

**The Corporation of the Township of Malahide****April 3, 2025 – 7:00p.m.**Virtual Meeting - <https://youtu.be/fK99FcwHSag?si=t5j5tl9ebUgzlofA>

The Malahide Township Council met at the Springfield & Area Community Services Building, at 51221 Ron McNeil Line, Springfield, at 7:00p.m. The following were present:

**Council:** Mayor D. Giguère, Deputy Mayor M. Widner, Councillor S. Leitch, Councillor J. Wilson, Councillor R. Cerna, Councillor S. Lewis, and Councillor C. Glinski

**Staff:** Chief Administrative Officer N. Dias, Clerk A. Adams, Director of Corporate Services A. Boylan, Director of Public Works J. Godby, Director of Emergency Services J. Spoor, and Drainage Superintendent B. Lopez.

**CALL TO ORDER:**

Mayor Giguère took the Chair and called the meeting to order at 7:00p.m.

**APPROVAL OF AGENDA:****No. 25-108****Moved By: Rick Cerna****Seconded By: Sarah Leitch**

THAT the April 3, 2025 Regular Council Meeting Agenda be approved as modified with the following addition made subsequent to its publication:

- Closed Session Item - Advice that is subject to solicitor-client privilege, including communications necessary for that purpose – Aylmer Settlement Area Boundary Adjustment. (Section 239 (2)(f))

**Carried****DISCLOSURE OF PECUNIARY INTEREST and the General Nature thereof:**

Deputy Mayor Widner disclosed a pecuniary interest with respect to Section G – Meeting to Consider – Eicher Drain. The nature of the conflict being that a Partner at Spriet Associates is an immediate relative of his.

**ANNOUNCEMENTS:**

No items.

**ADOPTION OF MINUTES:****No. 25-109****Moved By: Scott Lewis****Seconded By: Sarah Leitch**

THAT the minutes of the regular council meeting held on March 20, 2025 be adopted.

**Carried****PUBLIC MEETINGS & COMMITTEE OF ADJUSTMENT:**

- Meeting to Consider – Eicher Drain relating to parts of Lot 29 to 32, Concession 7 and 8 (N.T.R.)

Deputy Mayor Widner disclosed a pecuniary interest with respect to Meeting to Consider – Eicher Drain. He retired from the meeting and abstained from all discussions and voting on the matter.

**No. 25-110****Moved By: Chester Glinski****Seconded By: John H. Wilson**

THAT the Engineer's Report for the Eicher Drain be accepted;

AND THAT By-law No. 25-21 being a by-law to provide for the Eicher drainage works be read a first and second time and provisionally adopted.

**Carried****No. 25-111****Moved By: Sarah Leitch****Seconded By: Scott Lewis**

THAT the Court of Revision for the Eicher Drain be scheduled to be held on May 1, 2025 at 7:00p.m.

**Carried****No. 25-112****Moved By: Chester Glinski****Seconded By: Sarah Leitch**

THAT the tenders for the construction of the Eicher Drain be requested for April 25, 2025 at 11:00a.m.

**Carried**

Deputy Mayor Widner returned to his seat at the Council table.

- Public Hearing – Minor Variance Application – D-25-10-MV-01-25-Heynen-50275 Talbot Line

**No. 25-113**

**Moved By: Rick Cerna**

**Seconded By: Scott Lewis**

THAT the Committee of Adjustment for the Township of Malahide be called to order at 7:08p.m. and that Mayor Dominique Giguère be appointed Chairperson for the “Committee of Adjustment”.

**Carried****No. 25-114**

**Moved By: John H. Wilson**

**Seconded By: Mark Widner**

THAT Report No. DS-25-10 entitled “Minor Variance Application of Kevin Heynen”, relating to the property located at Concession STR North Part Lot 90 (50255 Talbot Line)” be received;

AND THAT the Township of Malahide Committee of Adjustment approve Application No. D13-MV-01-25;

AND THAT the approval shall be subject to the following condition(s):

1. That the owner/applicant obtain the necessary Building Permit within 2 years from the date of decision to the satisfaction of the Chief Building Official, ensuring that the approved variance applies only to the proposed residential dwelling as illustrated within the application; and,
2. That the structure be constructed as per the details shown in the drawings as provided with the application to the satisfaction of the Chief Building Official

**Carried****No. 25-115**

**Moved By: Rick Cerna**

**Seconded By: Chester Glinski**

THAT the Committee of Adjustment for the Township of Malahide be adjourned and the Council meeting reconvene at 7:12p.m.

**Carried**

**DELEGATIONS:**

None.

**APPROVAL OF BUSINESS (CONSENT AGENDA):**

**No. 25-116**

**Moved By: Sarah Leitch**

**Seconded By: John H. Wilson**

*Whereas, at its March 20, 2025 meeting, the Committee of the Whole recommended to Council:*

- a. THAT Report No. FIN-25-03 entitled "Procurement By-law Update" be received.
- b. THAT Report FIN-25-04 entitled "Vehicle Expenses Policy" be received for information;

AND THAT the Committee recommend to Council that the Township's Vehicle Expenses Policy with amended recommendations be approved.

- c. THAT Report No. PW- 25-10 entitled "MCP Concession Contract – 2025 Summer Season" be received;

AND THAT the Committee recommend to Council that staff be authorized to enter into an agreement with The Ice Box for the provision of concession services at Malahide Community Place for the 2025 summer season.

*BE IT RESOLVED that Council adopts the above recommendations from the Committee of the Whole.*

**Carried**

**UNFINISHED BUSINESS:**

No items.

**NEW BUSINESS:**

- PW-25-13 - Tender Results: Supply and Placement of Road Granulars

**No. 25-117**

**Moved By: Rick Cerna**

**Seconded By: Sarah Leitch**

THAT Report No. PW-25-13, entitled "Tender Results: Supply and Placement of Road Granulars" be received;

AND THAT, the tender for the Supply and Placement of Road Granulars Contract be awarded to McKenzie & Henderson Ltd. of Forest, Ontario in the amount of \$489,994.00 (plus HST);

AND THAT the Mayor and Clerk be authorized to enter into an agreement with McKenzie & Henderson Ltd. for the purpose of completing the Supply and Placement of Road Granulars Program.

**Carried**

- PW-25-12 - Tender Award: Pickup Truck Replacements

**No. 25-118**

**Moved By: Mark Widner**

**Seconded By: Scott Lewis**

THAT Report No. PW-25-12 entitled "Tender Award: Pickup Truck Replacements" be received;

AND THAT the decision to proceed with the agreement be deferred.

**Carried**

- F-25-06 - Alternate Elgin County Fire Coordinator Appointment

**No. 25-119**

**Moved By: Sarah Leitch**

**Seconded By: Chester Glinski**

THAT Report No. F-25-06, entitled Alternate Elgin County Fire Coordinator Appointment be received;

AND THAT Council endorse the request for the Malahide Fire Chief to be appointed as the Alternate Elgin County Fire Coordinator.

**Carried**

- FIN-25-06 - Provincial Financial Indicators

**No. 25-120**

**Moved By: Mark Widner**

**Seconded By: John H. Wilson**

THAT Report No. FIN-25-06 entitled "Provincial Financial Indicators" be received for information.

**Carried**

- FIN-25-05 - US Trade War Policy Provisions

**No. 25-121****Moved By: Mark Widner****Seconded By: Rick Cerna**

THAT Report FIN-25-05 entitled "US Trade War Policy Provisions" be received for information;

AND THAT staff be directed to undertake a legal review of the proposed trade war response provisions and report back to Council with findings and recommended next steps, including any proposed amendments to the Procurement By-law.

**Carried**

- CAO-25-01 - Water and Wastewater Master Servicing Plan

**No. 25-122****Moved By: Rick Cerna****Seconded By: Scott Lewis**

THAT Report CAO-25-01 entitled "Water and Wastewater Master Servicing Plan" be received for information;

AND THAT Council authorize staff to initiate the procurement of a qualified engineering consultant to undertake a comprehensive Water and Wastewater Master Servicing Plan to assess the Township's long-term servicing needs and identify solutions that support strategic, fiscally responsible growth;

AND THAT Council authorize a transfer of up to \$50,000 from the Capital Reserve to fund the completion of the Water and Wastewater Master Servicing Plan.

**Carried****BY-LAWS:****No. 25-123****Moved By: Sarah Leitch****Seconded By: John H. Wilson**

THAT the following by-laws be now read a first, second and third time and finally passed:

- 25-16 – Council Remuneration
- 25-15 – Procurement
- 25-22 – Appoint CBO & Inspectors

AND THAT the following by-laws be now read a first and second time:

- 25-21 – Eicher Drain

**Carried**

**COMMITTEE OF THE WHOLE:**

No items.

**CORRESPONDENCE ITEMS:**

**No. 25-124**

**Moved By: Rick Cerna**

**Seconded By: Sarah Leitch**

BE IT RESOLVED that all correspondence items be received and filed:

1. AMOWatchfile – March 20, 2025 and March 27, 2025
2. Elgin County – From the Council Chambers – March 25, 2025
3. Long Point Region Conservation Authority – 2024 Annual Report Minutes
4. Kettle Creek Conservation Authority – Minutes February 5, 2025
5. Kettle Creek Conservation Authority – Annual General Meeting Minutes February 26, 2025
6. Joint Board of Management Minutes Aylmer Area Secondary Water Supply System & Port Burwell Area Secondary Water Supply System – December 4, 2024
7. Municipality of Central Elgin - Elbows Up, Roots Down: A Transition to Edible Plantings & Community Garden Program Development

**Carried**

**CLOSED SESSION:**

**No. 25-125**

**Moved By: Scott Lewis**

**Seconded By: Mark Widner**

THAT Council move into Closed Session at 7:42p.m., pursuant to Section 239(2) of the Municipal Act, 2001, as amended, to discuss the following:

- Advice that is subject to solicitor-client privilege, including communications necessary for that purpose – Aylmer Settlement Area Boundary Adjustment. (Section 239 (2)(f))

**Carried**

**No. 25-126**

**Moved By: Rick Cerna**

**Seconded By: Chester Glinski**

THAT Council move out of Closed Session and reconvene at 8:43p.m. in order to continue with its deliberations and there is nothing further to report.

**Carried**

**CONFIRMATORY BY-LAW:**

**No. 25-127**

**Moved By: Rick Cerna**

**Seconded By: Scott Lewis**

THAT By-law No.25-23, being a Confirmatory By-law, be given first, second and third readings, and be properly signed and sealed.

**Carried**

**ADJOURNMENT:**

**No. 25-128**

**Moved By: Mark Widner**

**Seconded By: Rick Cerna**

THAT Council adjourn its meeting at 8:44p.m. meet again on April 17, 2025 at 7:00p.m.

**Carried**

Original Signed By:

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Mayor – D. Giguère

Original Signed By:

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Clerk – A. Adams