking Water Act and associated regulations. It is the responsibility of the municipal residential drinking water system owner to ensure their drinking water systems are in compliance with all applicable legal requirements.

This document describes the risk rating methodology, which has been applied to the findings of the Ministry's MRDWS inspection

results since fiscal year 2008-09. The primary goals of this assessment are to encourage ongoing improvement of these systems and to establish a way to measure this progress.

MOE reviews the risk rating methodology every three years.

The Ministry's Municipal Residential Drinking Water Inspection Protocol contains 15 inspection modules consisting of approximately 100 regulatory questions. Those protocol questions are also linked to definitive guidance that ministry inspectors use when conducting MRDWS inspections.

ontario.ca/drinkingwater

Determining Potential to Compromise the Delivery of Safe Water

The questions address a wide range of regulatory issues, from administrative procedures to drinking water quality monitoring. The inspection protocol also contains a number of non-regulatory questions.

A team of drinking water specialists in the ministry assessed each of the inspection protocol regulatory questions to determine the risk (not complying with the regulation) to the delivery of safe drinking water. This assessment was based on established provincial risk assessment principles, with each question receiving a risk rating referred to as the Question Risk Rating. Based on the number of areas where a system is deemed to be non-compliant during the inspection, and the significance of these areas to administrative, environmental, and health consequences, a risk-based inspection rating is calculated by the ministry for each drinking water system.

It is important to be aware that an inspection rating less than 100 per cent does not mean the drinking water from the system is unsafe. It shows areas where a system's operation can improve. The ministry works with owners and operators of systems to make sure they know what they need to do to achieve full compliance.

The inspection rating reflects the inspection results of the specific drinking water system for the reporting year. Since the methodology is applied consistently over a period of years, it serves as a comparative measure both provincially and in relation to the individual system. Both the drinking water system and the public are able to track the performance over time, which encourages continuous improvement and allows systems to identify specific areas requiring attention.

The ministry's annual inspection program is an important aspect of our drinking water safety net. The ministry and its partners share a common commitment to excellence and we continue to work toward the goal of 100 per cent regulatory compliance.

The risk management approach used for MRDWS is aligned with the Government of Ontario's Risk Management Framework. Risk management is a systematic approach to identifying potential hazards, understanding the likelihood and consequences of the hazards, and taking steps to reduce their risk if necessary and as appropriate.

The Risk Management Framework provides a formula to be used in the determination of risk:

$$\text{RISK} = \text{LIKELIHOOD} \times \text{CONSEQUENCE}$$

(of the consequence)

Every regulatory question in the inspection protocol possesses a likelihood value (L) for an assigned consequence value (C) as described in **Table 1** and **Table 2**.

TABLE 1:	
Likelihood of Consequence Occurring	Likelihood Value
0% - 0.99% (Possible but Highly Unlikely)	L = 0
1 - 10% (Unlikely)	L = 1
11 - 49% (Possible)	L = 2
50 - 89% (Likely)	L = 3
90 - 100% (Almost Certain)	L = 4

TABLE 2:	
Consequence	Consequence Value
Medium Administrative Consequence	C = 1
Major Administrative Consequence	C = 2
Minor Environmental Consequence	C = 3
Minor Health Consequence	C = 4
Medium Environmental Consequence	C = 5
Major Environmental Consequence	C = 6
Medium Health Consequence	C = 7
Major Health Consequence	C = 8

The consequence values (0 through 8) are selected to align with other risk-based programs and projects currently under development or in use within the ministry as outlined in **Table 2**.

The Question Risk Rating for each regulatory inspection question is derived from an evaluation of every identified consequence and its corresponding likelihood of occurrence:

- All levels of consequence are evaluated for their potential to occur
- Greatest of all the combinations is selected.

The Question Risk Rating quantifies the risk of non-compliance of each question relative to the others. Questions with higher values are those with a potentially more significant impact on drinking water safety and a higher likelihood of occurrence. The highest possible value would be 32 (4×8) and the lowest would be 0 (0×1).

Table 3 presents a sample question showing the risk rating determination process.

TABLE 3:							
Does the Operator in Charge ensure that the equipment and processes are monitored, inspected and evaluated?							
Risk = Likelihood × Consequence							
C=1	C=2	C=3	C=4	C=5	C=6	C=7	C=8
Medium Administrative Consequence	Major Administrative Consequence	Minor Environmental Consequence	Minor Health Consequence	Medium Environmental Consequence	Major Environmental Consequence	Medium Health Consequence	Major Health Consequence
L=4 (Almost Certain)	L=1 (Unlikely)	L=2 (Possible)	L=3 (Likely)	L=3 (Likely)	L=1 (Unlikely)	L=3 (Likely)	L=2 (Possible)
R=4	R=2	R=6	R=12	R=15	R=6	R=21	R=16

Application of the Methodology to Inspection Results

Based on the results of a MRDWS inspection, an overall inspection risk rating is calculated. During an inspection, inspectors answer the questions related to regulatory compliance and input their “yes”, “no” or “not applicable” responses into the Ministry’s Laboratory and Waterworks Inspection System (LWIS) database. A “no” response indicates non-compliance. The maximum number of regulatory questions asked by an inspector varies by: system (i.e., distribution, stand-alone); type of inspection (i.e., focused, detailed); and source type (i.e., groundwater, surface water).

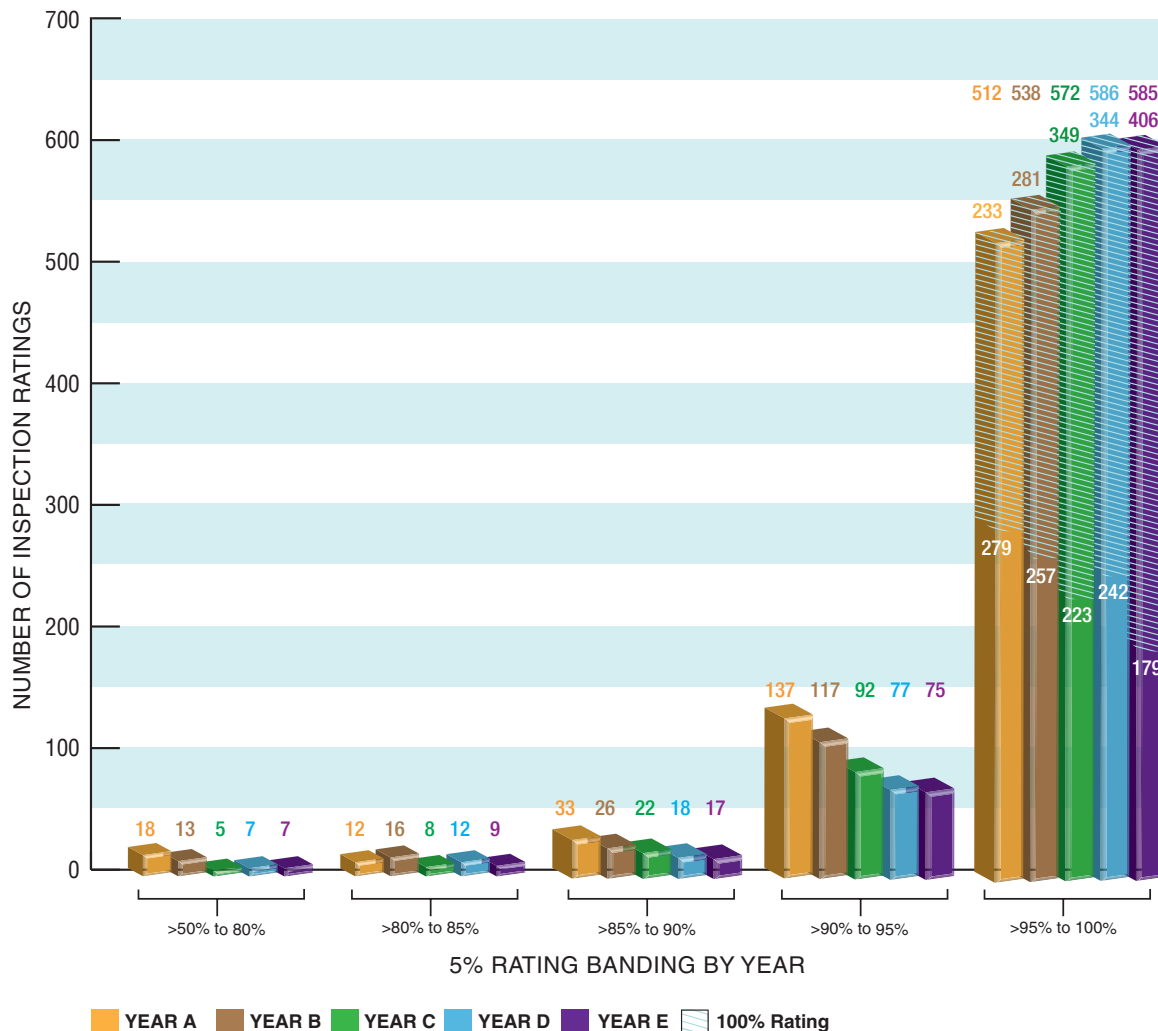
The risk ratings of all non-compliant answers are summed and divided by the sum of the risk ratings of all questions asked (maximum question rating). The resulting inspection risk rating (as a percentage) is subtracted from 100 per cent to arrive at the final inspection rating.

Application of the Methodology for Public Reporting

The individual MRDWS Total Inspection Ratings are published with the ministry's Chief Drinking Water Inspector's Annual Report.

Figure 1 presents the distribution of MRDWS ratings for a sample of annual inspections. Individual drinking water systems can compare against all the other inspected facilities over a period of inspection years.

Figure 1: Year Over Year Distribution of MRDWS Ratings



Reporting Results to MRDWS Owners/Operators

A summary of inspection findings for each system is generated in the form of an Inspection Rating Record (IRR). The findings are grouped into the 15 possible modules of the inspection protocol,

which would provide the system owner/operator with information on the areas where they need to improve. The 15 modules are:

- | | | | |
|-------------------------|---------------------------------|--|--|
| 1. Source | 5. Treatment Process Monitoring | 9. Logbooks | 13. Water Quality Monitoring |
| 2. Permit to Take Water | 6. Process Wastewater | 10. Contingency and Emergency Planning | 14. Reporting, Notification and Corrective Actions |
| 3. Capacity Assessment | 7. Distribution System | 11. Consumer Relations | 15. Other Inspection Findings |
| 4. Treatment Processes | 8. Operations Manuals | 12. Certification and Training | |

For further information, please visit www.ontario.ca/drinkingwater

THE CORPORATION OF THE TOWNSHIP OF MALAHIDE**BY-LAW NO. 24-58**

Being a By-law to establish ownership of the lands and premises legally described as ALLEY PL 18 MALAHIDE W OF LT H S/S MAIN ST & LT I N/S HORNBY ST; MALAHIDE, being all of PIN 35284-0155 (LT) (the “**Alley**”).

WHEREAS Section 11 of the Municipal Act, 2001, S.O. 2001, c. 25 as amended provides that a lower tier municipality may pass by-laws respecting Highways, including parking and traffic on highways;

AND WHEREAS Section 26 of the said Municipal Act provides that all road allowances, highways, streets and lanes shown on a registered plan of subdivision are highways unless they have been closed;

AND WHEREAS the Alley is shown on Plan 18 of the Village of Springfield, being a registered plan of subdivision;

AND WHEREAS by the said Municipal Act, the Alley constitutes a public highway;

AND WHEREAS Section 28(2) of the said Municipal Act provides that except as otherwise provided in the said Municipal Act or under section 8 of the *Public Transportation and Highway Improvement Act*, a local municipality has jurisdiction over all road allowances, highways, streets and lanes shown on a registered plan of subdivision;

AND WHEREAS Section 30 of the said Municipal Act provides that a highway is owned by the municipality that has jurisdiction over it subject to any rights reserved by a person who dedicated the highway or any interest in land held by any other person;

AND WHEREAS by virtue of Section 28(2) and 30 of the said Municipal Act, The Corporation of the Township of Malahide owns and has jurisdiction over the Alley.

NOW THEREFORE the Council of The Corporation of the Township of Malahide **HEREBY ENACTS AS FOLLOWS:**

1. THAT the Clerk or designate is hereby authorized to apply to the Land Registrar of the County of Elgin to have The Corporation of the Township of Malahide entered as registered owner of the Alley.
2. THAT the Mayor and the Clerk are hereby authorized and directed to execute all documents as may be necessary to have title to the Alley registered in the name of The Corporation of the Township of Malahide.

3. THAT this By-law shall come into force and take effect on the final passing thereof.

READ a FIRST and SECOND this 17th day of October, 2024.

READ a THIRD time and FINALLY PASSED this 17th day of October, 2024.

Mayor, D. Giguère

Clerk, A. Adams



TOWNSHIP OF MALAHIDE

DRAINAGE BY-LAW NO. 24-38

Drainage Act, R. S.O. 1990, c. D17
Reg. 300/81, s.1, Form 6

Being a By-law to provide for a drainage works
on the Laidlaw Drain
in the Township of Malahide,
in the County of Elgin

WHEREAS the requisite number of owners have petitioned the Council of the Township of Malahide in the County of Elgin in accordance with the provisions of the Drainage Act, requesting that the following lands and roads may be drained by a drainage works.

Parts of Lots 11 to 13
Concession 8
In the Township of Malahide

AND WHEREAS the Council for the Township of Malahide has procured a report made by Spriet Associates and the report is attached hereto and forms part of this by-law.

AND WHEREAS the estimated total cost of constructing the drainage works is \$61,000.00.

AND WHEREAS \$61,000.00 is the amount to be contributed by the municipality for construction of the drainage works.

AND WHEREAS \$61,000.00 is being assessed in the Township of Malahide in the County of Elgin.

AND WHEREAS the Council is of the opinion that the drainage of the area is desirable.

NOW THEREFORE, THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF MALAHIDE UNDER THE DRAINAGE ACT ENACTS AS FOLLOWS:

1. The report dated July 4, 2024, and attached hereto is hereby adopted and the drainage works as therein indicated and set forth is hereby authorized, and shall be completed in accordance therewith.
2.
 - (a) The Corporation of the Township of Malahide may borrow on the credit of the Corporation the amount of \$61,000.00 being the amount necessary for construction of the drainage works.
 - (b) The Corporation may issue debentures for the amount borrowed less the total amount of,
 - i. Grants received under section 85 of the Act;
 - ii. Commuted payments made in respect of lands and roads assessed within the municipality;
 - iii. Moneys paid under subsection 61(3) of the Act; and
 - iv. Moneys assessed in and payable by another municipality,
 - (c) And such debentures shall be made payable within five years from the date of the debenture and shall bear interest at a rate not higher than the rate charged by The Ontario Municipal Improvement Corporation on the date of sale of such debentures.
3. A special equal amount rate sufficient to redeem the principal and interest on the debentures shall be levied upon the lands and roads as set forth in the Schedule to be collected in the same manner and at the same time as other taxes are collected in each year for five years after the passing of this by-law.
4. All assessments of \$500.00 or less are payable in the first year in which the assessment is imposed.
5. This By-law comes into force on the passing thereof and may be cited as the "Laidlaw Drain".

READ a FIRST and SECOND time this 15th day of August, 2024 .

Mayor

Clerk

READ a THIRD time and **FINALLY PASSED** this 17th day of October, 2024.

Mayor

Clerk



October 03, 2024

In This Issue

- Apply for the Community Emergency Preparedness Grant.
- Call for proposals on gender-based violence.
- Webinar: Community Sport and Recreation Infrastructure Fund.
- ROMA 2025 Annual Conference - *Rural Routes*.
- ROMA 2025 *Rural Routes*: Exhibitor and sponsorship opportunities.
- Navigating Conflict Relationships as an Elected Official - October workshop.
- Foundations in Land Use Planning & Advanced Land Use Planning - October virtual workshops.
- Blog: Increasing Flood Events Pose Challenges.
- Lighting upgrades for 2025 - we've got you covered!
- From energy treasure hunt to real energy savings!
- Registration open for the Western Ontario Municipal Conference.
- *Municipal Contributions to Canada's Protected Areas Target* report.
- Careers.

Provincial Matters

Ontario has announced an additional \$5 million through an application-based program to help increase emergency preparedness. Municipalities under 100,000 are eligible to apply. [Applications are due October 31, 2024.](#)

The Ontario government is launching a [call for proposals](#) for new community-based projects that prevent and address gender-based violence. The deadline for proposals is October 11, 2024 at 5pm.

Did you miss the [Community Sport and Recreation Infrastructure Fund](#) webinar? [View the video](#) and learn how to apply for the Ontario government's new \$200-million fund.

Education Opportunities

The ROMA Board of Directors is pleased to announce the launch of the 2025 Conference. Register by **October 31** to access early bird rates. For full registration and hotel information, [click here](#).

Don't be disappointed! Book your trade show booth today to ensure your participation in the 2025 ROMA Conference. Limited spaces available. Download the [exhibitor package](#) or [sponsorship package](#) today.

Municipal leadership is often a pin cushion for our culture's broader issues. Conflict and misunderstanding is a big part of many municipal leaders current realities. This workshop provides an opportunity to transform conflict into collaboration. The [Navigating Conflict Relationships as an Elected Official October workshop](#) teaches skills in building collaborative relationships and negotiating difficult ones in your role as an elected municipal official.

[Foundations in Land Use Planning](#) familiarizes participants with legislation, processes, and provides real life examples to give a deep understanding and insight into important planning matters. From a strategic perspective, [Advance Land Use Planning](#) analyzes case studies and real life examples through instructor

lead instruction and group discussion.

LAS

Climate change is driving a significant rise in the frequency and intensity of floods. [Read our blog](#) to understand how extreme weather conditions are affecting residents in your community, and what you can do to help with these homeowner responsibilities.

The [LAS Facility Lighting Service](#) provides a complete turn-key solution for your lighting upgrades, both indoors and out. [Contact us](#) today for a free budget proposal for your 2025 budget.

The Town of Hanover's staff identified significant energy savings opportunities through an [Energy Workshop and Treasure Hunt](#) at their P&H Centre. They are now putting this into practice by upgrading their lights with the [LAS Facility Lighting Service](#). Want to see these savings at your municipal facility? [Contact Christian](#) for details about our ET workshops.

Municipal Wire*

WOWC is holding its annual [Western Ontario Municipal Conference](#) in Chatham-Kent on October 25, 2024. Explore and collaborate on a wide range of topics affecting our municipalities.

Ontario Nature presents their report, [Municipal Contributions to Canada's Protected Areas Target: A Review of Wise Practices in Ontario](#). Join the [webinar](#) that will share municipal achievements in biodiversity conservation.

Careers

[Commissioner, Corporate Services - Town of Oakville](#). Closing Date: October 30, 2024.

[Asset Management Technician - City of Cambridge](#). Closing Date: October 14, 2024.

About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

AMO Contacts

[AMO Watchfile](#) Tel: 416.971.9856

[Conferences/Events](#)

[Policy and Funding Programs](#)

[LAS Local Authority Services](#)

[MEPCO Municipal Employer Pension Centre of Ontario](#)

[ONE Investment](#)

[Media Inquiries](#)

[Municipal Wire, Career/Employment and Council Resolution Distributions](#)



October 10, 2024

In This Issue

- Get access to MIDAS!
- Ontario investing in transportation for rural communities - apply today!
- Apply for the Community Emergency Preparedness Grant.
- Webinar: Community Sport and Recreation Infrastructure Fund.
- Join us at the AMO Healthy Democracy Forum.
- ROMA 2025 Annual Conference - *Rural Routes*.
- ROMA 2025 *Rural Routes*: Exhibitor and sponsorship opportunities.
- Navigating Conflict Relationships as an Elected Official - October workshop.
- Foundations in Planning & Advanced Land Use Planning - October virtual workshops.
- Lighting upgrades for 2025 - we've got you covered!
- *Municipal Contributions to Canada's Protected Areas Target* report.
- Careers.

AMO Matters

MIDAS - the [Municipal Information & Data Analysis System](#) - provides access to the Financial Information Returns (FIRs) data to all Ontario municipalities. MIDAS converts FIR data into meaningful reports. For access, municipal elected officials and municipal staff can email MIDASAdmin@amo.on.ca.

Provincial Matters

The province is investing \$5M annually to help smaller communities build safe and reliable transit services through the new Ontario Transit Investment Fund (OTIF). Municipalities [can apply for OTIF funding](#) on an ongoing basis, with programs expected to begin in 2025.

Ontario has announced an additional \$5 million through an application-based program to help increase emergency preparedness. Municipalities under 100,000 are eligible to apply. [Applications are due October 31, 2024](#).

Did you miss the [Community Sport and Recreation Infrastructure Fund](#) webinar? [View the video](#) and learn how to apply for the Ontario government's new \$200-million fund.

Education Opportunities

On October 19-20 AMO will be joined by a coalition of experts, municipal and community leaders and many more to examine and develop strategies and tools to strengthen understanding and engagement with municipal government and our democratic processes. Read more about AMO's [Healthy Democracy Project](#). The [Forum](#) is in partnership with Toronto Metropolitan University.

Register for the ROMA 2025 Annual Conference by **October 31** to access early bird rates. For full registration and hotel information, [click here](#).

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Municipal Wire*

Ontario Nature presents their report, [Municipal Contributions to Canada's Protected Areas Target: A Review of Wise Practices in Ontario](#). Join the October 16 [webinar](#) that will share municipal achievements in biodiversity conservation.

Careers

[Program Analyst - Association of Municipalities of Ontario \(AMO\)](#). Closing Date: October 21, 2024.

[Developer - PeopleSoft - Peel Regional Police](#). Closing Date: October 14, 2024.

[Chief Administrative Officer - Township of Lake of Bays](#). Closing Date: November 22, 2024.

[Director, Watershed Science and Engineering - Rideau Valley Conservation Authority](#). Closing Date: October 25, 2024.

[Supervisor, Parks Maintenance - City of Brampton](#). Closing Date: October 15, 2024.

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[Municipal Wire, Career/Employment and Council Resolution Distributions](#)



LONG POINT REGION CONSERVATION AUTHORITY
Board of Directors Meeting Minutes of September 4, 2024
Approved October 2, 2024

Members in attendance:

Robert Chambers, Chair	County of Brant
Dave Beres, Vice-Chair	Town of Tillsonburg
Doug Brunton	Norfolk County
Michael Columbus	Norfolk County
Tom Masschaele	Norfolk County
Jim Palmer	Township of Norwich
Stewart Patterson	Haldimand County
Chris Van Paassen	Norfolk County
Rainey Weisler	Municipality of Bayham/Township of Malahide
Peter Ypma	Township of South-West Oxford

Regrets:

Shelley Ann Bentley	Haldimand County
---------------------	------------------

Staff in attendance:

Judy Maxwell, General Manager
 Aaron LeDuc, Manager of Corporate Services
 Leigh-Anne Mauthe, Manager of Watershed Services
 Saifur Rahman, Manager of Engineering and Infrastructure
 Jessica King, Social Media and Marketing Associate
 Dana McLachlan, Executive Assistant

1. Welcome and Call to Order

Chair, Robert Chambers called the meeting to order at 7:25 p.m., Wednesday, September 4, 2024.

2. Additional Agenda Items

A-97/24

Moved by M. Columbus
 Seconded by J. Palmer

THAT the LPRCA Board of Directors adds an additional item to the closed meeting agenda regarding litigation or potential litigation, including matters before administrative tribunals affecting the Authority.

Carried

3. Approval of the Agenda

A-98/24

Moved by D. Brunton
 Seconded by R. Weisler

FULL AUTHORITY COMMITTEE MEMBERS

Shelley Ann Bentley, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus,
 Tom Masschaele, Jim Palmer, Stewart Patterson, Rainey Weisler, Chris Van Paassen, Peter Ypma

THAT the LPRCA Board of Directors approves the agenda as amended.

Carried

4. Declaration of Conflicts of Interest

None were declared.

5. Minutes of the Previous Meeting

a) Board of Directors Meeting Minutes - July 3, 2024

There were no errors or omissions.

A-99/24

Moved by D. Beres

Seconded by P Ypma

THAT the minutes of the LPRCA Board of Directors Meeting held July 3, 2024 be adopted as circulated.

Carried

6. Business Arising

a) Proposed 2026 LPRCA Budget Meeting (J. Mawell)

A-100/24

Moved by R. Weisler

Seconded by M. Columbus

THAT the LPRCA Board of Directors approves scheduling the 2026 LPRCA Budget Meeting for Thursday, November 13, 2025.

Carried

7. Review of Committee Minutes

a) Audit and Finance Committee Meeting - August 16, 2024

There were no errors or omissions.

A-101/24

Moved by D. Beres

Seconded by S. Patterson

THAT the minutes of the Audit and Finance Committee Meeting held August 16, 2024 be adopted as circulated.

Carried

FULL AUTHORITY COMMITTEE MEMBERS

Shelley Ann Bentley, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus,
Tom Masschaele, Jim Palmer, Stewart Patterson, Rainey Weisler, Chris Van Paassen, Peter Ypma

8. Correspondence

There was no correspondence to discuss.

9. Planning Department

a) Section 28 Regulations Approved Permits (L. Mauthe)

There were no questions or comments.

A-102/24

Moved by J. Palmer

Seconded by P. Ypma

THAT the LPRCA Board of Directors receives the Section 28 Regulations Approved Permits report dated September 4, 2024 as information.

Carried

10. New Business

a) General Manager's Report (J. Maxwell)

Judy Maxwell provided a report summarizing operations this past month. No questions or comments were received from the Board.

A-103/24

Moved by C. Van Paassen

Seconded by R. Weisler

That the LPRCA Board of Directors receives the General Manager's Report for July and August 2024 as information.

Carried

b) Q2 Financial Report – June 30, 2024 (A. LeDuc)

The report was presented by Aaron LeDuc. There were no questions from the Board.

A-104/24

Moved by T. Masschaele

Seconded by P. Ypma

THAT the LPRCA Board of Directors receives the Q2 Financial Report – June 30, 2024 for the period up to and including June 30th, 2024 as information.

Carried

FULL AUTHORITY COMMITTEE MEMBERS

Shelley Ann Bentley, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus,
Tom Masschaele, Jim Palmer, Stewart Patterson, Rainey Weisler, Chris Van Paassen, Peter Ypma

c) LPRCA Purchasing Policy (A. LeDuc)

Aaron LeDuc reviewed the report.

Dave Beres, Audit and Finance Committee Chair, informed the Board that the Committee reviewed the document in August and supports the draft Purchasing Policy.

A-105/24

Moved by D. Beres

Seconded by C. Van Paassen

THAT the Staff Purchasing Policy and Tendering Regulations Part 1 Section 14 of the LPRCA Personnel Policy be removed:

And,

THAT the Draft Purchasing Policy be approved as presented.

Carried

d) Draft Watershed-based Resource Management Strategy (J. Maxwell)

Judy Maxwell reviewed the Draft Watershed-based Resource Management Strategy and invited the Board to complete the online survey or attend the Public Consultation on October 1, 2024 6:30 p.m. to 8:00 p.m. to provide feedback.

Chris Van Paassen questioned the action item under the Flood Forecasting and Warning Program to “Develop an outreach program for property owners”. Chris suggested that it could be updated to say “Work with EMS to develop an outreach program”. Long Point Region Conservation Authority provides technical support to municipal officials to develop an outreach program.

A-106/24

Moved by R. Weisler

Seconded by J. Palmer

THAT the LPRCA Board of Directors receives the draft Watershed-based Resource Management Strategy as information;

AND,

THAT LPRCA Board of Directors directs staff to undertake public consultation on the draft Strategy;

AND,

THAT the LPRCA Board of Directors send a letter to participating municipalities to advise them of the consultation period for the draft Strategy.

Carried

FULL AUTHORITY COMMITTEE MEMBERS

Shelley Ann Bentley, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus,
Tom Masschaele, Jim Palmer, Stewart Patterson, Rainey Weisler, Chris Van Paassen, Peter Ypma

e) Draft Conservation Land Strategy (Judy Maxwell)

Judy Maxwell presented a summary of the Draft Conservation Land Strategy noting that Conservation Ontario worked with all of the conservation authorities as a group to create consistency in the land classifications.

Chris Van Paassen suggested expanding on the collaborative efforts with partners and other organizations mentioned on agenda page 127.

A-107/24

Moved by C. Van Paassen

Seconded by T. Masschaele

THAT the LPRCA Board of Directors receives the draft Conservation Land Strategy as information;

AND,

THAT LPRCA Board of Directors directs staff to undertake public consultation on the draft Strategy;

AND,

THAT the LPRCA Board of Directors send a letter to participating municipalities to advise them of the consultation period for the draft Strategy.

Carried

f) Lee Brown Waterfowl Management Area – Capital Reserve (J. Maxwell)

The report was presented and reviewed by Judy Maxwell.

Peter Ypma asked if this change would reduce expenses from the general budget. In reply, Judy Maxwell stated that the budget would not change. This is similar to the capital reserve established for park equipment purchases and replacements from the operations surplus.

A-108/24

Moved by M. Columbus

Seconded by D Brunton

THAT the LPRCA Board of Directors receives the LBWMA Capital Reserve report as information;

AND,

THAT the LPRCA Board of Directors approves an increase to 70% of LBWMA surplus be transferred at year-end to the LBWMA Capital Reserve.

Carried

FULL AUTHORITY COMMITTEE MEMBERS

Shelley Ann Bentley, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus,
Tom Masschaele, Jim Palmer, Stewart Patterson, Rainey Weisler, Chris Van Paassen, Peter Ypma

11. Closed Session

A-109/24

Moved by J. Palmer
Seconded by D. Beres

THAT the LPRCA Hearing Board does now enter into a closed session to discuss:

- Litigation or potential litigation, including matters before administrative tribunals (e.g. Local Planning Appeal Tribunal), affecting the Authority.

Carried

The members entered the closed session at 7:57 p.m. and reconvened in open session at 8:17 p.m.

Next meeting: October 2, 2024, Board of Directors, 6:30 p.m.

Adjournment

The Chair adjourned the meeting at 8:18 p.m.

Robert Chambers
Chair

Judy Maxwell
General Manager/Secretary-Treasurer

/dm

FULL AUTHORITY COMMITTEE MEMBERS

Shelley Ann Bentley, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus,
Tom Masschaele, Jim Palmer, Stewart Patterson, Rainey Weisler, Chris Van Paassen, Peter Ypma



LONG POINT REGION CONSERVATION AUTHORITY
Hearing Board Meeting Minutes of September 4, 2024
Approved October 2, 2024

Members in attendance:

Robert Chambers, Chair	County of Brant
Dave Beres, Vice-Chair	Town of Tillsonburg
Doug Brunton	Norfolk County
Michael Columbus	Norfolk County
Tom Masschaele	Norfolk County
Jim Palmer	Township of Norwich
Stewart Patterson	Haldimand County
Chris Van Paassen	Norfolk County
Rainey Weisler	Municipality of Bayham/Township of Malahide
Peter Ypma	Township of South-West Oxford

Regrets:

Shelley Ann Bentley	Haldimand County
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Staff in attendance:

Judy Maxwell, General Manager
 Aaron LeDuc, Manager of Corporate Services
 Leigh-Anne Mauthe, Manager of Watershed Services
 Saifur Rahman, Manager of Engineering and Infrastructure
 Jessica King, Social Media and Marketing Associate
 Dana McLachlan, Executive Assistant

1. Roll Call and Call to Order

The Chair called the Hearing to order at 6:30 p.m., Wednesday, September 4, 2024.

The roll was called to conduct the following Hearing under Section 28 of the *Conservation Authorities Act*.

2. Declaration of Conflicts of Interest

None were declared.

3. Hearing: LPRCA-104/24 – Ken and Susan Nieuwhof

4. Chair's Opening Remarks

The Chair's opening remarks were read and the guidelines and process to be followed for the hearing were reviewed.

FULL AUTHORITY COMMITTEE MEMBERS

Shelley Ann Bentley, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus,
 Tom Masschaele, Jim Palmer, Stewart Patterson, Rainey Weisler, Chris Van Paassen, Peter Ypma

5. Presentation by Long Point Region Conservation Authority Staff

Leigh-Anne Mauthe introduced the applicant Susan Nieuwhof and builder, Sam Bunting, then proceeded to present the staff report.

Staff recommended refusal to grant a permit for this application for the following reasons:

1. The construction of the proposed structure is contrary to Long Point Region Conservation Authority shoreline policies for development in the Lake Erie flood hazard. These policies have been implemented to reduce or eliminate preventable risk to life and property damage from flooding,
2. The control of flooding is affected by the development as the overall risk to property damage is increase,
3. The control of flooding is affected by the development as the second storey area could be utilized as habitable space and would therefore put additional risk to life and property for both the occupants and emergency personnel and first responders.

Jim Palmer asked what engineering study is required to obtain approval. Leigh-Anne Mauthe replied there is usually modelling completed to address the hydro-dynamic forces.

Michael Columbus and Stewart Patterson inquired about the process if the uninhabitable space becomes habitable and were advised that it can be inspected by the County Building Department.

Doug Brunton asked for clarification of the flood elevation and Leigh-Anne Mauthe explained that the design flood elevation is 176.8m.

6. Presentation by the Applicant

Sam Bunting addressed the board on behalf of the client requesting approval of the application. A presentation was submitted by the applicant in advance of the hearing and included in the agenda package.

Staff and the proponent responded to questions from the Board.

Peter Ypma asked if the existing boathouse was to be demolished. Mr. Bunting explained the existing walls will be retained, a second storey will be added, and there will be an addition to the backside.

Chris Van Paassen noted that the engineered drawings did not include wet flood-proofing as required. Sam Bunting explained that those engineered blueprints will be submitted during the Norfolk County permitting stage.

The members entered the closed session of the Hearing Board at 7:01 p.m.

A-96/24

Moved by J. Palmer

Seconded by P. Ypma

THAT the LPRCA Hearing Board does now enter into a closed session to discuss:

- Litigation or potential litigation, including matters before administrative tribunals (e.g. Local Planning Appeal Tribunal), affecting the Authority.

Carried

FULL AUTHORITY COMMITTEE MEMBERS

Shelley Ann Bentley, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus,
Tom Masschaele, Jim Palmer, Stewart Patterson, Rainey Weisler, Chris Van Paassen, Peter Ypma

The LPRCA Hearing Board reconvened in open session at 7:18 p.m.

The Chair advised Susan Nieuwhof that the permit has been approved with conditions. The Notice of Decision will be forwarded by staff.

Adjournment

The Chair adjourned the Hearing at 7:19 p.m.

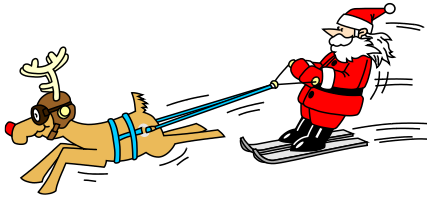
Robert Chambers
Chair

Judy Maxwell
General Manager/Secretary-Treasurer

/dm

FULL AUTHORITY COMMITTEE MEMBERS

Shelley Ann Bentley, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus,
Tom Masschaele, Jim Palmer, Stewart Patterson, Rainey Weisler, Chris Van Paassen, Peter Ypma



SPRINGFIELD SANTA CLAUS PARADE COMMITTEE

October 5, 2024

Township of Malahide
87 John St St
Aylmer, ON
N5H 2C3

Attention: Malahide Council Members

Council Members

The Springfield Santa Claus Parade Committee consisting of Rosemary Kennedy, Ashley Fentie and myself would like to have the 2024 Santa Claus Parade operate as in the past, with the parade progressing along Ron McNeil Line from the east end at Catherine Street to the farthest west Street - Omemee - and then disbanding along Broadway.

Santa has agreed to come and we are planning on having him at the Fire Hall to hand out bags of candy there after the parade is over.

As usual the date and time is the first Saturday in December at 1 pm. This year that date is December 7th.

Sincerely,

Kelly Pearson
Secretary

President

Rosemary A. Kennedy

519-773-2751
mingyrak@gmail.com

Secretary

Kelly Pearson
Broadway St, PO Box 52,
Springfield, ON N0L 2J0
519-765-4021
kelly.spr@outlook.com

Director

Ashley Fentie
52263 Wilson Line
Springfield, ON N0L 2J0
519-870-3292





How You Can Help SolvetheCrisis.ca A Request to Ontario Municipalities From Ontario's Big City Mayors

What is the SolvetheCrisis.ca Campaign?

Ontario's Big City Mayors (OBCM) launched the [SolvetheCrisis.ca](https://www.solveethecrisis.ca) campaign in August 2024 to address the homelessness, mental health and addictions crisis happening across Ontario.

After years of advocacy we are at a turning point, the time to act is now. This crisis is growing in municipalities and regions of every size across Ontario, and we need help more than ever!

Ontario municipalities of all sizes have stepped up, putting in place programs and housing options along with community partners and other stakeholders, advocating for funding that might be provided from other levels of government but is never consistent and never enough. We cannot tackle this alone, the federal and provincial governments' must come to the table.

We launched the [SolvetheCrisis.ca](https://www.solveethecrisis.ca) Campaign with a press conference at Queen's Park including a video that can be shared and found here: [OBCM You Tube Channel](#), a social media campaign that is still underway, and a website www.solveethecrisis.ca where your residents/networks/councils & staff can watch our video, join our call to action by filling out a letter to the Premier, various Ministers, local MPPs and MPs.

How Can You Help?

There are so many ways!

- Follow us on our socials & like and reshare our posts:
 - X (formerly Twitter) [@SolvetheCrisis_](#) and [@ONBigCityMayors](#),
 - LinkedIn [Ontario's Big City Mayors \(OBCM\)](#) and
 - Facebook [Ontario's Big City Mayors](#)

- Pass the draft motion attached, a more personalized version of the attached motion, or create one of your own!

- Share this call to action with your Council, Board of Directors, Membership, Networks and the public

- Share your motion and support of the SolveTheCrisis.ca campaign on social media and tag our accounts:
 - X (formerly Twitter) [@SolvetheCrisis_](#) and [@ONBigCityMayors](#),
 - LinkedIn [Ontario's Big City Mayors \(OBCM\)](#) and



- Facebook [Ontario's Big City Mayors](#)
- Use the hashtags #solvethecrisis and tag Solve the Crisis and OBCM's socials if you can to help us track and report on engagement
- Ask residents, staff, councillors, supporters, members and even your Mayor / Warden / Chair / Head of Council to visit www.solvethecrisis.ca fill out the letter to send the message to their local representatives stating that they want action now.
 - Encourage them to share it with their networks as well.
- Read through our attached backgrounders and key messages and include them in any advocacy efforts you may undertaking on this issue
- Draft an op-ed or article specific to your municipality or region to push out to your local media (see OBCM Chair Meed Ward's Op-Ed here - [Toronto Star - August 17th](#))
- Contact us at solvethecrisis@obcm.ca for more information



Backgrounder - SolvethetheCrisis.ca Campaign

Key Asks of the Province

- Appoint a responsible ministry and Minister with the appropriate funding and powers as a single point of contact to address the full spectrum of housing needs as well as mental health, addictions and wrap around supports.
- Have this Minister strike a task force with broad sector representatives including municipalities, healthcare, first responders, community services, the business community and the tourism industry to develop a *Made in Ontario Action Plan*.
- Provide municipalities with the tools and resources to transition those in encampments to more appropriate supports, when deemed necessary
- Commit to funding the appropriate services these individuals need, community by community where there are gaps in the system. Including an immediate increase in detox and rehabilitation beds for those looking to get the health support they need, on their own.
- Invest in 24/7 Community Hubs / Crisis Centres across the province to relieve pressure on emergency centres and first responders

Background Information on the Crisis

OBCM Advocacy

- The 'Solve the Crisis' campaign is a culmination of years of advocacy from Ontario's Big City Mayors on the mental health, addictions and homelessness crisis across Ontario, including our white paper released in 2021, most recently developing our health and homelessness strategy in 2023 and an update to that strategy included in this campaign (see OBCM advocacy timeline below)

A Growing Crisis

- Over the years we have seen this crisis develop to include a growing number of unhoused residents and encampments in many of our communities:
 - Of 72 communities surveyed, 68 reported encampments with an estimated 14-23% of the homeless population staying in encampments - [Infrastructure Canada National Survey on Homeless Encampments](#)
 - In 2023 there were at least 1,400 homeless encampments in communities across the province. Many of the residents of these encampments suffer from mental health or substance abuse challenges. - [The Association of Municipalities \(AMO\)](#)



- **London** - as of March 31, 2024 1758 individuals experiencing homelessness and there were 56 active encampments - [Housing and Homelessness Snapshot, City of London](#)
- **Kingston** - 1,924 clients received some type of service in relation to Homelessness in 2023 this includes (outreach, shelter, housing support services, such as housing loss prevention and housing application assistance) - [Housing and Homelessness Report, City of Kingston](#)
- **Region of Waterloo** - current estimates are that 1,000 people are experiencing homelessness across the region including 450 people experiencing Chronic homelessness - [Encampments Report - City of Waterloo](#)
- **Hamilton** - As of January 31 2024, 1,592 Homeless people, with 585 having been homeless for more than 6 months and, 1007 for less than 6 months - [City of Hamilton](#)
- **Windsor** - 468 Individuals experienced chronic homelessness in 2023 up 19% from 2022 - [Housing and Homelessness Report - City of Windsor](#)
- Ontario residents are frustrated with the impact of this crisis on their communities and want to see the government take action. In a recent survey conducted by [CMHA Ontario](#)
 - More than 8 in 10 Ontarians would prefer solutions for the ongoing opioid and drug poisoning crisis which focus on healthcare and social services support rather than punishments
 - 73% percent of Ontarians are concerned the opioid crisis is getting worse
 - 56% report that opioid addiction is an issue of concern in their community
 - 71% believe government should prioritize addressing the crisis

There Are Solutions

- Municipalities along with community partners have developed programs and spaces that are providing effective solutions to this crisis including:
 - **London** - from October 2023 - March 2024, as part of a partnership between London Cares and LHSC, the House of Hope has been operating 25 highly supportive units at 362 Dundas Street.
 - Residents have seen significant health improvements including a 74% reduction in emergency department visit volumes in the first three months compared with the same time period and the same cohort in 2022 - [City of London](#)
 - **Toronto** - the city's Street to Homes (S2H) and its outreach partners helped transition 654 people to permanent housing throughout the pandemic - [City of Toronto](#)
 - **Kingston** - the affordable rental housing capital funding program has provided financial assistance from municipal, provincial and federal sources to create over 510 units to get people housed and off the streets



- These include - Addiction Mental Health Housing Stabilization Program-18 beds, Supportive/ Transitional Youth Housing - 48 units, Transitional housing for vulnerable women - 17 beds and more - [City of Kingston](#)
- **Oshawa** recently introduced **Mission United**, a collaborative social service and primary health care HUB for those experiencing homelessness.
 - This program seeks to assist those with high acuity and tri morbidity achieve long term stabilization by providing low barrier, wrap-around supports with a point in time model.
 - Through partnerships with various community agencies, they provide specialized person-centred services through a singular access point.
- **Windsor-Essex** - funded by the city and community organizations the Homelessness & Housing Help Hub (H4) is a “one-stop” multidisciplinary service hub. The H4 works towards the community’s goals to reduce homelessness by delivering housing focused, homelessness resolution programs that provide a variety of wrap-around supports for persons experiencing homelessness.
 - 133 people have been housed through supports provided at H4, 93 people were assisted by a family physician and 180 by a nurse practitioner through the Shelter Health Initiative
 - The Essex County Homelessness Hub has also housed 47 people through their support program - [Home Together Annual Report - Windsor Essex](#)

Timeline of OBCM Advocacy Work on Health and Homelessness

- **June 2021** - OBCM released a white paper entitled - *Working Together to Improve our Wellness: Recommendations from Ontario's Big City Mayors to improve mental health and addiction services in Ontario* - including recommendations for:
 - Structural recommendations to ensure more Ontarians get the help they need, when they need it, and where they need it.
 - Support that helps improve and connect municipal services with community mental health services
 - Legislative and regulatory changes that reduce the harm of substance use and support system change
 - Municipal leadership opportunities
 - Full paper found on our website here - [OBCM White Paper 2021](#)
- **June 2022** - OBCM Calls for an Emergency Meeting with Province to Address the Chronic Homelessness, Mental Health, Safety and Addictions Crisis Overwhelming Our Communities
 - This meeting to accelerate solutions to address chronic homelessness, mental health, safety, and addictions issues in our communities as our most



- marginalized and vulnerable populations have been disproportionately impacted by the pandemic
- Working alongside the Ontario BIA Association (OBIAA) we emphasized the impact this crisis was having on downtowns and small and medium sized businesses who were still struggling from the impact of the pandemic
 - [OBCM Call for Emergency Meeting](#)
 - **August 2022** - at a joint meeting with the Mayors and Regional Chairs of Ontario (MARCO) OBCM reiterated our call for an emergency meeting on this issue with the support of key stakeholders who signed on to attend, these groups include the Ontario Chamber of Commerce, Ontario Association of Business Improvement Areas, Ontario Association of Chiefs of Police, AMO, Canadian Mental Health Association Ontario and the Ontario Tourism Industry Association.
 - [OBCM Reiterates Call for Emergency Meeting with Stakeholders](#)
 - **February 2023** - OBCM adopts our Health and Homelessness Strategy including five recommendations for the Ontario government to make an immediate impact on the mental health, addictions and homelessness crisis. These recommendations were developed using information gathered through consultation with local health partners to identify services required to ensure there is a health care continuum and appropriate response to this crisis affecting our cities.
 1. Centralized and integrated intake and dispatch process
 2. More provincial investment in low barrier hubs
 3. More stabilization and treatment beds with experienced staff to support those in their treatment journey
 4. More flexible and predictable funding for supportive housing
 5. More provincial ministry and agency collaboration to reduce red tape and duplication
 - Full motion and strategy can be found here - [OBCM Health and Homelessness Strategy 2023](#)
 - **April 2023** - OBCM meets with Minister Jones and staff, along with partners from the Canadian Mental Health Association Ontario, Ontario Association of Chiefs of Police, Ontario Chamber of Commerce, the Kingston Health Sciences Centre and the Association of Municipalities of Ontario.
 - Discussed the new funding recently announced in the budget of \$202 million each year to the Homelessness Prevention Program (HPP) and Indigenous Supportive Housing Program, and over half a billion dollars to support mental health and addictions.
 - Presented our Health and Homelessness Strategy, including recommendations to address the growing crisis in Ontario's cities
 - [OBCM Meets with Minister Jones](#)
 - **August 2023** - OBCM representatives have a special "Multi Minister Meeting" on our Health and Homelessness Strategy at the AMO Conference with Minister Parsa (Children, Community and Social Services), Associate Minister Nina Tangri (Housing), Associate Minister Tibollo (Mental Health), Associate Minister Charamine Williams (Women's Social and Economic Opportunity)



- OBCM representatives present our Health and Homelessness plan as well as various programs and facilities that are making a difference in our communities
- **June 2024** - at the OBCM June meeting in Chatham-Kent, members discuss updating the Health and Homelessness Strategy to push for various additional supports/asks from the province, especially as the issue of encampments has now grown and approves a communication campaign leading into the 2024 AMO Conference
 - [OBCM Updated Health and Homelessness Strategy, 2024](#)

Overview of Ontario's Investments in Mental Health and Addictions **(from CMHA)**

- Through the [Roadmap to Wellness](#), Ontario is investing \$3.8 billion over 10 years to fill gaps in mental health and addictions care, create new services and expand programs.
- The government invested \$396 million over three years to improve access and expand existing mental health and addictions services and programs as part of Budget 2024.
- This investment includes:
 - \$124 million over three years to support the continuation of the Addictions Recovery Fund. The fund supports:
 - Maintaining 383 addictions treatment beds for adults who need intensive supports, helping to stabilize and provide care for approximately 7,000 clients each year;
 - Three Mobile Mental Health Clinics to provide a suite of mental health and addictions services to individuals living in remote, rural and underserved communities; and
 - Three police-partnered Mobile Crisis Response Teams to support individuals in a mental health or addictions crisis.
- Ongoing support for the [Ontario Structured Psychotherapy Program](#)
- Between 2020 and 2023, Ontario established a provincial network of 22 [Youth Wellness Hubs](#) which have connected 43,000 youth and their families to mental health, substance use, and wellness services, accounting for over 168,000 visits.
- As part of Budget 2024, Ontario committed \$152 million over the next three years to support individuals facing unstable housing conditions and dealing with mental health and addictions challenges.



Regional Data Points

- **Durham Region:** As of May 31, 2024 The Region of Durham Has at least 757 people experiencing homelessness with 326 having experienced homelessness for 6 months or more.
 - Inflow into shelter system: 35 individuals became chronically homeless, 36 made contact after no contact for 60 days or more and 6 people lost housing.
 - Outflow from Shelter system: 10 people moved from shelters into housing, 6 people lost housing.
 - Durham Municipal Breakdown of active homeless population as of May 2024:
 - Ajax: 241
 - Clarington: 19
 - North Durham: 17
 - Oshawa: 362
 - Pickering: 25
 - Whitby: 58
 - Other/Unknown: 35 - [Durham Region, Built for Zero Report Card](#)
- **Halton Region** - As of October 1st 2023, 172 individuals were receiving emergency shelter from the region
 - 270 additional individuals were residing in transitional housing awaiting offers of permanent housing
 - Between 10-25 individuals sleep outside in Halton on any given night, with most actively working with the street outreach team - [Halton Region](#)
 - In 2023, 28% of all shelter placements required the use of hotels for overflow due to increased demand on services
 - Halton Region's Shelter Capacity 2023(by number of individuals): 148, overflow hotel placements required to meet demand and 99 permanent placement beds.
 - As of 2022, 2,127 emergency housing situations were resolved through outreach and funding through the housing stability fund
 - 884 residents assisted with finding affordable rental housing, and 514 clients received intensive customised supports
 - 56 chronically homeless households were assisted with permanent housing, with intensive wrap around individualized support services
 - Halton Region provided rent geared income to 3,091 households from the Halton Access to Community Housing (HATCH) - [Halton Region 2022 State of Housing](#)
- **Niagara Region** - As of March 2021, at least 665 people in the Niagara Region were experiencing homelessness in 2021
 - 121 were children aged 0-15, 76 were youth aged 16-24,
 - 47 reported staying in unsheltered locations
 - Of the 439 surveys reported in 2021:



- Almost 1 in 4 (22.6%) identified as indigenous Compared to Indigenous making up 2.8% of Niagara's Population.
 - 42 percent had been experiencing homelessness for more than 6 months
 - (Data Recording Paused During Pandemic Point In Time Counts begin again Fall 2024)
 - [Niagara Region - Point in Time Count](#)
-
- **Peel Region** - In 2023 4,800 households received one time financial assistance to prevent homelessness
 - 351 households were placed from peels centralized waiting list into subsidized community housing units
 - 16, 497 households currently using the Affordable Housing System - [Peel Region](#)
 - As of October 2023 Peels emergency shelter system was operating above 270% occupancy
 - Overflow expenses have grown significantly projected \$26.9 million for 2023 and \$42 million in 2024 exceeding approved budgets and funding - [Peel Region Report](#)
-
- **Region of Waterloo** - According to the Youth impact survey youth experiencing homelessness has increased from 8% in 2021 to 13% in 2023 - [Region of Waterloo](#)
 - As of September 21, 2021 the Region of Waterloo had 1,085 individuals experiencing homelessness
 - 412 of those are living rough (in encampments, on the street or in vehicle)
 - 335 experiencing hidden homelessness
 - 191 in emergency shelter, 84 in transitional housing, and 63 in institutions.
 - 75% of survey respondents experiencing chronic homelessness - [Region of Waterloo Point in Time Count](#)
-
- **York Region** - Housed 978 households from the 2023 subsidized housing waitlist
 - Transitioned 1,294 from emergency housing to safe housing over 5 years
 - As of 2023 15,716 households remain on the subsidized housing waitlist Net change of plus 849
 - Opened two new transitional housing sites adding 28 new units to the emergency and transitional housing system
 - Significant increases in the number of people experiencing homelessness projected, with estimates ranging from 2,100 to 2,300 individuals in the next five years.
 - Unique individuals accessing emergency housing increased 5% from 2019 - 2023



- The total number of unique people who experienced chronic homelessness during the year increased by approximately 120% from 2019 to 2023, from 124 to 473.
- 1496 unique persons experiencing homelessness in 2023 - [York Region](#)

- **District of Muskoka Lakes** - As of July, 2022 650 households are on the social housing waitlist with 357 of those waiting for a one bedroom unit and a wait time up to 8 years.
 - Median Employment income for individuals is 21% lower than the rest of the province
 - 13% of Muskoka Residents living in poverty
 - 50% of rental households spend more than 30% of their total income on shelter costs.
 - 11 unique households moved from emergency shelters into longer-term housing solutions (i.e. transitional or supportive housing)
 - 15 households were moved from unsheltered/provisionally accommodated to transitional or long-term housing
 - 6 households were supported to move from transitional to long-term housing
 - 973 requests for assistance in obtaining housing from households experiencing homelessness
 - 19,518 requests for assistance from households experiencing homelessness received supports and services (not related to accommodation)
 - 1,209 requests for assistance from households at risk of homelessness received supports and services (not related to accommodation) to support housing loss prevention, retention, or re-housing - [Muskoka 10 Year Housing & Homelessness Plan Annual Report](#)

- **South Eastern Ontario**
 - **Kingston** - As of December 2023, Approximately 127 people slept rough meaning makeshift accommodations, sleeping in street, park or vehicle an increase of 12 from august - december of 2023
 - 1,924 clients received some type of service in relation to Homelessness in 2023 this includes (outreach, shelter, housing support services, such as housing loss prevention and housing application assistance) - [City of Kingston](#)
 - **Ottawa** - As of December 31, 2023 Ottawa had 12,447 households on the centralized waitlist with 1,186 households housed from the waitlist
 - 49 New Affordable units and 57 New Supportive units were completed
 - 301 households were housed through the housing first program
 - 1,129 households housed from the shelter system
 - 988 people Chronically homeless, with 382 individuals with a history of chronic homelessness being housed
 - 13% increase in people using the shelter system



- 3% decrease in the average length of stay in shelter system, 25% increase in newcomer inflow into shelter system - [City of Ottawa](#)
- **South Western Ontario**
 - **Windsor** - In 2023, 715 households experiencing homelessness were housed
 - 95 individuals experiencing chronic homelessness were housed with supports
 - Youth Homelessness: 25 youth experiencing homelessness housed with supports
 - 1105 households assisted with rent assistance. - [City of Windsor](#)

MOTION : *[insert name of your municipality or organization here]* supports the SolvethetheCrisis.ca Campaign and requests that the Provincial and Federal Governments take Action to Address the Growing Mental Health, Addictions and Homelessness Crisis in Ontario

Whereas there is a humanitarian crisis unfolding on the streets in our cities, large and small, urban and rural, across Ontario. The time for words is over, we need immediate action at all levels of government, starting with the Province of Ontario

Whereas the homelessness, mental health and addictions crisis continues to grow with 3432 drug related deaths in Ontario in 2023¹ and over 1400 homeless encampments across Ontario communities in 2023²; and

Whereas the province has provided additional funding and supports, such as the recent investment of \$378 million for HART Hubs and approximately 375 beds with wraparound supports, it does not adequately address the growing crisis and the financial and social impact on municipalities and regions across the province; and

Whereas municipalities and regions are stepping up and working with community partners to put in place community-specific solutions to address this crisis, but municipalities and regions lack the expertise, capacity, or resources to address these increasingly complex health care and housing issues alone; and

Whereas this is primarily a health issue that falls under provincial jurisdiction and municipalities and regions should not be using the property tax base to fund these programs; and

Whereas there is no provincial lead focused on this crisis leading to unanswered questions that span over a dozen ministries, and a lack of support to manage the increasing needs of those who are unhoused.

Therefore, be it resolved that *[insert name of your municipality here]* supports the SolvethetheCrisis.ca Campaign;

And calls on provincial and federal governments to commit to immediate action to solve the Humanitarian Crisis that Ontario is facing as the numbers of unhoused individuals and those suffering with mental health & addictions grows exponentially;

AND that the province officially makes Homelessness a Health Priority;

AND appoints a responsible Minister and Ministry with the appropriate funding and powers as a single point of contact to address the full spectrum of housing needs as well as mental health, addictions and wrap around supports;

AND that the provincial government strike a task force with broad sector representatives including municipalities, regions, healthcare, first responders, community services, the business community and the tourism industry to develop a *Made in Ontario Action Plan*;

¹ Office of the Chief Coroner, Ontario (2024). OCC Opioid Mortality Summary Q4 2023. [PDF] .

<https://odprn.ca/occ-opioid-and-suspect-drug-related-death-data/>

² [Homeless Encampments in Ontario. A Municipal Perspective. Association of Municipalities of Ontario. July 2024 -](#)

AND that this provincial task force reviews current programs developed by municipalities, regions and community partners that have proven successful in our communities, to ensure that solutions can be implemented quickly and effectively to tackle this crisis.

AND that the federal government is included in these conversations.

AND that both levels of government provide adequate, sufficient and sustainable funding to ensure that municipalities have the tools and resources to support individuals suffering with mental health and addictions, including unhoused people and those from vulnerable populations that may be disproportionately impacted;

And that this **[Council or Board]** calls on the residents of **[insert name of your municipality, region or organization here]** to join us in appealing to the provincial and federal governments for support by visiting SolveTheCrisis.ca and showing your support;

AND further that a copy of this motion be sent to:

- The Right Honourable Justin Trudeau, Prime Minister of Canada
- The Honourable Sean Fraser, Minister of Housing, Infrastructure and Communities of Canada
- The Honourable Doug Ford, Premier of Ontario
- The Honourable Sylvia Jones, Deputy Premier and Minister of Health
- The Honourable Paul Calandra, Minister of Municipal Affairs and Housing
- The Honourable Michael Parsa, Minister of Children, Community and Social Services
- The Honourable Michael Tibollo, Associate Minister of Mental Health and Addictions
- Local MPs
- Local MPPs and
- Ontario's Big City Mayors



Friday, September 27, 2024

Sent via email
minister.mecp@ontario.ca

Hon. Andrea Khanjin
Minister of the Environment, Conservation and Parks
College Park 5th Flr,
777 Bay St
Toronto, ON M7A 1S5

Dear Honourable Minister Khanjin,

Re: Support for Blue Box Program Extended Producer Responsibility for Industrial, Commercial and Institutional Sector (Non-Eligible Sources)

On Sunday, August 18, 2024 the Western Ontario Wardens' Caucus passed the following motion:

Moved by C. Peabody, seconded by A. Lennox:

"THAT the Western Ontario Wardens' Caucus direct staff to write a letter to the Hon. Andrea Khanjin, Minister of the Environment, Conservation and Parks, citing the need for the Province to reconsider the criteria for including NESs in the O. Reg. 391/21; at a minimum to expand the producer responsibility to include IC&I properties not governed by O. Reg. 103/94 to bridge the gap between the two regulations' criteria while promoting continued participation in recycling programs." - **CARRIED**

The current Ontario Regulation 391/21 mandates producers to collect recyclables only from residences, multi-residential buildings, schools, and non-profit long-term care and retirement homes. However, this regulation excludes industrial, commercial, and institutional (ICI) sources that are presently benefiting from Blue Box curbside collection services. These excluded sources include not-for-profit organizations, municipal buildings and facilities, daycares, private schools, places of worship, campgrounds, trailer parks, and commercial farms.

Existing waste diversion regulations for the ICI sector, such as Ontario Regulation 102/94 (Waste Audits and Waste Reduction Work Plans) and Ontario Regulation 103/94 (Industrial, Commercial, and Institutional Source Separation Programs), focus on large ICI establishments. Unfortunately, they do not cover small and medium-sized establishments, which have been left out of the new Blue Box Regulation but currently receive collection services through their municipalities.

This gap in the legislation poses significant risks to waste diversion efforts. Without proper regulation, Blue Box materials from these sectors are likely to end up in landfills—at a time when Ontario's landfill capacity is nearing a critical point. Additionally, separating the collection and processing of eligible and non-eligible materials will reduce operational efficiencies, increase supply-chain strain, and drive up the costs of collection contracts. This arrangement is particularly unfair to municipalities that have successfully supported Blue Box material diversion from their landfills for over 30 years.

The Western Ontario Wardens' Caucus is calling on the Province to reconsider the exclusion of Non-Eligible Sources under Regulation 391/21. At the very least, we urge the Province to extend producer responsibility to include ICI properties not covered by Regulation 103/94, closing the gap between the two regulations. This would help maintain participation in recycling programs, ensure continued waste diversion, and extend the lifespan of provincial landfills.

The Caucus respectfully asks for your support in this effort and hopes you will advocate for this issue at this critical juncture for waste diversion in Ontario.

Sincerely,



Glen McNeil,
Chair, Western Ontario Wardens' Caucus

cc:

Hon. Lisa Thompson, Minister of Rural Affairs
Western Ontario MPPs
Municipalities in Western Ontario

THE CORPORATION OF THE TOWNSHIP OF MALAHIDE**BY-LAW NO. 24-59**

Being a By-law to adopt, confirm and ratify matters dealt with by resolution of the Township of Malahide.

WHEREAS Section 5(3) of the Municipal Act, 2001, c. 25, as amended, provides that the powers of every council are to be exercised by by-law;

AND WHEREAS in many cases, action which is taken or authorized to be taken by the Township of Malahide does not lend itself to the passage of an individual by-law;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Township of Malahide at this meeting be confirmed and adopted by by-law;

NOW THEREFORE the Council of The Corporation of the Township of Malahide **HEREBY ENACTS AS FOLLOWS:**

1. THAT the actions of the Council of the Township of Malahide, at its regular meeting held on October 17, 2024 in respect of each motion, resolution and other action taken by the Council of the Township of Malahide at such meeting is, except where the prior approval of the Ontario Municipal Board or other authority is required by law, is hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this By-law.
2. THAT the Mayor and the appropriate officials of the Township of Malahide are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Township of Malahide referred to in the proceeding section.
3. THAT the Mayor and the Clerk are hereby authorized and directed to execute all documents necessary in that behalf and to affix thereto the corporate seal of the Township of Malahide.
4. THAT this By-law shall come into force and take effect upon the final passing thereof.

READ a **FIRST** and **SECOND** time this 17th day of October, 2024.

READ a **THIRD** time and **FINALLY PASSED** this 17th day of October, 2024.

Mayor, D. Giguère

Clerk, A. Adams