

The Corporation of the Township of Malahide

March 20, 2025 – 7:00p.m.

Virtual Meeting - <https://youtu.be/lldRjwebobc?si=EXn1m2RRB4N6FhNM>

The Malahide Township Council met at the Springfield & Area Community Services Building, at 51221 Ron McNeil Line, Springfield, at 7:00p.m. The following were present:

Council: Mayor D. Giguère, Deputy Mayor M. Widner, Councillor S. Leitch, Councillor J. Wilson, Councillor R. Cerna, and Councillor C. Glinski

Staff: Chief Administrative Officer N. Dias, Clerk A. Adams, Director of Corporate Services A. Boylan, Director of Public Works J. Godby, and Director of Emergency Services J. Spoor

Absent: Councillor S. Lewis

CALL TO ORDER:

Mayor Giguère took the Chair and called the meeting to order at 7:02p.m.

APPROVAL OF AGENDA:

No. 25-086

Moved By: Rick Cerna

Seconded By: John H. Wilson

THAT the March 20, 2025 Regular Council Meeting Agenda be approved as presented.

Carried

DISCLOSURE OF PECUNIARY INTEREST and the General Nature thereof:

Deputy Mayor Widner disclosed a pecuniary interest with respect to Council Agenda Report PW-25-09-Request for Improvement – Avon Drain. The nature of the conflict being that a Partner at Spriet Associates is an immediate relative of his.

APPROVAL OF BUSINESS (CONSENT AGENDA):

No. 25-087

Moved By: Rick Cerna

Seconded By: Sarah Leitch

1. *Whereas, at its March 6, 2025 meeting, the Committee of the Whole recommended to Council items:*

- a. THAT Report No. DS-25-07 entitled “Municipal By-law Enforcement Fees Update” be received;

AND THAT that staff be directed to amend the user fee schedule to include the changes proposed.

- b. THAT the inclusion of 'O Canada' at the beginning of Council meetings be approved as a temporary measure until the tariffs are removed.

BE IT RESOLVED that Council adopts the above recommendations from the Committee of the Whole.

Carried

ANNOUNCEMENTS:

Councillor Cerna presented fellow Council members and staff with a pin as a symbol of unity amid the ongoing U.S. tariff situation.

ADOPTION OF MINUTES:

No. 25-088

Moved By: Sarah Leitch

Seconded By: John H. Wilson

THAT the minutes of the regular council meeting held on March 6, 2025 be adopted.

Carried

PUBLIC MEETINGS & COMMITTEE OF ADJUSTMENT:

- Public Meeting – Zoning By-law Amendment Application – D14-Z02-25 – Burks – 52075 Wilson Line

No. 25-089

Moved By: John H. Wilson

Seconded By: Sarah Leitch

THAT the Public Meeting relating to the Zoning By-Law Amendment D14-Z02-25 – J. Grant Burks Farms Ltd/Claire Burks. – 50275 Wilson Line be called to order at 7:08p.m.

Carried

Mayor Giguère advised that the purpose of this Public Meeting is to consider an

application to amend the zoning of the subject property.

Mayor Giguère asked the Clerk to advise and confirm on the method and date of notice given for this meeting. The Clerk advised that this public meeting was advertised in the Aylmer Express for two consecutive weeks on March 5th and March 12th. In addition, affected property owners within 120 meters were mailed a notice at minimum 20 days prior to this meeting.

Mayor Giguère requested that Eric Steele of Monteith Brown provide an overview of the application.

Mayor Giguère asked if anyone in attendance wished to make comment and there were none.

Mayor Giguère invited comments from Council Members and there were none.

No. 25-090

Moved By: Chester Glinski

Seconded By: Rick Cerna

THAT the Public Meeting relating to the Zoning By-Law D14-Z02-25 – J. Grant Burks Farms Ltd/Claire Burks. – 50275 Wilson Line be adjourned at & 7:11p.m.

Carried

No. 25-091

Moved By: Chester Glinski

Seconded By: Sarah Leitch

THAT Report No. DS-25-08 entitled “Zoning By-Law Amendment Application of J. Grant Burks Farms Ltd/Claire Burks”, relating to the property located at Concession 9, Part Lot 9, Part 4,5,6, Concession Gore STR (50275 Wilson Line) be received;

AND THAT Zoning By-law Amendment Application No. D14-Z02-25 of J. Grant Burks Farms Ltd/Claire Burks, relating to the property located at CON 9 PT LOT 9, PART 4,5,6, Concession Gore STR, and known municipally as 50275 Wilson Line, BE APPROVED for the reasons set out in this Report.

Carried

DELEGATIONS:

- MCP Concession Contract Proposal – Markus Hawco

Council received a delegation from Markus Hawco regarding his contract proposal for the MCP Concession Booth.

- Wind Powered Developments

Council received a delegation from staff of WPD regarding Wind Powered Developments.

UNFINISHED BUSINESS:

No items.

NEW BUSINESS:

- DS-25-14 - 9962 Hacienda Road – Request for Development Agreement of David Blatz

No. 25-092

Moved By: Rick Cerna

Seconded By: John H. Wilson

THAT Report No. DS-25-14 entitled “9962 Hacienda Road – Request for Development Agreement of David Blatz” be received;

AND THAT the prepared Development Agreement relating to the property located at Concession Gore North of Talbot Road, Part Lot 16, Part 1 on 11R-10648 in the Township of Malahide (9962 Hacienda Road), be supported for the reasons set out in this Report;

AND THAT Council pass By-law 25-20, being a By-law to authorize the execution of a Development Agreement with David Blatz pursuant to Section 53 of the Planning Act, R.S.O. 1990, and Consent Application No. E93-24.

Carried

- PW-25-05- Malahide Water Distribution System - 2024 Fourth Quarter Operations Report

No. 25-093

Moved By: Rick Cerna

Seconded By: Chester Glinski

THAT Report No. PW-25-05 entitled “Malahide Water Distribution System - 2024 Fourth Quarter Operations Report” be received.

Carried

- PW-25-06 - Malahide Water Distribution: 2024 Drinking Water Quality Trends and Management Review of DWQMS Operational Plan

No. 25-094

Moved By: Mark Widner
Seconded By: John H. Wilson

THAT Report No. PW-25-06 entitled “Malahide Water Distribution: 2024 Drinking Water Quality Trends and Management Review of DWQMS Operational Plan” be received.

Carried

- PW-25-07 - Malahide Water Distribution System: 2024 Section 11 Annual Report and Schedule 22 Summary Report

No. 25-095

Moved By: Chester Glinski
Seconded By: Rick Cerna

THAT Report No. PW-25-07 entitled “Malahide Water Distribution System: 2024 Section 11 Annual Report and Schedule 22 Summary Report” be received.

Carried

- PW-25-08 - Malahide Wastewater Collection System Annual Performance Report

No. 25-096

Moved By: John H. Wilson
Seconded By: Sarah Leitch

THAT Report No. PW-25-08 entitled “Malahide Wastewater Collection System Annual Performance Report” be received.

Carried

Deputy Mayor Widner disclosed a pecuniary interest with respect to PW-25-09 – Request for Improvement – Avon Drain. He retired from the meeting and abstained from all discussions and voting on the matter.

- PW- 25-09 - Request for Improvement – Avon Drain

No. 25-097

Moved By: John H. Wilson
Seconded By: Sarah Leitch

THAT Report No. PW- 25-09 entitled “Request for Improvement – Avon Drain” be received;
AND THAT George Vereyken, P. Eng., of Spriet Associates be appointed to prepare an Engineer’s Report to address a drain improvement pursuant to *Section 78* of the *Drainage Act R.S.O. 1990*.

Carried

Deputy Mayor Widner returned to his seat at the Council table.

- PW- 25-11 - College Line Reconstruction – Change of Scope

No. 25-098

Moved By: Sarah Leitch

Seconded By: John H. Wilson

THAT Report No. PW- 25-11 entitled “College Line Reconstruction – Change of Scope” be received;

AND THAT the change of scope for the 2025 reconstruction of College Line be approved as outlined in this report.

Carried

BY-LAWS:

No. 25-099

Moved By: Rick Cerna

Seconded By: Sarah Leitch

THAT the following by-law be now read a first, second and third time and finally passed:

- 25-17 – 2025 User Fee By-law
- 25-19 – J. Grant Burks/Claire Burks Rezoning
- 25-20- Development Agreement - Blatz

AND THAT the following by-laws be read a third time and finally passed:

- 25-06 – D. Versnick Drain
- 25-07 – Ashton Street Drain

Carried

COMMITTEE OF THE WHOLE:

No. 25-100

Moved By: John H. Wilson

Seconded By: Sarah Leitch

RESOLVED THAT we do now move into Committee of the Whole.

Carried

Business for Consideration

No items.

Unfinished Business

No items.

New Business

- FIN-25-03 - Procurement By-law Update

Members discussed the impact of US tariffs. Director Boylan addressed these concerns and confirmed that additional wording would be added to the by-law for Council's review at the next meeting before approval. Mayor Giguère acknowledged that while the section on contractor performance evaluation is fair and transparent, it may be beneficial to seek feedback from a few local vendors to understand their perspective on the matter.

No. 25-101

Moved By: Mark Widner

Seconded By: John H. Wilson

THAT Report No. FIN-25-03 entitled "Procurement By-law Update" be received.

Carried

- FIN-25-04 - Vehicle Expenses Policy

Mayor Giguère questioned the vague definition of "short distance" and whether it should be more specific, possibly including an exact distance for eligibility. She suggested clarifying this to reduce any uncertainty. Director Boylan explained that he intentionally kept this section broad to allow the manager to make case-by-case decisions regarding personal vehicle use. He also noted that staff would be informed of the policy and would understand the guidelines on what is and isn't considered eligible.

Councillor Leitch proposed that the phrase "as per supervisor's approval" be included at the beginning of the policy for clarity, rather than being embedded later in the document. Mr. Boylan confirmed that this change could be made.

Councillor Cerna asked about the mileage rate for Council. Director Boylan clarified that it is a flat dollar amount, not based on per kilometer, but he could provide the specific figures. Mayor Giguère suggested that this information be included in the by-law to ensure transparency for everyone.

No. 25-102

Moved By: Rick Cerna

Seconded By: Sarah Leitch

THAT Report FIN-25-04 entitled "Vehicle Expenses Policy" be received for information;

AND THAT the Committee recommend to Council that the Township's Vehicle Expenses Policy with amended recommendations be approved.

Carried

- PW-25-10 MCP Concession Contract – 2025 Summer Season

Councillor Wilson was pleased that the contract was being fulfilled and hoped it would be available for special community events, such as Springfield Family Fun Day. Director Godby confirmed that they had discussed making the venue available for events like this. He added that while the contract set a minimum number of open days, there was flexibility for the contractor to be open on additional days if they felt it was warranted, even on days they were typically not scheduled to be open.

No. 25-103

Moved By: John H. Wilson

Seconded By: Sarah Leitch

THAT Report No. PW- 25-10 entitled "MCP Concession Contract – 2025 Summer Season" be received;

AND THAT the Committee recommend to Council that staff be authorized to enter into an agreement with The Ice Box for the provision of concession services at Malahide Community Place for the 2025 summer season.

Carried

No. 25-104

Moved By: Sarah Leitch

Seconded By: Rick Cerna

RESOLVED THAT we do now move out of Committee of the Whole and reconvene the regular council meeting.

Carried

Correspondence

- Correspondence Items

No. 25-105

Moved By: Sarah Leitch

Seconded By: John H. Wilson

BE IT RESOLVED that all correspondence items be received and filed:

1. AMOWatchfile – March 6, 2025 and March 13, 2025
2. Elgin County – Relocation of the Aylmer Library Branch to the East Elgin Community Complex
3. Elgin County – From the Council Chambers – March 11, 2025
4. Aylmer-Malahide Museum – March-April Newsletter
5. Long Point Region Conservation Authority Minutes – February 5, 2025
6. East Elgin Community Complex – DRAFT Minutes – February 26, 2025
7. Aylmer Evangelical Missionary Church 125th Anniversary Invitation

Carried

CLOSED SESSION:

No items.

CONFIRMATORY BY-LAW:

No. 25-106

Moved By: Rick Cerna

Seconded By: Mark Widner

THAT By-law No.25-18, being a Confirmatory By-law, be given first, second and third readings, and be properly signed and sealed.

Carried

ADJOURNMENT:

No. 25-107

Moved By: Mark Widner

Seconded By: Rick Cerna

THAT Council adjourn its meeting at 9:45p.m. meet again on April 3, 2025 at 7:00p.m.

Carried

Original Signed By:

Mayor – D. Giguère

Original Signed By:

Clerk – A. Adams