

The Corporation of the Township of Malahide
October 2, 2025 – 7:00p.m.
 Virtual Meeting - <https://youtu.be/usfOjXqPNjs>

The Malahide Township Council met at the Springfield & Area Community Services Building, at 51221 Ron McNeil Line, Springfield, at 7:00p.m. The following were present:

Council: Mayor D. Giguère, Deputy Mayor M. Widner, Councillor S. Leitch, Councillor J. Wilson, Councillor R. Cerna, Councillor S. Lewis, and Councillor C. Glinski.

Staff: Chief Administrative Officer N. Dias, Clerk A. Adams, Director of Public Works J. Godby, Director of Fire & Emergency Services J. Spoor, Drainage Superintendent B. Lopez and Community Relations & Economic Development Manager S. Tripp.

CALL TO ORDER:

Mayor Giguère took the Chair and called the meeting to order at 7:00p.m.

APPROVAL OF AGENDA:

No. 25-341

Moved By: Scott Lewis

Seconded By: Rick Cerna

THAT the October 2, 2025, Regular Council Meeting Agenda be approved as presented, with the following amendments:

- Imperial Road update
- Port Bruce Washroom update
- Grant notification
- Addendum – Closed Session item - A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board – Aylmer Settlement Area Boundary Adjustment. (Section 239 (2)(k))

Carried

DISCLOSURE OF PECUNIARY INTEREST and the General Nature therefore:

Deputy Mayor Widner disclosed a pecuniary interest with respect to Section G – Meeting to Consider Brooks Drain Branch A, Section K – Petition Hotke, Petition K-2 Custom Homes and Section L Brooks Drain Branch A 1st & 2nd Reading. The nature of the conflict being that a Partner at Spriet Associates is an immediate relative of his.

ANNOUNCEMENTS:

- Port Bruce washroom update

Director Godby provided an update that the Wonnacott washrooms in Port Bruce will be closed and winterized for the season on October 15th. An accessible portable toilet will be available at Wonnacott Park throughout the winter. The Provincial Park washrooms are now closed for the season, and two portable units will remain on site until the end of October.

- Grant notification

Director Spoor reported that the department, acting on behalf of the County Departments, has successfully secured \$100,000 in grant funding to support mental health training for emergency personnel. This funding will directly benefit the Township. A full Council report will be presented at an upcoming meeting.

- Imperial Road update

Deputy Mayor Widner noted that the 'Do Not Pass' markings have been applied to the Do Not Turn lanes in front of Clovermead on Highway 73. He further highlighted that speeding remains a concern, not only in this area but also in Bayham, emphasizing that this is a County-level issue.

ADOPTION OF MINUTES:

No. 25-342

Moved By: Rick Cerna

Seconded By: Sarah Leitch

THAT the minutes of the regular council meeting held on September 18, 2025 be adopted.

Carried

PUBLIC MEETINGS & COMMITTEE OF ADJUSTMENT:

- Meeting to Consider – Brooks Drain – Branch A - parts of Lots 11 and 12, Concessions 10 and 11

Deputy Mayor Widner disclosed a pecuniary interest with respect to this agenda item. He retired from the meeting and abstained from all discussions and voting on the matter.

No. 25-343

Moved By: John H. Wilson

Seconded By: Chester Glinski

THAT the Engineer's Report for the Brooks Drain – Branch A be accepted;

AND THAT By-law No. 25-52 being a by-law to provide for the Brooks Drain – Branch A drainage works be read a first and second time and provisionally adopted

Carried

No. 25-344

Moved By: Scott Lewis

Seconded By: Chester Glinski

THAT the tenders for the construction of the Brooks Drain – Branch A be requested for October 27, 2025.

Carried

No. 25-345

Moved By: Sarah Leitch

Seconded By: Rick Cerna

THAT the Court of Revision for the Brooks Drain – Branch A be scheduled to be held on November 6, 2025 at 7:00p.m.

Carried

Deputy Mayor Widner returned to his seat at the Council table.

- Public Hearing – Minor Variance Application – D13-MV-07-25– Beth Foster – 48245 Rush Creek Line

No. 25-346

Moved By: Scott Lewis

Seconded By: Rick Cerna

THAT the Committee of Adjustment for the Township of Malahide be called to order at 7:11p.m. and that Mayor Dominique Giguère be appointed Chairperson for the “Committee of Adjustment”.

Carried

Chair Giguère requested that Eric Steele of Monteith Brown Planning Consultants (MBPC) provided an overview of the application.

Chair Giguère asked if any person in attendance wished to make any comments and there were none.

Chair Giguère asked if any Committee members wished to make any comments regarding the application and there were none.

No. 25-347

Moved By: Scott Lewis

Seconded By: Rick Cerna

THAT Report No. DS-25-37 entitled "Minor Variance Application of Beth Foster relating to the property located at Concession 1, Part of Lot 4; Part 1 RP 11R5592 (48245 Rush Creek Line)" be received;

AND THAT the Township of Malahide Committee of Adjustment APPROVE Minor Variance Application No. D13-MV-07-25 to permit a reduced front yard depth of 3.5 metres;

AND THAT the approval shall be subject to the following condition(s):

- 1) That the owner/applicant obtain the necessary Building Permit within 2 years from the date of decision to the satisfaction of the Chief Building Official; and,
- 2) That the structure be constructed as per the details shown in the drawings as provided with the application to the satisfaction of the Chief Building Official.

Carried

No. 25-348

Moved By: John H. Wilson

Seconded By: Mark Widner

THAT the Committee of Adjustment for the Township of Malahide be adjourned and the Council meeting reconvene at 7:15p.m.

Carried

DELEGATIONS:

None.

APPROVAL OF BUSINESS (CONSENT AGENDA):

No. 25-349

Moved By: Scott Lewis

Seconded By: Sarah Leitch

Whereas, at its September 18, 2025 meeting, the Committee of the Whole recommended to Council:

- a) THAT Report No. CLERK-25-05 entitled “2026 Council Meeting Schedule” be received;

AND THAT the Committee of the Whole recommend to Council the attached Council Meeting Schedule for the 2026 calendar year.

- b) THAT Report No. HR-25-06 entitled “Human Resources Policy Revisions” be received for information;

AND THAT Committee recommend that the policies attached be brought forward to a subsequent Council meeting for consideration to rescind and replace.

BE IT RESOLVED that Council adopts the above recommendations from the Committee of the Whole.

Carried

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

- DS-25-36 - Application for Consent to Sever No. E51-25 of Mark and Nicole McCallum

No. 25-350

Moved By: John H. Wilson

Seconded By: Sarah Leitch

THAT Report No. DS-25-36 entitled “Application for Consent to Sever No. E51-25 of Mark and Nicole McCallum” be received;

AND THAT the Application for Consent to Sever of Mark and Nicole McCallum (authorized agent: David Roe) relating to the property located at Consession 8, Part of Lot 4, (Geographic Concession North of Talbot Road), and known municipally as 51400 Wilson Line be supported for the reasons set out in this Report;

AND THAT this report be forwarded to the Land Division Committee for its review and consideration.

Carried

Deputy Mayor Widner disclosed a pecuniary interest with respect to this agenda item. He retired from the meeting and abstained from all discussions and voting on the matter.

- PW-25-30 – Petition for Drainage – Hotke

No. 25-351**Moved By: Chester Glinski****Seconded By: Rick Cerna**

THAT Report No. PW- 25-30 entitled “Petition for Drainage – Hotke” be received;

AND THAT John M. Spriet, P. Eng., of Spriet Associates, be appointed to prepare an Engineer’s Report for the Hotke Petition.

Carried

- PW-25-31 – Petition for Drainage – K2 Custom Homes Inc.

No. 25-352**Moved By: Rick Cerna****Seconded By: Sarah Leitch**

THAT Report No. PW- 25-31 entitled “Petition for Drainage – K2 Custom Homes Inc.” be received;

AND THAT John M. Spriet, P. Eng., of Spriet Associates, be appointed to prepare an Engineer’s Report for the K2 Custom Homes Inc. Petition.

Carried

Deputy Mayor Widner returned to his seat at the Council table.

- F-25-10 – Capital Purchase of UTV Accessories

No. 25-353**Moved By: Mark Widner****Seconded By: Rick Cerna**

THAT Report No. F-25-10 entitled “Capital Purchase of UTV Accessories” be received;

AND THAT Council authorizes the purchase of UTV accessories as a 2025 unbudgeted expense.

Carried**BY-LAWS:**

Deputy Mayor Widner disclosed a pecuniary interest with respect to this agenda item. He retired from the meeting and abstained from all discussions and voting on the matter.

No. 25-354

Moved By: Scott Lewis

Seconded By: Chester Glinski

THAT the following by-laws be now read a first and second time:

- 25-52 - Brooks Drain - Branch A

Carried

Deputy Mayor Widner returned to his seat at the Council table.

COMMITTEE OF THE WHOLE:

No. 25-355

Moved By: Scott Lewis

Seconded By: Sarah Leitch

RESOLVED THAT we do now move into Committee of the Whole.

Carried

- DS-25-38 - 2025 Malahide Annual Satisfaction Survey

No. 25-356

Moved By: Sarah Leitch

Seconded By: John H. Wilson

THAT Report No. DS-25-38 entitled "2025 Malahide Annual Satisfaction Survey" be received;

AND THAT the Committee recommend that Council approves the publication of the survey results for distribution through online and electronic channels.

Carried

- DS-25-39 - Land Severance Reporting Revisions

No. 25-356

Moved By: Sarah Leitch

Seconded By: Chester Glinski

THAT Report No. DS-25-39 entitled "Land Severance Reporting Revisions" be received;

AND THAT the Committee recommend that Council endorses replacing the policy planning analysis portion of severance reporting with a simplified report prepared and presented by the Township's Assistant Planner.

Carried

No. 25-357

Moved By: Mark Widner

Seconded By: Sarah Leitch

RESOLVED THAT we do now move out of Committee of the Whole and reconvene the regular council meeting.

Carried

CORRESPONDENCE ITEMS:

No. 25-358

Moved By: John H. Wilson

Seconded By: Chester Glinski

BE IT RESOLVED THAT the 10 correspondence items be received and filed:

1. AMOWatchfile – September 11,18,25 2025
2. Kettle Creek Conservation Authority – Full Authority Meeting Minutes – June 18, 2025
3. PBASWSS Joint Board of Management Minutes – July 30, 2025
4. PBAWSS & AASWSS Joint Board of Management Minutes – June 18, 2025
5. Elgin Area Primary Water Supply System Agenda – October 2, 2025
6. County of Elgin – 2025 Official Plan
7. LPRCA Public Consultation - Regulation Mapping Update
8. Municipality of Brighton – Support for Electoral Reform
9. City of Dryden – Mandatory Water Safety and Swim-to-Survive Training
10. City of Kitchener - Request the Province of Ontario to amend the Municipal Act

Carried

- **Municipality of Bayham – LPRCA Board Appointment**

No. 25-359

Moved By: Mark Widner

Seconded By: Sarah Leitch

THAT the Council of the Township of Malahide approve Bayham's appointment of their Mayor, Ed Ketchabaw, as the joint representative to the Long Point Region Conservation Authority Board for the remainder of the term

Carried

CLOSED SESSION:

No. 25-360

Moved By: Mark Widner

Seconded By: Rick Cerna

THAT Council move into Closed Session at 8:04p.m., pursuant to Section 239(2) of the Municipal Act, 2001, as amended, to discuss the following:

- Closed Meeting Minutes – September 18, 2025
- Advice that is subject to a proposed or pending acquisition or disposition of land by the municipality or local board (Section 239 (2)(c))
- A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board – Aylmer Settlement Area Boundary Adjustment. (Section 239 (2)(k))

Carried

No. 25-361

Moved By: Scott Lewis

Seconded By: Chester Glinski

THAT Council move out of Closed Session and reconvene at 9:00p.m.

AND THAT the September 18, 2025 Closed Meeting Minutes be adopted.

AND THAT staff were given direction and there is nothing further to report

Carried

CONFIRMATORY BY-LAW:

No. 25-362

Moved By: John H. Wilson

Seconded By: Sarah Leitch

THAT By-law No.25-54, being a Confirmatory By-law, be given first, second and third readings, and be properly signed and sealed.

Carried

ADJOURNMENT:

No. 25-363

Moved By: Mark Widner

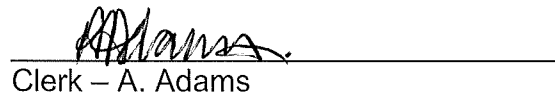
Seconded By: Rick Cerna

THAT Council adjourn its meeting at 9:01p.m.to meet again on October 16, 2025 at 7:00p.m.

Carried



Mayor – D. Giguère



Clerk – A. Adams