



**The Corporation of the Township of Malahide
COUNCIL AND COMMITTEE OF THE WHOLE MEETING AGENDA**

March 5, 2026 – 7:00p.m.
Hybrid Council Meeting (Virtual and In-Person)
Springfield & Area Community Services Building – Council Chambers
51221 Ron McNeil Line, Springfield & via Zoom

- (A) Call to Order
- (B) O Canada
- (C) Approval of the Agenda
- (D) Disclosure of Pecuniary Interest
- (E) Announcements
- (F) Adoption of Minutes of Previous Meeting(s)
 - Council Meeting Minutes of February 19, 2026
- (G) Public Meetings & Committee of Adjustment
 - Meeting to Consider – Newell Drain – part of Lot 25, Concession 8
 - Public Meeting – Zoning By-law Application – D14-Z02-26 – Weninger – 48776 Jamestown Line
- (H) Delegations
- (I) Approval of Business (Consent Agenda)

Items listed under Approval of Business will be CONSIDERED in one motion, with the exception of those items identified for separate discussion, be approved and the recommendations therein (see draft resolutions) be adopted:
- (J) Unfinished Business
 - CLERK-26-01 – Community Recognition Program

(K) New Business

- DS-26-10 – Consent Application E22-26 for Peter & Georgina Hendel
- DS-26-11 – Consent Application E24-26 for Joseph Edwards DeRyk
- FIN-26-03 – 2025 Council Remuneration and Expenses
- PW-26-05 – 2025 Malahide Wastewater Collection System Annual Performance Report
- PW-26-06 – Malahide Water Distribution System: 2025 Section 11 Annual Report and Schedule 22 Summary Report
- PW-26-07 – Malahide Water Distribution System – Fourth Quarter 2025 Operations Report
- PW-26-08 – Malahide Water Distribution: 2025 Drinking Water Quality Trends and Management Review of DWQMS Operational Plan

(L) By-laws

- 26-13 – Newell Drain – 1st & 2nd reading
- 26-06 – Tenhor Rezoning – 3rd reading
- 26-11 – Weninger Rezoning
- 26-12 – Health and Safety Water Stream (HSWS) – Transfer Payment Agreement

Committee of the Whole

(M) Business for Consideration

(N) Unfinished Business

(O) New Business

Council Members may bring new items for consideration but items for this section shall be introduced at the Approval of the Agenda

Committee of the Whole Adjourns

(P) Correspondence

Items listed under Correspondence are RECEIVED for information in one motion. Council members may request that one or more item(s) be separated for further action.

1. AMOWatchfile – February 19 and 26, 2026
2. Elgin County Council Regular Meeting Minutes & Committee of the Whole Meeting Minutes– February 10, 2026
3. Elgin County Council Highlights – February 24, 2026
4. EECC Board of Management
 - a. Meeting Minutes – November 26, 2025
 - b. Special Meeting Minutes – November 26, 2025
 - c. Draft Meeting Minutes – February 11, 2026
5. EPCOR Natural Gas Limited Partnership's Demand Side Management Application
 - a. Letter to Ontario Energy Board
 - b. Ontario Energy Board Notice of an Application

c. 2027 Demand Side Management Program Application

6. EAPWSS Board Meeting Package and Agenda – March 5, 2026
7. OPWA – Announcement of 2026 Executive Committee and Board of Directors
8. North Shore Resilience – March Public Open Houses
9. Township of Joly – Support for Nation Building Improvements to Highways 11/17
10. Township of Perry – Support for Reduced Rate Distribution of Library Resources
11. County of Peterborough – Support for School Bus Safety and Stop-Arm Camera Systems
12. Municipality of St. Charles - Support Small Northern New Residential Property Tax Class
13. Municipality of St. Charles - Support Strengthening Self-Defence Protections and Addressing Rising Home Invasions in Ontario
14. Township of Puslinch – Letter of Support – 6.12 Municipality of Magnetawan Council Resolution regarding Invest Ready Certified Site Designation
15. TAPMO – January Newsletter
16. Notice of Study Commencement Planning, Preliminary Design and Class Environmental Assessment - Highway 3 from St. Thomas to Aylmer, GWP 3039-24-00

(Q) Closed Session

- Closed Meeting Minutes - February 5, 2026
- Advice that is subject to solicitor-client privilege, including communications necessary for that purpose – Verbal Update Aylmer Settlement Area Boundary Adjustment. (Section 239 (2)(f))

(R) Confirmatory By-law

(S) Adjournment

PLEASE NOTE that the draft resolutions provided below DO NOT represent decisions already made by the Council. They are simply intended for the convenience of the Council to expedite the transaction of Council business. Members of Council will choose whether or not to move the proposed draft motions and the Council may also choose to amend or defeat them during the course of the Council meeting.

1. THAT the March 5, 2026, Regular Council Meeting Agenda be approved as presented.
2. THAT the minutes of the regular council meeting of Council held on February 19, 2026, be adopted.
3. THAT the Engineer's Report for the Newell Drain be accepted;

AND THAT By-law 26-13 being a by-law to provide for the Newell Drain drainage works be read a first and second time and provisionally adopted.

4. THAT the Court of Revision for the Newell Drain be scheduled to be held on April 2, 2026 at 7:00 p.m.
5. THAT Council adjourns its Regular Meeting at _____ p.m. in order to convene in a Public Meeting under Section 34(12) of the *Planning Act*.
6. THAT the Planning Public Meeting adjourn at _____ p.m. and Council reconvene in its Regular Meeting in order to continue with its deliberations.
7. THAT Report No. DS-26-09 entitled "Zoning By-Law Amendment Application D14-Z02-26 of John Weninger (c/o Civic Planning Solutions) relating to the property located at Concession 2, Part of Lot 7 (48776 Jamestown Line)" be received;

AND THAT the Zoning By-law Amendment Application No. D14-Z02-26, BE APPROVED for the reasons set out in this Report.

8. THAT Report No. CLERK-26-01 entitled "Community Recognition Program" be received;

AND THAT Council recommend the implementation of the Recognition Policy as presented.

9. THAT Report No. DS-26-10 entitled "Application for Consent to Sever No. E22-26 of Peter & Georgina Hendel. (c/o Eugenio DiMeo), relating to the property located at Concession 2 N, Part of Lots 19 & 20 (0 Vienna Line, Roll Number: 340800001109000)" be received;

AND THAT the Application for Consent to Sever E22-26 not be supported for the reasons set out in this report.

AND THAT this report be forwarded to the Land Division Committee for its review and consideration.

10. THAT Report No. DS-26-11 entitled "Application for Consent to Sever No. E24-26 of Joseph Edward DeRyk (c/o Eugenio DiMeo), relating to the property located at Concession 5, Part of Lot 18, RP 11R9638 in the Township of Malahide (50618 John Wise Line)" be received;

AND THAT the Application for Consent to Sever E24-26 not be supported for the reasons set out in this report;

AND THAT this report be forwarded to the Land Division Committee for its review and consideration.

11. THAT Report No. FIN-26-03 entitled "2025 Council Remuneration and Expenses" be received;

12. THAT Report No. PW-26-05 entitled "Malahide Wastewater Collection System Annual Performance Report" be received.

13. THAT Report No. PW-26-06 entitled "Malahide Water Distribution System: 2025 Section 11 Annual Report and Schedule 22 Summary Report" be received.

14. THAT Report No. PW-26-07 entitled "Malahide Water Distribution System - Fourth Quarter 2025 Operations Report" be received.

15. THAT Report No. PW-26-08 entitled "Malahide Water Distribution: 2025 Drinking Water Quality Trends and Management Review of DWQMS Operational Plan" be received.

16. THAT the following by-laws be now read a first and second time:

- 26-13 – Newell Drain

AND THAT the following by-law be now read a third time and finally passed:

- 26-06 – Tenhor Rezoning

AND THAT the following by-law be now read a first, second and third time and finally passed:

- 26-11 – Weninger Rezoning
- 26-12 – Health and Safety Water Stream (HSWS) – Transfer Payment Agreement

17. RESOLVED that the following correspondence items be received and filed:

1. AMOWatchfile – February 19 and 26, 2026
2. Elgin County Council Regular Meeting Minutes & Committee of the Whole Meeting Minutes– February 10, 2026
3. Elgin County Council Highlights – February 24, 2026
4. EECC Board of Management

- a. Meeting Minutes – November 26, 2025
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 6. EAPWSS Board Meeting Package and Agenda – March 5, 2026
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 10. Township of Perry – Support for Reduced Rate Distribution of Library Resources
 11. County of Peterborough – Support for School Bus Safety and Stop-Arm Camera Systems
 12. Municipality of St. Charles - Support Small Northern New Residential Property Tax Class
 13. Municipality of St. Charles - Support Strengthening Self-Defence Protections and Addressing Rising Home Invasions in Ontario
 14. Township of Puslinch – Letter of Support – 6.12 Municipality of Magnetawan Council Resolution regarding Invest Ready Certified Site Designation
 15. TAPMO – January Newsletter
 16. Notice of Study Commencement Planning, Preliminary Design and Class Environmental Assessment - Highway 3 from St. Thomas to Aylmer, GWP 3039-24-00
18. THAT Council move into Closed Session at ____p.m., pursuant to Section 239(2) of the Municipal Act, 2001, as amended, to discuss the following:
- a. Closed Meeting Minutes - February 5, 2026
 - b. Advice that is subject to solicitor-client privilege, including communications necessary for that purpose – Aylmer Settlement Area Boundary Adjustment. (Section 239 (2)(f)).
19. THAT Council move out of Closed Session and reconvene at ____p.m. in order to continue with its deliberations.
20. THAT By-law No.26-14, being a Confirmatory By-law, be given first, second and third readings and be properly signed and sealed.
21. RESOLVED THAT we do now adjourn at _____ p.m. to meet again on March 19, 2026 at 7:00p.m.

The Corporation of the Township of Malahide
February 19, 2026 – 7:00p.m.
 Virtual Meeting - https://youtu.be/y_zmgWScEmU

The Malahide Township Council met at the Springfield & Area Community Services Building, at 51221 Ron McNeil Line, Springfield, at 7:00p.m. The following were present:

Council: Mayor D. Giguère, Deputy Mayor M. Widner, Councillor J. Wilson, Councillor R. Cerna, Councillor S. Lewis, and Councillor C. Glinski.

Staff: Chief Administrative Officer N. Dias, Clerk A. Adams, Director of Public Works J. Godby, Director of Fire & Emergency Services J. Spoor, Chief Building Official S. Sutherland, and By-law Enforcement Officer M. Russell.

Absent: Councillor S. Lewis

CALL TO ORDER:

Mayor Giguère took the Chair and called the meeting to order at 7:00p.m.

APPROVAL OF AGENDA:

No. 26-042

Moved By: Rick Cerna

Seconded By: John H. Wilson

THAT the February 19, 2026, Regular Council Meeting Agenda be approved as presented with the following addition:

- Announcements - Recognition of and from Volunteer Organizations

Carried

DISCLOSURE OF PECUNIARY INTEREST and the General Nature therefore:

Deputy Mayor Widner disclosed a pecuniary interest with respect to Section G – Court of Revision Avon Drain and Court of Revision Hotke Drain. The nature of the conflict being that a Partner at Spriet Associates is an immediate relative of his.

ANNOUNCEMENTS:

Deputy Mayor Widner highlighted the efforts of the Poplar Ridge Riders snowmobile club this year, noting the dedication of volunteers in maintaining excellent trails that provided riders with access to various areas and scenic routes.

Councillor Leitch reported on the meeting with the Aylmer-Malahide Museum and Archives, with the organization extending their thanks for the funding received through the grant program.

ADOPTION OF MINUTES:

No. 26-043

Moved By: Chester Glinski

Seconded By: Mark Widner

THAT the minutes of the regular council meeting held on February 5, 2026 be adopted.

Carried

PUBLIC MEETINGS & COMMITTEE OF ADJUSTMENT:

Deputy Mayor Widner disclosed a pecuniary interest with respect to this agenda item. He retired from the meeting and abstained from all discussions and voting on the matter.

- Court of Revision – Avon Drain

No. 26-044

Moved By: Rick Cerna

Seconded By: Sarah Letich

THAT the Council of the Township of Malahide does hereby appoint the following members to sit on the Court of Revision for the Avon Drain:

Mayor Dominique Giguère
Councillor Sarah Leitch
Councillor John H. Wilson

THAT the Court of Revision for the Avon Drain be called to order at 7:05p.m.;

AND THAT Dominique Giguère be appointed Chair.

Carried

The Engineer provided an outline of the nature of the proposed drainage works and the related assessment schedule.

The Chair asked if there were anyone in attendance who wished to make any comments or ask any questions and there were none.

The Chair opened the discussion to the Court of Revision members for comments or questions and there were none.

No. 26-045**Moved By: Sarah Leitch****Seconded By: John H. Wilson**

THAT the Court of Revision members for the Avon Drain do hereby accept the recommendations of Drainage Engineer; and further, does hereby confirm the drainage assessments as outlined in the Report of the Drainage Engineer dated November 27, 2025

Carried**No. 26-046****Moved By: Sarah Leitch****Seconded By: John H. Wilson**

THAT the Court of Revision relating to the Avon Drain be adjourned and the Council Meeting reconvene at 7:09p.m.

Carried

- Court of Revision – Hotke Drain

No. 26-047**Moved By: Chester Glinski****Seconded By: Rick Cerna**

THAT the Council of the Township of Malahide does hereby appoint the following members to sit on the Court of Revision for the Hotke Drain:

Mayor Dominique Giguère
Councillor Rick Cerna
Councillor Chester Glinski

THAT the Court of Revision for the Hotke Drain be called to order at 7:09 p.m.;

AND THAT Dominique Giguère be appointed Chair.

Carried

The Engineer provided an outline of the nature of the proposed drainage works and the related assessment schedule.

The Chair asked if there were anyone in attendance who wished to make any comments or ask any questions and there were none.

The Chair opened the discussion to the Court of Revision members for comments or questions and there were none.

No. 26-048

Moved By: Rick Cerna

Seconded By: Chester Glinski

THAT the Court of Revision members for the Hotke Drain do hereby accept the recommendations of Drainage Engineer; and further, does hereby confirm the drainage assessments as outlined in the Report of the Drainage Engineer dated December 15, 2025.

Carried

No. 26-049

Moved By: Chester Glinski

Seconded By: Rick Cerna

THAT the Court of Revision relating to the Hotke Drain be adjourned and the Council Meeting reconvene at 7:12p.m.

Carried

Deputy Mayor Widner returned to his seat at the Council table.

DELEGATIONS:

- Long Service Recognition awarded by the Governor General for the following Malahide Firefighters:
 - Ruben Wiebe – 20-Year Service Medal and Certificate Recognition
 - Jeff Spoor - 30-Year Service Bar and Certificate Recognition
 - Kavin Ostrosser – 40-Year Service Bar and Certificate Recognition

Mayor Giguère provided opening remarks, recognizing the service achievements of Ruben Wiebe, Jeff Spoor, and Kavin Ostrosser, noting that Ruben and Kavin were unfortunately not in attendance.

The Mayor, acknowledged Ruben Wiebe, who will be presented with the 20-Year Federal Fire Services Exemplary Service Medal on behalf of the Governor General of Canada, in recognition of two decades of commitment and service.

Deputy Mayor Widner, presented Jeff Spoor, with the 30-Year Federal Fire Services Exemplary Service Bar on behalf of the Governor General of Canada, honoring three decades of outstanding service.

Councillor John H. Wilson acknowledged Kavin Ostrosser, who will be presented with the 40-Year Federal Fire Services Exemplary Service Bar on behalf of the Governor General of Canada, in recognition of four decades of dedicated service to Canada and, most importantly, to the Township of Malahide.

On behalf of Council, Mayor Giguère Council conveyed gratitude to everyone for their dedication and years of service to the Township of Malahide and the Malahide Fire Services.

APPROVAL OF BUSINESS (CONSENT AGENDA):

None.

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

- DS-26-07 – Consent Application E20-26 for Van Gorp Farm Drainage Ltd.

No. 26-050

Moved By: Mark Widner

Seconded By: John H. Wilson

THAT Report No. DS-26-07 entitled “Application for Consent to Sever No. E20-26 of Van Gorp Drainage Ltd. (c/o Civic Planning Solutions Inc.) relating to the property located at Concession 12, Part of Lot 13 (12709 Imperial Road)” be received;

AND THAT the Application for Consent to Sever E20-26 be supported for the reasons set out in this report;

AND THAT this report and the recommended conditions be forwarded to the Land Division Committee for its review and consideration.

Carried

- DS-26-08 – Consent Application E23-26 for Carl Donald Thomson

No. 26-051

Moved By: Sarah Leitch

Seconded By: Chester Glinski

THAT Report No. DS-26-08 entitled “Application for Consent to Sever No. E23-26 of Carl Donald Thomson” be received;

AND THAT the Application for Consent to Sever of Carl Donald Thomson (c/o Eugenio DiMeo), relating to the property located at Concession 11 Part of Lots 23 and 24, (South

Dorchester), and known municipally as 11880 Belmont Road be supported for the reasons set out in this report.

AND THAT this report and the recommended conditions be forwarded to the Land Division Committee for its review and consideration.

Carried

- DS-26-05 – 2025 Building Permit Activity

No. 26-052

Moved By: Sarah Leitch

Seconded By: Rick Cerna

THAT Report No. DS-26-05 entitled “2025 Building Permit Activity” be received.

Carried

- DS-26-06 – 2025 Annual By-law Enforcement Activity Report

No. 26-053

Moved By: Chester Glinski

Seconded By: John H. Wilson

THAT Report No. DS-26-06 entitled “2025 Annual By-law Enforcement Activity Report” be received.

Carried

- F-26-01 – Emergency Services Quarterly Report (October-December)

No. 26-054

Moved By: Rick Cerna

Seconded By: Chester Glinski

THAT Report No. F-26-01 entitled “Emergency Services Quarterly Report (October – December)” be received.

Carried

- F-26-02 – Emergency Services 2025 Year End Report

No. 26-055**Moved By: John H. Wilson****Seconded By: Sarah Leitch**

THAT Report No. F-26-02 entitled “Emergency Services 2025 Year End Report” be received.

AND THAT the Officers appointed for Malahide Fire Services effective January 1, 2026 are:

South Station – District Deputy Chief: Jason Brown

South Station – Captain: Randy Huse

South Station – Captain: Scott Salmon

North Station – District Chief: Ryan DeSutter

North Station – Captain: Aaron Bradley

North Station – Captain: Robert DeSutter

Carried

- F-26-03 – Fire Protection Grant

No. 26-056**Moved By: Chester Glinski****Seconded By: Mark Widner**

THAT Report No. F-26-03 entitled “Fire Protection Grant” be received for information.

Carried

- PW-26-04 – Drainage Update Report

No. 26-057**Moved By: John H. Wilson****Seconded By: Rick Cerna**

THAT Report No. PW- 26-04 entitled “Drainage Update Report” be received.

Carried

BY-LAWS:**No. 26-058****Moved By: Rick Cerna****Seconded By: Sarah Leitch**

THAT the following by-laws be now read a first, second and third time and finally passed:

- 26-09 – Appoint CBO and Building Inspector(s)

Carried**COMMITTEE OF THE WHOLE:****No. 26-059****Moved By: Sarah Leitch****Seconded By: Mark Widner**

RESOLVED THAT we do now move into Committee of the Whole.

Carried

- CLERK-26-01 – Community Recognition Program

No. 26-060**Moved By: John H. Wilson****Seconded By: Sarah Leitch**

THAT Report No. CLERK-26-01 entitled “Community Recognition Program” be received;

AND THAT the Committee of the Whole recommend the implementation of the Recognition Policy as presented.

Carried**No. 26-061****Moved By: Sarah Leitch****Seconded By: John H. Wilson**

RESOLVED THAT we do now move out of Committee of the Whole and reconvene the regular council meeting.

Carried

CORRESPONDENCE ITEMS:**No. 26-062****Moved By: John H. Wilson****Seconded By: Sarah Leitch**

THAT item 12 be supported;

AND THAT the remaining items be noted and filed.

1. AMOWatchfile –January 29, February 5 and 12, 2026
2. Elgin OPP Detachment Board Meeting Draft Minutes – January 28, 2026
3. Elgin County Council Minutes – January 27, 2026
4. Elgin County Council – Committee of the Whole Minutes – January 27, 2026
5. Resident Correspondence Regarding Aylmer Old Town Hall Library Location
6. Long Point Region Conservation Authority Board of Director Meeting Minutes – January 7, 2026
7. Kettle Creek Conservation Authority Minutes – January 21, 2026
8. Municipality of Bayham – Notice of a Public Meeting Concerning the Final Draft Official Plan Review
9. County of Oxford – Public Notice of Official Plan Amendment Implementation Policies
10. Municipality of Magnetawan - Bell Fibre Resolution
11. Municipality of Central Manitoulin – Sustainable Funding for Police Services Request
12. Prince Edward County – Support for Bill 21, Protect Our Food Act, 2025

Carried**CLOSED SESSION:**

None.

CONFIRMATORY BY-LAW:**No. 26-063****Moved By: Sarah Leitch****Seconded By: Rick Cerna**

THAT By-law No.26-10, being a Confirmatory By-law, be given first, second and third readings, and be properly signed and sealed.

Carried

ADJOURNMENT:**No. 25-064****Moved By: Mark Widner****Seconded By: Rick Cerna**

THAT Council adjourn its meeting at 8:12p.m.to meet again on March 5, 2026 at 7:00p.m.

Carried

Mayor – D. Giguère

Clerk – A. Adams



REPORT NO. DS-26-09

TO: Mayor & Members of Council
DEPARTMENT: Development Services
MEETING DATE: March 5, 2026
SUBJECT: **Zoning By-Law Amendment Application D14-Z02-26 of John Weninger (c/o Civic Planning Solutions) relating to the property located at Concession 2, Part of Lot 7 (48776 Jamestown Line)**

RECOMMENDATION:

THAT Report No. DS-26-09 entitled “Zoning By-Law Amendment Application D14-Z02-26 of John Weninger (c/o Civic Planning Solutions) relating to the property located at Concession 2, Part of Lot 7 (48776 Jamestown Line)” be received;

AND THAT the Zoning By-law Amendment Application No. D14-Z02-26, BE APPROVED for the reasons set out in this Report.

PURPOSE & BACKGROUND:

The subject Zoning By-law Amendment Application (the “Application”) has been submitted by John Weninger (c/o Civic Planning Solutions – David Roe) to implement the necessary zoning provisions required for surplus farm dwelling severances.

The Application relates to the property located at Concession 2, Part of Lot 7, and known municipally as 48776 Jamestown Line.

Notice of the Application has been circulated to agencies and registered property owners as prescribed and regulated by the Planning Act, RSO 1990, and the Malahide Official Plan, including posting notice in two recent issues of the Aylmer Express.

The analysis of the associated severance/consent application by the County Planning Department and Land Division Committee determined that the severance met all applicable policy (Provincial Planning Statement and Official Plan). The consent application was provisionally approved subject to the Applicant completing a number of conditions, including the approval of a Zoning By-law Amendment.

COMMENTS & ANALYSIS:

The subject property is approximately 39 hectares (97 acres) in area and has approximately 410 m (1,345 ft.) of frontage along Jamestown Line. The property has an average depth of approximately 964 m (3,162 ft.). The lands contain an existing dwelling and an existing greenhouse that is proposed to be demolished. The subject property is bounded by agricultural uses to the east and west, agricultural uses and Vienna Line to the North, and Jamestown Line to the South.

The proposed severed parcel "A", as shown on the submitted consent sketch, is approximately 0.52 hectares (1.29 acres) in area, has approximately 91.03 metres of frontage along Jamestown Line, and contains an existing dwelling, septic tank, and green house (to be removed). The proposed retained parcel "B", as shown on the submitted consent sketch, is approximately 39.7 hectares (98.1 acres) in area, has approximately 313 metres of broken frontage along Jamestown Line, and would contain the existing three vacant barns and two sheds, as well as be used for agricultural production.

As a condition of consent approval, a Zoning By-law Amendment is required to rezone the proposed retained parcel from "Large Lot Agricultural (A3)" to Special Agricultural (A2)" to prohibit the construction of a new residential dwelling. The proposed severed lands would also be rezoned from "Large Lot Agricultural (A3)" to "Small Lot Agricultural (A4)".

Provincial Planning Statement (PPS)

In Prime Agricultural Areas, the PPS permits lot creation for the purposes of severing an existing dwelling that has been rendered surplus as a result of farm consolidation, provided the new lot will be limited to a minimum size needed to accommodate the use and appropriate private services, as well as it is ensured that residential dwellings are prohibited on any remnant parcel of farmland (Policy 4.3.3.1c).

Through this application, the retained farm parcel would be rezoned to the "A2" zone, which would prohibit new residential uses from being established.

County of Elgin Official Plan

The subject lands are designated as "Agricultural Area" on Schedule 'A' of County's Official Plan. The north portion of the property also has a watercourse surrounded by a designated "Natural Heritage System", "Significant Groundwater Recharge Area" on Schedules 'C'.

Lot creation is permitted for lands within this designation for the purposes of severing a residence surplus to a farming operation provided that development of a new residence is prohibited on any retained farmland (Section 5.9). As previously noted, the retained

lands are proposed to be rezoned to prohibit the construction of a new residence on the farm parcel.

Development is not permitted within 120 metres of a Significant Woodland unless an Environmental Impact Study (“EIS”) is completed to demonstrate that there will be no negative impacts on natural heritage features. The proposed development (lot creation) is located over 120 metres from the designated Woodland and would not impact the natural heritage features. As such, an EIS is not required.

Malahide Official Plan

The lands are designated as “Agricultural Area” on Schedule ‘A1’ of Township’s Official Plan and the northern portion of the property is designated as and a “Natural Heritage”, “Hazard Land”, “Provincially Significant Woodland”, and “Significant Wetland” on Schedule ‘A2’ of the Township Official Plan.

Section 2.1.7 of the Official Plan permits lot creation for the severance of a surplus farm dwelling provided certain criteria are met, including that the retained parcel be rezoned to prohibit a new dwelling, a land use conflict is not created with agricultural operations in the surrounding areas, and the severed parcel containing the surplus farm dwelling is rezoned to the A4 zone (Section 2.1.7.2, 2.1.7.4). The proposed retained parcel would be rezoned to the A2 Zone to prohibit the construction of a new residential dwelling, and the proposed severed parcel would be rezoned to the A4 zone, which is applied to surplus farm dwelling lots.

Development is not permitted within 120 metres of a Significant Woodland or Provincially Significant Wetland unless an Environmental Impact Study is completed to demonstrate that there will be no negative impacts on natural heritage features. The proposed development is located over 120 metres from the designated woodland and wetland and would not have an impact on the natural heritage features.

Malahide Zoning By-law No. 18-22

The property is zoned “Large Lot Agricultural (A3)” on Key Map 88 of the Township’s Zoning By-Law No. 22-18. The existing woodlot on the northern portion of the property is within an area regulated by Catfish Creek Conservation Authority.

As previously noted in this report, the PPS and both Official Plans require that the severed and retained parcel be rezoned. It is anticipated that the proposed retained parcel would be rezoned to the ‘Special Agricultural (A2)’ zone to prohibit a residential dwelling. The proposed retained parcel meets the minimum lot area (20 ha) and frontage (150 m) requirements of the ‘A2’ zone.

It is also anticipated that the parcel be rezoned to ‘Small Lot Agriculture Special (A4)’. The ‘A4’ zone is intended to be applied to lots created as a result of a surplus farm dwelling severance to reflect the primary use of the lot for residential purposes.

FINANCIAL IMPLICATIONS:

The full cost of the application and associated process is at the expense of the Applicant and has no implications to the Township's Operating Budget.

LINK TO STRATEGIC & OPERATIONAL PLANS:

Priorities:	Unlock Responsible Growth
Tangible Results:	Policy Driven Decision Making

CONSULTATION:

The Notice of Public Meeting was given in accordance with Planning Act regulations. As of the date of writing this report, the following has been received:

- No comments have been received from agencies or the public at the time of submission of this report.

ATTACHMENTS:

1. Report Photo;
2. Application Sketch; and
3. By-law.

Prepared by: E. Steele, MBPC, Consulting Planner for the Township

Reviewed by: J. McGuffin, MBPC, President & Principal Planner

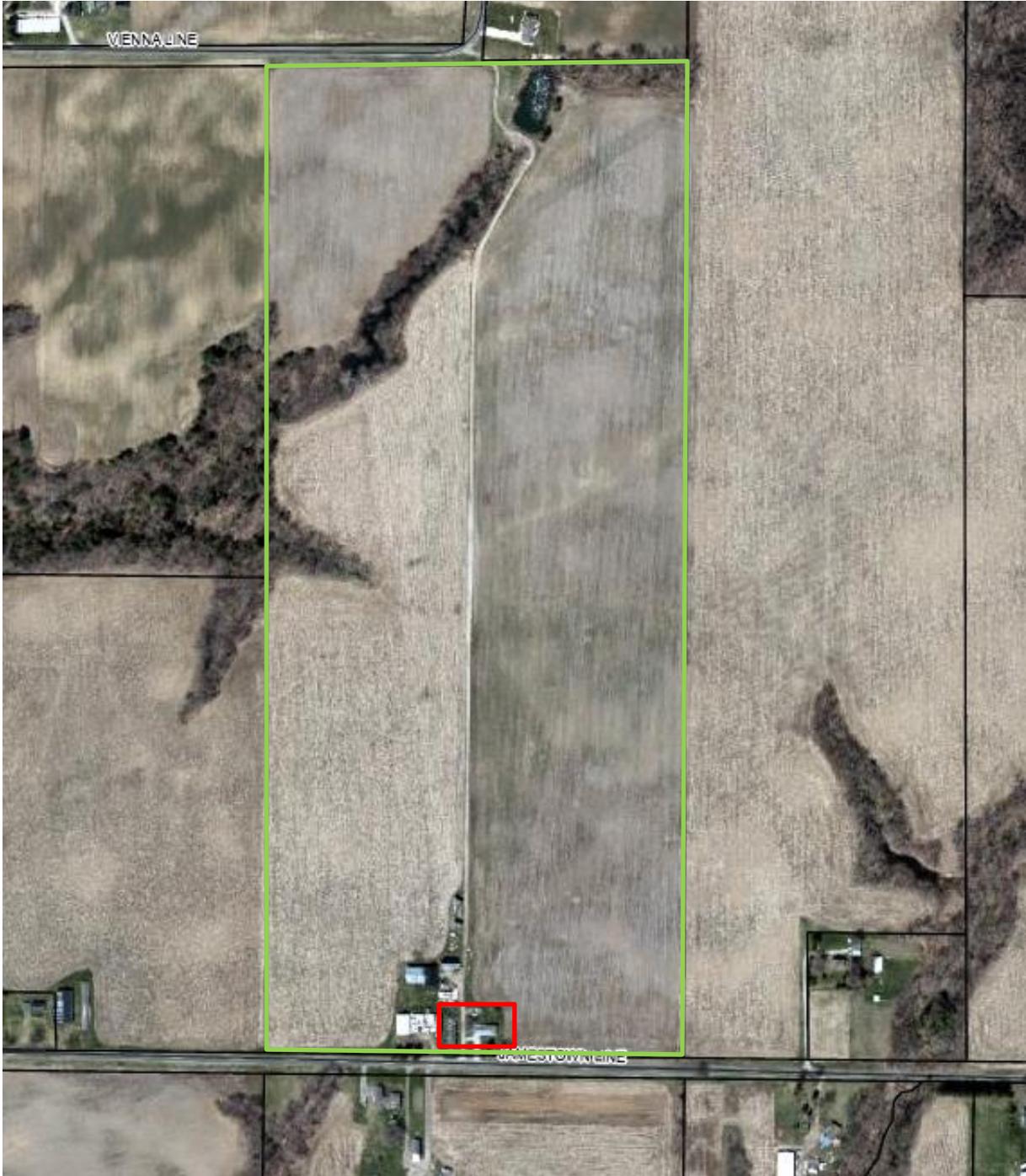
Approved by: N. Dias, Chief Administrative Officer

APPLICATION FOR ZONING BY-LAW AMENDMENT

Owners: John Weninger

48776 Jamestown Line
Concession 2, Part of Lot 7
Township of Malahide

**Township
of Malahide
Figure 1**



OFFICIAL PLAN DESIGNATION
AGRICULTURAL

ZONING
Large Lot Agricultural (A3)



Lands to be rezoned A4



Lands to be rezoned A2

CAUTION
- THIS IS NOT A PLAN OF SURVEY OR SURVEYORS REPORT AND SHALL NOT BE USED FOR TRANSACTION OR FINANCING PURPOSES

- DENOTES OVER HEAD HYDRO
- DENOTES UTILITY POLE
- DENOTES GUY WIRE

LOT 7 CONCESSION

PARCEL "B" TO BE RETAINED

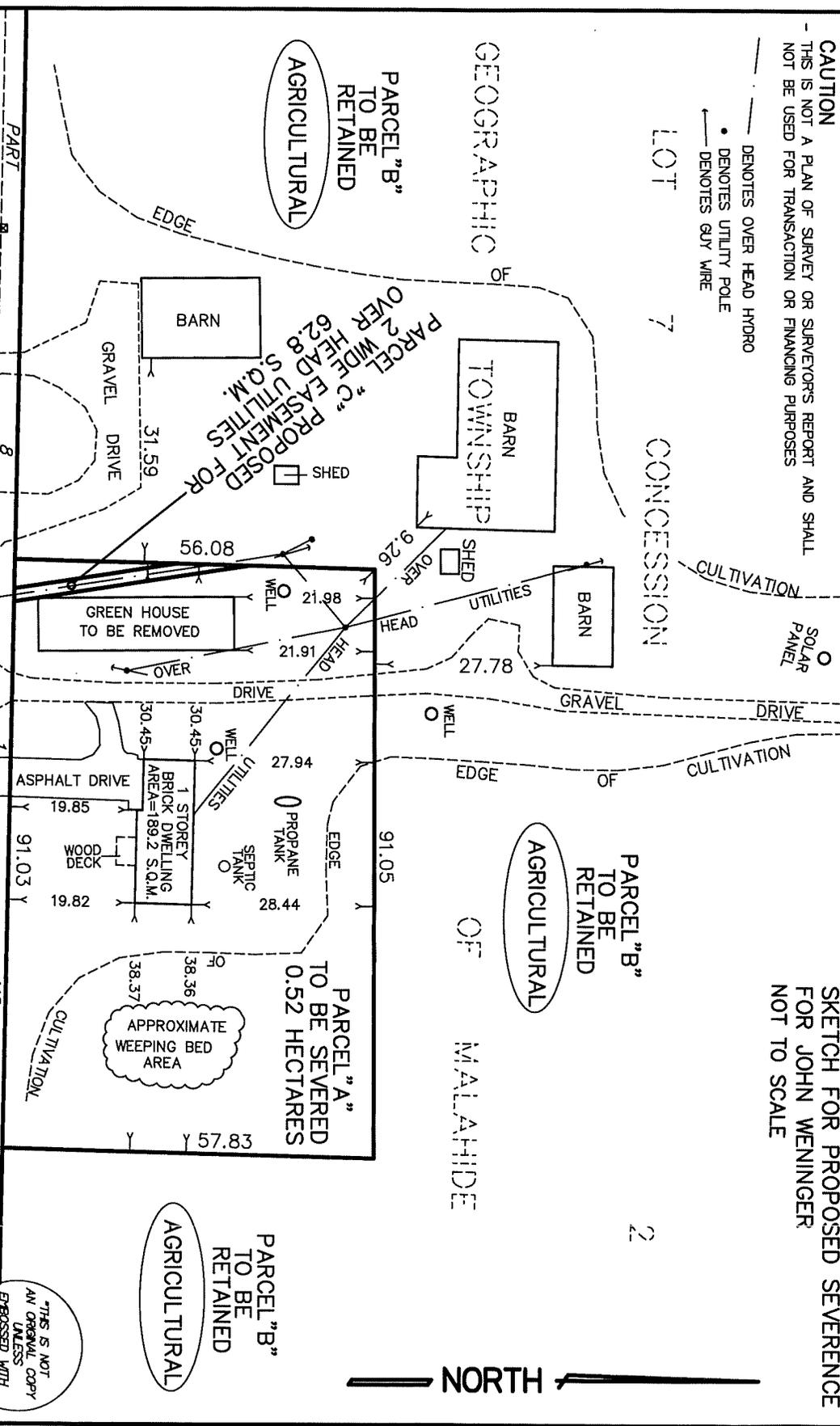
AGRICULTURAL

GEOGRAPHIC OF

PARCEL "B" TO BE RETAINED

AGRICULTURAL

PARCEL "C" PROPOSED OVER 2 WIDE HEAD EASEMENT FOR 62.8 S.Q.M.



SKETCH FOR PROPOSED SEVERENCE FOR JOHN WENINGER NOT TO SCALE

48776 Jamestown Line Malahide

LEGAL DESCRIPTION
PART OF LOT 7 CONCESSION 2
GEOGRAPHIC TOWNSHIP OF MALAHIDE
MUNICIPALITY OF THE TOWNSHIP OF MALAHIDE
COUNTY OF ELGIN

JAMESTOWN ROAD BY MALAHIDE TOWNSHIP (20.117 WIDE AS WIDENED) BY-LAW 84-89 INSTRUMENT 336263

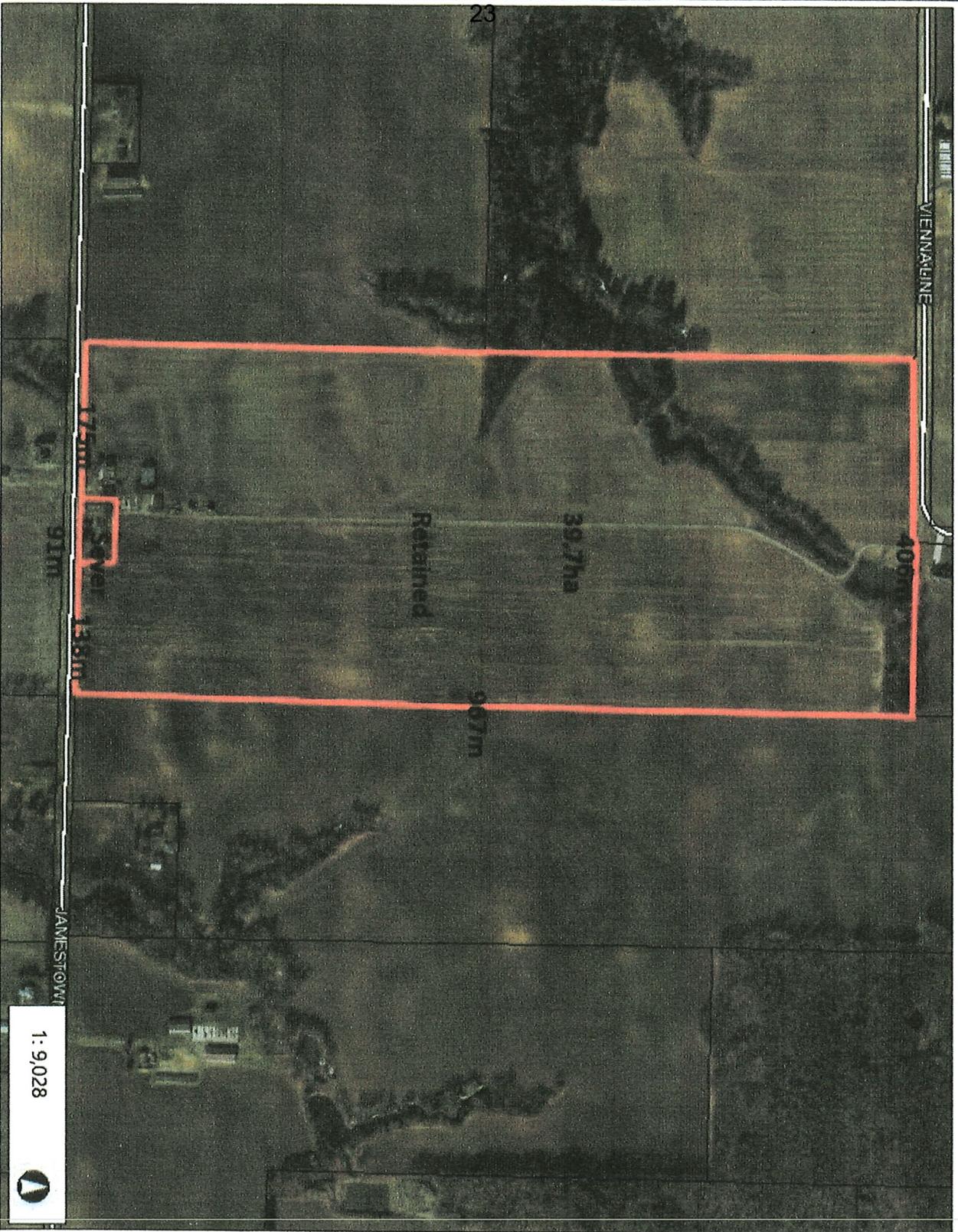
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KM HUSTED SURVEYING LTD.
ONTARIO LAND SURVEYOR

30 HARVEY STREET, TILSONBURG ONTARIO, N4G 3J8
PHONE: 519-842-3638 FAX: 519-842-3639

PROJECT: 24-19251

"THIS IS NOT AN ORIGINAL COPY UNLESS EMBOSSED WITH SEAL"



0.5 0 0.23 0.5 Kilometers
 WGS_1984_Web_Mercator_Auxiliary_Sphere
 © Latitude Geographics Group Ltd.

This map is a user generated static output from an internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.
THIS MAP IS NOT TO BE USED FOR NAVIGATION

1:9,028 

Legend

-  Elgin County Parcels
-  Elgin Road Network
-  Elgin Road Network
-  Elgin Road Network
-  Local
-  Arterial
-  Highways
-  Boundary
-  World Imagery
- Low Resolution 15m Imagery
- High Resolution 60cm Imagery
- High Resolution 30cm Imagery
- Citations

Notes

**THE CORPORATION OF THE
TOWNSHIP OF MALAHIDE
BY-LAW NO. 26-11**

Being a By-law to amend By-law No. 18-22

**John Weninger/
48776 Jamestown Line**

WHEREAS the Council of The Corporation of the Township of Malahide deems it necessary to pass a By-law to amend By-law No. 18-22, as amended;

AND WHEREAS authority is granted under Section 34 of the Planning Act, as amended, to pass a By-law;

AND WHEREAS this By-law conforms with the Official Plan of the Township of Malahide, as amended;

NOW THEREFORE the Council of The Corporation of the Township of Malahide **HEREBY ENACTS AS FOLLOWS:**

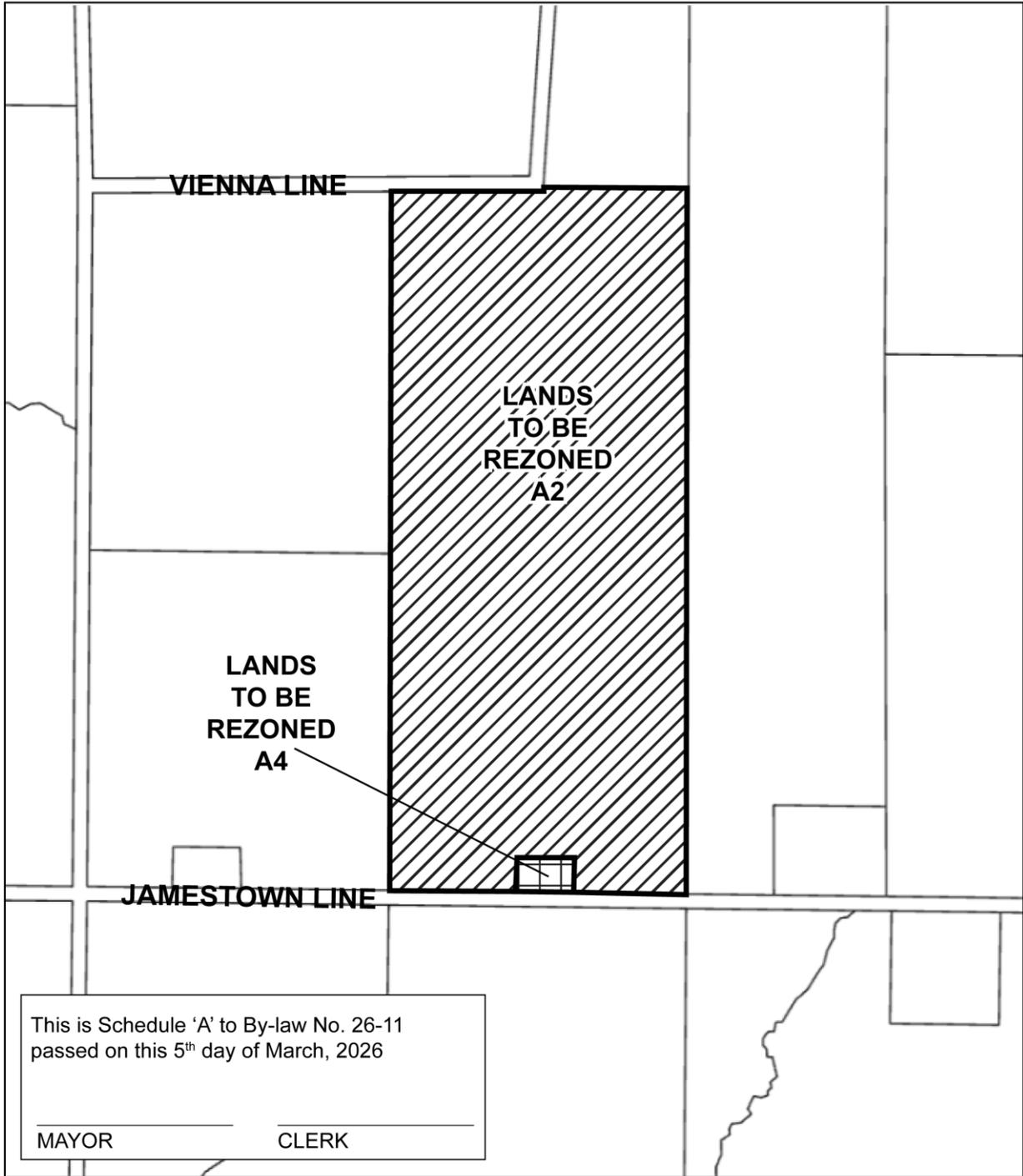
1. **THAT** the area shown in diagonal hatching on the attached map, Schedule "A", and described as Concession 2, Part of Lot 7, in the Township of Malahide, shall be removed from the "Large Lot Agricultural (A3) Zone" of By-law No. 18-22 and placed within the "Special Agricultural (A2)" of By-law No. 18-22 as set forth in this By-law. The zoning of this land shall be shown as "A2" on Key Map 88 of Schedule "A" to By-law No. 18-22, as amended.
2. **THAT** the area shown in cross hatching on the attached map, Schedule "A", and described as Concession 2, Part of Lot 7 in the Township of Malahide, shall be removed from the "Large Lot Agricultural (A3) Zone" of By-law No. 18-22 and placed within the "Smal Lot Agricultural (A4) Zone" of By-law No. 18-22 as set forth in this By-law. The zoning of this land shall be shown as "A4" on Key Map 88 of Schedule "A" to By-law No. 18-22, as amended.
3. **THAT** this By-law shall come into force:
 - a) Where no notice of objection has been filed with the Township's Clerk within the time prescribed by the Planning Act and regulations pursuant thereto, upon the expiration of the prescribed time; or,
 - b) Where notice of objection has been filed with the Township's Clerk within the time prescribed by the Planning Act and regulations pursuant thereto, upon the approval of the Ontario Land Tribunal.

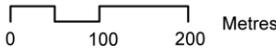
READ a **FIRST** and **SECOND** time this 5th day of March, 2026.

READ a **THIRD** time and **FINALLY PASSED** this 5th day of March, 2026.

Mayor – D. Giguère

Clerk – A. Adams



Township of Malahide
Comprehensive Zoning-Bylaw No.18-22

SCHEDULE 'A'
Map No. 88



Section:	Administration
Policy Title:	Community Recognition Program
Policy No.:	A09-CORP-00X
Approved By:	Council
Effective Date:	2026-XX-XX
Revised Date:	

COMMUNITY RECOGNITION PROGRAM

1. POLICY STATEMENT

The Corporation of the Township of Malahide (“Township”) recognizes the importance of engaging the community by celebrating personal, business, organization and community achievements that have a demonstrable connection to the Township.

- 1.1. This Policy establishes a formal and consistent process for recognizing these achievements through the Community Recognition Program (“Program”).
- 1.2. The Clerk, or designate, shall be responsible for the administration and interpretation of this Policy, including procedures and discretionary decisions.
- 1.3. This Policy shall be reviewed every five (5) years or sooner at the discretion of the Clerk or Council.

2. PURPOSE

- 2.1. The purpose of this Policy is to outline eligibility criteria, recognition categories, procedures, and administrative responsibilities for the Community Recognition Program.
- 2.2. The Policy aims to ensure fairness, consistency, transparency, and appropriate use of municipal resources in recognizing community achievements.

3. DEFINITIONS

For the purposes of this Policy, the following definitions apply:

- 3.1. Applicant: An individual, business, or organization that submits a request for recognition under this Program.

3.2. Achievement: A significant personal, business, organizational, or community accomplishment, milestone, anniversary, event, or recognition of notable service that reflects a demonstrable connection to the Township and is eligible for acknowledgement under this Program.

3.3. Demonstrable Connection: A meaningful and established relationship to the Township of Malahide through current or former residency, business operation, community involvement, or family ties, as determined by the Township in its administrative discretion.

4. ELIGIBILITY & RECOGNITION CATEGORIES

4.1. Eligible recipients shall include:

- a) Current residents of the Township of Malahide;
- b) Individuals who previously resided in the Township of Malahide for a significant period and who maintain a demonstrable connection to the community, including individuals who have relocated to long-term care, retirement residences, or assisted living facilities outside the Township;
- c) Businesses and organizations currently operating within the Township;
- d) Former businesses or organizations that operated within the Township whose achievements maintain a demonstrable connection to the community.

4.2. Recognition categories include:

- a) Personal Achievements
 - i. birthdays
 - ii. wedding anniversaries
- b) Business & Organizational Achievements
 - i. grand openings
 - ii. business anniversaries
 - iii. significant expansions or relocations within the Township

4.3. Council may, at its discretion, approve recognition for achievements not specifically listed in this Policy where the achievement reflects positively on the Township.

5. APPLICATION REVIEW PROCESS

5.1. Application Submission

- a) Requests must be submitted using the Community Recognition Application Form.
- b) To ensure administrative coordination and to maximize collaboration from all members of Council, applications should be submitted at least thirty (30) calendar days prior to the achievement/milestone date, where possible.
- c) Submission of an application does not guarantee recognition.

5.2. Review & Approval

- a) Township staff will review applications for completeness and eligibility.
- b) Routine recognitions meeting established criteria may be approved administratively by the Clerk or designate.
- c) Requests of unique significance or outside standard categories shall be referred to Council for consideration.
- d) The Township reserves the right to approve, modify, or deny any application at its discretion.

5.3. The Township, in its sole and absolute interpretation and discretion, reserves the right to decline requests that:

- i. Are political, partisan, or promotional in nature
- ii. Conflict with municipal policies or legislation
- iii. Contain inappropriate, discriminatory, or offensive content
- iv. Are deemed inconsistent with the Township's values

5.4. Recognition under this Program does not imply Township endorsement of an individual, business or organization's views, products, or services.

6. FORM OF RECOGNITION

6.1. Recognition may include one or more of the following, subject to availability and Council direction:

- a) Signed certificate from the Mayor/Member of Council
- b) Congratulatory letter
- c) Public recognition at a Council meeting

6.2. Recognition is ceremonial in nature and does not include financial contributions or gifts unless specifically authorized by Council resolution.

7. COSTS & ADMINISTRATION

7.1. Standard recognitions under this Program shall be funded through the Township's annual operating budget within the Clerk's or Corporate Services budget.

7.2. The Township may establish an annual allocation to support printing, framing, and ceremonial costs.

7.3. Applicants are not required to pay a fee for standard recognition requests.

8. CONTACT INFORMATION

8.1. For inquiries regarding the Policy or the Program, contact: info@malahide.ca

9. PRIVACY STATEMENT

9.1. Personal information collected through the application process is collected under the authority of the Municipal Act, 2001, and will be used to administer the Community Recognition Program. Questions about this collection may be directed to the Township Clerk.

APPENDIX A – Community Recognition Program Application Form

Applicant Information
Name of Applicant (Individual or Business/Organization)
Relationship to Recipient (if applicable)
Mailing Address
Phone Number
Email Address
Recipient Information
Name (Individual or Business/Organization)
Address within Township
Achievement/Milestone Type
Achievement/Milestone Date
Description of Achievement/Milestone
(Provide brief explanation of significance)

Preferred Form of Recognition (check all that apply)

- Signed certificate from the Mayor/Member of Council
- Congratulatory letter
- Public recognition at a Council meeting

Consent

- I confirm that the recipient has provided consent for this recognition request.

Signature: _____

Date: _____

***** Office Use Only *****

Date Application Received: _____

Review Completed by (Staff Name): _____

Date: _____

Application Status: Approved Denied Requires Council Consideration

Comments/Conditions:



REPORT NO. DS-26-10

TO: Mayor & Members of Council
DEPARTMENT: Development Services
MEETING DATE: March 5, 2026
SUBJECT: **Application for Consent to Sever No. E22-26 of Peter & Georgina Hendel. (c/o Eugenio DiMeo), relating to the property located at Concession 2 N, Part of Lots 19 & 20 (0 Vienna Line, Roll Number: 340800001109000).**

RECOMMENDATION:

THAT Report No. DS-26-10 entitled “Application for Consent to Sever No. E22-26 of Peter & Georgina Hendel. (c/o Eugenio DiMeo), relating to the property located at Concession 2 N, Part of Lots 19 & 20 (0 Vienna Line, Roll Number: 340800001109000)” be received;

AND THAT the Application for Consent to Sever E22-26 not be supported for the reasons set out in this report.

AND THAT this report be forwarded to the Land Division Committee for its review and consideration.

PURPOSE & BACKGROUND:

The subject application for Consent to Sever (the “Application”) has been submitted by the Applicants, Peter & Georgina Hendel (c/o Eugenio DiMeo), on behalf of the Owner, Lankhuijen Farms Ltd., to permit a lot addition between an agricultural parcel and a rural residential lot.

The Application relates to the property located at Concession 2 North Part of Lots 19 & 20 (Malahide), and known municipally as 0 Vienna Line, Roll Number: 340800001109000.

The County Land Division Committee has scheduled a Public Hearing for this application to be considered on March 25th.

COMMENTS & ANALYSIS:

The subject property consists of an agricultural farm parcel that is approximately 24 hectares (59.4 acres) in area and has a broken frontage of 108 metres along Vienna Line, and contains two small vacant buildings.

The proposed severed parcel is approximately 0.76 hectares (1.88 acres) in area and has an approximate frontage of 48.4m on Vienna Road. The proposed retained parcel is approximately 22.5ha (55.6 acres) in area and has an approximate frontage of 58.4m along Vienna Road. The proposed severed parcel would be conveyed to the adjacent property (50737 Vienna Line) owned by the applicants Peter & Georgina Hendel.

The proposed retained parcel would have an area of approximately 22.4 hectares (55.5 acres) and approximately 58.3 metres of frontage along Vienna Line.

General Comments

The subject lands are designed as "Agricultural" on Schedule 'A' of County's Official Plan. The lands are designated as "Agricultural Area" on Schedule 'A1' of Township's Official Plan and the southern portion of the property is designated as "Provincially Significant Woodland" on Schedule 'A2' of the Township Official Plan. The property is zoned "Special Agriculture (A2)" in the Township's Zoning By-Law No. 22-18.

The Provincial Planning Statement, County of Elgin Official Plan, and Township Official Plan all permit lot adjustments in prime agricultural areas for legal or technical reasons. The purpose of the proposed lot addition is to convey a grassed portion of the subject property currently being leased by the owner of the adjacent rural residential parcel to provide additional yard space for the adjacent property.

Provincial and Township policies discourage the fragmentation of the agricultural land base. While the subject lands are not currently in active production, the proposed severed lands are designated and zoned for agricultural purposes and prohibit the construction of a dwelling. There would be greater utility in the lands remaining with the farm parcel to provide future flexibility in the use of the property, rather than removing it from the agricultural land base.

It is noted that the subject property and the parcel proposed to receive the lot addition were created through a surplus farm dwelling severance. One of the criteria of a surplus farm dwelling severance is that the severed lot containing the surplus farm dwelling be limited to the minimum size needed to accommodate a dwelling and private services. The purpose of this policy is to ensure that the maximum amount of land remains with the farm parcel to ensure the agricultural viability of parcels and discourage future opportunities for subsequent severances for non-agricultural purposes.

The property currently does not meet the minimum lot frontage requirements of the A2 zone, and the proposed consent would further reduce the frontage of the proposed retained parcel.

As a result, the proposed size and purpose of the lot addition would not be considered a lot adjustment for a legal or technical reason and would not be consistent with the Provincial Planning Statement or conform to the Official Plan.

While staff are recommending that the application not be supported, should Township Council decide to support the application, staff recommend that the conditions attached to this report be provided to the County Land Division Committee for its consideration. This includes conditions to remove the existing road entrance located along the frontage of the proposed severed lands, including the removal of the existing culvert.

FINANCIAL IMPLICATIONS:

The full cost of the application and associated process is at the expense of the Applicant and has no implications to the Township’s Operating Budget.

LINK TO STRATEGIC & OPERATIONAL PLANS:

Priorities:	Unlock Responsible Growth
Tangible Results:	Policy Driven Decision Making

CONSULTATION:

N/A

ATTACHMENTS:

- 1. Report Photo;
- 2. Application Sketch; and
- 3. Recommended Conditions.

Prepared by: E. Steele, MBPC, Consulting Planner for the Township

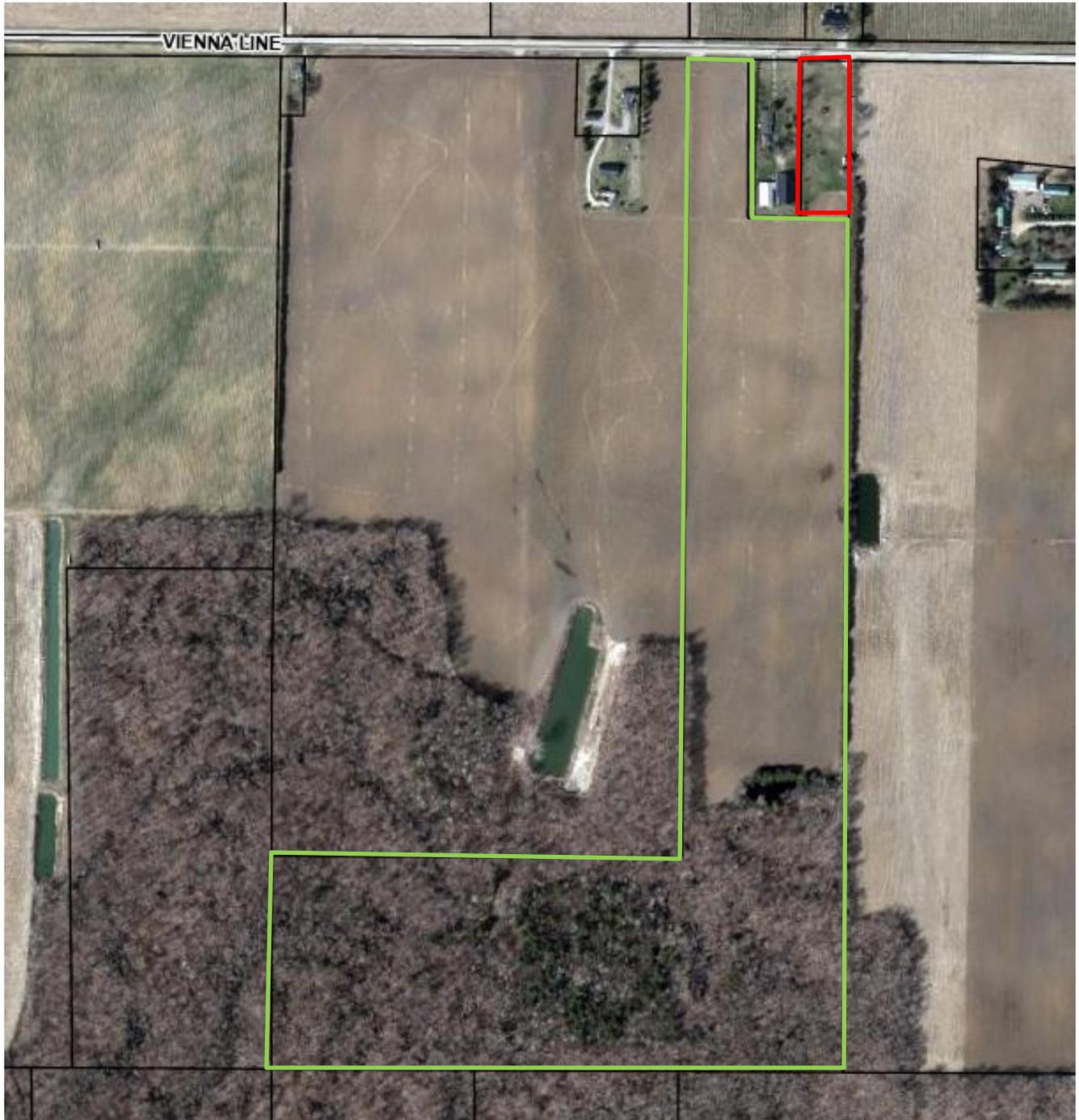
Reviewed by: J. McGuffin, MBPC, President & Principal Planner

Approved by: N. Dias, Chief Administrative Officer

APPLICATION FOR CONSENT
Owners: Lankhuijzen Farms Ltd.

0 Vienna Line
Concession 7, North Part of Lots 19 & 20
Township of Malahide

Township
of Malahide
Figure 1



OFFICIAL PLAN DESIGNATION
AGRICULTURAL

ZONING
Special Agricultural (A2)



Proposed Severed Parcel



Proposed Retained Parcel

Site Plan

340800001109020
50737 VIENNA LINE
Malahide

Legal Description
MALAHIDE CON 2 PT LOTS 20
RP 11R9499 PART 1

Proposed
Boundary Adjustment
Add Parcel 2
to Parcel 1

 Parcel 1 to merge w/
50737 VIENNA LINE
2ac
ZONING - A4
OP - AGRICULTURAL

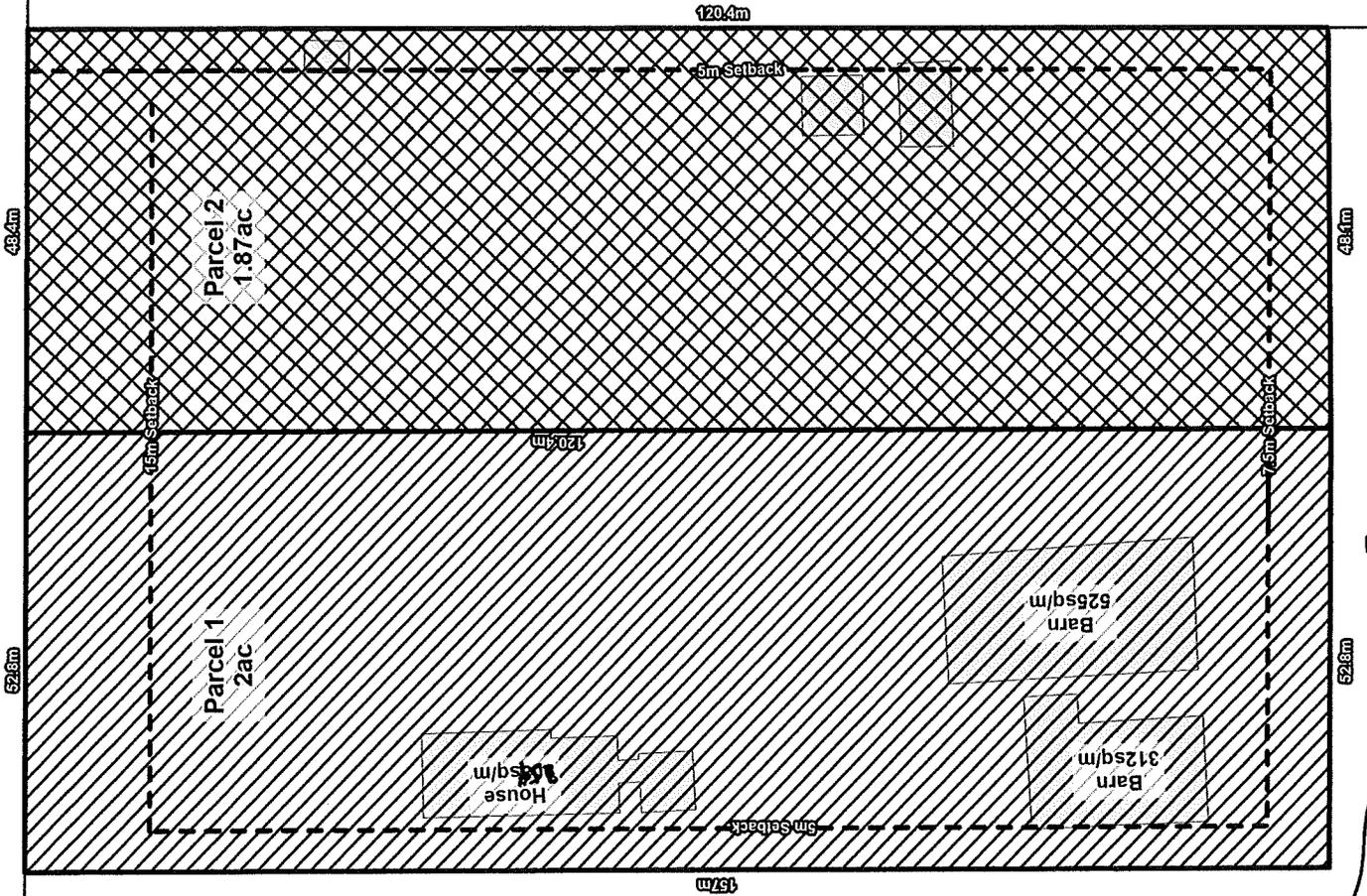
 Parcel 2
VIENNA LINE
1.87ac
ZONING - A2
OP - AGRICULTURE



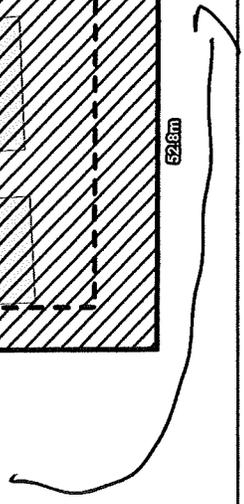
Projection: NAD 83
UTM Zone 17
Date: October 14, 2025
This drawing is neither a
legally recorded map
nor a survey and is not
intended to be used as one.



37



Retained
lands
55.57 Ac



Consent Application E22-26 – CON 2 N PT LOT 19-20 - (Hendel) - Conditions

1. That the applicant initiate and assume, if required, all engineering costs associated with the preparation of a revised assessment schedule in accordance with the Drainage Act, RSO 1990, as amended, with a deposit to be paid in full to the township prior to the condition being deemed fulfilled. If the deposit does not cover the costs of the revised assessment schedule, the applicant will be billed for any additional costs incurred.
2. In order to facilitate the approval process for the severance, the applicant is required to furnish a grading plan for both the severed and retained parcels. This plan should be prepared by a qualified professional, such as an engineer or surveyor, who will assess and confirm that sufficient lot drainage is adequate for both properties. This confirmation will ensure that the separation of one property does not lead to drainage issues on the other. If, due to existing site conditions, the certification cannot be provided, the applicant is obligated to engage a qualified professional to create a grading plan. Subsequently, the necessary site alterations and grading works must be completed before final approval of the severance is granted. This requirement aims to guarantee responsible land development practices and prevent potential future drainage complications between the severed and retained parcels.
3. That an entrance permit to remove an existing entrance is acquired from the appropriate road authority as per the Township entrance control policy.
4. That all outstanding work orders or by-law enforcement issues be resolved to the satisfaction of the Chief Building Official prior to the condition being deemed fulfilled.
5. That the applicant initiate and assume all planning costs associated with the required Zoning Amendment to rezone the proposed severed and retained lands, or other land use planning process as required in accordance with the Planning Act, RSO 1990, with such costs to be paid in full to the Township and that the required zoning be in force and effect prior to the condition being deemed fulfilled.
6. That all applicable property taxes, municipal fees and charges be paid to the Township prior to the stamping of the deeds.
7. That an electronic version of the reference plan be submitted to the satisfaction of the Township.



REPORT NO. DS-26-11

TO: Mayor & Members of Council
DEPARTMENT: Development Services
MEETING DATE: March 5, 2026
SUBJECT: **Application for Consent to Sever No. E24-26 of Joseph Edward DeRyk (c/o Eugenio DiMeo), relating to the property located at Concession 5, Part of Lot 18, RP 11R9638 in the Township of Malahide (50618 John Wise Line).**

RECOMMENDATION:

THAT Report No. DS-26-11 entitled “Application for Consent to Sever No. E24-26 of Joseph Edward DeRyk (c/o Eugenio DiMeo), relating to the property located at Concession 5, Part of Lot 18, RP 11R9638 in the Township of Malahide (50618 John Wise Line)” be received;

AND THAT the Application for Consent to Sever E24-26 not be supported for the reasons set out in this report;

AND THAT this report be forwarded to the Land Division Committee for its review and consideration.

PURPOSE & BACKGROUND:

The subject application for Consent to Sever (the “Application”) has been submitted by Joseph Edward DeRyk (c/o Eugenio DiMeo) to permit a lot addition between an agricultural parcel and a rural residential lot.

The Application relates to the property located at Concession 5, Part of Lot 18, RP 11R9638 in the Township of Malahide, and known municipally as 50618 John Wise Line.

The County Land Division Committee has scheduled a Public Hearing for this application to be considered on March 25th.

COMMENTS & ANALYSIS:

The subject property consists of an agricultural farm parcel that is approximately 56.4 hectares (139.3 acres) in area and has approximately 752 metres (2467 ft) of broken frontage along John Wise line. The property currently contains three agricultural storage buildings.

The proposed severed parcel is approximately 0.17 hectares (0.42 acres) in area and contains one of the existing accessory buildings. The building is currently being rented by the owners of the adjacent property, known as 50508 John Wise Line, who are proposing to purchase the lands to be severed.

The proposed retained parcel is approximately 56.4 hectares (139.4 acres) in area and has approximately 752 metres (2467 ft) of frontage on John Wise Line. The proposed lot would contain the two existing implement buildings.

General Comments

The subject lands are designed as "Agricultural" on Schedule 'A' of the County's Official Plan. The lands are designated as "Agricultural Area" and "Natural Heritage" on Schedule 'A1' of the Township's Official Plan, and the southern portion of the property is designated as "Provincially Significant Woodland" on Schedule 'A2' of the Township's Official Plan. The property is zoned "Special Agriculture (A2)" in the Township's Zoning By-Law No. 22-18.

The Provincial Planning Statement, County of Elgin Official Plan, and Township Official Plan all permit lot additions in prime agricultural areas for legal or technical reasons, including minor boundary adjustments. The purpose of the proposed lot addition is to convey a portion of the property containing a storage building to the adjacent rural residential parcel.

Provincial and Township policies discourage the fragmentation of the agricultural land base. While the existing building is not currently being used by the owner and is being rented to the adjacent property owner, the proposed severed lands are designated and zoned for agricultural purposes and zoned to prohibit new residential uses. There would be greater utility in the lands remaining with the farm parcel to provide future flexibility in the use of the property, rather than removing it from the agricultural land base.

It is noted that the subject property and the parcel proposed to receive the lot addition were created through a surplus farm dwelling severance. One of the criteria of a surplus farm dwelling severance is that the severed lot containing the surplus farm dwelling be limited to a minimum size needed to accommodate a dwelling and private services. The purpose of this policy is to ensure that the maximum amount of land remains with the farm parcel to provide flexibility for long term use and the agricultural viability of the parcels.

As a result, the proposed lot addition would not be considered a lot adjustment for a legal or technical reason and would not be consistent with the Provincial Planning Statement or conform to the Official Plan.

While staff are recommending that the application not be supported, should the Township Council decide to support the application, staff recommend that the conditions attached to this report be provided to the County Land Division Committee for its consideration.

FINANCIAL IMPLICATIONS:

The full cost of the application and associated process is at the expense of the Applicant and has no implications to the Township's Operating Budget.

LINK TO STRATEGIC & OPERATIONAL PLANS:

Priorities:	Unlock Responsible Growth
Tangible Results:	Policy Driven Decision Making

CONSULTATION:

N/A

ATTACHMENTS:

1. Report Photo;
2. Application Sketch; and
3. Recommended Conditions.

Prepared by: E. Steele, MBPC, Consulting Planner for the Township

Reviewed by: J. McGuffin, MBPC, President & Principal Planner

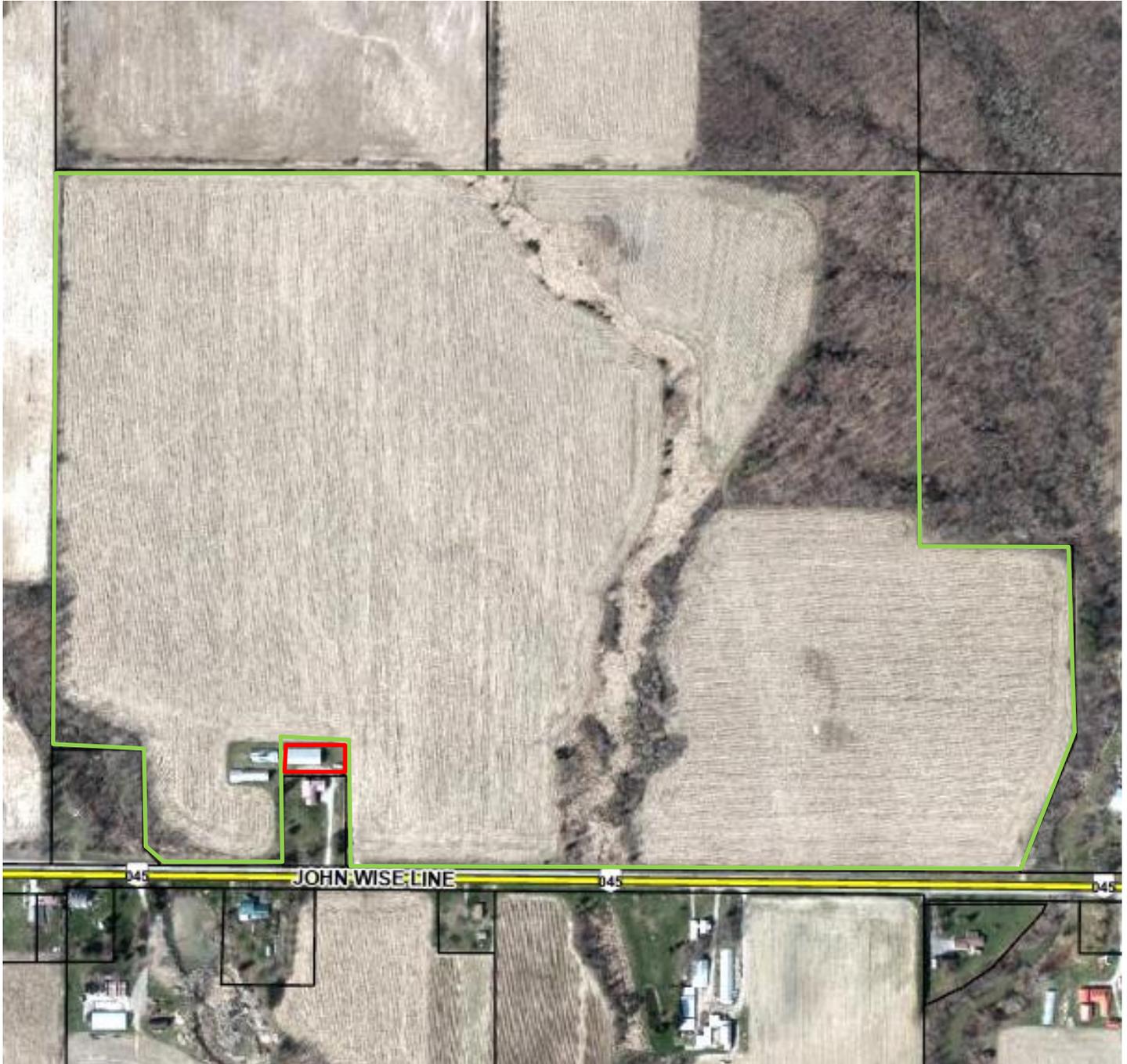
Approved by: N. Dias, Chief Administrative Officer

APPLICATION FOR CONSENT

Owners: Joseph DeRyk

50618 John Wise Line
Concession 5, Part of Lot 18, RP 11R9638
Township of Malahide

Township
of Malahide
Figure 1



OFFICIAL PLAN DESIGNATION
AGRICULTURAL

ZONING
Special Agricultural (A2)



Proposed Severed Parcel



Proposed Retained Parcel

Site Plan

340800003014230
50606 JOHNWISE LINE
Malahide

Legal Description
MALAHIDE CON 5 PT LOTS 18
RP;11R9638 PART 1

Proposed
Boundary Adjustment
Add Parcel 1
to Parcel 2



Parcel 1 to merge w/
50618 JOHNWISE LINE
1.26ac
ZONING - A4
OP - AGRICULTURAL

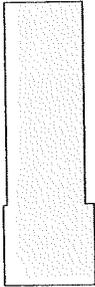
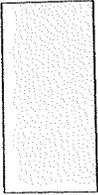
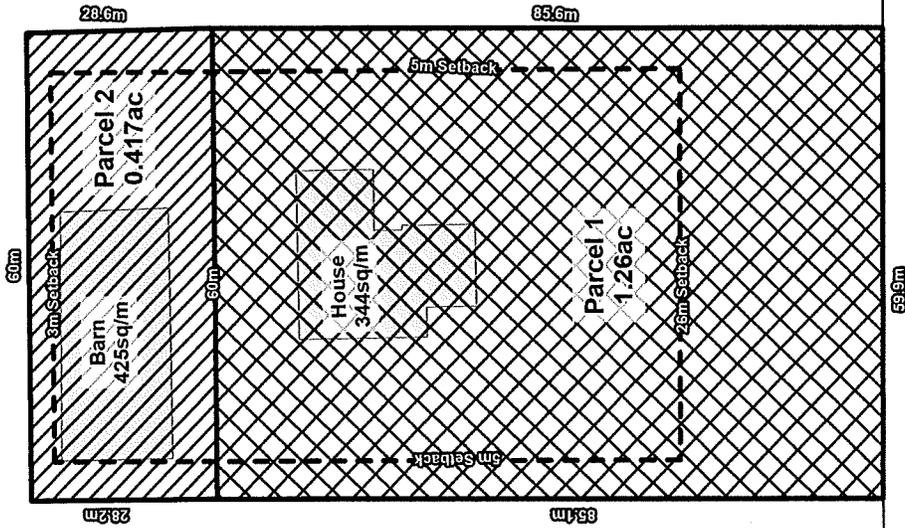


Parcel 2
50606 JOHN WISE LINE
0.417ac
ZONING - A2
OP - AGRICULTURE



Projection: NAD 83
UTM Zone 17

Date: October 14, 2025
This drawing is neither a
legally recorded map
nor a survey and is not
intended to be used as one.



JOHN WISE LINE

Consent Application E24-26 – 50618 John Wise Line - (DeRyk) - Conditions

1. In order to facilitate the approval process for the severance, the applicant is required to furnish a grading plan for both the severed and retained parcels. This plan should be prepared by a qualified professional, such as an engineer or surveyor, who will assess and confirm that sufficient lot drainage is adequate for both properties. This confirmation will ensure that the separation of one property does not lead to drainage issues on the other. If, due to existing site conditions, the certification cannot be provided, the applicant is obligated to engage a qualified professional to create a grading plan. Subsequently, the necessary site alterations and grading works must be completed before final approval of the severance is granted. This requirement aims to guarantee responsible land development practices and prevent potential future drainage complications between the severed and retained parcels.
2. That all outstanding work orders or by-law enforcement issues be resolved to the satisfaction of the Chief Building Official prior to the condition being deemed fulfilled.
3. That the applicant initiate and assume all planning costs associated with the required Zoning Amendment to rezone the proposed severed and retained lands, or other land use planning process as required in accordance with the Planning Act, RSO 1990, with such costs to be paid in full to the Township and that the required zoning be in force and effect prior to the condition being deemed fulfilled.
4. That all applicable property taxes, municipal fees and charges be paid to the Township prior to the stamping of the deeds.
5. That an electronic version of the reference plan be submitted to the satisfaction of the Township.



REPORT NO. FIN-26-03

TO: Mayor & Members of Council
DEPARTMENT: Corporate & Financial Services
MEETING DATE: March 5, 2026
SUBJECT: 2025 Council Remuneration and Expenses

RECOMMENDATION:

THAT Report No. FIN-26-03 entitled “2025 Council Remuneration and Expenses” be received.

PURPOSE & BACKGROUND:

Sections 283 and 284 of the Municipal Act, 2001 authorize a municipality to pay remuneration and reimburse expenses for members of Council, local boards, and municipal officers and employees, provided the expenses are incurred in their official capacity and are either actually incurred or reasonably estimated. The Act also requires the Treasurer to provide Council, by March 31, each year, with an itemized statement of all remuneration and expenses paid in the previous year to members of Council and appointed board members, and the statement must identify the specific by-law authorizing those payments. These provisions collectively ensure that compensation is properly authorized, reasonable, and publicly reported for transparency and accountability.

Section 283 of the Municipal Act, 2001 states that:

(1) A municipality may pay any part of the remuneration and expenses of the members of any local board of the municipality and of the officers and employees of the local board. 2001, c. 25, s. 283 (1).

Limitation

(2) Despite any Act, a municipality may only pay the expenses of the members of its council or of a local board of the municipality and of the officers and employees of the municipality or local board if the expenses are of those persons in their capacity as members, officers or employees and if,

- a) the expenses are actually incurred; or*
- b) the expenses are, in lieu of the expenses actually incurred, a reasonable estimate, in the opinion of the council or local board, of the actual expenses that would be incurred. 2001, c. 25, s. 283 (2).*

Section 284 of the Municipal Act, 2001 states that:

(1) The treasurer of a municipality shall in each year on or before March 31 provide to the council of the municipality an itemized statement on remuneration and expenses paid in the previous year to,

- a) each member of council in respect of his or her services as a member of the council or any other body, including a local board, to which the member has been appointed by council or on which the member holds office by virtue of being a member of council;*
- b) each member of council in respect of his or her services as an officer or employee of the municipality or other body described in clause (a); and*
- c) each person, other than a member of council, appointed by the municipality to serve as a member of any body, including a local board, in respect of his or her services as a member of the body. 2001, c. 25, s. 284 (1).*

Mandatory item

(2) The statement shall identify the by-law under which the remuneration or expenses were authorized to be paid. 2001, c. 25, s. 284 (2).

COMMENTS & ANALYSIS:

By-law No. 20-74 outlines the remuneration established for all members of Council for regular Council and Committee of the Whole meetings, annual mileage allowance for such meetings, per diems for participation in work-related conferences and workshops, along with mileage for such conferences and workshops.

Council mileage allowance was paid in accordance with Policy A09-HRM-D-1.3 Vehicle Expenses, which ties Council's mileage allowance to the Canada Revenue Agency's published reasonable per-kilometre rate. As such, the mileage allowance provided reflects the applicable CRA rate for 2025 and was applied in accordance with established policy.

FINANCIAL IMPLICATIONS:

The financial implications related to Council remuneration and expenses are detailed annually in the operating budget.

Policy A09-HRM-D-1.1, titled "Salary Philosophy & Administration," specifies the salary increases for all non-union employees, including Council remuneration. For the year 2025, an increase of 2.4% has been applied to the annual salary for Council members.

ATTACHMENTS:

1. 2025 Statement of Council Remuneration

Prepared by: S. Loewen, Human Resources Manager

Approved by: N. Dias, Chief Administrative Officer

**TOWNSHIP OF MALAHIDE
STATEMENT OF COUNCIL REMUNERATION
Year Ended December 31, 2025**

Name	Title	# of Regular Meetings Attended New Term	# of Committee and Special Meetings Attended	Total # of Meetings Attended	Annual Salary for Regular & Committee Meetings	Annual Mileage Allowance	Township related conferences & workshops	Conference & Workshops related Mileage	Township Total Payments	Remuneration from outside Boards & Committees	Expenses reimbursed by outside Boards & Committees	Outside Boards & Committees Total Payments	Total Payments
Total Meetings held		21	0	21									
Dominique Giguère	Mayor	20		20	\$27,056.76	\$1,200.00			\$28,256.76			\$0.00	\$28,256.76
Mark Widner	Deputy Mayor	21		21	\$20,307.36	\$1,200.00			\$21,507.36			\$0.00	\$21,507.36
Rick Cerna	Councillor	20		20	\$14,224.56	\$800.00			\$15,024.56			\$0.00	\$15,024.56
Chester Glinski	Councillor	21		21	\$14,224.56	\$800.00			\$15,024.56			\$0.00	\$15,024.56
Scott Lewis	Councillor	17		17	\$14,224.56	\$800.00			\$15,024.56	\$330.00	\$86.40	\$416.40	\$15,440.96
Sarah Leitch	Councillor	21		21	\$14,224.56	\$800.00	\$1,643.42		\$16,667.98			\$0.00	\$16,667.98
John H Wilson	Councillor	21		21	\$14,224.56	\$800.00			\$15,024.56	\$946.99	\$177.60	\$1,124.59	\$16,149.15
Total					\$118,486.92	\$6,400.00	\$1,643.42	\$0.00	\$126,530.34	\$1,276.99	\$264.00	\$1,540.99	\$128,071.33

Notes

Outside Boards & Committees: EECC, KCCA, CCCA.
 Authorizing By-Law: 20-74 Council Remuneration
 Amended By-Law: 22-16 Council Remuneration
 Authorizing By-law: 13-02 EECC Board Terms of Reference
 There were 21 Regular Meetings of Malahide Council (in person or virtual) where minutes are available.

Section 284 of the Municipal Act, 2001 requires the Treasurer to provide Council an itemized statement of remuneration and expenses paid in the previous year
Due March 31st



REPORT NO. PW-26-05
TO: Mayor and Members of Council
DEPARTMENT: Public Works
MEETING DATE: March 5, 2026
SUBJECT: **2025 Malahide Wastewater Collection System Annual Performance Report**

RECOMMENDATION:

THAT Report No. PW-26-05 entitled “Malahide Wastewater Collection System Annual Performance Report” be received

PURPOSE & BACKGROUND:

The Springfield wastewater collection system consists of approximately 6,026 meters of sanitary sewer pipe, 80 maintenance access holes, and the main pumping station located on Springfield Road. Additionally, there is a 3.6-kilometer-long, 6-inch sewer force main, which includes 4 air relief chambers, that pumps wastewater from the Springfield pumping station to the Ontario Police College (OPC). Wastewater from both the OPC and the Springfield collection system flows into the OPC pumping station, where it is then pumped to the Aylmer Lagoons for treatment.

The collection system serves approximately 292 connections, primarily residential, but also includes some institutional and commercial properties.

Wastewater from both Springfield and the Ontario Police College is collected and pumped by the OPC pumping station through an 8-inch force main to the Aylmer Lagoons for treatment. The station pumps waste through the OPC force main which is owned by Infrastructure Ontario and managed by the Ontario Clean Water Agency (OCWA) through a separate agreement with OCWA and the Town of Aylmer. It is important to note that wastewater from the Ontario Police College is metered and invoiced to Infrastructure Ontario by the Town of Aylmer.

Under the current agreement, the Ontario Clean Water Agency (OCWA) is contracted by the Township to handle the day-to-day operations and maintenance of the Springfield sewage pumping station and the force main to the OPC. Township staff are responsible for overseeing the operation and maintenance of the gravity sewers and manhole structures, as these are not covered under the maintenance agreement.

The attached 2025 Q4 Operations report from OCWA provides a summary of the collections systems flows and maintenance performed in Q4 as well as condensed summary of operations in 2025. Some of this information is noted below and further details can be found in the attached report. See Attachment #1.

The 2025 Malahide Sanitary Sewage Collection System Annual Report has also been attached for Council's information. The Township of Malahide CLI-ECA #051-W601 requires an Annual report to be completed and posted to the Township's website for public information prior to June 1st of each calendar year. This report has already been posted to the Township website to satisfy the requirements set forth in the CLI-ECA. See Attachment #2.

COMMENTS & ANALYSIS:

Operational Performance:

In 2025, the total flow through the Springfield collection system and pump station was 88,431 cubic meters (m³). The average daily flow for 2025 was 242.0 m³/d, reflecting a 16.9% decrease compared to 2024, when the average daily flow was 291.3 m³/d. One wastewater backup was reported by the public in 2025. A small blockage in the main sewer was cleared by CC Dance and the issue was resolved. There were no bypass events recorded at the Springfield Sewage Pumping Station (SPS) during the year.

The total average daily flow through the Ontario Police College (OPC) pump station, which includes both OPC and Springfield flows, was 497.8 m³/d in 2025, marking a 3.4% decrease from 2024, which had an average daily flow of 515.5 m³/d.

There were no inspections by the Ministry of the Environment, Conservation, and Parks (MECP) or the Ministry of Labour (MOL) for either SPS in 2025.

A variety of general maintenance tasks were completed throughout 2025. Further details of these activities can be found in the attached OCWA reports.

Occupational Health & Safety:

OCWA conducted the annual health and safety inspection on February 26th, 2025. No issues were identified during this inspection, and no other safety concerns arose throughout the year.

General Maintenance:

In 2025, OCWA carried out several maintenance activities, including:

- Quarterly inspections and pumping of all air relief chambers
- Monthly alarm and generator testing
- Valve exercising and wet well cleaning
- Annual flow meter and pressure transmitter calibrations

Additional maintenance information can be found in the attached reports.

Alarms:

Several alarms were reported throughout the year of 2025. Most of these were minor and considered to be typical alarms for a sewage pumping station. The SCADA system allowed staff to monitor and respond to alarms effectively, ensuring timely action. OCWA responded to these alarms as needed, with further details provided in the attached report.

Sewer Cleaning:

An RFQ for sewer flushing and CCTV inspection of Zone 3 (see attached map) of the Springfield Collection System was sent out to four qualified contractors in September of 2025. CC Dance Sewer Cleaning was the successful bidder for this project. In November of 2025, sewer flushing and CCTV inspection of approximately 2,272 metres of pipe was completed. As part of the project wet well cleaning was also completed at the Springfield and OPC sewage pumping station.

The CCTV inspection results were reviewed by Staff. No infiltration issues were identified. Infiltration from groundwater leaks entering the collection system can lead to increased operational costs for treatment and pumping and reduce system capacity. Inspection results were positive. The collection system is in excellent condition. This type of maintenance is integral to maintaining the overall performance of the collection system and allows deficiencies to be identified and corrected through the inspection process.

Both pump stations were cleaned multiple times throughout 2025 to remove fats, oils, and greases (FOG), as well as accumulated non-flushable wipes. Regular cleaning is essential to maintaining optimal station performance and minimizing the build-up of FOG and non-flushable materials, which could otherwise lead to alarms or pumping issues.

LINK TO STRATEGIC & OPERATIONAL PLANS:

The Malahide Township Strategic Plan prioritizes providing easy access to more information relevant to constituents, landowners, businesses. This report provides Council and the public with a concise annual update on the ongoing operations of Malahide's wastewater system.

ATTACHMENTS:

1. Township of Malahide Wastewater Collection System Operations Report: Fourth Quarter 2025 Report
2. Township of Malahide Sanitary Sewage Collection System: 2025 Annual Report
3. Springfield Wastewater Collection System Map (Zone 3)

Prepared by: S. Gustavson, Water/Waste Water Operations Manager

Reviewed by: J. Godby, Director of Public Works

Approved by: N. Dias, Chief Administrative Officer



Ontario Clean Water Agency
Agence Ontarienne Des Eaux

Township of Malahide Wastewater Collection
System
Operations Report
Fourth Quarter 2025

Ontario Clean Water Agency, Southwest Region
Vitaliy Talashok, Sr. Operations Manager, Aylmer Cluster
Date: Jan 15, 2026

Facility Description

Facility Name:	Township of Malahide Wastewater Collection System
Regional Manager:	Sam Sianas - (519) 319-2233
Senior Operations Manager:	Vitaliy Talashok - (226-378-8986)
Business Development Manager:	Robin Trepanier - (519) 791-2922
Facility Type:	Municipal
Classification:	Class 2 Wastewater Collection
Title Holder:	Municipality
Operation Status:	OCWA

Service Information**Springfield SPS**

Area(s) Served:	Community of Springfield
Population Served:	751.4
Connections:	289

OPC SPS

Area(s) Served:	Ontario Police College and Community of Springfield (Malahide Township)
Population Served:	1,000

Operational Description**Springfield SPS:**

Sanitary sewers connected to one pumping station for the community of Springfield in the Township of Malahide. The Springfield Pump Station pumps wastewater to the Ontario Police College Pump Station and then it is pumped to the Aylmer Lagoons.

OPC SPS:**Capacity Information**

Total Annual Flow (2020 Data):	161,906.9m ³
Average Day Flow (2020 Data):	442.4m ³ /d
Maximum Day Flow (2020 Data):	956.2m ³ /d

This system collects wastewater from the Springfield Pump Station and the Ontario Police College. The pump station pumps directly to the Aylmer Lagoon System, where it is metered.

CLIENT CONNECTION MONTHLY CLIENT REPORT

Facility Name: Township of Malahide Wastewater Collection System
ORG#: 6643, 6644

SECTION 1: COMPLIANCE SUMMARY

FIRST QUARTER:

There were no compliance issues to report during the first quarter.

SECOND QUARTER:

There were no compliance issues to report during the second quarter.

THIRD QUARTER:

There were no compliance issues to report during the third quarter.

FOURTH QUARTER:

There were no compliance issues to report during the fourth quarter.

SECTION 2: INSPECTIONS

FIRST QUARTER:

There were no Ministry of Environment, Conservation and Parks (MECP) or MOL inspection in the first quarter.

SECOND QUARTER:

There were no Ministry of Environment, Conservation and Parks (MECP) or MOL inspection in the second quarter.

THIRD QUARTER:

There were no Ministry of Environment, Conservation and Parks (MECP) or MOL inspection in the third quarter.

FOURTH QUARTER:

There were no Ministry of Environment, Conservation and Parks (MECP) or MOL inspection in the fourth quarter.

SECTION 3: PERFORMANCE ASSESSMENT REPORT

Springfield Sewage Pumping Station:

The average daily flow in 2025 was 242.0m³/d, which has decreased 16.9% compared to the average daily flow in 2024. The average daily flow in 2024 was 291.3m³/d. Refer to Chart 1 for a comparison of the minimum, maximum and average daily flows for 2025. As depicted in Chart 1 flow rates vary in the winter (due to melt) and spring (precipitation) however, during the dryer summer months they are relatively constant. The peak flow in 2025 so far was 1201.6m³/d. Chart 2 below shows the monthly average daily flows for 2025 compared against 2024.

Chart 1. Springfield minimum, maximum and average daily flow for 2025.

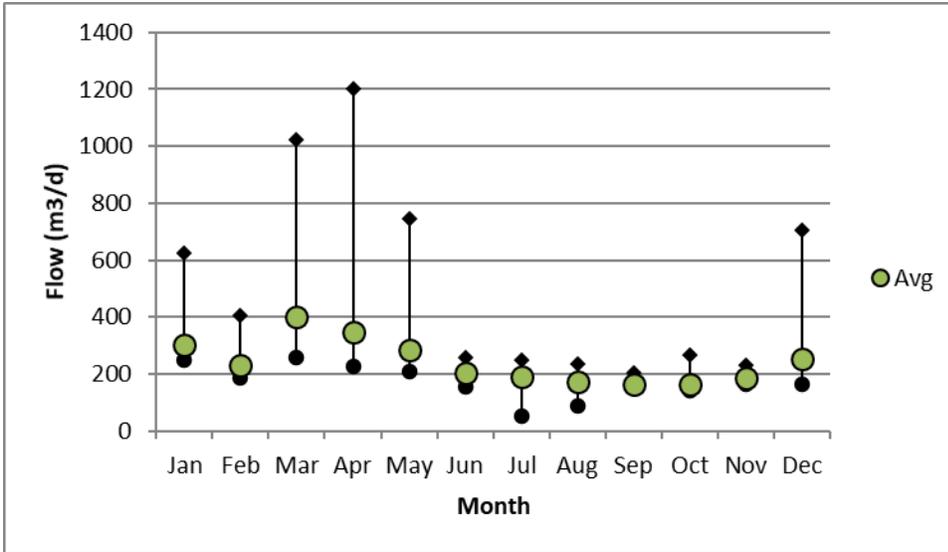
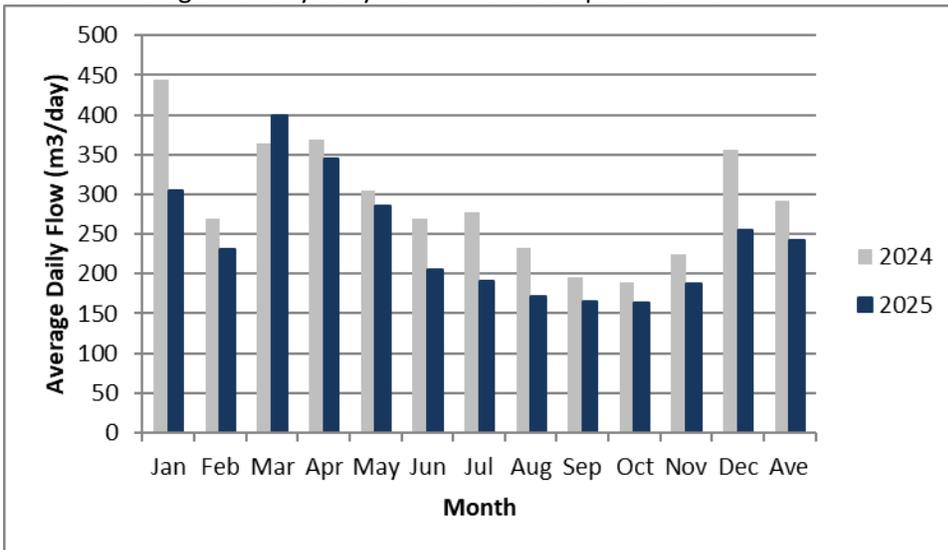


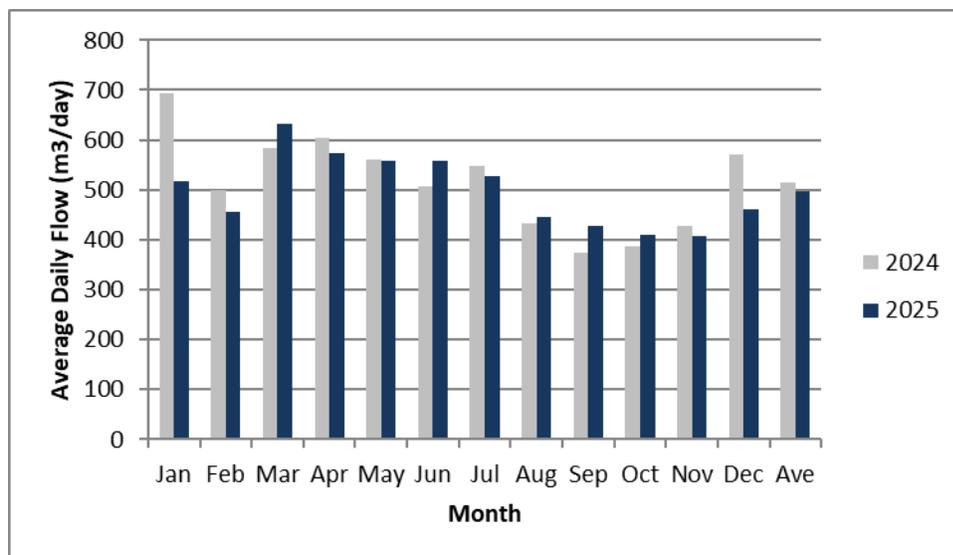
Chart 2. Average monthly daily flow in 2025 compared to 2024.



Ontario Police College Sewage Pumping Station:

The average daily flow in 2025 so far for the OPC PS is 521.9m3/day which is up by 1.2% when compared to the average daily flow in 2024 (515.5m3/day). Refer to the chart below for average daily flows for 2025 compared to 2024.

Chart 3. OPC Average daily flow 2025 compared to 2024.



SECTION 4: OCCUPATIONAL HEALTH & SAFETY

FIRST QUARTER:

On February 26th the OHSS inspection was completed and there were no issues identified. There were no additional Health & Safety issues identified during the first quarter.

SECOND QUARTER:

There were no additional Health & Safety issues identified during the second quarter.

THIRD QUARTER:

There were no additional Health & Safety issues identified during the third quarter.

FOURTH QUARTER:

There were no additional Health & Safety issues identified during the fourth quarter.

SECTION 5: GENERAL MAINTENANCE

FIRST QUARTER:

JANUARY

09: OPC SPS - Gencare on site to troubleshoot low engine coolant alarm. Gencare refilled the engine coolant with about 1 1/2 litres which cleared the alarm. Most common cause was the block heater evaporated most of it causing it to go into alarm. An overflow container was also installed to allow the engine coolant to be absorbed after it runs

16: OPC SPS - Completed monthly generator test. Fuse blown while switching back to utility power. Contacted Koolen electric. Operated pump 1 in hand to maintain wet well level. Koolen on site at 14:18. Fuse replaced. Observed through a full pump cycle. Now normal

Springfield SPS – Completed monthly generator testing. Also tested high level alarm. Operation confirmed with alert from call service

FEBRUARY

13: OPC SPS- Completed monthly generator testing. Also tested high level alarm. Operation confirmed with alert from call service

20: Springfield SPS - On site for flow meter replacement. CC Dance on site. SCG on site at 09:06. Obtained a final meter reading 2048508. Turned off breaker to flow meter. Pumped down wet well and isolated valves up and downstream of flow meter. Once flow meter bolted in place ran pump 2 in hand to check seal. No leaks. CC Dance off site at 11:29. Placed pumps in auto. Technicians completed electrical connections. Ran pump 2 in hand and confirmed readings on unit matching those on SCADA. Returned pump to autoNow normal.

26: Springfield SPS – Completed monthly generator testing

MARCH

5: Springfield SPS - Received multiple alarms from Springfield P.S, drive pump lockout , power outage. Logged onto SCADA laptop to find wetwell level at 1.19M, Able to clear all alarms. Wet well still continuing to rise in level, both pumps still running as designed. Arrived on site. Wet well level at 1.6M. Both pumps still running but keeping up with flow. Facility on generator power. Passed Hydro one on Springfield rd on the way here working on restoring power. Both pumps still continuing to run. Wetwell at 1.54M and dropping. Wetwell level at 1.41M, utility power now restored to site. Checked all equipment. All appears normal. Heading off site.

10: OPC & Springfield SPS - Flowmetrix on site for flow meter calibration

13: Springfield SPS – Completed monthly generator testing

26: OPC SPS - HB material handlings on site to complete certification of lifting mechanisms

27: OPC SPS - On site with Koolen Electric and CC Dance for wet well cleaning and Electrical upgrades to improve the generator power transfer from blowing the fuse.

Springfield SPS - CC dance on site for wet well cleaning.

OPC SPS – Completed monthly generator and high level alarm testing. Operation of high level alarm confirmed with alert from call service

SECOND QUARTER:

APRIL

11: OPC SPS – Onsite with contractor to install screen for SCADA reading. SCADA not yet hooked up.

16: OPC SPS - Generator test complete for the month

Springfield – completed generator test for the month and high-level alarm test. Both alarms acknowledged.

25: OPC SPS - High level alarm testing complete

MAY

6: Springfield – completed quarterly pump out / inspections of air relief chambers between Springfield and OPC SPS

13: OPC SPS – completed high level alarm testing

21: OPC SPS - Observed significant grease mat in wet well, recommended that another wet well clean out is scheduled soon.

27: Springfield – completed generator test for the month, received alarm and acknowledged.

28: OPC SPS – completed monthly generator test

JUNE

24: Springfield – completed generator and high-level alarm testing for the month.

THIRD QUARTER:JULY

2: SPRINGFIELD- On site with Flow Metrix to complete pressure gauge transmitter installation. Cross-referenced reading with SCADA readings and pressure gauge readings. All appears in good working order. Tested pump 1 in hand to test accurate pressure reading. Pump returned to auto.

30: OPC – On site with CC Dance for wet well cleaning. After completing WETWELL cleaning by CC Dance, everything returned back to normal operation. Around 2 hours after cleanout, received multiple low flow alarms. Arrived on site and discovered pump 2 is not sending any flow and may be clogged. Isolated pump and left pump 1 in duty until we can pull for inspection. In the afternoon we pulled and inspected pump 2. did not find any obstructions and ran pump manually and it appeared to be operating as intended. We then placed pump back into wet well and tried running it in hand again, and still had no flow. In discharge header chamber, found check valves from each pump line. Then slowly closed main valve on discharge with pump 1 running and opened check valve to back feed through pump 2. Looked in wet well to observe backflow through pump 2. Then shut check valve and opened main discharge line. Turned pump 2 back on to test flow and it was successful. The line was cleared of obstruction and placed back into auto service.

AUGUST

26: OPC & Springfield SPS- Gencare on site to complete yearly generator inspection.

SEPTEMBER

9: OPC & Springfield SPS- SUMMA on site to complete UPS inspections

FOURTH QUARTER:OCTOBER

28: Springfield- Completed quarterly WO of pumping out air relief chambers of force main

NOVEMBER

7: Springfield- operator noticed wet well disturbances while pump 1 runs. Could be sign of seal leakage. Communicated with main operator of facility and confirmed abnormal.

20: OPC PS – Gencare onsite to replace coolant line and top up coolant to take ECU alarm out of alarm. ECU alarm due to sensor on coolant tank being close to top. If receives alarm again; top up coolant and dismiss alarm. Should not come out again.

20: OPC PS - Exercised both gate valves on pumps 1 and 2. operated easily. Opened back up fully.

25: OPC – vacuumed out mice nest and placed mouse poison in generator to deter mice.

12: Springfield- Communicated to client of above issue – confirmed pump is designed to agitate wet well.

DECEMBER

2: OPC – completed wet well cleaning. Pump 2 struggling to pump at 22 L/s after cleanout. Waited for head pressure to build and was able to reach adequate flow as per the trending indicates.

2: Springfield- completed wet well clean out with CC Dance. All appears normal and in good working order after clean out.

9: OPC – was notified by client that flow in pump 2 is not high enough compared to pump 1. Arrived onsite with OIC – backflowed pump 2 by isolating system and running pump 1 in hand. Flow was able to reach 30 L/s on pump 2. In auto afterwards, pump was still sitting at 22L/s. Issue being monitored by supervisor and ORO to take apart check valves which may be restricting flow in pump 2.

11: OPC - OIC onsite with operator to backflow pump 2 using pump 1 in hand and closing isolation valve. Increased speed on pump 2 so that it matches pump 2. Problem rectified afterwards and both pumps pumping at a flow of 33L/S.

SECTION 6: ALARMS

FIRST QUARTER:

JANUARY

No alarms for Springfield or OPC SPS

FEBRUARY

16: Noticed power failure, genset power status and lift pump P101&P201 fault alarms active in alarm banner on SCADA while checking other sites. No alerts received. Checked site. Site running on generator power. Pumps working as intended. 20:26 checked site. Level 1.79m. Start set point 1.70 m. Switched pump 2 to manual to test. Pump began to run. Returned to auto. No response. Returned pump 2 to manual and pumped wet well below stop set point (1.29m) returned pump to auto. Contacted Koolen electric and proceeded to site. Stopped while en route. Level 2.00m. Switched pump 1 to manual and pumped down to 1.31m. Returned pump to auto. Arrived on site at 21:24. Koolen electric on site. Generator at rest. Fuse for 600v supply blown. Placed pumps in off position on panel while fuse replaced and power restored. Returned pump 2 to auto pump immediately engaged. Once wet well pumped down to stop set point and turned off returned pump 1 to auto. Now normal. Secured site at 21:35

24: OPC SPS - Received low low level alarm at 11:00. Logged onto scada and acknowledged alarm. Level was frozen at 1.41 than started reading again and was at 0.81. Watched through one pump cycle and appears to be working normally. Watched through a second pump cycle and all appears to be working normally

No alarms for Springfield SPS

MARCH

16: OPC SPS - Received alert from call service for high pressure. Phoned to acknowledge alarm. Alarm inactive. Logged onto SCADA. Viewed site. Still a significant amount of inflow due to recent precipitation. Reviewed trending. Parameters over alarm set point for approximately 30 seconds. Found 5 other occurrences since earlier notification. Not long enough to alarm out. Noted that wet well level between 0.05 to 0.13m over start set point. Received second alert at 21:50. Proceeded to site. Arrived at 22:23. Visually inspected wet well. Heavy inflow coming in from Springfield SPS. Reviewed eRIS for previous set points. Lowered start set point from 1.70 to 1.60m to observe difference in pressure. Observed 3 pump cycles. Pressure reduced by 20kPa. Changed set point to 1.80 and observed through 1 cycle. Pressure nearing alarm set point. Dropped start set point to 1.55m. And observed through three pump cycles. Pressure now topping out around 439 kPa. In contact with ORO. Authorized to leave start set point at 1.55m and drop stop set point from 1.30 to 1.20m. Secured site at 23:34

No alarms for Springfield SPS.

SECOND QUARTER:

APRIL

- 2: Springfield: High level alarm likely due to heavy rainfall. Arrived onsite to wet well level at 2m and declining. Both pumps running and rain momentarily stopped. Inspected wet well and saw no signs of backing up into collection. Pumps appear to be keeping up. Continued monitoring through SCADA. All appears normal.
- 27: Springfield - Utility power fail alarm. Logged into SCADA to see readings all normal. Acknowledged alarm through dialer and monitored pump down cycles to ensure all working as intended. Appears normal and logged off of SCADA.

MAY

- 5: Springfield – High level alarm. Arrived onsite to 2.25m wet well level. Checked wet well to confirm level. Contacted ORO in case a vac truck was required. Wet well level started decreasing, alarms cleared out of high level and operator left site once wet well hit 1.00m. All appears normal.
- 10: Springfield – PLC Communication fail alarm. Logged into SCADA and readings were present for site. Acknowledged alarm and monitored site to ensure pump down cycles were completing. All appears normal, Logged off of SCADA.
- 16: OPC SPS – PLC Communication fail alarm. Arrived onsite, station appeared to be operating normally and no reading interruptions on SCADA. Cycled power to modem. Pump cycle completed and all working as intended.
- 28: Springfield – PLC Communications failure alarm. Accessed SCADA, no readings present. Arrived onsite, all appears normal. Cycled power to comms equipment twice and readings returned to SCADA. Observed successful pump down cycles. No further issues observed. Departed site.

JUNE

- 12: OPC SPS - PLC communication alarm. No readings present on SCADA. Onsite, SCADA screen was black and unresponsive to touch. Noticed that internal PC was powered off, booted back up by pressing power button. Display screen returned to normal, but no SCADA readings present on iPad. Cycled power to comms equipment and readings returned. All appears normal and departed site.
- 21: OPC SPS – Generator Alarm. Arrived onsite to see a phase out on a hydro pole. Contacted Hydro 1 and awaited operator arrival. Operator on site, pumps turned to off so hydro 1 could restore power. Once power restored, generator turned off. Both pumps faulted when turned back to auto. Reset on SCADA then watched both pumps complete pump cycle in auto. All appears normal.
- 21: Springfield – PLC Communication fail. Logged onto SCADA and readings for site were present. Monitored site and ensured completion of pump down cycles. No further issues observed. Logged off of SCADA. All appears normal.

THIRD QUARTER:

JULY

- 17: Springfield - Received Springfield plc comms failure alarm. Called dialer to acknowledge. Logged into SCADA and the readings are not populating. After arriving on site, I cycled the power to the PLC

immediately. No readings present on SCADA. Trying again. SCADA readings have now returned to site. Monitoring to ensure readings are accurate and up to date. All appears normal. Readings populating on SCADA are as follows: Pressure: 3.4 kPA, Flow: 0, and Level: 1.28

20: Springfield -Received alarm Springfield PLC comm failure. Logged onto SCADA promptly to pull up readings. Readings are present on SCADA and updating accordingly. Will continue monitoring to ensure comms stay populating. Readings are as follows: Pressure: 18.2, Flow: 0.00, and Level: 1.06. Readings are present and all appears normal.

29: Arrived on site at Springfield SPS to discover there was no comm connection on APAM to the site. I reset the communications equipment and confirmed with on call operator that communications had been restored.

AUGUST

12: OPC & Springfield SPS- Completed monthly generator testing and acknowledged the alarms. I also completed the high level testing and acknowledged the alarms.

16: Received alarm for comm fault at Springfield SPS. Logged into scada and confirmed no readings so headed to site. After arriving on site, cycled power to the comms equipment several times, only to have comms drop out after a few seconds. After the third time the comms were restored and stayed. Level was 1.23 with a pressure of 12.2. Watched site go through a complete pump cycle and then left site.

31: Received alarm call for Springfield comm fault. Logged on remotely and the site has no readings. After arriving on site, reset all the comms equipment in the panel. Waited 5 minutes and checked SCADA to find that comms had been restored. 5 minutes later all comms had dropped out again. Reset again only to have the comms fail out a third time. After another reset the comms appear to be staying.

SEPTEMBER

21: Received alarm for comms fault at Springfield SPS. Opened SCADA remotely and found that no readings were present. Checked into trending and it appears that comms dropped out half hour earlier. An hour after receiving the call, comms are back online and populating. Readings are as follow: Level 1.22, Flow 0, and Pressure 0. Continued to monitor to ensure readings continue to populate. All readings appear to be normal and within parameters.

28: Received alarm from Spectrum about comms loss at Springfield SPS. Logged onto the scada iPad to find no comms to the site. All values flat lined, reviewed trending to find when comms went out. Contacted Execulink who suggested resetting the router. Communication was restored to site, wetwell level at 1.30M, pumps running at 23.57l/sec. Pressure:175.81Kpa. Watched another pump down cycle and everything appears normal.

FOURTH QUARTER

OCTOBER

19: Springfield Comm Fault Alarm: Numbers still populating, fault banner present but numbers present.

22: Springfield Completed PLC inspection WO and cleaned out PLC cabinet

28: Air relief chambers pumped out and inspected between Springfield and OPC, proper paperwork filled out and recorded.

30: OPC PS Generator general alarm

Arrived on site under request of on-call operator. Diesel generator general alarm active. Checked generator and saw status generator locked out. All appeared normal within facility. Unlocked generator. Tested transfer switch. Let run for 10 min and transferred back. System had a hard time / took longer than normal transferring to generator, but ran and transferred back fine. All alarms acknowledged, and now generator back to normal and system back to utility power. During generator test pump one failed to start alarm activated, probably tried to run during the power transfer. Tested both pumps in hand and successfully got up to normal flow rate and pumped down wet well. Watched pump one cycle in auto. All appears normal. Leaving site now.

NOVEMBER

29: Springfield - Received comms alarm, logged on remotely, all readings present and all appears normal.

7: OPC - Received generator fault alarm again. Arrived onsite and took generator out of alarm. Ran in hand again. Transfer goo and ran on load. All appears normal and transferred back to utility power.

13: OPC - Received generator fault alarm again. Arrived onsite and took generator out of alarm. Ran in hand again. Transfer goo and ran on load. All appears normal and transferred back to utility power. Contacted Gencare to come onsite and look at issue ASAP.

17: OPC - Received generator fault alarm again. Arrived onsite and took generator out of alarm. Ran in hand again. Transfer goo and ran on load. All appears normal and transferred back to utility power. Gencare coming next week to solve problem.

DECEMBER

9: OPC – Received alarm for pump fault due to generator run earlier in the day. Arrived onsite and tried to reset alarm once again. Back up dialer stuck in alarm. Communicated with client that keeping back up dialer off for a few days is okay. Turned dialer off after failing to take out of alarm. Trending shows both pumps working fine and pumping adequately. Departed site.

SECTION 7: COMMUNITY COMPLAINTS & CONCERNS

FIRST QUARTER:

On March 3rd, 11986 Springfield had a blockage between the service line and collection system. CC Dance was retained to clear blockage. There were no other complaints or concerns in the first quarter.

SECOND QUARTER:

There were no community complaints or concerns in the second quarter.

THIRD QUARTER:

There were no community complaints or concerns in the third quarter.

FOURTH QUARTER:

There were no community complaints or concerns in the fourth quarter.

OCWA01 Locates	
Month	# of Locates Completed
January	0
February	5
March	3
April	1
May	0
June	1
July	1
August	0
September	1
October	2
November	0
December	0

Township of Malahide Sanitary Sewage Collection System

Annual Report

Prepared For: The Corporation of the Township of Malahide

Reporting Period of January 1st – December 31st 2025

Issued: March 13th, 2026

Revision: 0

Operating Authority:



This report has been prepared to meet the requirements set out in:

Document	Document #	Issue Date	Issue Number
CLI-ECA	Number: 051-W601	2023-03-23	1

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- 2 Monitoring Data
- 3 Operating Problems and Corrective Actions
- 4 Calibration, Maintenance and Repairs
- 5 Community Complaints and Concerns
- 6 Alterations to the System
- 7 Collection System Overflows and Spills of Sewage

Appendix A - Flow Summary Report

Appendix B - Maintenance Records

1 System Description

The Township of Malahide’s municipal sewage collection system consists of works for the collection and transmission of sewage within the Village of Springfield. Consisting of approximately 6.2km of sewage collection mains ranging in size from 200mm to 250mm, two sewage pumping stations and 3.6 km of forcemain. Sewage is pumped from the Springfield Pumping Station through the 150mm PVC forcemain for 3.6 km to the Ontario Police College Pumping Station (OPC Pump Station). Waste from both the Village of Springfield and the Ontario Police College (OPC) is collected at the OPC pump station (OPC PS). All sewage is then pumped from the OPC pump station and discharge to the Aylmer Lagoons for treatment. The forcemain, which the OPC pump station pumps through, is owned by Infrastructure Ontario. The Springfield and OPC pumping stations are both equipped with back-up power and SCADA monitoring systems.

Springfield Sewage Pumping Station:

The Springfield sewage pumping station is the main pump station for the village of Springfield. The pumping station has a capacity of 1,655 m³/day and is equipped with two sewage pumps (1 duty, 1 standby). The station is connected to a 150 mm diameter forcemain, discharging to the OPC sewage pumping station. The station utilizes SCADA for remote operation, alarm notification and historical trending. There is a 35 kW natural gas standby generator onsite.

Ontario Police College Sewage Pumping Station:

The Ontario Police College Sewage Pumping Station receives sewage from the Springfield sewage pumping station and the Ontario Police College. The pumping station is equipped with two submersible pumps (1 duty, 1 standby), flow meter and associated process piping, valves and controls. The station utilizes SCADA for remote operation, alarm notification and historical trending. There is a diesel standby generator onsite.

2 Monitoring Data

2.1 Springfield Raw Flows

The average daily flow in 2025 was 242.02m³/d, which is down 16.9% compared to the average daily flow in 2024. The average daily flow in 2024 was 291.32m³/d. Refer to Chart 1 for a comparison of the minimum, maximum and average daily flows for 2025. As depicted in Chart 1, flow rates vary in the winter (due to melt) and spring (precipitation) however, during the dryer summer months they are relatively constant. The peak flow in 2025 was 1,201.6m³/d. Chart 2 below shows the monthly average daily flows for 2025 compared against 2024. Refer to Appendix A for a summary of the raw flows.

Chart 1. Springfield minimum, maximum and average daily flow for 2025.

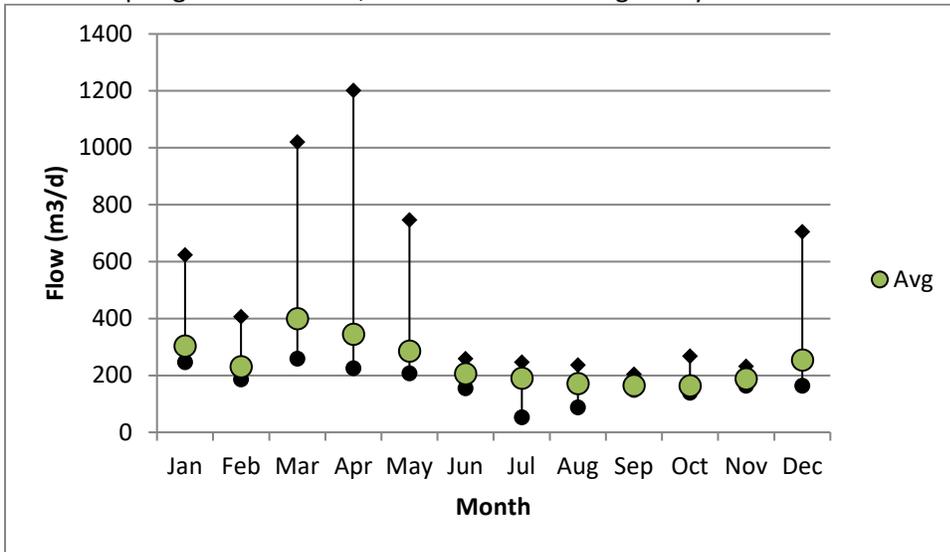
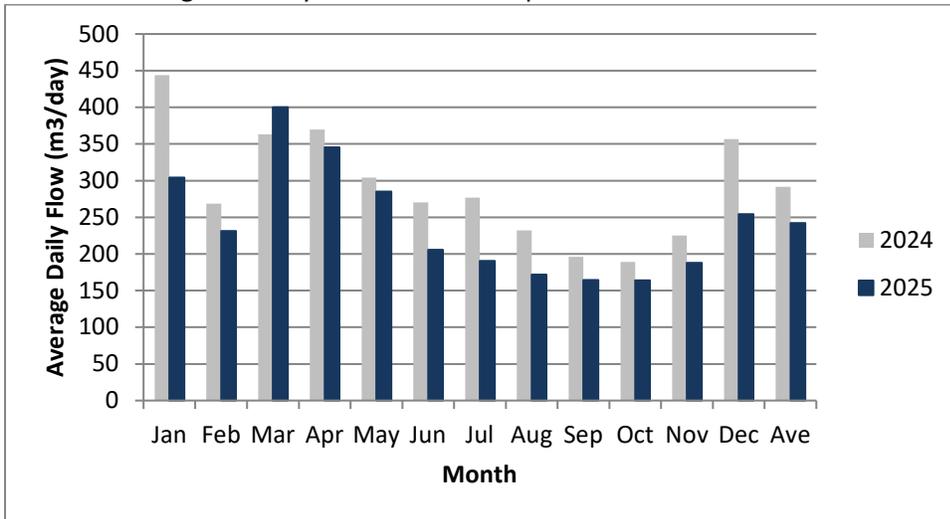


Chart 2. Average monthly flow in 2025 compared to 2024.



2.2 Ontario Police College Raw Flows

The average daily flow in 2025 for the OPC PS was 497.8m³/day, which is down by 3.4% when compared to the average daily flow in 2024. The average daily flow in 2024 was 515.5 m³/day. Refer to Chart 1 for a comparison of the maximum and average daily flows for 2025. As depicted in Chart 3, flow rates vary in the winter (due to melt) and spring (precipitation) in correlation with flows from Springfield. Flows also fluctuate based on occupancy at the Ontario Police College. The peak flow in 2025 was 461.6m³/d. Chart 4 below shows the monthly average daily flows for 2025 compared against 2024. Refer to Appendix A for a summary of the raw flows.

Chart 3. OPC maximum and average daily flow for 2025.

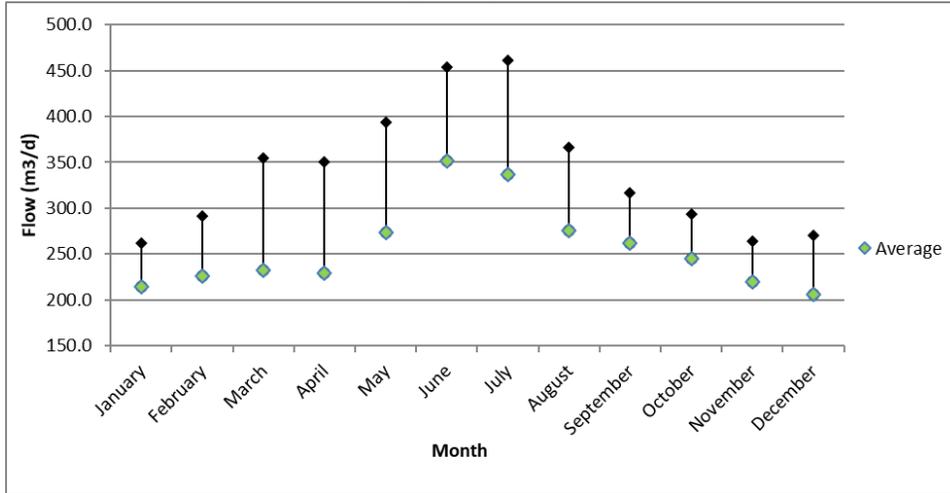
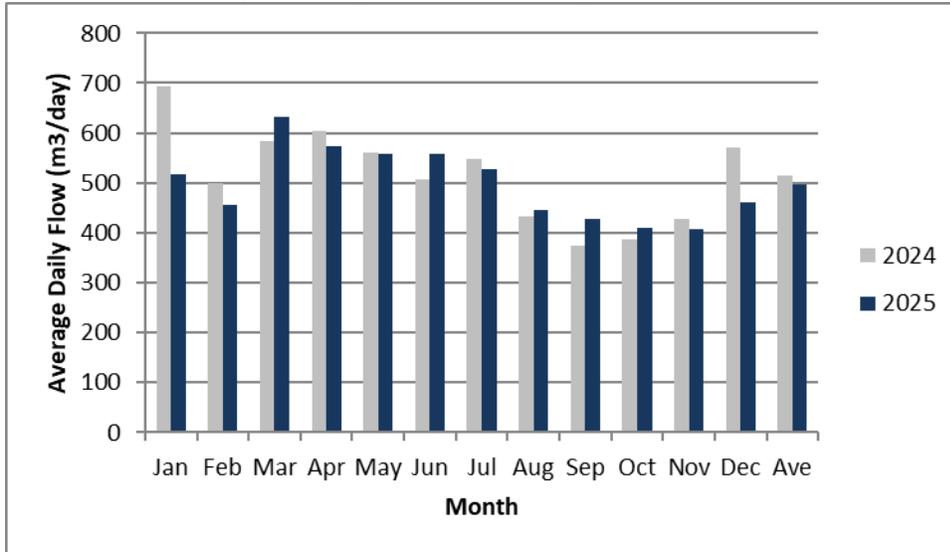


Chart 4. OPC Average monthly flow in 2025 compared to 2024.



3 Operating Problems and Corrective Actions

Springfield:

No operating problems to report for 2025.

Ontario Police College:

The Ontario Police College pumping station requires frequent cleaning due to oil and grease build-up. On March 27th, July 30th, and December 2nd CC Dance Sewer Cleaning was retained to clean out the wet well.

4 Calibration, Maintenance and Repairs

Regular scheduled preventative maintenance is assigned to the system and monitored using the Workplace Management System (WMS) program. The following is a summary of maintenance performed other than WMS work orders:

- Wet well cleanout and inspections
- Generator maintenance
- Annual WO to assess Drinking Water Threats in the Source Water Protection Area (Requirement of CLI-ECA)
- Installed generator engine coolant overflow reservoir
- Generator wiring upgrade to fix blown fuse during auto transfer
- SCADA routine maintenance
- SCADA server maintenance
- Rain gauge calibration at Springfield PS.
- Springfield flow meter replaced
- Installed pressure gauge transmitter at Springfield
- UPS Inspections
- Flushed and Inspected 2.272km of gravity sewer in Springfield collection system
- Replaced OPC's OIT display

On March 10th and 14th, 2025 SCG Flowmetrix completed the annual calibrations on the flow meters and pressure transmitters at both pumping stations.

Refer to Appendix B for a summary of preventative maintenance work orders.

5 Community Complaints and Concerns

On March 3rd, 11986 Springfield Rd. had a blockage between the service line and collection system. CC Dance was retained to clear the blockage. There were no further issues in 2025.

6 Alterations to the System

There were no alterations completed in the system during the reporting period.

7 Collection System Overflows and Spills of Sewage

There were no overflows or spills that occurred during the reporting period.

Appendix A

Appendix A –Flow Summary

Customized Monthly Report

From 01/01/2025 to 12/31/2025

Facility Name: AYLMER WASTEWATER
TREATMENT LAGOONS
Receiver: Catfish Creek

Facility Org Number: 5536
Facility Owner: Municipality: Town of Aylmer
Service Population:

72

Works: 110000891
Facility Classification: Class 2 Wastewater Treatment
Total Design Capacity: 6168 m3/day



Raw	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025	Jun 2025	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025
Flow-OPC Flow Meter (OPC and Springfield) - m ³ /d												
IH Edited Count	31.00	28.00	31.00	30.00	31.00	30.00	31.00	31.00	30.00	31.00	30.00	31.00
IH Month.Max	825.10	666.00	1368.70	1551.90	1128.00	659.90	662.50	524.10	505.70	521.70	463.90	888.60
IH Month.Mean	518.40	456.65	631.67	574.11	558.38	556.87	527.27	446.88	426.69	408.80	407.74	460.21
IH Month.Min	428.70	365.60	442.00	412.90	396.10	399.00	383.30	366.70	364.30	338.70	339.00	350.60
IH Month.Total	16070.40	12786.10	19581.80	17223.40	17309.90	16706.00	16345.30	13853.40	12800.70	12672.70	12232.20	14266.50
Flow-Springfield Flow Meter - m ³ /d												
IH Edited Count	31.00	28.00	31.00	30.00	31.00	30.00	31.00	31.00	30.00	31.00	30.00	31.00
IH Month.Max	623.40	406.90	1020.80	1201.60	745.80	259.00	246.80	236.40	203.60	267.70	231.60	705.00
IH Month.Mean	304.04	231.15	399.85	345.28	285.18	205.75	190.57	171.59	164.40	163.96	187.90	254.44
IH Month.Min	246.90	185.60	258.90	225.30	207.70	154.90	52.80	87.90	149.70	139.40	163.60	163.90
IH Month.Total	9425.30	6472.30	12395.50	10358.50	8840.70	6172.40	5907.70	5319.40	4932.10	5082.90	5636.90	7887.60
Flow-OPC Flow (Calculated) - m ³ /d												
IH Edited Count	31.00	28.00	31.00	30.00	31.00	30.00	31.00	31.00	30.00	31.00	30.00	31.00
IH Month.Max	261.60	291.70	354.10	350.30	393.20	453.80	461.60	366.20	316.80	293.00	263.40	270.50
IH Month.Mean	214.36	225.49	231.82	228.83	273.20	351.12	336.70	275.29	262.29	244.83	219.84	205.77
IH Month.Min	152.30	142.60	167.20	159.10	165.80	184.40	192.30	181.30	209.80	194.20	164.10	149.50
IH Month.Total	6645.10	6313.80	7186.30	6864.90	8469.20	10533.60	10437.60	8534.00	7868.60	7589.80	6595.30	6378.90

Customized Monthly Report

From 01/01/2025 to 12/31/2025

Facility Name: AYLMER WASTEWATER
TREATMENT LAGOONS
Receiver: Catfish Creek

Facility Org Number: 5536
Facility Owner: Municipality: Town of Aylmer
Service Population:

73

Works: 110000891
Facility Classification: Class 2 Wastewater Treatment
Total Design Capacity: 6168 m3/day



		2025			
Raw		Total	Avg	Max	Min
Flow-OPC Flow Meter (OPC and Springfield) - m ³ /d					
	IH Edited Count	365.00			
	IH Month.Max			1551.90	
	IH Month.Mean		498.21		
	IH Month.Min				338.70
	IH Month.Total	181848.40			
Flow-Springfield Flow Meter - m ³ /d					
	IH Edited Count	365.00			
	IH Month.Max			1201.60	
	IH Month.Mean		242.28		
	IH Month.Min				52.80
	IH Month.Total	88431.30			
Flow-OPC Flow (Calculated) - m ³ /d					
	IH Edited Count	365.00			
	IH Month.Max			461.60	
	IH Month.Mean		255.94		
	IH Month.Min				142.60
	IH Month.Total	93417.10			

Appendix B

Appendix B – Maintenance Record

Workorder Summary Report

Report Start Date: Jan 1, 2025 12:00 AM
 Report End Date: Dec 31, 2025 11:59 PM
 Location: 6644,6644-WCAY
 Work Order Type: CORR,OPER,PM
 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4299053	0000067852	ENGINE NATURAL GAS STANDBY GEN SPRINGFIELD PS	6644, Aylmer Springfield	PM	Inspection	1	MONTHS	Engine Natural Gas Test/Insp (1m) - 6644	CLOSE	1/1/25 12:00 AM	1/28/25 08:39 AM	1/28/25 08:39 AM	- Completed
4299215			6644, Aylmer Springfield	PM	Inspection	1	MONTHS	Building & Grounds Maintenance (1m) - 6644	CLOSE	1/1/25 12:00 AM	1/31/25 01:54 PM	1/31/25 01:54 PM	- Completed
4299512			6644, Aylmer Springfield	OPER	Inspection	1	YEARS	Daily O&M Activities Aylmer Springfield WWC (1y) - 6644	COMP	1/1/25 12:00 AM	12/11/25 03:07 PM	12/11/25 07:07 PM	-client connection report -operational rounds and readings
4299743			6644, Aylmer Springfield	PM	HEALTH AND SAFETY	1	MONTHS	OHSA Inspection Aylmer Springfield (1m) - 6644	CLOSE	1/1/25 12:00 AM	1/28/25 08:42 AM	1/28/25 08:42 AM	- Completed
4335582			6644, Aylmer Springfield	PM	Refurbish/ Replace/Repair	3	MONTHS	Combination Air Valve Insp Plus Springfield PS to OPC forcemain (3m) - 6614	CLOSE	1/14/25 12:00 AM	2/20/25 01:40 PM	2/20/25 01:40 PM	- completed
4352581	0000067852	ENGINE NATURAL GAS STANDBY GEN SPRINGFIELD PS	6644, Aylmer Springfield	PM	Inspection	1	MONTHS	Engine Natural Gas Test/Insp (1m) - 6644	CLOSE	2/1/25 12:00 AM	2/26/25 03:17 PM	2/26/25 03:17 PM	- Completed monthly generator test
4352746			6644, Aylmer Springfield	PM	Inspection	1	MONTHS	Building & Grounds Maintenance (1m) - 6644	CLOSE	2/1/25 12:00 AM	2/26/25 03:13 PM	2/26/25 03:13 PM	- Completed
4353004			6644, Aylmer Springfield	PM	HEALTH AND SAFETY	1	MONTHS	OHSA Inspection Aylmer Springfield (1m) - 6644	CLOSE	2/1/25 12:00 AM	2/21/25 02:26 PM	2/21/25 02:26 PM	- Completed health and safety checks
4353657			6644, Aylmer Springfield	PM	Inspection	3	MONTHS	Wetwell Cleanout Springfield Insp/ Service (3m) - 6644	CLOSE	2/1/25 12:00 AM	6/4/25 09:59 AM	6/4/25 09:59 AM	- completed by CCdans
4361223	0000067863	VALVE GATE 01 EAST PUMP DISCH SPRINGFIELD PS	6644, Aylmer Springfield	PM	Refurbish/ Replace/Repair	1	YEARS	Annual Gate Valve Inspection/ Exercising (1y) 6644	COMP	2/1/25 12:00 AM	12/9/25 03:59 PM	12/9/25 03:59 PM	-completed valve exercising. Operated smoothly and returned to open position .
4361225	0000067864	VALVE GATE 02 WEST V112 PUMP DISCH SPRINGFIELD PS	6644, Aylmer Springfield	PM	Refurbish/ Replace/Repair	1	YEARS	Annual Gate Valve Inspection/ Exercising (1y) 6644	COMP	2/1/25 12:00 AM	12/9/25 03:58 PM	12/9/25 03:58 PM	-completed valve gate exercising for pump 1 (west). Valve operated smoothly and was returned to open position

Workorder Summary Report

Report Start Date: Jan 1, 2025 12:00 AM
 Report End Date: Dec 31, 2025 11:59 PM
 Location: 6644,6644-WCAY
 Work Order Type: CORR,OPER,PM
 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4361227	0000164827	VALVE CHECK 01 EAST PUMP DISCH SPRINGFIELD PS	6644, Aylmer Springfield	PM	Refurbish/ Replace/Repair	1	YEARS	Check Valve Annual Inspection/ Servicing (1y/3y) 6644	CLOSE	2/1/25 12:00 AM	10/22/25 03:11 PM	10/22/25 03:11 PM	-completed check valve for pump 1 inspection. Arm raised and fell according to pump running/not running. No abnormal sounds or vibrations, and no sound of backflow or backflow happening according to flow meter either
4361229	0000164828	VALVE CHECK 02 WEST PUMP DISCH SPRINGFIELD PS	6644, Aylmer Springfield	PM	Refurbish/ Replace/Repair	1	YEARS	Check Valve Annual Inspection/ Servicing (1y/3y) 6644	CLOSE	2/1/25 12:00 AM	10/22/25 03:12 PM	10/22/25 03:12 PM	-completed check valve for pump 2 inspection. Arm raised and fell according to pump running/not running. No abnormal sounds or vibrations, and no sound of backflow or backflow happening according to flow meter either
4365054	0000067869	HEATER ELECTRIC 02 HVAC SYS SPRINGFIELD PS	6644, Aylmer Springfield	PM	Refurbish/ Replace/Repair	1	YEARS	Heater Electric (1y) Inspection 6644	CLOSE	2/1/25 12:00 AM	10/28/25 03:20 PM	10/28/25 03:20 PM	-completed inspection, system free of debris and functions smoothly. watched system run, no abnormal vibration or noise. Inspection passed and successful.
4369350			6644, Aylmer Springfield	PM	Compliance	12	MONTHS	1Y Significant Drinking Water Threats Assessment Review Mallahide	CLOSE	2/1/25 12:00 AM	2/18/25 02:49 PM	2/18/25 02:49 PM	SDWTA review -The significant drining water threats assessment was reviewed. No changes.
4396930	0000067852	ENGINE NATURAL GAS STANDBY GEN SPRINGFIELD PS	6644, Aylmer Springfield	PM	Inspection	1	MONTHS	Engine Natural Gas Test/Insp (1m) - 6644	CLOSE	3/1/25 12:00 AM	3/13/25 03:26 PM	3/13/25 03:26 PM	- Completed
4397104			6644, Aylmer Springfield	PM	Inspection	1	MONTHS	Building & Grounds Maintenance (1m) - 6644	CLOSE	3/1/25 12:00 AM	3/28/25 02:24 PM	3/28/25 02:24 PM	
4397382			6644, Aylmer Springfield	PM	HEALTH AND SAFETY	1	MONTHS	OHSA Inspection Aylmer Springfield (1m) - 6644	CLOSE	3/1/25 12:00 AM	3/13/25 03:26 PM	3/13/25 03:26 PM	- Completed
4397895	0000067866	METER FLOW PUMP DISCH SPRINGFIELD PS	6644, Aylmer Springfield	PM	Calibration	1	YEARS	Meter Flow Insp/Service (1y) - 6644	CLOSE	3/1/25 12:00 AM	3/14/25 12:52 PM	3/14/25 12:52 PM	- completed by flow metrix
4401194			6644, Aylmer Springfield	OPER	Inspection	0		6644-WCAY 6644, Aylmer Springfield WWC	CLOSE	3/1/25 12:00 AM	6/6/25 10:10 AM	6/6/25 10:10 AM	

Workorder Summary Report

Report Start Date: Jan 1, 2025 12:00 AM

Report End Date: Dec 31, 2025 11:59 PM

Location: 6644,6644-WCAY

Work Order Type: CORR,OPER,PM

Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4409490	0000067847	PANEL TRANSFER AUTOMATIC ATS SPRINGFIELD PS	6644, Aylmer Springfield	PM	Refurbish/ Replace/Repair	1	YEARS	Panel Transfer Service (1y) -6644	COMP	3/1/25 12:00 AM	11/12/25 10:08 AM	11/12/25 10:08 AM	-completed with generator inspection
4409503	0000067849	MCC 01 SPRINGFIELD PS	6644, Aylmer Springfield	PM	Refurbish/ Replace/Repair	3	YEARS	Panel Pump Control Center PS Service (3y) - 6644	COMP	3/1/25 12:00 AM	12/18/25 10:33 AM	12/18/25 10:33 AM	- -completed pump control checks, ensuring that pumps pump down at recorded and proper set points. Pumps operate in alternating duty at setpoints set on SCADA. Pump operation as intended and at proper flow rates as well.
4409506	0000067857	LOUVRE MOTORIZED 01 GENERATOR INTAKE SPRINGFIELD PS	6644, Aylmer Springfield	PM	Refurbish/ Replace/Repair	1	YEARS	Louvre Inspection (1y) 5057	CLOSE	3/1/25 12:00 AM	6/6/25 10:18 AM	6/6/25 10:18 AM	- completed by mike
4409508	0000067854	BATTERY CHARGER STANDBY GENSET SPRINGFIELD PS	6644, Aylmer Springfield	PM	Inspection	1	YEARS	Battery Charger Inspection (1y) 6644	COMP	3/1/25 12:00 AM	12/15/25 03:17 PM	12/15/25 03:17 PM	-completed by gencare during yearly inspection. Battery bank in good condition
4409511	0000334561	UPS BATTERY BANK PLC PANEL SPRINGFIELD PS	6644, Aylmer Springfield	PM	Inspection	1	YEARS	UPS Battery Bank PLC Panel Inspection (1y) 6644	CLOSE	3/1/25 12:00 AM	10/22/25 03:34 PM	10/22/25 03:34 PM	-completed UPS inspection. In good working order. Batteries are working and supplies power to PLC in the event of an outage, tested during generator transfer. Power to all PLC elements stayed active. Operating temp not too hot, thus fan is working accordingly. All appears normal.
4409518	0000164828	VALVE CHECK 02 WEST PUMP DISCH SPRINGFIELD PS	6644, Aylmer Springfield	PM	Refurbish/ Replace/Repair	1	YEARS	Valve Check (1y) Inspection 6644	COMP	3/1/25 12:00 AM	11/21/25 03:23 PM	11/21/25 03:23 PM	-completed exercising of valve behind check valve. ensured check valve operated properly and arm went up and down according with flow. No back flow detected .

Workorder Summary Report

Report Start Date: Jan 1, 2025 12:00 AM
 Report End Date: Dec 31, 2025 11:59 PM
 Location: 6644,6644-WCAY
 Work Order Type: CORR,OPER,PM
 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4409520	0000164827	VALVE CHECK 01 EAST PUMP DISCH SPRINGFIELD PS	6644, Aylmer Springfield	PM	Refurbish/ Replace/Repair	1	YEARS	Valve Check (1y) Inspection 6644	COMP	3/1/25 12:00 AM	11/21/25 03:23 PM	11/21/25 03:23 PM	-completed exercising of valve behind check valve of pump 2. ensured check valve operated properly and arm went up and down according with flow. No back flow detected .
4409522	0000067864	VALVE GATE 02 WEST V112 PUMP DISCH SPRINGFIELD PS	6644, Aylmer Springfield	PM	Refurbish/ Replace/Repair	1	YEARS	Valve Gate (1y) Inspection 6644	CLOSE	3/1/25 12:00 AM	10/28/25 03:23 PM	10/28/25 03:23 PM	-completed isolation valve inspection, exercised valve and ensured valve was left open. Valve operated smoothly and appears in good working order.
4409525	0000067863	VALVE GATE 01 EAST PUMP DISCH SPRINGFIELD PS	6644, Aylmer Springfield	PM	Refurbish/ Replace/Repair	1	YEARS	Valve Gate (1y) Inspection 6644	CLOSE	3/1/25 12:00 AM	10/28/25 03:23 PM	10/28/25 03:23 PM	-completed isolation valve inspection, exercised valve and ensured valve was left open. Valve operated smoothly and appears in good working order.
4445094	0000067852	ENGINE NATURAL GAS STANDBY GEN SPRINGFIELD PS	6644, Aylmer Springfield	PM	Inspection	1	MONTHS	Engine Natural Gas Test/Insp (1m) - 6644	CLOSE	4/1/25 12:00 AM	4/16/25 03:32 PM	4/16/25 03:32 PM	- completed generator test and filled out required paperwork which has been submitted to return file at Filter Building.
4445245			6644, Aylmer Springfield	PM	Inspection	1	MONTHS	Building & Grounds Maintenance (1m) - 6644	CLOSE	4/1/25 12:00 AM	5/8/25 12:02 PM	5/8/25 12:02 PM	- completed grounds and building maintenance by sweeping and organizing facility.
4445512			6644, Aylmer Springfield	PM	HEALTH AND SAFETY	1	MONTHS	OHSA Inspection Aylmer Springfield (1m) - 6644	CLOSE	4/1/25 12:00 AM	5/8/25 11:35 AM	5/8/25 11:35 AM	- completed all signing off on fire extinguisher, eyewash, and first aid kit
4460843	0000334562	PANEL PLC SPRINGFIELD PS	6644, Aylmer Springfield	PM	Refurbish/ Replace/Repair	1	YEARS	PANEL PLC (1y) - 6644 PLC	CLOSE	4/1/25 12:00 AM	10/22/25 03:31 PM	10/22/25 03:31 PM	-Completed PLC inspection and cleanout. All is in good working order, operating temperature within cabinet is reasonable and in good working order. Light in cabinet in good working order. Vacuumed out cabinet and ensured no wires were taught/ pulling.

Workorder Summary Report

Report Start Date: Jan 1, 2025 12:00 AM
 Report End Date: Dec 31, 2025 11:59 PM
 Location: 6644,6644-WCAY
 Work Order Type: CORR,OPER,PM
 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4460853	0000067865	VALVE GATE 03 HEADER ISOL SPRINGFIELD PS	6644, Aylmer Springfield	PM	Refurbish/ Replace/Repair	1	YEARS	Valve Gate (1y) Inspection 6644	CLOSE	4/1/25 12:00 AM	10/28/25 03:24 PM	10/28/25 03:24 PM	-completed isolation valve inspection, exercised valve and ensured valve was left open. Valve operated smoothly and appears in good working order.
4460856	0000067868	PUMP SUBMERSIBLE SUMP SPRINGFIELD PS	6644, Aylmer Springfield	PM	Refurbish/ Replace/Repair	1	YEARS	Pump Submers Sump Insp/Service (1y) - 6644	COMP	4/1/25 12:00 AM	12/16/25 03:47 PM	12/16/25 03:47 PM	- Completed pump inspections during wet well clean out. Pumped down well and ensured pump was in good condition. Minimal corrosion and build up. Pumps run good with a steady flow rate. Seals are tight and no abnormal noises on pumps.
4460870	0000334565	SWITCH TEMPERATURE BLDG ALARM SPRINGFIELD PS	6644, Aylmer Springfield	PM	Inspection	1	YEARS	Transmitter Temperature Service (1y) - 6644	COMP	4/1/25 12:00 AM	12/11/25 12:24 PM	12/11/25 12:24 PM	- Completed temp transmitter inspection all appears normal
4460873	0000067855	LOUVRE MOTORIZED 03 HVAC SYS SPRINGFIELD PS	6644, Aylmer Springfield	PM	Refurbish/ Replace/Repair	1	YEARS	Louvre (1y) Inspection 6644	CLOSE	4/1/25 12:00 AM	9/12/25 03:14 PM	9/12/25 03:14 PM	-watched louvre open and close with temperature change
4487014			6644, Aylmer Springfield	PM	Refurbish/ Replace/Repair	3	MONTHS	Combination Air Valve Insp Plus Springfield PS to OPC forcemain (3m) - 6614	CLOSE	4/14/25 12:00 AM	6/3/25 08:31 AM	6/3/25 08:31 AM	- pumped out chambers and inspected for air relief screen on air relief valves, all appears good
4506062	0000067852	ENGINE NATURAL GAS STANDBY GEN SPRINGFIELD PS	6644, Aylmer Springfield	PM	Inspection	1	MONTHS	Engine Natural Gas Test/Insp (1m) - 6644	CLOSE	5/1/25 12:00 AM	5/29/25 01:50 PM	5/29/25 01:50 PM	- comp 1 hour generator test under load and filled out required paperwork
4506219			6644, Aylmer Springfield	PM	Inspection	1	MONTHS	Building & Grounds Maintenance (1m) - 6644	CLOSE	5/1/25 12:00 AM	5/29/25 01:51 PM	5/29/25 01:51 PM	- completed inside cleaning and organizing as outside is taken care of / in good condition

Workorder Summary Report

Report Start Date: Jan 1, 2025 12:00 AM

Report End Date: Dec 31, 2025 11:59 PM

Location: 6644,6644-WCAY

Work Order Type: CORR,OPER,PM

Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4506500			6644, Aylmer Springfield	PM	HEALTH AND SAFETY	1	MONTHS	OHSA Inspection Aylmer Springfield (1m) - 6644	CLOSE	5/1/25 12:00 AM	5/29/25 01:53 PM	5/29/25 01:53 PM	- completed OSHA insp and signed off on tags
4507113			6644, Aylmer Springfield	PM	Inspection	3	MONTHS	Wetwell Cleanout Springfield Insp/ Service (3m) - 6644	CLOSE	5/1/25 12:00 AM	6/4/25 03:07 PM	6/4/25 03:07 PM	- completed grating inspection at OPC PS all is flush and does not pose any health and safety risks
4510281			6644, Aylmer Springfield	PM	Compliance	6	MONTHS	FEP Contact List Review Aylmer Springfield (6m) - 6644	CLOSE	5/1/25 12:00 AM	5/14/25 10:58 AM	5/14/25 10:58 AM	FEP Contact List -6644 FEP contact list reviewed. No changes required.
4519269	0000067849	MCC 01 SPRINGFIELD PS	6644, Aylmer Springfield	PM	Refurbish/ Replace/Repair	1	YEARS	Panel Control Pump Service (1y) - 6644	COMP	5/1/25 12:00 AM	11/12/25 10:11 AM	11/12/25 10:11 AM	-panel was inspected in may. and it is in working condition
4543585			6644, Aylmer Springfield	OPER	Inspection	1	YEARS	Grating Insp (1y) - 6644, Aylmer Springfield WWC	CLOSE	5/1/25 12:00 AM	6/4/25 03:09 PM	6/4/25 03:09 PM	- wet well clean out completed in april of 2025
4572503	0000067852	ENGINE NATURAL GAS STANDBY GEN SPRINGFIELD PS	6644, Aylmer Springfield	PM	Inspection	1	MONTHS	Engine Natural Gas Test/Insp (1m) - 6644	CLOSE	6/1/25 12:00 AM	6/24/25 12:53 PM	6/24/25 12:53 PM	-completed generator test on load and completed required paperwork
4572721			6644, Aylmer Springfield	PM	Inspection	1	MONTHS	Building & Grounds Maintenance (1m) - 6644	CLOSE	6/1/25 12:00 AM	6/24/25 12:55 PM	6/24/25 12:55 PM	-completed building and grounds maintenance
4572998			6644, Aylmer Springfield	PM	HEALTH AND SAFETY	1	MONTHS	OHSA Inspection Aylmer Springfield (1m) - 6644	CLOSE	6/1/25 12:00 AM	6/24/25 12:56 PM	6/24/25 12:56 PM	-completed OSHA inspections and signed off on all facility products
4577122			6644, Aylmer Springfield	OPER	Inspection	0		6644-WCAY 6644, Aylmer Springfield WWC	CLOSE	6/1/25 12:00 AM	9/29/25 11:46 AM	9/29/25 11:46 AM	
4593002			6644, Aylmer Springfield	PM	Compliance	1	YEARS	1Y Inspection of Vertical Assets - Springfield Collection System 6644	COMP	6/1/25 12:00 AM	11/21/25 03:26 PM	11/21/25 03:26 PM	-Vertical Asset Inspection Completed during Wet Well Clean out. All materials inside wet well in good condition, no serious corroding. No concerns of instability or poor condition of assets within wet well, in basement (piping), or within facility.

Workorder Summary Report

Report Start Date: Jan 1, 2025 12:00 AM
 Report End Date: Dec 31, 2025 11:59 PM
 Location: 6644,6644-WCAY
 Work Order Type: CORR,OPER,PM
 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4634501	0000067852	ENGINE NATURAL GAS STANDBY GEN SPRINGFIELD PS	6644, Aylmer Springfield	PM	Inspection	1	MONTHS	Engine Natural Gas Test/Insp (1m) - 6644	CLOSE	7/2/25 12:00 AM	8/19/25 01:59 PM	8/19/25 01:59 PM	-completed generator test at Springfield and completed required paperwork
4634652			6644, Aylmer Springfield	PM	Inspection	1	MONTHS	Building & Grounds Maintenance (1m) - 6644	CLOSE	7/2/25 12:00 AM	7/16/25 09:13 AM	7/16/25 09:13 AM	-completed building and grounds maintenance for springfield PS
4634912			6644, Aylmer Springfield	PM	HEALTH AND SAFETY	1	MONTHS	OHSA Inspection Aylmer Springfield (1m) - 6644	CLOSE	7/2/25 12:00 AM	8/19/25 02:01 PM	8/19/25 02:01 PM	-signed off on fire extinguishers and first aid kit as well as eyewash
4661546			6644, Aylmer Springfield	PM	Refurbish/ Replace/Repair	3	MONTHS	Combination Air Valve Insp Plus Springfield PS to OPC forcemain (3m) - 6614	CLOSE	7/14/25 12:00 AM	8/22/25 02:42 PM	8/22/25 02:42 PM	- Co
4678844	0000067852	ENGINE NATURAL GAS STANDBY GEN SPRINGFIELD PS	6644, Aylmer Springfield	PM	Inspection	1	MONTHS	Engine Natural Gas Test/Insp (1m) - 6644	CLOSE	8/1/25 12:00 AM	8/12/25 02:27 PM	8/12/25 02:27 PM	-completed
4679012			6644, Aylmer Springfield	PM	Inspection	1	MONTHS	Building & Grounds Maintenance (1m) - 6644	CLOSE	8/1/25 12:00 AM	8/12/25 02:28 PM	8/12/25 02:28 PM	-completed
4679281			6644, Aylmer Springfield	PM	HEALTH AND SAFETY	1	MONTHS	OHSA Inspection Aylmer Springfield (1m) - 6644	CLOSE	8/1/25 12:00 AM	8/20/25 02:51 PM	8/20/25 02:51 PM	- Co
4679869			6644, Aylmer Springfield	PM	Inspection	3	MONTHS	Wetwell Cleanout Springfield Insp/ Service (3m) - 6644	CLOSE	8/1/25 12:00 AM	8/20/25 02:53 PM	8/20/25 02:53 PM	- Based on quality of wet well clean out not necessary. Client elected to not have wet well cleaned out
4727525	0000067852	ENGINE NATURAL GAS STANDBY GEN SPRINGFIELD PS	6644, Aylmer Springfield	PM	Inspection	1	MONTHS	Engine Natural Gas Test/Insp (1m) - 6644	CLOSE	9/1/25 12:00 AM	9/13/25 11:55 AM	9/13/25 11:55 AM	-completed
4727702			6644, Aylmer Springfield	PM	Inspection	1	MONTHS	Building & Grounds Maintenance (1m) - 6644	CLOSE	9/1/25 12:00 AM	9/13/25 11:56 AM	9/13/25 11:56 AM	-completed

Workorder Summary Report

Report Start Date: Jan 1, 2025 12:00 AM

Report End Date: Dec 31, 2025 11:59 PM

Location: 6644,6644-WCAY

Work Order Type: CORR,OPER,PM

Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4727993			6644, Aylmer Springfield	PM	HEALTH AND SAFETY	1	MONTHS	OHSA Inspection Aylmer Springfield (1m) - 6644	CLOSE	9/1/25 12:00 AM	9/13/25 11:57 AM	9/13/25 11:57 AM	-completed
4731465			6644, Aylmer Springfield	OPER	Inspection	0		6644-WCAY 6644, Aylmer Springfield WWC	COMP	9/1/25 12:00 AM	11/27/25 09:00 AM	11/27/25 09:00 AM	
4733142			6644, Aylmer Springfield	OPER	HEALTH AND SAFETY	1	YEARS	OHSA Inspection Aylmer Springfield WWC (1y) - 6644	CLOSE	9/1/25 12:00 AM	9/13/25 11:58 AM	9/13/25 11:58 AM	-completed
4733683	0000067852	ENGINE NATURAL GAS STANDBY GEN SPRINGFIELD PS	6644, Aylmer Springfield	PM	Refurbish/ Replace/Repair	1	YEARS	Engine Natural Gas 01 Standby Insp/ Service (1y) - 6644	CLOSE	9/1/25 12:00 AM	9/13/25 11:56 AM	9/13/25 11:56 AM	-gencare completed inspection August 26
4733708	0000067848	METER LEVEL RAW SEWAGE WET WELL SPRINGFIELD PS CHECK	6644, Aylmer Springfield	PM	Inspection	1	YEARS	Meter Level Insp/Service (1y) - 6644	COMP	9/1/25 12:00 AM	12/16/25 03:50 PM	12/16/25 03:50 PM	- Completed level transmitter inspection. Ensured that reading was accurate and that pump duties operate in accordance with level (duty 1 start at 1.3 stop at 1.00. Duty 2 1.5 stop at 1.1) transducer appears in good condition in wet well. Minimal corrosion and wear.
4779776	0000067852	ENGINE NATURAL GAS STANDBY GEN SPRINGFIELD PS	6644, Aylmer Springfield	PM	Inspection	1	MONTHS	Engine Natural Gas Test/Insp (1m) - 6644	CLOSE	10/1/25 12:00 AM	10/22/25 03:38 PM	10/22/25 03:38 PM	
4779929			6644, Aylmer Springfield	PM	Inspection	1	MONTHS	Building & Grounds Maintenance (1m) - 6644	CLOSE	10/1/25 12:00 AM	10/22/25 03:40 PM	10/22/25 03:40 PM	-completed building and grounds maintenance. facility cleaned and tidied.
4780203			6644, Aylmer Springfield	PM	HEALTH AND SAFETY	1	MONTHS	OHSA Inspection Aylmer Springfield (1m) - 6644	CLOSE	10/1/25 12:00 AM	10/1/25 02:42 PM	10/1/25 02:42 PM	
4780566			6644, Aylmer Springfield	PM	HEALTH AND SAFETY	1	YEARS	Fire Extinguisher Inspection Aylmer Springfield (1y) - 6644	COMP	10/1/25 12:00 AM	11/5/25 11:10 AM	11/5/25 11:10 AM	-completed

Workorder Summary Report

Report Start Date: Jan 1, 2025 12:00 AM
 Report End Date: Dec 31, 2025 11:59 PM
 Location: 6644,6644-WCAY
 Work Order Type: CORR,OPER,PM
 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4786749	0000067850	PUMP SUBMERSIBLE 02 RAW SEWAGE SPRINGFIELD PS	6644, Aylmer Springfield	PM	Refurbish/ Replace/Repair	1	YEARS	Pump Submersible 02 Springfield Ps Insp/Service (1y) - 6644	COMP	10/1/25 12:00 AM	11/27/25 03:22 PM	11/27/25 03:22 PM	-completed inspection of pump 2. Pumped down wet well to get full view of pump. Watched pump operate as instructed. Recorded flow rate during operation. No abnormal noise and flow rate normal and consistent. No leakage detected and all appears in good condition - no excessive rust or wear.
4786758	0000067851	PUMP SUBMERSIBLE 01 RAW SEWAGE SPRINGFIELD PS	6644, Aylmer Springfield	PM	Refurbish/ Replace/Repair	1	YEARS	Pump Submersible 01 Springfield Ps Insp/Service (1y) - 6644	COMP	10/1/25 12:00 AM	11/27/25 03:21 PM	11/27/25 03:21 PM	-completed inspection of pump 1. Pumped down wet well to get full view of pump. Watched pump operate as instructed. Recorded flow rate during operation. No abnormal noise and flow rate normal and consistent. No leakage detected and all appears in good condition - no excessive rust or wear.
4816823			6644, Aylmer Springfield	PM	Refurbish/ Replace/Repair	3	MONTHS	Combination Air Valve Insp Plus Springfield PS to OPC forcemain (3m) - 6614	COMP	10/14/25 12:00 AM	12/8/25 05:41 PM	12/14/25 05:43 PM	- Completed in October 2025
4833251	0000067852	ENGINE NATURAL GAS STANDBY GEN SPRINGFIELD PS	6644, Aylmer Springfield	PM	Inspection	1	MONTHS	Engine Natural Gas Test/Insp (1m) - 6644	COMP	11/1/25 12:00 AM	11/12/25 03:40 PM	11/12/25 03:40 PM	-Completed generator test and completed proper paperwork. Alarm received and acknowledged and utility power transferred back seamlessly.
4833386			6644, Aylmer Springfield	PM	Inspection	1	MONTHS	Building & Grounds Maintenance (1m) - 6644	COMP	11/1/25 12:00 AM	11/12/25 03:41 PM	11/12/25 03:41 PM	-completed cleaning of facility. Grounds work completed by third party. Garbage taken out and floors swept and facility dusted.
4833655			6644, Aylmer Springfield	PM	HEALTH AND SAFETY	1	MONTHS	OHSA Inspection Aylmer Springfield (1m) - 6644	COMP	11/1/25 12:00 AM	11/27/25 03:18 PM	11/27/25 03:18 PM	-Completed OSHA inspection and signed off on all OSHA materials. All up to date and accessible for use.

Workorder Summary Report

Report Start Date: Jan 1, 2025 12:00 AM
 Report End Date: Dec 31, 2025 11:59 PM
 Location: 6644,6644-WCAY
 Work Order Type: CORR,OPER,PM
 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4834291			6644, Aylmer Springfield	PM	Inspection	3	MONTHS	Wetwell Cleanout Springfield Insp/ Service (3m) - 6644	COMP	11/1/25 12:00 AM	12/2/25 02:24 PM	12/2/25 02:24 PM	-completed Springfield Wet Well cleanout. Wet well pumped down and cleaned thoroughly. All appears normal and in good working order.
4836757			6644, Aylmer Springfield	PM	Compliance	6	MONTHS	FEP Contact List Review Aylmer Springfield (6m) - 6644	COMP	11/1/25 12:00 AM	11/6/25 10:55 AM	11/6/25 10:55 AM	FEP Contact List -Springfield's FEP contact list is up-to-date.
4838203			6644, Aylmer Springfield	PM	Compliance	1	YEARS	FEP Review Aylmer Springfield (1y) - 6644	COMP	11/1/25 12:00 AM	12/10/25 08:09 AM	12/10/25 08:09 AM	FEP Review -Springfield's FEP reviewed.
4838493			6644, Aylmer Springfield	PM	Compliance	2	YEARS	FEP Site Plan Review Aylmer Springfield (2y) - 6644	COMP	11/1/25 12:00 AM	12/10/25 08:42 AM	12/10/25 08:42 AM	FEP Site Plan Review -Springfield's FEP site plan reviewed.
4878858	0000067852	ENGINE NATURAL GAS STANDBY GEN SPRINGFIELD PS	6644, Aylmer Springfield	PM	Inspection	1	MONTHS	Engine Natural Gas Test/Insp (1m) - 6644	COMP	12/1/25 12:00 AM	12/9/25 03:56 PM	12/9/25 03:56 PM	-completed generator run for month of December. Transfer successful and all appears normal
4879172			6644, Aylmer Springfield	PM	Inspection	1	MONTHS	Building & Grounds Maintenance (1m) - 6644	BUSCOMP	12/1/25 12:00 AM	12/15/25 03:14 PM	12/15/25 03:14 PM	-completed building and grounds maintenance by cleaning up facility and sweeping and dusting.
4879455			6644, Aylmer Springfield	PM	HEALTH AND SAFETY	1	MONTHS	OHSA Inspection Aylmer Springfield (1m) - 6644	COMP	12/1/25 12:00 AM	12/2/25 02:35 PM	12/2/25 02:35 PM	-completed OSHA material sign off. All items up to date and unexpired including first aid kit, portable eye wash, and fire extinguisher.
4928502	0000067852	ENGINE NATURAL GAS STANDBY GEN SPRINGFIELD PS	6644, Aylmer Springfield	PM	Inspection	1	MONTHS	Engine Natural Gas Test/Insp (1m) - 6644	COMP	1/1/26 12:00 AM	1/6/26 03:36 PM	1/6/26 03:36 PM	- Completed generator run test successfully. Transfer successful and ran on load. Alarms ack
4928642			6644, Aylmer Springfield	PM	Inspection	1	MONTHS	Building & Grounds Maintenance (1m) - 6644	COMP	1/1/26 12:00 AM	1/6/26 03:38 PM	1/6/26 03:38 PM	- Completed building maintenance by vacuuming and sweeping and wiping surfaces down

Workorder Summary Report

Report Start Date: Jan 1, 2025 12:00 AM
 Report End Date: Dec 31, 2025 11:59 PM
 Location: 6644,6644-WCAY
 Work Order Type: CORR,OPER,PM
 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4929174			6644, Aylmer Springfield	PM	HEALTH AND SAFETY	1	MONTHS	OHSA Inspection Aylmer Springfield (1m) - 6644	COMP	1/1/26 12:00 AM	1/6/26 03:37 PM	1/6/26 03:37 PM	- Completed OSHA inspection and sign off onsite including first aid and fire ext

Workorder Summary Report

Report Start Date: Jan 1, 2025 12:00 AM
 Report End Date: Dec 31, 2025 11:59 PM
 Location: 6643,6643-SPAY
 Work Order Type: CORR,OPER,PM
 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4299507			6643, Aylmer OPC Pump	OPER	Inspection	1	YEARS	Daily O&M Activities Aylmer OPC Pumping Stn (1y) - 6643	COMP	1/1/25 12:00 AM	1/5/26 11:03 AM	1/5/26 11:03 AM	-client connection report -operational rounds and readings
4299732	0000164914	LIGHTING EMERGENCY 01 AYLMER OPC PS	6643, Aylmer OPC Pump	PM	HEALTH AND SAFETY	1	MONTHS	OHSA Inspection Aylmer OPC PS (1m) - 6643	CLOSE	1/1/25 12:00 AM	1/28/25 08:27 AM	1/28/25 08:27 AM	- Completed
4315307	0000164919	GENERATOR W/ DIESEL ENGINE STANDBY AYLMER OPC PS	6643, Aylmer OPC Pump	PM	Inspection	1	MONTHS	Engine Diesel Test/Insp (1m) - 6643	CLOSE	1/1/25 12:00 AM	1/28/25 08:28 AM	1/28/25 08:28 AM	- Completed
4318706			6643, Aylmer OPC Pump	PM	Inspection	1	MONTHS	Critical Alarm/Dialer Testing (1m) 6643	CLOSE	1/1/25 12:00 AM	1/31/25 01:50 PM	1/31/25 01:50 PM	- Completed January 16
4334444			6643, Aylmer OPC Pump	PM	Inspection	1	MONTHS	Building & Grounds Maintenance (1m) - 6643	CLOSE	1/9/25 12:00 AM	1/31/25 01:51 PM	1/31/25 01:51 PM	- Completed
4352993	0000164914	LIGHTING EMERGENCY 01 AYLMER OPC PS	6643, Aylmer OPC Pump	PM	HEALTH AND SAFETY	1	MONTHS	OHSA Inspection Aylmer OPC PS (1m) - 6643	CLOSE	2/1/25 12:00 AM	2/26/25 03:40 PM	2/26/25 03:40 PM	- Completed monthly health and safety inspection
4361561	0000063419	VALVE GATE 01 CHAMBER 03 AYLMER OPC PS	6643, Aylmer OPC Pump	PM	Refurbish/ Replace/Repair	1	YEARS	OPC Chamber #3 Annual 6" Gate Valve Inspection/Exercising (1y) 6644	COMP	2/1/25 12:00 AM	12/17/25 03:37 PM	12/17/25 03:37 PM	-gate valve not exercised as per WWOM
4361563	0000063421	VALVE GATE 02 CHAMBER 03 AYLMER OPC PS	6643, Aylmer OPC Pump	PM	Refurbish/ Replace/Repair	1	YEARS	OPC Chamber #3 Annual 3" Gate Valve Inspection/Exercising (1y) 6644	COMP	2/1/25 12:00 AM	12/17/25 03:37 PM	12/17/25 03:37 PM	-gate valve not exercised as per WWOM
4364432	0000164919	GENERATOR W/ DIESEL ENGINE STANDBY AYLMER OPC PS	6643, Aylmer OPC Pump	PM	Inspection	1	MONTHS	Engine Diesel Test/Insp (1m) - 6643	CLOSE	2/1/25 12:00 AM	2/20/25 03:31 PM	2/20/25 03:31 PM	- Completed monthly generator testing
4366258	0000063418	VALVE AIR RELEASE 02 CHAMBER 03 AYLMER OPC PS	6643, Aylmer OPC Pump	PM	Refurbish/ Replace/Repair	1	YEARS	OPC Chamber #3 Annual Air Relief Valve Inspection/Service (1y) 6644	COMP	2/1/25 12:00 AM	12/17/25 03:35 PM	12/17/25 03:35 PM	-air valve inspections completed and documented properly as per monthly inspection
4366667			6643, Aylmer OPC Pump	PM	Inspection	1	MONTHS	Critical Alarm/Dialer Testing (1m) 6643	CLOSE	2/1/25 12:00 AM	2/21/25 03:00 PM	2/21/25 03:00 PM	
4379202			6643, Aylmer OPC Pump	PM	Inspection	1	MONTHS	Building & Grounds Maintenance (1m) - 6643	CLOSE	2/9/25 12:00 AM	2/21/25 02:59 PM	2/21/25 02:59 PM	

Workorder Summary Report

Report Start Date: Jan 1, 2025 12:00 AM
 Report End Date: Dec 31, 2025 11:59 PM
 Location: 6643,6643-SPAY
 Work Order Type: CORR,OPER,PM
 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4397371	0000164914	LIGHTING EMERGENCY 01 AYLME R OPC PS	6643, Aylmer OPC Pump	PM	HEALTH AND SAFETY	1	MONTHS	OHSA Inspection Aylmer OPC PS (1m) - 6643	CLOSE	3/1/25 12:00 AM	3/21/25 12:35 PM	3/21/25 12:35 PM	- completed
4401192			6643, Aylmer OPC Pump	OPER	Inspection	0		6643-SPAY 6643, Aylmer OPC Pumping Stn	CLOSE	3/1/25 12:00 AM	6/6/25 10:10 AM	6/6/25 10:10 AM	
4408815	0000164919	GENERATOR W/ DIESEL ENGINE STANDBY AYLME R OPC PS	6643, Aylmer OPC Pump	PM	Inspection	1	MONTHS	Engine Diesel Test/Insp (1m) - 6643	CLOSE	3/1/25 12:00 AM	3/28/25 02:34 PM	3/28/25 02:34 PM	
4408834	0000164894	METER FLOW RAW SEWAGE AYLME R OPC PS	6643, Aylmer OPC Pump	PM	Calibration	1	YEARS	Transmitter Flow (1y) Service 6643	CLOSE	3/1/25 12:00 AM	3/28/25 02:30 PM	3/28/25 02:30 PM	- completed
4411211			6643, Aylmer OPC Pump	PM	Inspection	1	MONTHS	Critical Alarm/Dialer Testing (1m) 6643	CLOSE	3/1/25 12:00 AM	3/28/25 02:32 PM	3/28/25 02:32 PM	- completed
4425175			6643, Aylmer OPC Pump	PM	Inspection	1	MONTHS	Building & Grounds Maintenance (1m) - 6643	CLOSE	3/9/25 12:00 AM	3/21/25 12:33 PM	3/21/25 12:33 PM	- completed
4445501	0000164914	LIGHTING EMERGENCY 01 AYLME R OPC PS	6643, Aylmer OPC Pump	PM	HEALTH AND SAFETY	1	MONTHS	OHSA Inspection Aylmer OPC PS (1m) - 6643	CLOSE	4/1/25 12:00 AM	5/8/25 12:04 PM	5/8/25 12:04 PM	- completed signing off on first aid kit, fire extinguisher and eyewash
4460110	0000164919	GENERATOR W/ DIESEL ENGINE STANDBY AYLME R OPC PS	6643, Aylmer OPC Pump	PM	Inspection	1	MONTHS	Engine Diesel Test/Insp (1m) - 6643	CLOSE	4/1/25 12:00 AM	7/4/25 08:41 AM	7/4/25 08:41 AM	-completed generator run for 1 hour in the month of april. All ran accordingly
4460129	0000164884	SWITCH TRANSFER AUTOMATIC ATS STANDBY GEN AYLME R OPC PS	6643, Aylmer OPC Pump	PM	Refurbish/ Replace/Repair	1	YEARS	Transfer Switch Service (1y) - 6643	COMP	4/1/25 12:00 AM	11/12/25 10:05 AM	11/12/25 10:05 AM	-completed with generator inspection
4460140	0000164896	LIFTING DEVICE DAVIT ARM 01 AYLME R OPC PS	6643, Aylmer OPC Pump	PM	HEALTH AND SAFETY	1	YEARS	Lifting Equipment Insp (1y) 6643	CLOSE	4/1/25 12:00 AM	6/6/25 10:12 AM	6/6/25 10:12 AM	- Completed by hamisco
4460143	0000164895	METER LEVEL WET WELL AYLME R OPC PS	6643, Aylmer OPC Pump	PM	Calibration	1	YEARS	Transmitter Level 2 Service (1y) - 6643	COMP	4/1/25 12:00 AM	12/16/25 03:56 PM	12/16/25 03:56 PM	- Level transmitter inspection complete. Transducer in good condition with minimal wear/corrosion. Accuracy tested and measured. Equipment in good condition.

Workorder Summary Report

Report Start Date: Jan 1, 2025 12:00 AM
 Report End Date: Dec 31, 2025 11:59 PM
 Location: 6643,6643-SPAY
 Work Order Type: CORR,OPER,PM
 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4460148	0000164893	TRANSMITTER TEMP AYLMER OPC PS	6643, Aylmer OPC Pump	PM	Inspection	1	YEARS	Transmitter Temperature Service (1y) - 6643	COMP	4/1/25 12:00 AM	11/12/25 10:09 AM	11/12/25 10:09 AM	-completed in April. in working condition
4460615	0000334553	PUMP SUBMERSIBLE SUMP AYLMER OPC PS	6643, Aylmer OPC Pump	PM	Refurbish/ Replace/Repair	1	YEARS	Pump Submers Sump Insp/Service (1y) - 6644	COMP	4/1/25 12:00 AM	11/24/25 03:39 PM	11/24/25 03:39 PM	-sump pump inspection complete. All in good working order, chamber dry. Oil replaced in pump this year by Koolen Electric and Client
4460625	0000164918	FAN EXHAUST WET WELL VENT AYLMER OPC PS	6643, Aylmer OPC Pump	PM	Refurbish/ Replace/Repair	1	YEARS	Exhaust Fan Insp/Service (1y) - 6643	COMP	4/1/25 12:00 AM	12/9/25 03:54 PM	12/9/25 03:54 PM	-completed vent inspection. All inner workings are operating with no obstructions. Cleaned grease from screen and ensured no abnormal noises.
4463339			6643, Aylmer OPC Pump	PM	Inspection	1	MONTHS	Critical Alarm/Dialer Testing (1m) 6643	CLOSE	4/1/25 12:00 AM	7/4/25 08:43 AM	7/4/25 08:43 AM	-completed high level and power failure test for the month of april. Alarm recieved and acknowledged.
4486297			6643, Aylmer OPC Pump	PM	Inspection	1	MONTHS	Building & Grounds Maintenance (1m) - 6643	CLOSE	4/9/25 12:00 AM	6/4/25 09:47 AM	6/4/25 09:47 AM	- completed
4506489	0000164914	LIGHTING EMERGENCY 01 AYLMER OPC PS	6643, Aylmer OPC Pump	PM	HEALTH AND SAFETY	1	MONTHS	OHSA Inspection Aylmer OPC PS (1m) - 6643	CLOSE	5/1/25 12:00 AM	7/4/25 08:45 AM	7/4/25 08:45 AM	-completed OSHA insp and sign offs onsite
4518587	0000164919	GENERATOR W/ DIESEL ENGINE STANDBY AYLMER OPC PS	6643, Aylmer OPC Pump	PM	Inspection	1	MONTHS	Engine Diesel Test/Insp (1m) - 6643	CLOSE	5/1/25 12:00 AM	7/4/25 08:46 AM	7/4/25 08:46 AM	-generator test ran 1 hour and completed proper paperwork for the month of may
4519054	0000164907	PUMP SUBMERSIBLE 01 RAW SEWAGE AYLMER OPC PS	6643, Aylmer OPC Pump	PM	Refurbish/ Replace/Repair	1	YEARS	PUMP SUBMERSIBLE RAW 01 ANNUAL (1yr) 6643	COMP	5/1/25 12:00 AM	12/17/25 08:29 AM	12/17/25 08:29 AM	-completed pump inspection during clean out. pump has minimal corrosion and is in good condition. Power sprayed pump to wash off debris. Plug seals in good condition and pump operates effectively.
4519057	0000164908	PUMP SUBMERSIBLE 02 RAW SEWAGE AYLMER OPC PS	6643, Aylmer OPC Pump	PM	Refurbish/ Replace/Repair	1	YEARS	PUMP SUBMERSIBLE RAW 02 ANNUAL (1yr) 6643	COMP	5/1/25 12:00 AM	12/17/25 08:29 AM	12/17/25 08:29 AM	-completed pump inspection during clean out. pump has minimal corrosion and is in good condition. Power sprayed pump to wash off debris. Plug seals in good condition and pump operates effectively

Workorder Summary Report

Report Start Date: Jan 1, 2025 12:00 AM
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 Location: 6643,6643-SPAY
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				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4521261			6643, Aylmer OPC Pump	PM	Inspection	1	MONTHS	Critical Alarm/Dialer Testing (1m) 6643	CLOSE	5/1/25 12:00 AM	7/4/25 08:48 AM	7/4/25 08:48 AM	-completed alarm testing for may, high level and power failure
4543573			6643, Aylmer OPC Pump	OPER	Inspection	1	YEARS	Grating Insp (1y) - 6643, Aylmer OPC Pumping Stn	CLOSE	5/1/25 12:00 AM	9/12/25 03:01 PM	9/12/25 03:01 PM	-completed
4552464			6643, Aylmer OPC Pump	PM	Inspection	1	MONTHS	Building & Grounds Maintenance (1m) - 6643	CLOSE	5/9/25 12:00 AM	6/4/25 09:52 AM	6/4/25 09:52 AM	- completed
4572987	0000164914	LIGHTING EMERGENCY 01 AYLME R OPC PS	6643, Aylmer OPC Pump	PM	HEALTH AND SAFETY	1	MONTHS	OHSA Inspection Aylmer OPC PS (1m) - 6643	CLOSE	6/1/25 12:00 AM	7/4/25 08:59 AM	7/4/25 08:59 AM	-completed OSHA inspections and signoffs on site
4577120			6643, Aylmer OPC Pump	OPER	Inspection	0		6643-SPAY 6643, Aylmer OPC Pumping Stn	CLOSE	6/1/25 12:00 AM	9/29/25 11:46 AM	9/29/25 11:46 AM	
4586756	0000164919	GENERATOR W/ DIESEL ENGINE STANDBY AYLME R OPC PS	6643, Aylmer OPC Pump	PM	Inspection	1	MONTHS	Engine Diesel Test/Insp (1m) - 6643	CLOSE	6/1/25 12:00 AM	7/4/25 09:01 AM	7/4/25 09:01 AM	-generator ran during power outage. Supplied power to PS, all functioned properly. Paperwork completed by on-call operator.
4589612			6643, Aylmer OPC Pump	PM	Inspection	1	MONTHS	Critical Alarm/Dialer Testing (1m) 6643	CLOSE	6/1/25 12:00 AM	7/4/25 09:04 AM	7/4/25 09:04 AM	-alarm testing complete for month of June, alarms received and acknowledged.
4593008			6643, Aylmer OPC Pump	PM	Compliance	1	YEARS	1Y Inspection of Vertical Assets - OPC 6643	CLOSE	6/1/25 12:00 AM	10/16/25 08:03 AM	10/16/25 08:03 AM	-completed
4605349			6643, Aylmer OPC Pump	PM	Inspection	1	MONTHS	Building & Grounds Maintenance (1m) - 6643	CLOSE	6/9/25 12:00 AM	7/4/25 09:05 AM	7/4/25 09:05 AM	-completed grounds and building clean up and maintenance.
4606060	0000164919	GENERATOR W/ DIESEL ENGINE STANDBY AYLME R OPC PS	6643, Aylmer OPC Pump	PM	Refurbish/ Replace/Repair	1	YEARS	Engine Diesel Insp/Service (1y) - 6643	CLOSE	6/11/25 12:00 AM	9/5/25 01:50 PM	9/5/25 01:50 PM	-gencare completed inspection August 26
4634901	0000164914	LIGHTING EMERGENCY 01 AYLME R OPC PS	6643, Aylmer OPC Pump	PM	HEALTH AND SAFETY	1	MONTHS	OHSA Inspection Aylmer OPC PS (1m) - 6643	CLOSE	7/2/25 12:00 AM	9/16/25 12:14 PM	9/16/25 12:14 PM	
4645985	0000164919	GENERATOR W/ DIESEL ENGINE STANDBY AYLME R OPC PS	6643, Aylmer OPC Pump	PM	Inspection	1	MONTHS	Engine Diesel Test/Insp (1m) - 6643	CLOSE	7/2/25 12:00 AM	8/19/25 02:04 PM	8/19/25 02:04 PM	-completed generator test for 1 hour on load

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 Location: 6643,6643-SPAY
 Work Order Type: CORR,OPER,PM
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				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4652591			6643, Aylmer OPC Pump	PM	Inspection	1	MONTHS	Critical Alarm/Dialer Testing (1m) 6643	CLOSE	7/2/25 12:00 AM	8/19/25 02:05 PM	8/19/25 02:05 PM	-completed alarm testing for the month of july
4660752			6643, Aylmer OPC Pump	PM	Inspection	1	MONTHS	Building & Grounds Maintenance (1m) - 6643	CLOSE	7/9/25 12:00 AM	7/16/25 09:09 AM	7/16/25 09:09 AM	-completed building and grounds tidying by sweeping
4679270	0000164914	LIGHTING EMERGENCY 01 AYLMER OPC PS	6643, Aylmer OPC Pump	PM	HEALTH AND SAFETY	1	MONTHS	OHSA Inspection Aylmer OPC PS (1m) - 6643	CLOSE	8/1/25 12:00 AM	8/29/25 08:14 AM	8/29/25 08:14 AM	-
4690628	0000164919	GENERATOR W/ DIESEL ENGINE STANDBY AYLMER OPC PS	6643, Aylmer OPC Pump	PM	Inspection	1	MONTHS	Engine Diesel Test/Insp (1m) - 6643	CLOSE	8/1/25 12:00 AM	8/12/25 02:23 PM	8/12/25 02:23 PM	-completed
4693145			6643, Aylmer OPC Pump	PM	Inspection	1	MONTHS	Critical Alarm/Dialer Testing (1m) 6643	CLOSE	8/1/25 12:00 AM	8/12/25 02:25 PM	8/12/25 02:25 PM	-completed
4708268			6643, Aylmer OPC Pump	PM	Inspection	1	MONTHS	Building & Grounds Maintenance (1m) - 6643	CLOSE	8/9/25 12:00 AM	8/29/25 08:16 AM	8/29/25 08:16 AM	-completed
4727982	0000164914	LIGHTING EMERGENCY 01 AYLMER OPC PS	6643, Aylmer OPC Pump	PM	HEALTH AND SAFETY	1	MONTHS	OHSA Inspection Aylmer OPC PS (1m) - 6643	CLOSE	9/1/25 12:00 AM	9/12/25 03:04 PM	9/12/25 03:04 PM	-completed
4731463			6643, Aylmer OPC Pump	OPER	Inspection	0		6643-SPAY 6643, Aylmer OPC Pumping Stn	COMP	9/1/25 12:00 AM	11/27/25 09:00 AM	11/27/25 09:00 AM	
4733123			6643, Aylmer OPC Pump	PM	Inspection	1	YEARS	Contact Chamber Clean Out Aylmer OPC Pumping Stn (1y) - 6643	BUSCOMP	9/1/25 12:00 AM	12/2/25 02:21 PM	12/2/25 02:21 PM	-completed wet well cleanout with CC Dance, Grease Blanket covered 75% of wet well surface area prior to cleaning. Grease blanket is not longer present and all appears normal.
4733132			6643, Aylmer OPC Pump	OPER	HEALTH AND SAFETY	1	YEARS	OHSA Inspection Aylmer OPC Pumping Stn (1y) - 6643	CLOSE	9/1/25 12:00 AM	9/18/25 02:43 PM	9/18/25 02:43 PM	OHSA Inspection -The OHSA inspection was completed February 26th, 2025 by Rinku Patel. There were no issues identified.
4741119	0000164919	GENERATOR W/ DIESEL ENGINE STANDBY AYLMER OPC PS	6643, Aylmer OPC Pump	PM	Inspection	1	MONTHS	Engine Diesel Test/Insp (1m) - 6643	CLOSE	9/1/25 12:00 AM	9/12/25 03:08 PM	9/12/25 03:08 PM	-completed

Workorder Summary Report

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 Location: 6643,6643-SPAY
 Work Order Type: CORR,OPER,PM
 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4743900			6643, Aylmer OPC Pump	PM	Inspection	1	MONTHS	Critical Alarm/Dialer Testing (1m) 6643	CLOSE	9/1/25 12:00 AM	9/12/25 03:10 PM	9/12/25 03:10 PM	-completed
4760673			6643, Aylmer OPC Pump	PM	Inspection	1	MONTHS	Building & Grounds Maintenance (1m) - 6643	CLOSE	9/9/25 12:00 AM	9/12/25 03:11 PM	9/12/25 03:11 PM	-completed
4780191	0000164914	LIGHTING EMERGENCY 01 AYLME R OPC PS	6643, Aylmer OPC Pump	PM	HEALTH AND SAFETY	1	MONTHS	OHSA Inspection Aylmer OPC PS (1m) - 6643	CLOSE	10/1/25 12:00 AM	10/1/25 02:39 PM	10/1/25 02:39 PM	
4780563	0000164913	FIRE EXTINGUISHER 01 AYLME R OPC PS	6643, Aylmer OPC Pump	PM	HEALTH AND SAFETY	1	YEARS	Fire Extinguisher Inspection Aylmer OPC (1y) - 6643	CLOSE	10/1/25 12:00 AM	10/8/25 08:11 AM	10/8/25 08:11 AM	-completed inspection of unit. Pressure within green section of gauge. Unit accessible to operators.
4795126	0000164919	GENERATOR W/ DIESEL ENGINE STANDBY AYLME R OPC PS	6643, Aylmer OPC Pump	PM	Inspection	1	MONTHS	Engine Diesel Test/Insp (1m) - 6643	CLOSE	10/1/25 12:00 AM	10/14/25 02:55 PM	10/14/25 02:55 PM	-OPC pumping station generator test run for 1 hour and completed required paperwork. Transfer switch successful. Generator provides adequate power to pumping station, generator performs well.
4795145	0000164903	PANEL BREAKER MAIN AYLME R OPC PS	6643, Aylmer OPC Pump	PM	Inspection	1	YEARS	Panel Breaker Service (1y) - 6643	COMP	10/1/25 12:00 AM	12/17/25 08:32 AM	12/17/25 08:32 AM	-completed panel breaker inspection. Panel clean and in good working order.
4795147	0000164890	PANEL BREAKER AYLME R OPC PS	6643, Aylmer OPC Pump	PM	Inspection	1	YEARS	Panel Breaker Inspection (1y) - 6643	COMP	10/1/25 12:00 AM	11/21/25 03:29 PM	11/21/25 03:29 PM	-Completed Panel Breaker test during power fail alarm test earlier in the year. Switch operates effectively and no broken components were observed. All in good working order.
4795149	0000164886	PANEL SURGE ARRESTER AYLME R OPC PS	6643, Aylmer OPC Pump	PM	Inspection	1	YEARS	Panel Surge Service (1y) - 6643	COMP	10/1/25 12:00 AM	11/12/25 09:48 AM	11/12/25 09:48 AM	-completed in October. no problems
4795151	0000164892	TRANSMITTER PRESSURE AYLME R OPC PS	6643, Aylmer OPC Pump	PM	Calibration	1	YEARS	Transmitter Pressure (1y) Service (wh) 6643	COMP	10/1/25 12:00 AM	12/17/25 08:34 AM	12/17/25 08:34 AM	-Pressure transmitter accurate and in good working order in accordance with other pressure transmitter - comparable readings. All appears normal.

Workorder Summary Report

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 Location: 6643,6643-SPAY
 Work Order Type: CORR,OPER,PM
 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4795605	0000334551	VALVE KNIFE GATE PUMP DISCH HEADER AYLNER OPC PS	6643, Aylmer OPC Pump	PM	Refurbish/ Replace/Repair	1	YEARS	Valve Gate Inspection/Maintenance (1y) 6643	COMP	10/1/25 12:00 AM	11/21/25 03:31 PM	11/21/25 03:31 PM	-Exercised pump 1 valve gate, was very easy to exercise, no valve stem grease needed. Fully closed and reopened. Tested pumps in hand afterwards to ensure fully open.
4795608	0000334548	VALVE KNIFE GATE PUMP DISCH ISOL AYLNER OPC PS	6643, Aylmer OPC Pump	PM	Refurbish/ Replace/Repair	1	YEARS	Valve Gate Inspection/Maintenance (1y) 6643	COMP	10/1/25 12:00 AM	11/21/25 03:32 PM	11/21/25 03:32 PM	-Exercised pump 2 valve gate, was very easy to exercise, no valve stem grease needed. Fully closed and reopened. Tested pumps in hand afterwards to ensure fully open.
4795611	0000334547	VALVE CHECK 02 PUMP DISCH AYLNER OPC PS	6643, Aylmer OPC Pump	PM	Refurbish/ Replace/Repair	1	YEARS	Valve Check (1y) Inspection (wh) 6643	COMP	10/1/25 12:00 AM	12/18/25 10:37 AM	12/18/25 10:37 AM	-completed check valve inspection with OIC, ensuring proper operation by engaging and disengaging check valve manually.
4795613	0000334546	VALVE CHECK 01 PUMP DISCH AYLNER OPC PS	6643, Aylmer OPC Pump	PM	Refurbish/ Replace/Repair	1	YEARS	Valve Check (1y) Inspection (wh) 6643	COMP	10/1/25 12:00 AM	12/18/25 10:37 AM	12/18/25 10:37 AM	-completed check valve inspection with OIC, ensuring proper operation by engaging and disengaging check valve manually.
4795615	0000334549	VALVE AIR RELEASE HEADER AYLNER OPC PS	6643, Aylmer OPC Pump	PM	Refurbish/ Replace/Repair	1	YEARS	Valve Pressure Relief (1y) (wh) 6643	COMP	10/1/25 12:00 AM	12/18/25 10:48 AM	12/18/25 10:48 AM	-inspection completed and passed
4795627	0000334556	UPS BATTERY BANK PLC PANEL AYLNER OPC PS	6643, Aylmer OPC Pump	PM	Inspection	1	YEARS	UPS Insp/Service (1y) - 6643	COMP	10/1/25 12:00 AM	11/12/25 09:49 AM	11/12/25 09:49 AM	-completed . UPS in good condition
4798239			6643, Aylmer OPC Pump	PM	Inspection	1	MONTHS	Critical Alarm/Dialer Testing (1m) 6643	CLOSE	10/1/25 12:00 AM	10/14/25 02:58 PM	10/14/25 02:58 PM	-completed high level alarm check as well as simulated power fault alarm using generator transfer switch. All alarms received and acknowledged.
4815933			6643, Aylmer OPC Pump	PM	Inspection	1	MONTHS	Building & Grounds Maintenance (1m) - 6643	CLOSE	10/9/25 12:00 AM	10/22/25 03:41 PM	10/22/25 03:41 PM	-completed cleaning of facility and space surrounding facility. All maintained properly.

Workorder Summary Report

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				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4833644	0000164914	LIGHTING EMERGENCY 01 AYLME R OPC PS	6643, Aylmer OPC Pump	PM	HEALTH AND SAFETY	1	MONTHS	OHSA Inspection Aylmer OPC PS (1m) - 6643	COMP	11/1/25 12:00 AM	11/12/25 03:38 PM	11/12/25 03:38 PM	-Completed OSHA sign offs and ensured all materials are in good working order and fire extinguisher is pressurizes (certified last month).
4838202			6643, Aylmer OPC Pump	PM	Compliance	1	YEARS	FEP Review Aylmer OPC Pumping Stn (1y) - 6643	COMP	11/1/25 12:00 AM	12/10/25 08:07 AM	12/10/25 08:07 AM	FEP Review -OPC PS's FEP reviewed.
4838487			6643, Aylmer OPC Pump	PM	Compliance	2	YEARS	FEP Site Plan Review Aylmer OPC (2y) - 6643	COMP	11/1/25 12:00 AM	12/10/25 08:26 AM	12/10/25 08:26 AM	FEP Site Plan Review -OPC PS's FEP site plan reviewed.
4844553	0000164919	GENERATOR W/ DIESEL ENGINE STANDBY AYLME R OPC PS	6643, Aylmer OPC Pump	PM	Inspection	1	MONTHS	Engine Diesel Test/Insp (1m) - 6643	COMP	11/1/25 12:00 AM	12/1/25 08:43 AM	12/1/25 08:43 AM	-completed generator run for 1 hour. Fixed ECU alarm problem by topping up the coolant level. All appears normal.
4844572	0000164883	HEATER ELECTRIC 01 HVAC SYS AYLME R OPC PS	6643, Aylmer OPC Pump	PM	Refurbish/ Replace/Repair	1	YEARS	Heater Electric (1y) Inspection 6643	COMP	11/1/25 12:00 AM	12/2/25 02:28 PM	12/2/25 02:28 PM	-inspected heater and ensured functioning as designed. No blockages detected or dust build-up. Heating spaces adequately and according to thermostat on the wall.
4844577	0000164891	PANEL DISTRIBUTION OPC-SPS AYLME R OPC PS	6643, Aylmer OPC Pump	PM	Inspection	1	YEARS	Panel Breaker 1 Inspection (1y) - 6643	COMP	11/1/25 12:00 AM	11/21/25 03:34 PM	11/21/25 03:34 PM	-Operated breaker and power turned off and returned once breaker flipped back on. All working as intended.
4845014	0000164910	FILTER ELECTRIC HARMONIC 02 RAW SEWAGE PUMP AYLME R OPC PS	6643, Aylmer OPC Pump	PM	Inspection	1	YEARS	Filter Electric Harmonic Service (1y) 6643	COMP	11/1/25 12:00 AM	12/17/25 08:22 AM	12/17/25 08:22 AM	-completed cleaning of filter box. connections clean and sturdy, system running properly. All appears in good working order.
4845016			6643, Aylmer OPC Pump	PM	Inspection	1	YEARS	Filter Electric Harmonic Service (1y) 6643	BUSCOMP	11/1/25 12:00 AM	12/17/25 08:23 AM	12/17/25 08:23 AM	-completed cleaning of filter box. connections clean and sturdy, system running properly. All appears in good working order.
4845036	0000164897	FILTER ELECTRIC HARMONIC 01 RAW SEWAGE PUMP AYLME R OPC PS	6643, Aylmer OPC Pump	PM	Inspection	1	YEARS	Filter Electric Harmonic Service (1y) 6643	COMP	11/1/25 12:00 AM	12/17/25 08:23 AM	12/17/25 08:23 AM	-completed cleaning of filter box. connections clean and sturdy, system running properly. All appears in good working order.

Workorder Summary Report

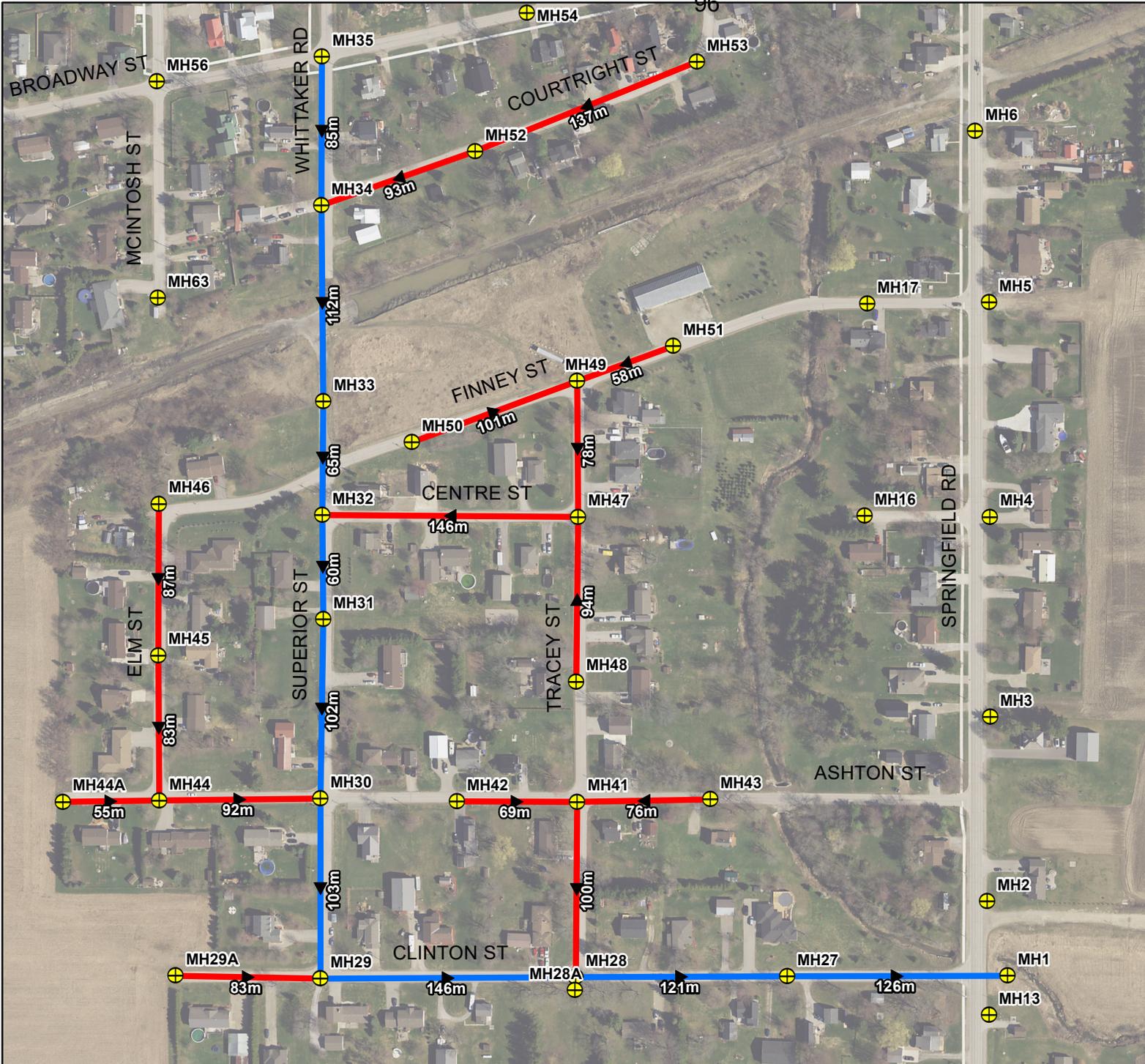
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4845038	0000164898	FILTER ELECTRIC HARMONIC 02 RAW SEWAGE PUMP OUTPUT AYLMER OPC PS	6643, Aylmer OPC Pump	PM	Inspection	1	YEARS	Filter Electric Harmonic Service (1y) 6643	COMP	11/1/25 12:00 AM	12/17/25 08:24 AM	12/17/25 08:24 AM	-completed cleaning of filter box. connections clean and sturdy, system running properly. All appears in good working order.
4846892			6643, Aylmer OPC Pump	PM	Inspection	1	MONTHS	Critical Alarm/Dialer Testing (1m) 6643	COMP	11/1/25 12:00 AM	12/9/25 03:53 PM	12/9/25 03:53 PM	-Completed alarm testing of power fail and high level alarm
4861801			6643, Aylmer OPC Pump	PM	Inspection	1	MONTHS	Building & Grounds Maintenance (1m) - 6643	COMP	11/9/25 12:00 AM	12/1/25 09:43 AM	12/1/25 09:43 AM	-completed
4862675			Aylmer - OPC Pumping Station	CORR	Refurbish/ Replace/Repair	0		OPC Generator Lockout	COMP		12/18/25 10:49 AM	12/18/25 10:49 AM	- Recieved another generator lockout / fault alarm. Generator not in auto. Acknowledged alarm on SCADA and ensured utility power was still active. Will head there soon to take generator out of lockout and back in auto. Contacted GenTech to book service appointment regarding alarm. Technician stated problem may be battery / charger is faulty and ECU is overriding system, taking it out of auto. GenTech will contact for service appointment to troubleshoot problem next week. 1308: arrived onsite and started up generator to hopefully charge battery until service appointment. Generator paperwork filled out and monitoring charge level. Battery level at 28.5 V and Charger at 27.0 V
4879444	0000164914	LIGHTING EMERGENCY 01 AYLMER OPC PS	6643, Aylmer OPC Pump	PM	HEALTH AND SAFETY	1	MONTHS	OHSA Inspection Aylmer OPC PS (1m) - 6643	BUSCOMP	12/1/25 12:00 AM	12/15/25 03:21 PM	12/15/25 03:21 PM	-completed OSHA sign off, all materials within expiry.
4889745	0000164919	GENERATOR W/ DIESEL ENGINE STANDBY AYLMER OPC PS	6643, Aylmer OPC Pump	PM	Inspection	1	MONTHS	Engine Diesel Test/Insp (1m) - 6643	COMP	12/1/25 12:00 AM	12/17/25 08:17 AM	12/17/25 08:17 AM	-completed engine generator run for 0.5 hours. transfer successful and all appears normal, no other alarms came out afterwards.

Workorder Summary Report

Report Start Date: Jan 1, 2025 12:00 AM
 Report End Date: Dec 31, 2025 11:59 PM
 Location: 6643,6643-SPAY
 Work Order Type: CORR,OPER,PM
 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4892057			6643, Aylmer OPC Pump	PM	Inspection	1	MONTHS	Critical Alarm/Dialer Testing (1m) 6643	COMP	12/1/25 12:00 AM	12/17/25 08:11 AM	12/17/25 08:11 AM	-completed high level alarm testing and generator run alarms. All alarms received and acknowledged.
4907544			6643, Aylmer OPC Pump	PM	Inspection	1	MONTHS	Building & Grounds Maintenance (1m) - 6643	COMP	12/9/25 12:00 AM	12/17/25 08:10 AM	12/17/25 08:10 AM	-completed grounds and building maintenance.
4929163	0000164914	LIGHTING EMERGENCY 01 AYLMER OPC PS	6643, Aylmer OPC Pump	PM	HEALTH AND SAFETY	1	MONTHS	OHSA Inspection Aylmer OPC PS (1m) - 6643	COMP	1/1/26 12:00 AM	1/6/26 03:27 PM	1/6/26 03:27 PM	- Completed OSHA material sign off onsite (eyewash, first aid, and fire extinguishers)
4944462	0000164919	GENERATOR W/ DIESEL ENGINE STANDBY AYLMER OPC PS	6643, Aylmer OPC Pump	PM	Inspection	1	MONTHS	Engine Diesel Test/Insp (1m) - 6643	COMP	1/1/26 12:00 AM	1/6/26 03:30 PM	1/6/26 03:30 PM	- Completed generator run test for the month. Transfer successful and ran on load.
4947875			6643, Aylmer OPC Pump	PM	Inspection	1	MONTHS	Critical Alarm/Dialer Testing (1m) 6643	COMP	1/1/26 12:00 AM	1/6/26 03:31 PM	1/6/26 03:31 PM	- Completed alarm testing for facility - power failure and high level wet well. Also received alarm for generator transfer. Alarms ack



Springfield Sewer Cleaning
Work Area
Zone 3

Sewers to be cleaned

— 200mm

— 250mm

Manhole

Flow Direction

Notes:



Meters

Created: March 2, 2021



REPORT NO. PW-26-06

TO: Mayor & Members of Council
DEPARTMENT: Public Works
MEETING DATE: March 5, 2026
SUBJECT: **Malahide Water Distribution System: 2025 Section 11 Annual Report and Schedule 22 Summary Report**

RECOMMENDATION:

THAT Report No. PW-26-06 entitled “Malahide Water Distribution System: 2025 Section 11 Annual Report and Schedule 22 Summary Report” be received.

PURPOSE & BACKGROUND:

Schedule 22 of O. Reg. 170/03 under the Safe Drinking Water Act, requires that the Operating Authority prepare and submit a report to the Council no later than March 31 of each calendar year. In addition, the Operating Authority, being the Ontario Clean Water Agency (OCWA), is required to complete Section 11 of O. Reg. 170/03 under the Safe Drinking Water Act. The Section 11 Annual Report must be made available to the public free of charge if requested.

The purpose of the two reports that are submitted by OCWA is to advise the Council on the operation of the system, the quality of the water, and the quantity of water used throughout the system for the previous year. These reports have been combined by OCWA into one individual report which satisfies the regulatory requirements for Section 11 and Schedule 22.

COMMENTS & ANALYSIS:

OCWA has prepared and submitted the 2025 Ministry of the Environment, Conservation and Parks (MECP) Annual Summary Report for the Malahide Water Distribution System. The Operating Authority is required to complete the Section 11 Annual Report by February 28th of each calendar year. Mayor and Members of Council are to receive copies of Schedule 22 report by March 31st of each calendar year. Copies of the combined report were provided to Council Members before the required dates by email. Reports are also submitted by the Elgin Area Primary Water Supply System - Joint Board of Management for the Elgin Area Water Treatment Plant and are available to Council if requested.

The contents of the Schedule 22 report prepared by OCWA include:

- Overview of system
- Compliance with Regulations
- Corrective Actions related to non-compliances
- Flow summary for the previous year.

The contents of the Section 11 report prepared by OCWA include:

- Description of the water system
- A summary of adverse water quality incidents
- Population served
- Expenses incurred
- A summary of microbiological and chemical testing over the year.

Attached is a copy of the combined Section 11 and Schedule 22 reports.

Availability of Reports:

Copies of the Section 11 and Schedule 22 reports are to be made available for inspection by the public during normal working hours. Staff have posted the combined Section 11 and Schedule 22 reports on the Township of Malahide's website and they are available at the Township office upon request. If the general public requests a copy of the report, one must be made available free of charge.

SUMMARY:

The Annual Reports are an effective tool used to provide the Council with pertinent information on how the Distribution System performed during the previous year.

The purpose of the reports is to summarize compliance with the regulations, corrective actions and flow monitoring for the previous year's operation of the water system. It also guarantees transparency between the MECP, the general public and the municipal drinking water system. It's an effective tool to confirm to both the public and the MECP that municipal drinking water systems are providing a safe supply of potable water

LINK TO STRATEGIC & OPERATIONAL PLANS:

The Malahide Township Strategic Plan prioritizes providing easy access to more information relevant to constituents, landowners, businesses. This report provides Council and the public with a concise annual update on the ongoing operations of Malahide's water systems.

ATTACHMENTS:

1. 2025 Section 11 Annual Report and Schedule Summary 22 Report

Prepared by: S. Gustavson, Water/Waste Water Operations Manager

Reviewed by: J. Godby, Director of Public Works

Approved by: N. Dias, Chief Administrative Officer



February 20th, 2026

Jason Godby
Director of Public Works
87 John Street South
Aylmer, ON N5H 2C3

Re: Safe Drinking Water Act, O. Reg. 170/03 Section 11 and Schedule 22 Summary Report

Dear Mr. Godby,

Attached is the 2025 Summary Report for the Malahide Distribution System. This report is completed in accordance with Section 11 and Schedule 22 of O. Reg. 170/03, under the Safe Drinking Water Act.

This Summary Report is to be provided to the members of the municipal council by March 31, 2026.

Section 12 of O. Reg. 170/03, requires the Annual Report required under Section 11 of O. Reg. 170/03 and the Summary Report be made available for inspection by any member of the public during normal business hours, without charge. The reports should be made available for inspection at the office of the township, or at a location that is reasonably convenient to the users of the water system.

Please feel free to contact me should you require any additional information regarding these reports. I can be reached at 519-870-7841.

Sincerely,

Matthew Belding
Process and Compliance Technician

c.c. Sam Sianas, OCWA's Regional Hub Manager
Vitaliy Talashok, OCWA's Senior Operations Manager
Stephanie Simpson, Safety, Process and Compliance Manager
Sam Gustavson, Malahide's Water/Wastewater Operations Manager

Malahide Distribution System

Waterworks # 260004774
System Category – Large Municipal Residential

Annual Water Report

Prepared For: The Township of Malahide

Reporting Period of January 1st – December 31st 2025

Issued: February 20th, 2026

Revision: 0

Operating Authority:



This report has been prepared to satisfy the annual reporting requirements in O.Reg 170/03 Section 11 and Schedule 22

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Revision History

Date	Revision #	Revision Notes
2026-02-20	0	Report issued

Report Availability

This system does not serve more than 10,000 residence and the annual reports will be available to residents at the Township of Malahide Municipal Office as well as on the Township of Malahide’s Municipal website. Notification will be at the Municipal Office and copies provided free of charge if requested. The Township of Malahide is located at, 87 John Street South, Aylmer ON.

The Table below lists the Drinking Water Systems, which receive all their drinking water from the Malahide Distribution System.

Drinking Water System Name	Drinking Water System Number	Copy provided
Ontario Police College Water System	Non-regulated	Yes

Compliance Report Card

Compliance Event	Date	# of Events
Ministry of Environment Inspections	August 28 th , 2025	1
Ministry of Labour Inspections	N/A	0
QEMS External Audit	March 20 th , 2025	1
	(Reaccred) September 4 th , 2025	1
AWQI’s/BWA	N/A	0
Non-Compliance	October 2 nd , 2025	1
Community Complaints	May 18 th	3
	September 24 th	
	October 2 nd	
Spills	N/A	0
Watermain Breaks	N/A	0

System Process Description

Distribution:

The Malahide Distribution System receives water from the following systems:

- 1) Port Burwell Area Secondary Water Supply System
- 2) The Aylmer Area Secondary Water Supply System
- 3) The Aylmer Distribution System

The source of these three systems is the Elgin Area Primary Water Supply System whose raw water is taken from Lake Erie. Raw water is treated at the Elgin Area Primary plant before it enters the respective secondary systems and the Aylmer distribution system which supplies water the Malahide water distribution system. The Malahide Distribution System supplies water to the Ontario Police College Water System.

The Malahide Distribution System services Waneeta Beach, Port Bruce, Copenhagen, Granger Road, Norton & Church St. (Orwell), Dixie Estates, Pede Road, Imperial Road (Hwy 73), Jamestown Line, Dingle Street, Hacienda Road, and east from Aylmer on Talbot Line to 49823 Talbot Line. There are various size mains and construction material. There are 49 fire hydrants and five chambers in the system. The chambers (two at Copenhagen Booster, PB-01, PB-02 and PB-03) are for air relief, pressure control, and/or metering. Note: PB-01 and PB-02 are owned by the Port Burwell Area Secondary Water Supply System with the pressure regulating valves owned by Malahide. Sample stations are located throughout the distribution system for water quality monitoring purposes.

In Copenhagen, the booster station provides additional water pressure north of the chamber. This station alternates duty on the booster pumps and is equipped with a pressure regulating valve and SCADA system to notify operators if there are any issues at the station. Flow is measured with a magnetic flow meter.

Treatment Chemicals used during the reporting year:

Chemical Name	Use	Supplier
N/A	N/A	N/A

Summary of Non-Compliance

Adverse Water Quality Incidents:

Date	AWQI #	Parameter	Result	Details	Legislation	Corrective Action Taken	Corrective Action Date
There were no adverse water quality incidents reported during the reporting period.							

Non-Compliance:

Legislation	Requirement(s) System Failed to meet	Duration of the Failure (i.e. date(s))	Corrective Action	Status
There was no non-compliance issues reported during the reporting period.				

Non-Compliance Identified in a Ministry Inspection:

Legislation	requirement(s) system failed to meet	Duration of the failure (i.e. date(s))	Corrective Action	Status
AWWA Standard C653	Disinfection of Water Treatment Plants	05/08/2025	From herein, the Owner/Operating Authority shall ensure that that the procedures listed in the most current issue of the Drinking Water Works Permit #051-201, Section 2.3 of Schedule B is accurately followed, and activities are properly documented in order to satisfy the conditions imposed by the Director. The Owner/Operating Authority shall provide training to the operators on the requirements of the most current issue of the Drinking Water Works Permit #051-201 and shall submit documentation to ensure compliance with the aforementioned including an operator sign off sheet to the undersigned inspector no later than November 30, 2025.	Completed 10/02/2025

The Malahide Distribution System was inspected on August 28th, 2025 by Provincial Officer, Angela Stroyberg of the Ministry of Environment, Conservation and Parks (MECP).

The routine MECP inspections have an Inspection Rating Record, which evaluates the system to provide information for the owner/operator on areas that need to be improved. The particular areas that were evaluated for the Malahide Distribution System were: Treatment Processes, Operations Manuals, Logbooks, Certification and Training, Water Quality Monitoring, Distribution System, and Reporting and Corrective Actions. The 2025 inspection report identified one non-compliances under the module of Treatment Process, and thus received an Inspection Rating Record of 92.36%.

Flows

The Malahide Distribution System consists of a number of tertiary watermains throughout the Township. Flow rates are measured throughout the distribution system.

Table 1 below is a summary of flows including total and average daily flows for the reporting period at the Copenhagen Booster Pumping Station. The Copenhagen Booster Pumping Station daily average flow for the reporting period was 147.6 m³/day, which is a 7.0% increase from 2024.

Table 1: Copenhagen Booster Station Flows

Month	2025 Total Flow (m ³)	2024 Total Flow (m ³)	2025 Average Day Flow (m ³ /day)	2024 Average Day Flow (m ³ /day)	Difference between 2025 and 2024 (%)
January	4,420	3,662	142.6	118.1	20.7
February	3,738	4,353	133.5	155.5	-14.1
March	3,694	3,534	119.2	114.0	4.6
April	4,340	3,718	144.7	119.9	20.7
May	5,104	5,194	164.6	173.1	-4.9
June	5,752	4,004	191.7	129.2	48.4

Month	2025 Total Flow (m ³)	2024 Total Flow (m ³)	2025 Average Day Flow (m ³ /day)	2024 Average Day Flow (m ³ /day)	Difference between 2025 and 2024 (%)
July	6,026	4,275	194.4	137.9	41.0
August	4,138	4,743	133.5	153.0	-12.7
September	4,500	4,160	150.0	138.7	8.1
October	4,379	4,301	141.3	138.7	1.9
November	3,785	4,382	126.2	146.1	-13.6
December	3,984	4,016	128.5	129.5	-0.8
Total Flow	53,860	50,342	-	-	-
Average	4,488	4,195	147.6	137.9	7.0
Maximum	6,026	5,194	194.4	173.1	-

Table 2 below is a summary of the remaining flow readings for the Malahide Distribution System. The total flow supplied to the system in 2025 was 143,887.9m³, which corresponds to a 0.4% increase from 2024.

Table 2: Total Flow Supplied to the Malahide Distribution System

Location	2025 Total Flow (m ³)	2024 Total Flow (m ³)	2025 Average Day Flow (m ³ /d)	2024 Average Day Flow (m ³ /d)	Difference between 2025 and 2024 Flows (%)
Talbot Street East	4,233	4,591	11.6	12.6	-7.8
Dingle Street	63,060	59,989	172.8	164.4	5.1
Talbot Street West	5,788	5,712	15.9	15.6	1.3
PB01 (Rush Creek)	3,772	3,413	10.3	9.4	10.5
PB02 (Port Bruce)	4,616	11,029	12.6	30.2	-58.1
Dexter and Imperial	12,935	1,578	35.4	4.3	719.7
Waneeta Beach	1,494	1,061	4.1	2.9	40.8
Rogers	3,026	3,488	8.3	9.6	-13.2
Norton/ Church	2,413	2,114	6.6	5.8	14.1

Regulatory Sample Results Summary

Microbiological Testing:

	No. of Samples Collected	Range of E.Coli Results		Range of Total Coliform Results		Range of HPC Results	
		Min	Max	Min	Max	Min	Max
Distribution Water	156	0	0	0	0	<10	570

Operational Testing:

	No. of Grab Samples Collected	Range of Results	
		Minimum	Maximum
Free Chlorine Residual, DW Field (mg/L)	374	0.30	1.30

Summary of Lead Testing:**Schedule 15.1 Sampling:**

The Schedule 15.1 sampling is required under O.Reg 170/03. This system is under reduced sampling requiring a lead samples to be collected every 3rd year in the winter and summer period. Lead samples were not collected during the reporting period but will be required again in 2026.

Distribution System	Number of Samples	Range of Results		MAC	Number of Exceedances
		Minimum	Maximum		
Alkalinity (mg/L)	4	110	119	n/a	n/a
pH	4	7.50	7.78	n/a	n/a
Lead (ug/l)	-	-	-	10 ug/L	0

Organic Parameters:

These parameters are tested quarterly as a requirement under O.Reg 170/03.

	Sample Date (yyyy/mm/dd)	Sample Result	MAC	Number of Exceedances	
				MAC	1/2 MAC
Distribution Water					
Trihalomethane: Total (ug/L) Annual Average - DW	2025	40	100	0	0
Haloacetic Acids: Total (ug/L) Annual Average- DW	2025	19.58	80	0	0

MAC = Maximum Allowable Concentration as per O.Reg 169/03

Additional Legislated Samples:

There was no additional sampling required.

Major Maintenance Summary**Distribution Maintenance:**

Details
<ul style="list-style-type: none"> - SCADA Maintenance, Summa updates PLC back-ups and Verify UPS health - Purchase 3 sets of Booster Pump impellers and seal kits - BFP tested and certified at Hacienda for bulk fill on Hydrant - Repaired Valvebox for watermain valve on Jamestown Line - Replaced upper assembly and main valve seat on Hydrant #47 - Service/Refurbish PRV at 4 locations - Replaced Booster Pump #1 at Copenhagen and rebuilt Pump #2 - Replaced and install SS#79 - Valve exercising, Hydrant flushing, and Dead end flushing - Verification and calibration of flow meters



REPORT NO. PW-26-07
TO: Mayor & Members of Council
DEPARTMENT: Public Works
MEETING DATE: March 5, 2026
SUBJECT: Malahide Water Distribution System - Fourth Quarter 2025 Operations Report

RECOMMENDATION:

THAT Report No. PW-26-07 entitled “Malahide Water Distribution System - 2025 Fourth Quarter Operations Report” be received.

PURPOSE & BACKGROUND:

The Ontario Clean Water Agency (OCWA) and Township Staff, meet on a quarterly basis to review the operations and maintenance of the Malahide Water System. OCWA and the Township Staff discuss recommended lifecycle/capital work, bacteriological/chemical sample results, regulatory compliance, and possible emerging issues. OCWA provides detailed operations reports and performance assessment reports at these meetings.

COMMENTS & ANALYSIS:

This report is a summary of the operations and maintenance for the fourth quarter of 2025, as well as a condensed summary of the overall operations for the year. This report is submitted to Council to satisfy specific requirements of the QEMS Operational Plan for the water system. Additionally, this approach ensures that the Owners are kept informed on the operational performance of the water system on a continual basis by the Township Staff.

The Township Staff formally met with the OCWA on February 2nd, 2026, to review system operations for the third and fourth quarters of the previous year. Some of the specific items that were discussed during these meetings are outlined below.

Compliance Summary:

There were no compliance issues during the third and fourth quarters of 2025. Furthermore, there were no compliance or exceedance issues in 2025.

Inspections:

The MECP inspection was completed on August 28th, 2025, during the third quarter. The final inspection report was received on October 2nd, 2025. The system received an inspection rating of 92.36% for the inspection period.

QEMS Update:

An Internal audit was conducted by OCWA on January 12th, 2025. There were no non-conformances and fourteen (14) Opportunities for Improvement (OFI). The Audit findings and other standing agenda items were addressed during the Management Review on January 28th, 2025. The Operational plan was updated prior to the External Audit to address standing items identified during the Internal Audit

The External audit was conducted on March 20th, 2025, by Ryan Bourner of Intertek. The reaccreditation audit was completed on April 14, 2025. There were no non-conformances and no OFI's identified during the audit

The Essential/ Emergency Service and Supply Contact List was updated on September 24th, 2025.

Performance Assessment:

In 2025, the average daily flow at the Copenhagen Booster Station was 116.5 m³/d. This is a 7.2% increase when compared to 2024 (108.7 m³/d).

There were no adverse sample results during the third and fourth quarters of 2025. Overall, there were no adverse sample results in 2025. Weekly microbiological sample results were tested for E.coli, Total coliforms and HPC. Samples are shipped to SGS laboratories which is an accredited laboratory.

OCWA tested for free chlorine residuals throughout the distribution system two times per week. Quarterly samples were collected for Trihalomethanes (THMs) and Halo Acetic Acids (HAAs) in accordance with regulatory requirements. All sample results tested were well below the Maximum Allowable Concentrations (MAC) set forth in O.Reg. 170/03. OCWA continues to meet or exceed the Provincial Regulations pertaining to microbiological sampling requirements.

Occupational Health & Safety:

OCWA completed the annual health and safety inspection on February 28th, 2025. There were no issues identified during the inspection and no issues identified in 2025.

General Maintenance:

OCWA conducted various maintenance activities in 2025. Activities include but are not limited to, the annual inspection and pumping of all chambers including air release chambers, and monthly alarm testing. Annual flow meter calibrations were completed. OCWA completed spring and fall hydrant flushing and winterization of hydrants. Annual valve turning was also completed. Further information regarding maintenance completed in 2025 can be found in the attached report

Alarms:

There were some alarms reported in the third and fourth quarter. Most of these alarms were minor in nature. The SCADA system allows Staff to effectively monitor and respond

to alarms on a continuous basis. As the Operating Authority, OCWA responded to alarms as required, the details of which are outlined in the attached report.

Complaints & Concerns:

There were three (3) complaints from the general public that required a response from the Township and OCWA in 2025, as outlined in the attached report.

LINK TO STRATEGIC & OPERATIONAL PLANS:

The Malahide Township Strategic Plan prioritizes providing easy access to more information relevant to constituents, landowners, businesses. This report provides Council and the public with a concise annual update on the ongoing operations of Malahide's water systems.

SUMMARY:

Quarterly meetings with OCWA are an effective tool used to keep the Township Staff well informed as to the operations and maintenance of the drinking water system. The information provided by OCWA is used to help make well thought out decisions in an effort to provide a continual safe supply of potable water.

ATTACHMENTS:

1. OCWA Fourth Quarter Operations Report

Prepared by: S. Gustavson, Water/Waste Water Operations Manager

Reviewed by: J. Godby, Director of Public Works

Approved by: N. Dias, Chief Administrative Officer



Ontario Clean Water Agency
Agence Ontarienne Des Eaux

Malahide Distribution System
Operations Report
Fourth Quarter 2025

Ontario Clean Water Agency, Southwest Region
Vitaliy Talashok, Sr. Operations Manager, Aylmer Cluster
Date: Jan 15, 2026

Facility Description

Facility Name:	Malahide Distribution System
Regional Manager:	Sam Sianis – (519) 319-2233
Sr. Operations Manager:	Vitaliy Talashok - (226) 378-8986
Business Development Manager:	Robin Trepanier - (519) 791-2922
Facility Type:	Municipal
Classification:	Class 1 Water Distribution
Drinking Water System Category:	Large Municipal Residential
Title Holder:	Municipality
Operation Status:	OCWA

Service Information

Area(s) Served:	Customers adjacent to Hwy 3, customers adjacent to Dexter Line in Elgin County
Population Served:	1131 Malahide customers
Connections:	435 direct connections

Operational Description

Malahide Distribution System receives water from the following Water Systems:

- The Aylmer Area Secondary Water Supply System: 53 Malahide direct connections, estimated 138 Malahide customers
- The Port Burwell Area Secondary Water Supply System: 204 Malahide direct connections, estimated 530 Malahide customers
- The Aylmer Distribution System

The Malahide Distribution System consists of watermains in the following areas:

- Waneeta Beach
- Rush Creek Line
- Port Bruce
- Imperial Road
- Jamestown Line
- Dixie Estates
- Nova Scotia Line West
- Rogers Road
- Norton Street
- Church Street
- Hacienda Road
- Dingle Street
- Talbot Street East

CLIENT CONNECTION MONTHLY CLIENT REPORT

Facility Name: Malahide Distribution
ORG#: 5807

SECTION 1: COMPLIANCE SUMMARY**FIRST QUARTER:**

There were no compliance issues to report for the first quarter.

SECOND QUARTER:

There were no compliance issues to report during the second quarter.

THIRD QUARTER:

There were no compliance issues to report during the third quarter.

FOURTH QUARTER:

There were no compliance issues to report during the fourth quarter.

SECTION 2: INSPECTIONS**FIRST QUARTER:**

There were no MECP or MOL inspections conducted during the first quarter.

SECOND QUARTER:

There were no MECP or MOL inspections conducted during the second quarter.

THIRD QUARTER:

On August 28th MECP Inspector Angela Stroyberg conducted an inspection of the Malahide DS. On October 2nd the inspection report was received and a rating of 92.36% was issued. It was found that disinfection procedures were not followed resulting in a missed sample. Training was given to the operators on October 2nd, to meet the corrective actions of the inspection report.

FOURTH QUARTER:

There were no MECP or MOL inspections conducted during the fourth quarter.

SECTION 3: QEMS UPDATE**FIRST QUARTER:**

On January 12th the internal audit was completed by Maegan Garber. There were no non-conformities identified and fourteen (14) opportunities for improvement (OFI's). The management review was held on January 28th to discuss the standing agenda items along with the audit findings. The operational plan was updated prior to the external audit, which was completed by Intertek's Ryan Bourner, on March 20th. The re-accreditation audit was completed on April 14th. There were no non-conformities or OFI's found.

SECOND QUARTER:

The External audit and reaccreditation audit were received from Intertek. There were no opportunities for improvement (OFI). There were no additional QEMS updates to report on during the second quarter.

THIRD QUARTER:

On September 24th the Essential Emergency Service and Supplier Contact List was updated and is currently in it's 40th revision.

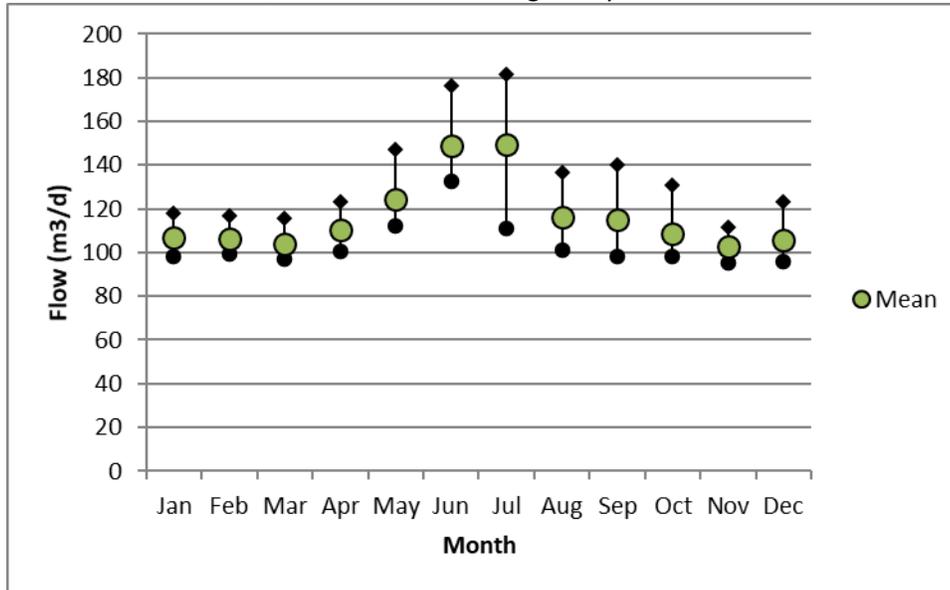
FOURTH QUARTER:

There were no QEMS updates to report on during the fourth quarter.

SECTION 4: PERFORMANCE ASSESSMENT REPORT

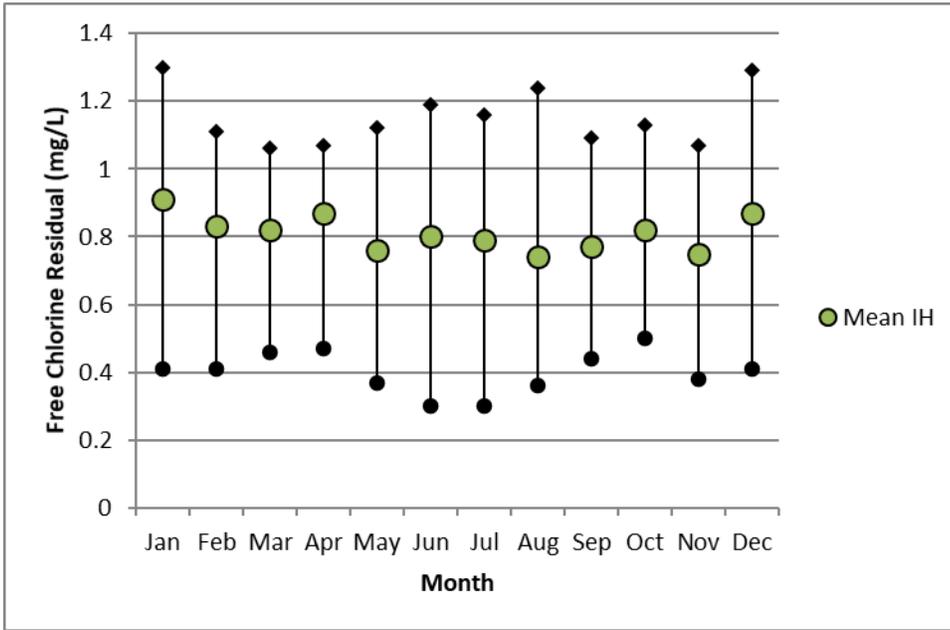
The flow at the Copenhagen Booster Station is monitored by SCADA. The average daily flow in 2025 was 116.5m³/d. When compared to the average daily flow in 2024 (108.7 m³/d), the flow for 2025 has increased by 7.2%. The chart below shows the minimum, maximum and average daily flow for each month in 2025.

Chart 1. The minimum, maximum and average daily flow in 2025.



Chlorine residuals are obtained throughout the distribution system two times per week, with 4 residuals taken on sample days (usually Mondays) and three residuals taken at least 48 hours after the first set (usually on Fridays) to meet the regulatory requirements. The chart below depicts the minimum, maximum and average chlorine residuals taken in the distribution in 2025. The concentration of free chlorine varies depending on the location of sample taken.

Chart 2. The minimum, maximum and average chlorine residuals in the distribution in 2025.



Samples are obtained once per week at three locations in the distribution system. The following table summarizes the results of the microbiological sampling.

Month	# Samples	E. coli Range (cfu/100mL)	Total Coliform Range (cfu/100mL)	# Samples	Heterotrophic Plate Count Range (cfu/mL)
January	12	0 – 0	0 – 0	8	<10 - 10
February	12	0 – 0	0 – 0	8	<10 - <10
March	15	0 – 0	0 – 0	10	<10 - <10
April	12	0 – 0	0 – 0	8	<10 - <10
May	12	0 – 0	0 – 0	8	<10 - <10
June	15	0 – 0	0 – 0	10	<10 - <10
July	12	0 – 0	0 – 0	8	<10 - 50
August	12	0 – 0	0 – 0	8	<10 - 570
September	15	0 – 0	0 – 0	10	<10 - 20
October	12	0 – 0	0 – 0	8	<10 - 20
November	12	0 – 0	0 – 0	8	<10 - <10
December	15	0 – 0	0 – 0	10	<10 - <10

Trihalomethanes (THMs) are sampled on a quarterly basis. The current running average is 40.00µg/L. This is a 4.8% decrease from the 2024 average (42.00µg/L). The results are well below the limit of 100 µg/L.

	Limit (µg/L)	THM Result (µg/L)
January 2025	-	41
April 2025	-	34
July 2025	-	37
October 2025	-	48

Running Average	100	40.00
------------------------	------------	--------------

Haloacetic Acids (HAAs) are required to be sampled on a quarterly basis. The current running average is 19.58µg/L. This is a 5.1% decrease from the 2024 average (20.63µg/L). The results are well below the limit of 80µg/L.

	Limit (µg/L)	HAA Result (µg/L)
January 2025	-	19.0
April 2025	-	28.4
July 2025	-	12.1
October 2025		18.8
Running Average	80	19.58

Schedule 15.1 in O. Reg. 170/03 requires sampling for lead, alkalinity and pH. This is required twice per year, which OCWA completes in February and July. The Malahide Distribution System is currently in reduced sampling which requires distribution sampling only and lead sampling only in every third year. The following table shows the results for 2025. Lead is required in 2026. Previous results indicated that levels were well below the Maximum Allowable Concentration (MAC) of 10 µg/l.

	# Samples	February Results	July Results
pH	2	7.50 - 7.58	7.69 - 7.78
Alkalinity (mg/L)	2	110 – 113	119
Lead (ug/L)	2	-	-

SECTION 5: OCCUPATIONAL HEALTH & SAFETY

FIRST QUARTER:

On February 28th, the annual occupational health and safety inspection was completed. There were no issues identified. There were no additional Health & Safety issues identified in the first quarter.

SECOND QUARTER:

There were no additional Health & Safety issues identified during the second quarter.

THIRD QUARTER:

There were no additional Health & Safety issues identified during the third quarter.

FOURTH QUARTER:

There were no additional Health & Safety issues identified during the fourth quarter.

SECTION 6: GENERAL MAINTENANCE

FIRST QUARTER:

JANUARY

15: Copenhagen BPS – Tested critical alarm

17: Copenhagen BPS – Tested Flood alarm

28: Checked Port Bruce hydrants from fire department use

FEBRUARY

11: Copenhagen BPS – Tested critical alarm

13: On site at Dingle st and Talbot for main break. Pipe scoured. Main and saddle disinfected with >1% sodium hypochlorite. Saddle in place and torqued. Positive pressure maintained and air gap maintained throughout repair. Hydrant 125 at Dingle and Cottonwood flushed from 16:00 - 16:20. Obtained residual from hydrant 1.12 @ 16:19.

MARCH

7: Copenhagen BPS – Tested critical alarm

11: Flowmetrix on site to calibrate flow meters

SECOND QUARTER:APRIL:

01: Copenhagen BPS- Tested flood alarm, confirmed with call from answering service

14: Completed spring hydrant flushing

23: Completed hydrant checks #32-#64

MAY:

01: Onsite with Farmington Mechanical to refurbish PRV units at Waneeta Beach, Dexter Line and Imperial, PB01 and PB02, PRV in PB02 was isolated after a small leak was detected on one of the PRV connections

02: Farmington Mechanical onsite to repair leak on PRV PB02

08: Farmington Mechanical and Koolen Electric onsite at Copenhagen booster for replacement of pump 1 and to replace the seals on pump 2, both pumps returned back to normal service, no unusual noises or vibrations, held good pressure

15: Completed paperwork and took residual for new install of sample station #79

16: Onsite at Lakeview rechlor to cycle power to modem due to communications running on backup, confirmed normal operation after cycling power

18: Farmington Mechanical onsite at PB001 to open bypass in PRV chamber 1 turn, confirmed normal operating pressure after

20: Closed bypass line at PB001 chamber, pressure currently at 82 PSI

28: Completed monthly critical alarm testing

JUNE:

05: Farmington Mechanical onsite at Dexter/Imperial chamber, removed leaking copper pilot line on PRV, replaced with new stainless-steel piece, once assembled pressure was confirmed

14: Onsite at PB01 with Malahide WWOM to open bypass in chamber to address pressure concerns, opened bypass 4 turns, pressure reading 88.12, secured site. Rush Creek Line.

26: Completed monthly critical alarm testing

THIRD QUARTER:JULY:

17: On-site with Farmington mechanical at PB002, adjusted PRV setting to allow flow to go through this chamber as well as Dexter and Imperial. On-site at PB001 with Farmington mechanical to replace PRV, opening bypass and closing main line to isolate valve.

21: Isolated Hydrant at 49382 Vienna Line due leak somewhere between hydrant and secondary valve.

AUGUST:

7: Completed Chamber inspection
 12: Completed locate 20253219211
 19: Finished Dead-end flushing.
 21: Continue annual valve turning

SEPTEMBER:

5: Cycled power to comms on request from on call operator
 Appears to have fixed comm issues.
 9: Suma on site for ups inspection at Copenhagen.
 11: Replaced operating Cap on Vienna dead end hydrate. Flushed dead end.

FOURTH QUARTER

October

23: Completed Fall flushing and required paperwork.

November

5: completed checking all hydrants for water and completed winterizing process.
 7: Confirmed that possible leaky hydrant on Imperial and Nova Scotia was not leaking and perhaps just not fully closed. Hydrant successfully winterized.

December:

Completed all samples and rounds for the month of December
 2: Completed Malahide meter readings for the month
 10: Flushed Calton line dead end for 50 min and achieved residual of 0.30 ppm free.

SECTION 7: ALARMS

FIRST QUARTER:

JANUARY

No alarms

FEBRUARY

17: Received alert from call service for power failure. Acknowledged alarm and observed site via SCADA. Pumps operational and values present. Suspected power flicker due to inclement weather.

MARCH

No alarms received.

SECOND QUARTER:

APRIL:

27: Received call for PLC communication fault for Copenhagen booster, logged on remote SCADA and acknowledged alarm, site still had readings, monitored site and readings continued to update

MAY:

08: Received alarm for Copenhagen BPS comms fault, logged on remote SCADA and acknowledged alarm, site still had readings, continued to monitor readings

JUNE:

No alarms

THIRD QUARTER:

JULY:

No Alarms

AUGUST:

3: Received alarm call for Copenhagen BPS PLC comms alarm, logged on remotely SCADA, acknowledged alarm, still active, site still currently has all readings, will continue to monitor at 1341.

SEPTEMBER:

6: Received a communication alarm copenhagen booster station at 1352. Logged onto scada ipad and acknowledged alarm. Pressure:466.4kpa. Flow rate:2.0l/sec. Full comms to site but running on backup. Heading to Copenhagen booster station. Arrived at Copenhagen booster station. Reset modem in main panel. Full communication restored to facility.

FOURTH QUARTER:

OCTOBER:

23: Received low pressure alarm due to flushing in copenhagen area. Alarm acknowledged and all returned to normal after completion of flushing.

NOVEMBER:

9: 1421: Power Fail for Tower, Dexter rechlor and Copenhagen booster.

1435: logged into SCADA. power is off for all sites. Dexter and Tower running off of UPS. Copenhagen no power and showing no pressure reading due to no power. Pressure at dexter and lakeview still normal and holding, so 0 reading is likely due to power outage. Departing for site now.

1440: Arrived onsite at Copenhagen booster station. UPS not working. UPS power is on and battery had 73% and 24 hours of life, but will not run station. Attempted to cycle power to UPS and get running with no luck. Outage map for hydro one says power should be restored estimated 1515.

1514: Power Restored to all sites. Copenhagen booster readings are as follows:

FT1: 1.92 l/s

PT1: 477.68 kPa

Cabinet inspected and all appears normal. Departing site now.

DECEMBER:

No alarms reported for the month of December

SECTION 8: COMPLAINTS & CONCERNS

FIRST QUARTER: There were no community complaints or concerns during the first quarter.

SECOND QUARTER:

On May 18th a resident on Rush creek complained about low pressure at 3 residences. Farmington opened the bypass to temporarily resolve the issue. Further investigation

THIRD QUARTER:

On September 24th, Responded to community complaint at Shalom Road dead end. Said it was leaking. Ensured valve on pipe was fully closed and closed curb stop which was left open. This should solve problem, no leak detected at this point.

FOURTH QUARTER:

On October 2nd a complaint from a property at 50942 Nova Scotia line reporting a musty odour in the water. The Elgin Area Primary Water Supply System (EAPWSS) has issued a taste and odour advisory.



REPORT NO. PW-26-08

TO: Mayor and Members of Council
DEPARTMENT: Public Works
MEETING DATE: March 5, 2026
SUBJECT: **Malahide Water Distribution: 2025 Drinking Water Quality Trends and Management Review of DWQMS Operational Plan**

RECOMMENDATION:

THAT Report No. PW-26-08 entitled “Malahide Water Distribution: 2025 Drinking Water Quality Trends and Management Review of DWQMS Operational Plan” be received.

PURPOSE & BACKGROUND:

On an annual basis, the Operating Authority being the Ontario Clean Water Agency (OCWA), is required to submit to the owner, a drinking water quality trends report for the Malahide Water Distribution System. Additionally, OCWA and Malahide staff complete an annual Management Review meeting, which is a requirement of the DWQMS Operational Plan.

COMMENTS & ANALYSIS:

On February 12, 2026 Township Staff met with OCWA to conduct the annual Management Review meeting for the Malahide Water Distribution System. The minutes from the Management Review are attached to this report for Council’s information. See Attachment #1. The purpose of the review is to evaluate the continuing suitability, adequacy and effectiveness of OCWA’s Quality & Environmental Management System (QEMS).

On January 20th, 2026, the Ontario Clean Water Agency (OCWA) provided the drinking water quality trends report to the Staff of the Township of Malahide. See Attachment #2. The report is a detailed summary of drinking water quality parameters that are monitored by the operators which include chlorine residuals, microbiological testing, and trihalomethanes (THM’s) and haloacetic acids (HAA’s). The report charts out the minimum and maximum results for these parameters over the last ten years against the operational guidelines and adverse water quality limits set by O. Reg. 170/03.

SUMMARY:

The information provided to the Staff by OCWA, is used to make certain the Staff and Council are aware of drinking water quality trends on the Malahide Distribution System. The report also helps Council make decisions in an effort to provide a continual safe

supply of potable water for the residents connected to municipal water in Malahide Township.

LINK TO STRATEGIC & OPERATIONAL PLANS:

The Malahide Township Strategic Plan prioritizes providing easy access to more information relevant to constituents, landowners, businesses. This report provides Council and the public with a concise annual update on the ongoing operations of Malahide's water systems.

ATTACHMENTS:

1. 2026 Annual Management Review Meeting Minutes
2. Drinking Water Quality Trends Report 2025

Prepared by: S. Gustavson, Water/Waste Water Operations Manager

Reviewed by: J. Godby, Director of Public Works

Approved by: N. Dias, Chief Administrative Officer



Management Review Minutes

Malahide Distribution System

Revision Date: 2025-01-28
Pages: 1 of 8

Reviewed by: QEMS Representative

Approved by: Operations Management

Drinking Water System Name:

Malahide Distribution System

Owner and Location:

The Corporation of the Township of Malahide

Review Period: *January 18th, 2024 to January 27th, 2025*

Meeting Information/Introduction

Date/Time: January 28th, 2025

Location: *87 John St. South Aylmer*

Attendees: Top Management: Maegan Garber, SPC Manager; Vitaliy Talashok, Senior Operations Manager
QEMS Representative: Matthew Belding, PCT
Owner Representative: Sam Gustavson, Water/Wastewater Operations Manager, Jason Godby, Director of Public Works

Regrets: Sam Sianas

Distribution: *All attendees
Sam Sianas RHM,*

Minutes Taken By: Matthew Belding/Maegan Garber

Introduction:

The purpose and objectives of the Management Review was reviewed as follows:

Purpose:

To evaluate the continuing suitability, adequacy and effectiveness of OCWA's QEMS.

Objectives:

The Management Review participants will review/discuss the standing agenda items and the data presented, identify deficiencies, make recommendations and/or initiate action plans to address identified deficiencies as appropriate.

The Management Review includes a review of the DWQMS operational plan, SAI audit report(s), OCWA internal audit report(s) and other related operational documents/records as detailed in the meeting minutes. The information reviewed during the Management Review was provided/made available to attendees



Management Review Minutes

Malahide Distribution System

Revision Date: 2025-01-28
Pages: 2 of 8

Reviewed by: QEMS Representative

Approved by: Operations Management

This meeting covers all standing agenda items for the DWS noted above. Details of the discussion, any deficiencies identified, decisions made and applicable action items related to each standing agenda item are described under the appropriate item number within the following table. Additional comments/discussion items are described under section 2.

The minutes from the previous Management Review in January, 2024 were also reviewed. Any follow up on actions and/or additional actions required are detailed under item i.

Meeting Minutes				
Item #	Documentation Reviewed/Discussion Points/Issues Raised/Action Taken to Date /Decisions Made	Actions Identified during Management Review	Responsibility/Assigned To	Target Date
1 [a]	Incidents of regulatory non-compliance: The last inspection was an announced inspection that was conducted on July 17 th , 2024 by Angela Stroyberg of the Ministry of the Environment, Conservation and Parks (MECP). There were no non-compliances found. As such the Final Inspection Rating was 100%.	n/a	n/a	n/a
[b]	Incidents of adverse drinking water tests: There have been no adverse drinking water tests since the last Management Review.	n/a	n/a	n/a
[c]	Deviations from Critical Control Point limits and response actions: There are no CCPs identified for the system therefore, there are no limits reached and no associated response actions.	n/a	n/a	n/a
[d]	Effectiveness of the risk assessment process: OP-08A annual review was last conducted on 2024-01-19. The 36 month risk assessment was last	n/a	n/a	n/a



Management Review Minutes

Malahide Distribution System

Revision Date: 2025-01-28
Pages: 3 of 8

Reviewed by: QEMS Representative

Approved by: Operations Management

Meeting Minutes

Item #	Documentation Reviewed/Discussion Points/Issues Raised/Action Taken to Date /Decisions Made	Actions Identified during Management Review	Responsibility/Assigned To	Target Date
	<p>conducted January 19th, 2024. The annual risk assessment review will be completed as part of this meeting.</p> <p>As per the previous annual review the following was changed: Add Drinking Water Advisory, bulk water, station by-pass and backflow to columns above, where appropriate.</p>			
[e]	<p>Internal and third-party Audit results: A systems audit (S1) was conducted on April 2nd, 2024 by Ryan Bourne of Intertek. There were no non-conformances and one Opportunity for Improvements (OFIs).</p> <p>The Internal Audit was conducted by Maegan Garber on January 6th, 2025. There were no non-conformances and 14 OFIs identified in the report.</p> <p>The next external audit has been scheduled for March 20th, 2025. The re-accreditation audit is scheduled for April 16th, 2025.</p>	Refer to Summary Table of Action for the Internal audit action items.	Refer to Summary Table of Action for the Internal audit action items.	Refer to Summary Table of Action for the Internal audit action items.
[f]	<p>Results of emergency response testing: CP-03 Critical Shortage of Staff was reviewed and tested on December 6th, 2024. Review all changes proposed by Corporate Compliance for CP-03. Completed walk-through scenario: At the Water Tower in the Port Burwell Secondary distribution, which serves a rural community, is facing a critical</p>			



Management Review Minutes

Malahide Distribution System

Revision Date: 2025-01-28
Pages: 4 of 8

Reviewed by: QEMS Representative

Approved by: Operations Management

Meeting Minutes

Item #	Documentation Reviewed/Discussion Points/Issues Raised/Action Taken to Date /Decisions Made	Actions Identified during Management Review	Responsibility/Assigned To	Target Date
	<p>staffing shortage due to a tornado that has come through the area. Access to the tower is blocked by police barricades due to down trees and power lines.</p> <p>Reviewed all applicable SOPs. Reviewed all related documents being proposed by Corporate Compliance.</p> <p>Action item: FEP binder updates required.</p>	FEP Binder updates are required based on updates to the contact list.	QEMS Representative	2025-04-30
[g]	<p>Operational performance: The Malahide Distribution System has operated well over the last year. There have been no compliance issues and distribution system residuals have been maintained.</p> <p>Reviewed SOP#17 Low Distribution Chlorine and Winter Monthly Blow-offs. Winter blow-offs and historical chlorine residuals were reviewed and it was determined that all locations are adequate. Dead end flushing will resume in April for all locations except Calton/Imperial Line.</p>	Discuss with staff the operational change to remove Winter Monthly Blow-off requirements. Review and revise sample locations to add Sample Station at Calton/Imperial Line to weekly sampling. Based on the residual received at this location, additional flushing will be initiated.	QEMS Representative/SO M	2025-03-31
[h]	<p>Raw water supply and drinking water quality trends: The Raw water is treated at the Elgin Area Primary Water Supply System. The systems annual report for</p>	n/a	n/a	n/a



Management Review Minutes

Malahide Distribution System

Revision Date: 2025-01-28
Pages: 5 of 8

Reviewed by: QEMS Representative

Approved by: Operations Management

Meeting Minutes

Item #	Documentation Reviewed/Discussion Points/Issues Raised/Action Taken to Date /Decisions Made	Actions Identified during Management Review	Responsibility/Assigned To	Target Date
	<p>2024 has not been issued as of yet. The 2023 Annual Report was reviewed.</p> <p>The Malahide Distribution System Drinking Water Quality trends report for 2024 was reviewed. This report trends the last ten years of sampling.</p> <p>No concerns to discuss after review of the DWQT Report.</p>			
[i]	<p>Follow-up on action items from previous Management Reviews:</p> <p>There were no outstanding items from the last Management Review after a review of the table during this meeting.</p> <p>A review was completed of the Summary Table of Action Items.</p>	n/a	n/a	n/a
[j]	<p>Status of management action items identified between reviews:</p> <p>No action items have been identified between reviews.</p>	n/a	n/a	n/a
[k]	<p>Changes that could affect the QEMS:</p> <p>1. New OCWA QEMS Policy in 2024</p>	n/a	n/a	n/a



Management Review Minutes

Malahide Distribution System

Revision Date: 2025-01-28
Pages: 6 of 8

Reviewed by: QEMS Representative

Approved by: Operations Management

Meeting Minutes				
Item #	Documentation Reviewed/Discussion Points/Issues Raised/Action Taken to Date /Decisions Made	Actions Identified during Management Review	Responsibility/Assigned To	Target Date
	2. New operator career path and position titles 3. Changes to OP-19 Re-endorsement will be required.			
[l]	Consumer feedback: There were three community complaints received in the system during the Management Review period. <ol style="list-style-type: none"> 1. 2024-09-01: Dead end leaking. Isolated for repairs to be made. 2. 2024-10-25: Taste and odour complaint. Flushed and residual collected. Sample results provided. 3. 2024-12-11: Discolouration complaint. Flushed and residual tested at two locations. The incidents have been resolved and recorded in OPEX.	n/a	n/a	n/a
[m]	Resources needed to maintain the QEMS: There are sufficient resources to maintain the QEMS.	n/a	n/a	n/a
[n]	Results of the infrastructure review: 2024 Capital: <ul style="list-style-type: none"> - Hydrant maintenance and repair (<i>as needed</i>) - Sample station maintenance and repair/rebuild kits (<i>as needed</i>) 	n/a	n/a	n/a



Management Review Minutes
Malahide Distribution System

Revision Date: 2025-01-28
Pages: 7 of 8

Reviewed by: QEMS Representative

Approved by: Operations Management

Meeting Minutes

Item #	Documentation Reviewed/Discussion Points/Issues Raised/Action Taken to Date /Decisions Made	Actions Identified during Management Review	Responsibility/Assigned To	Target Date
	<ul style="list-style-type: none"> - Sample station replacement (<i>completed this year, #70 and #75</i>) - Generator purchase and install for Copenhagen Booster (<i>completed an electrical design and load test on the tractor generator</i>) - Copenhagen Booster: connector flange for in the chamber bypass pumping using water tanker (<i>deferred and may not be required after the generator gets installed</i>) - Copenhagen Booster Pump impeller replacement (<i>spare pump purchased, impellers will be replaced in 2025</i>) - Summa SCADA Service Support Agreement (<i>on-going</i>) - Spare PLC (<i>been purchased, onsite at the Municipal office</i>) 			
[o]	<p>Operational Plan currency, content and updates: The Operational Plan was last revised in 2024 with some procedures being updated. The Operational Plan will be revised with the action items identified in the Summary Table of Action Items.</p> <p>The Operational Plan will require re-endorsement in 2024 due to changes to templates and the QEMS Policy.</p>	n/a	n/a	n/a



Management Review Minutes

Malahide Distribution System

Revision Date: 2025-01-28
Pages: 8 of 8

Reviewed by: QEMS Representative

Approved by: Operations Management

Meeting Minutes

Item #	Documentation Reviewed/Discussion Points/Issues Raised/Action Taken to Date /Decisions Made	Actions Identified during Management Review	Responsibility/Assigned To	Target Date
[p]	Staff suggestions: There have been no action items from staff.	n/a	n/a	n/a
[q]	Review/consideration of any applicable Best Management Practices (BMPs): The MECP inspection report did not provide any recommendations for the system. OIT/OIC training will be provided based on findings from another MECP inspection in the Region.	Provide OIT/OIC training to all staff.	QEMS Representative/SP CM	2025-07-31
2.	Roundtable/Other: The Malahide DS Annual Risk assessment review took place following the meeting. MDWL renewal was submitted the DRAFT has not yet been received.	n/a	n/a	n/a

Details of next Management Review meeting:

Next Meeting:

The next Management Review meeting will occur in 2026, unless it is warranted to do so earlier.

	Malahide Distribution System Drinking Water Quality Trends Report 2025	Issued: 2026-01-19 Rev.#: 0 Pages: 1 of 5
	Reviewed by: SPC Manager	Approved by: Operations Management

Overview

As part of the DWQMS Element 20: Management Review it is required to review the drinking water quality trends for the facility. This report details the drinking water quality parameters that are monitored for the Malahide Distribution System. These parameters are:

- Distribution Free Chlorine Residuals
- Distribution Water E.coli, Total Coliform and Heterotrophic Plate Count
- Distribution Water Trihalomethanes and Haloacetic Acids

Free Chlorine

Each week seven residuals are taken on the system according to the regulations. The annual minimum and maximum chlorine residuals for the last ten years were:

Year	Minimum Free Chlorine Residual (mg/L)	Maximum Free Chlorine Residual (mg/L)
2015	0.23	2.16
2016	0.24	1.07
2017	0.21	1.41
2018	0.34	1.76
2019	0.36	1.82
2020	0.22	1.25
2021	0.26	1.41
2022	0.30	1.48
2023	0.11	1.57
2024	0.27	1.29
2025	0.30	1.30
Operational Guideline	0.20	4.00
AWQI Limit	0.05	n/a

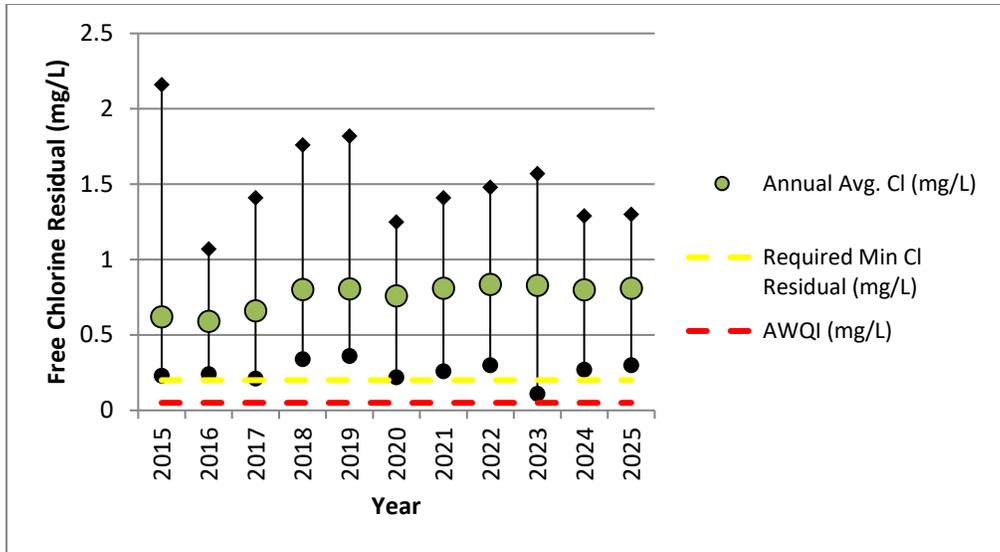
The chart below depicts the minimum and maximum free chlorine residuals taken as grab samples in the Malahide Distribution System, comparing the last ten years (2015-2025) against the operational guideline and adverse water quality limits set by O. Reg. 170/03. The required minimum is 0.20mg/L, which is a guideline from the MECP for the drinking water system to achieve in all parts of the distribution system. If a residual is found below this requirement, action is required to increase this residual. The usual means of increasing the residual is by flushing in the area. An Adverse Drinking Water Quality Indicator (AWQI) occurs when the free chlorine residual taken as a grab sample is below 0.05mg/L, this residual is to be reported the MECP Spills Action Centre (SAC) and the local Medical Officer of Health. Immediate action is required to bring the residual above 0.2mg/L in the affected area and take any further action as directed by the Medical Officer of Health.

In 2025, the average free chlorine residual taken as a grab sample in the distribution system was 0.81mg/L. This is a 1.2% increase when compared to the 2024 (0.80mg/L) average free chlorine residual. Refer to Chart 1.

Low chlorine residuals have been occurring at one location in particular, Imperial Rd/Calton Line. This area requires frequent monitoring and flushing, especially in the warmer months.

Since the installation of the re-chlorination facility on Dexter Line, frequency of flushing has decreased.

Chart 1. Minimum and maximum free chlorine residuals throughout the distribution system compared against the required minimum and the AWQI limit.



Microbiological Samples

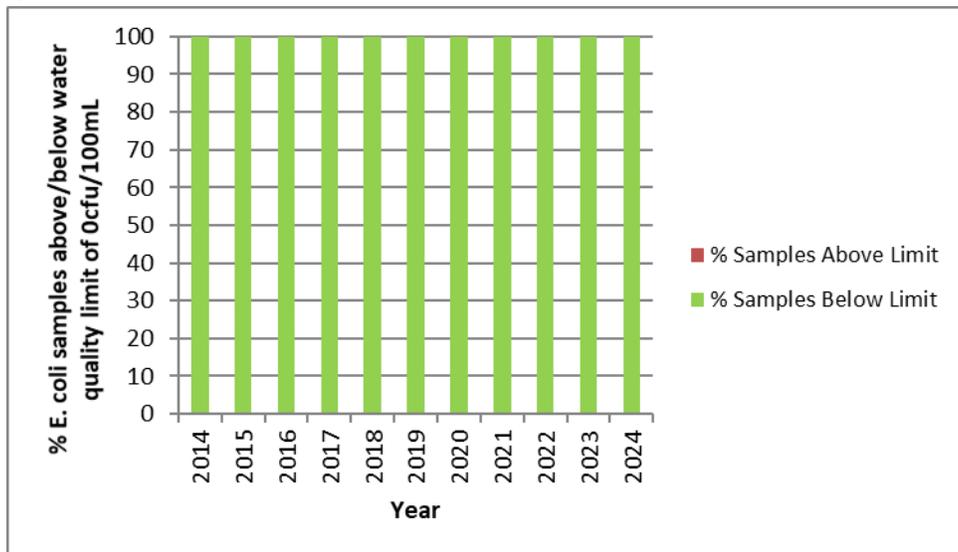
The distribution water in the Malahide Distribution System is sampled weekly for E.coli, Total Coliform and Heterotrophic Plate Count (HPC), following O.Reg.170/03. Each week three samples are tested for E. coli and Total Coliform and one sample is tested for HPC. The Ontario Drinking Water Quality Standard for E.coli and Total Coliform is not detectable for both. Heterotrophic Plate Count is used as an operational tool to determine if there is an issue.

There were no samples that had detectable E.coli or Total Coliform in 2025. Therefore, no adverse test results were reported to the MECPC due to microbiological sampling in 2025. The table below shows the sample results compared for the last ten years (2014-2024).

Year	# TC & EC Samples	E. coli Range (cfu/100mL)	Total Coliform Range (cfu/100mL)	# HPC Samples	Heterotrophic Plate Count Range (cfu/mL)
2015	160	0 – 0	0 – 0	109	0 - >2000
2016	161	0 – 0	0 – 0	109	0 – 30
2017	154	0 – 0	0 – 0	103	<10 – 70
2018	156	0 – 0	0 – 0	104	<10 – 500
2019	159	0 – 0	0 – 0	106	<10 - 530
2020	157	0 – 0	0 – 0	98	<10-60
2021	159	0 – 0	0 – 0	107	<10-20
2022	159	0 – 0	0 – 0	106	<10-<40
2023	161	0 – 0	0 – 0	107	<10 - 590
2024	159	0 – 0	0 – 0	106	<10 - <10
2025	156	0 – 0	0 – 0	104	<10 - 570

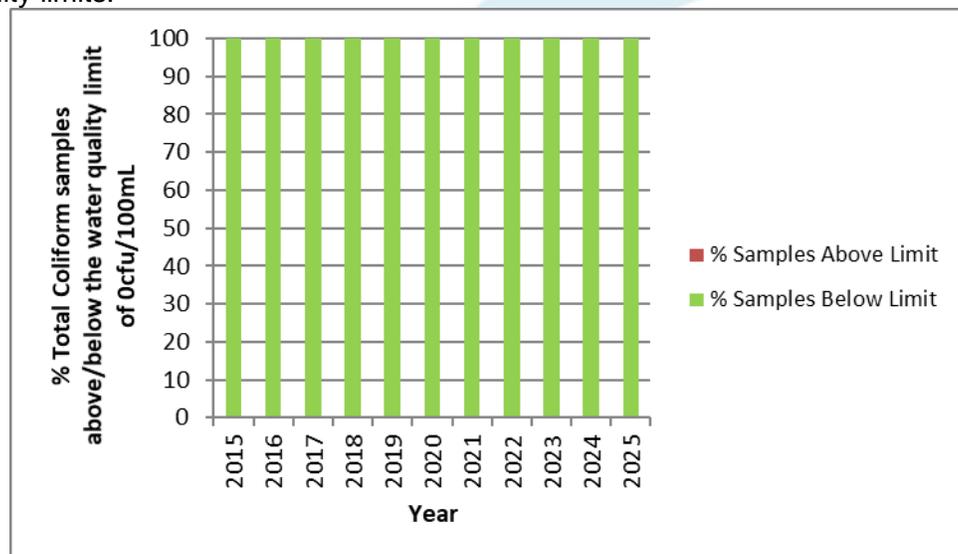
There have been no issues with E. coli in the last ten years, refer to Chart 2.

Chart 2. E. coli results from 2015 to 2025 as a percentage of samples below drinking water quality limits.



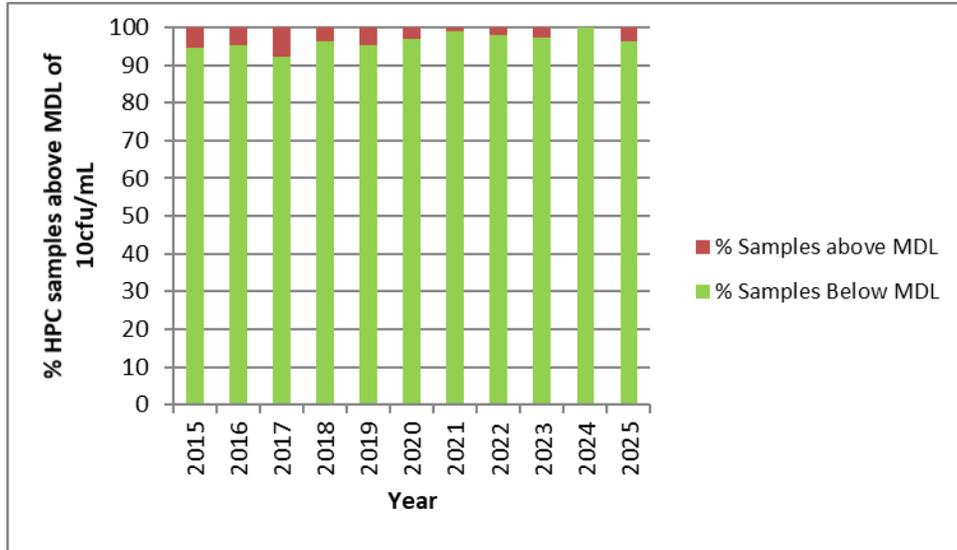
There have been no AWQI's for Total Coliforms in the last ten years, refer to Chart 3. AWQIs are reported to the MECP and MOH.

Chart 3. Total coliform results from 2015 to 2025 as a percentage of samples below drinking water quality limits.



HPC results fluctuate, however, the majority of results show no issues (less than Method Detection Limit (MDL)), refer to chart 4 below. There is only a concern with high HPC results if they stay consistently high as this could indicate biofilm formation in the water mains.

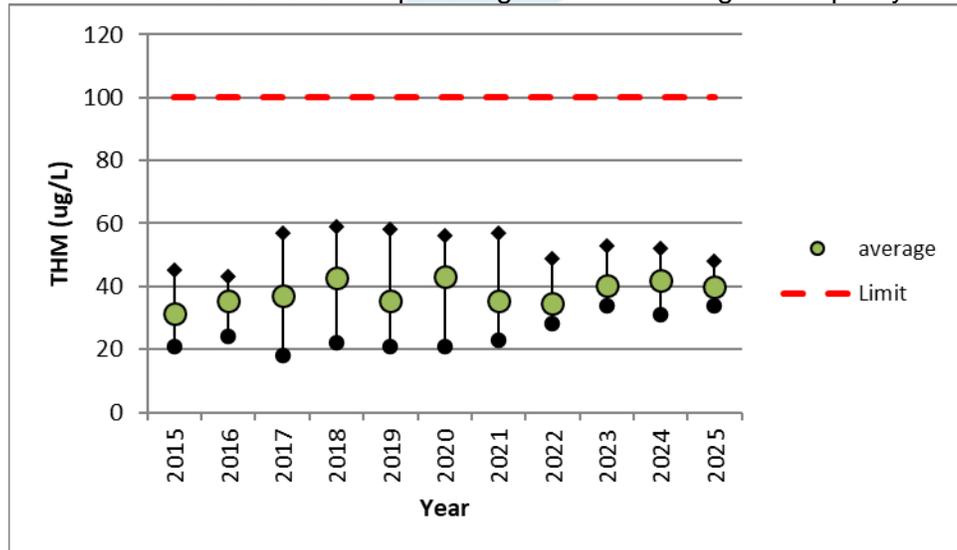
Chart 4. HPC results from 2015 to 2025 depicted as % below method detection limit (MDL) and % above MDL.



Trihalomethanes

The distribution system is sampled for Total Trihalomethanes (THMs) on a quarterly basis, as per O. Reg. 170/03. The Ontario Drinking Water Quality Standard for THM is 100µg/L. The range of THM results for the Malahide Distribution System in 2025 was 34 to 48µg/L. Refer to the chart below for the THM results compared for the last ten years. Overall, the running average of 40µg/L has decreased by 4.8% in 2025 compared to 2024(42µg/L), and is still well below the maximum allowable concentration.

Chart 5. THM results for 2015-2025 compared against the drinking water quality limit.

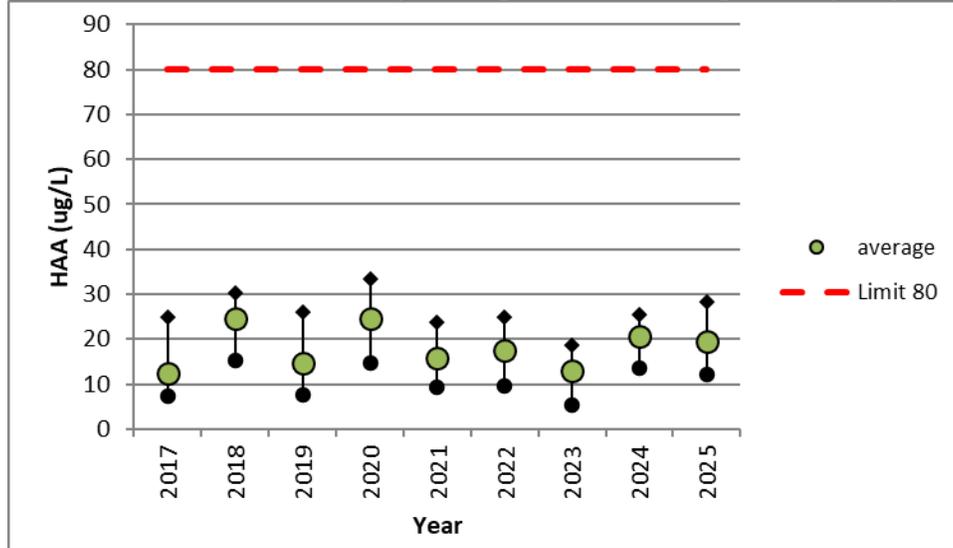


Haloacetic Acids

The distribution system is sampled for Total Haloacetic Acids (HAAs) on a quarterly basis, as per O. Reg. 170/03. This requirement began in 2017. The Ontario Drinking Water Quality Standard for HAA is 80µg/L. The range of HAA results for the Malahide Distribution System in

2025 was 12.1 to 28.4µg/L. Refer to the chart below for the HAA results over the last eight years. Overall, the running average of 19.6µg/L has decreased by 5.1% in 2025 compared to 2024(20.6µg/L).

Chart 6. HAA results for 2017-2025 compared against the drinking water quality limit.



Discussion

Overall the Malahide Distribution System provides quality water meeting all regulatory requirements. There were no AWQI's for the system in 2025. An ongoing problem is low chlorine at one dead end location in particular (Imperial/Calton Line). Routine flushing at this location is completed regularly in order to remain in compliance. The Dexter Line Chlorination facility has shown to be effective in increasing the residuals in the Malahide Distribution System.

Revision History

Date	Revision #	Reason for Revision	Revision By
2026-01-19	0	Create Report for 2025	Matt Belding



TOWNSHIP OF MALAHIDE

DRAINAGE BY-LAW NO. 26-13

Drainage Act, R. S.O. 1990, c. D17
Reg. 300/81, s.1, Form 6

Being a By-law to provide for a drainage works
on the Newell Drain
in the Township of Malahide,
in the County of Elgin

WHEREAS the requisite number of owners have petitioned the Council of the Township of Malahide in the County of Elgin in accordance with the provisions of the Drainage Act, requesting that the following lands and roads may be drained by a drainage works.

Part of Lot 25
Concession 8
In the Township of Malahide

AND WHEREAS the Council for the Township of Malahide has procured a report made by Spriet Associates and the report is attached hereto and forms part of this by-law.

AND WHEREAS the estimated total cost of constructing the drainage works is \$18,100.00.

AND WHEREAS \$18,100.00 is the amount to be contributed by the municipality for construction of the drainage works.

AND WHEREAS \$18,100.00 is being assessed in the Township of Malahide in the County of Elgin.

AND WHEREAS the council is of the opinion that the drainage of the area is desirable.

NOW THEREFORE, THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF MALAHIDE UNDER THE DRAINAGE ACT ENACTS AS FOLLOWS:

1. The report dated February 5, 2026, and attached hereto is hereby adopted and the drainage works as therein indicated and set forth is hereby authorized and shall be completed in accordance therewith.
2.
 - (a) The Corporation of the Township of Malahide may borrow on the credit of the Corporation the amount of \$18,100.00 being the amount necessary for construction of the drainage works.
 - (b) The Corporation may issue debentures for the amount borrowed less the total amount of,
 - i. Grants received under section 85 of the Act;
 - ii. Commuted payments made in respect of lands and roads assessed within the municipality;
 - iii. Moneys paid under subsection 61(3) of the Act; and
 - iv. Moneys assessed in and payable by another municipality,
 - (c) And such debentures shall be made payable within five years from the date of the debenture and shall bear interest at a rate not higher than the rate charged by The Ontario Municipal Improvement Corporation on the date of sale of such debentures.
3. A special equal amount rate sufficient to redeem the principal and interest on the debentures shall be levied upon the lands and roads as set forth in the Schedule to be collected in the same manner and at the same time as other taxes are collected in each year for five years after the passing of this by-law.
4. All assessments of \$500.00 or less are payable in the first year in which the assessment is imposed.
5. This By-law comes into force on the passing thereof and may be cited as the "Newell Drain".

READ a FIRST and SECOND time this 5th day of March, 2026.

Mayor

Clerk

READ a THIRD time and **FINALLY PASSED** this 7th day of May, 2026.

Mayor

Clerk

**THE CORPORATION OF THE
TOWNSHIP OF MALAHIDE
BY-LAW NO. 26-06**

Being a By-law to amend By-law No. 18-22

**David & Lisa Tenhor
51949 John Wise Line**

WHEREAS the Council of The Corporation of the Township of Malahide deems it necessary to pass a By-law to amend By-law No. 18-22, as amended;

AND WHEREAS authority is granted under Section 34 of the Planning Act, as amended, to pass a By-law;

AND WHEREAS this By-law conforms with the Official Plan of the Township of Malahide, as amended;

NOW THEREFORE the Council of The Corporation of the Township of Malahide **HEREBY ENACTS AS FOLLOWS:**

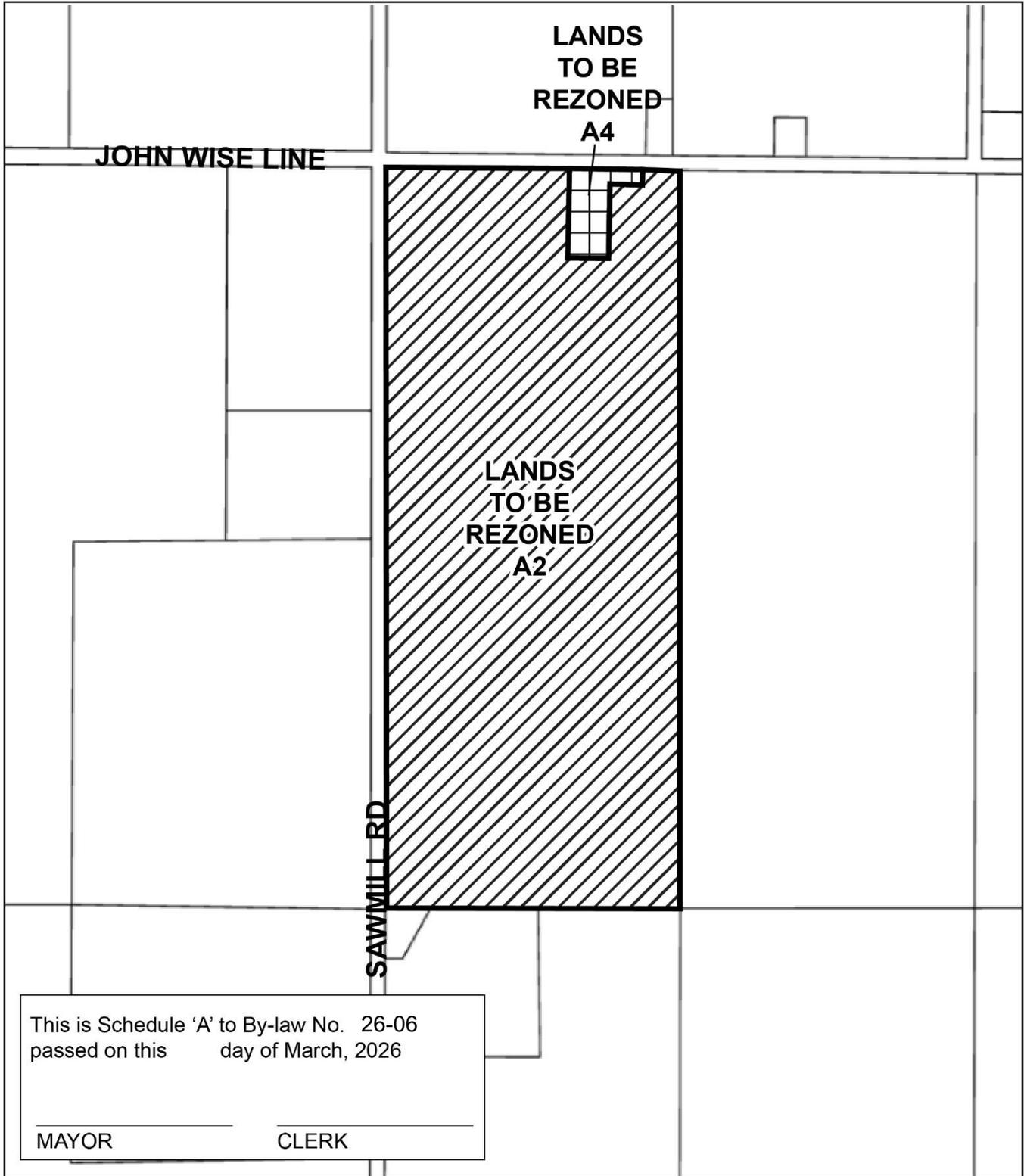
1. **THAT** the area shown in diagonal hatching on the attached map, Schedule "A", and described as Concession 4, N Part of Lot 26 (Malahide), shall be removed from the "Large Lot Agricultural (A3) Zone" of By-law No. 18-22 and placed within the "Special Agricultural (A2) Zone" of By-law No. 18-22 as set forth in this By-law. The zoning of this land shall be shown as "A2" on Key Map 75 of Schedule "A" to By-law No. 18-22, as amended.
2. **THAT** the area shown in cross hatching on the attached map, Schedule "A", and described as Concession 4, N Part of Lot 26 (Malahide), shall be removed from the "Large Lot Agricultural (A3) Zone" of By-law No. 18-22 and placed within the "Small Lot Agricultural (A4) Zone" of By-law No. 18-22 as set forth in this By-law. The zoning of this land shall be shown as "A4" on Key Map 75 of Schedule "A" to By-law No. 18-22, as amended.
3. **THAT** this By-law shall come into force:
 - a) Where no notice of objection has been filed with the Township's Clerk within the time prescribed by the Planning Act and regulations pursuant thereto, upon the expiration of the prescribed time; or,
 - b) Where notice of objection has been filed with the Township's Clerk within the time prescribed by the Planning Act and regulations pursuant thereto, upon the approval of the Local Planning Appeal Tribunal.

READ a **FIRST** and **SECOND** time this 5th day of February, 2026.

READ a **THIRD** time and **FINALLY PASSED** this 5th day of March, 2026.

Mayor – D. Guigère

Clerk – A. Adams



TOWNSHIP of MALAHIDE
A proud tradition, a bright future.

Township of Malahide
Comprehensive Zoning-Bylaw No.18-22

SCHEDULE 'A'
Map No. 75

0 100 200 Metres

THE CORPORATION OF THE TOWNSHIP OF MALAHIDE
BY-LAW 26-12

Being a By-law to authorize the execution of an Ontario Transfer Payment Agreement with His Majesty the King in Right of Ontario, as represented by the Minister of Infrastructure.

WHEREAS Section 5(3) of the Municipal Act, 2021, c.25, as amended, authorizes a municipality to pass by-laws to exercise its municipal powers;

AND WHEREAS the Council of The Corporation of the Township of Malahide wished to enter into a Transfer Payment Agreement with His Majesty the King, in the Right of Ontario, as represented by the Minister of Infrastructure, for the Municipal Housing Infrastructure Program (MHIP) – Health and Safety Water Stream (HSWS) is an application-based program;

AND WHEREAS a copy of the said Ontario Transfer Payment Agreement between His Majesty the King in the Right of Ontario and The Corporation of the Township of Malahide is attached hereto;

NOW THEREFORE the Council of The Corporation of the Township of Malahide **HEREBY ENACTS AS FOLLOWS:**

1. THAT the entering into the Ontario Transfer Payment Agreement with His Majesty the King in the Right of Ontario is hereby approved and authorized.
2. THAT the Mayor and the Clerk be and they are hereby authorized and directed to execute on behalf of the Corporation of the Township of Malahide the said Ontario Transfer Payment Agreement in substantially the same form as that attached hereto as Schedule “A” and forming a part of the By-law.
3. THAT the said Ontario Transfer Payment Agreement shall take effect and come into force upon the signing thereof by all parties thereto.
4. THAT this By-law shall come into force and take effect on the final passing thereof.

READ a **FIRST** and **SECOND** time this 5th day of March, 2026.

READ A **THIRD** time and **FINALLY PASSED** this 5th day of March, 2026.

Mayor, D. Giguère

Clerk, A. Adams



February 19, 2026

In This Issue:

- Just launched: AMO's Leading with Respect Handguides.
- Webinar: AMO's Public Affairs and Advertising Campaign.
- Ontario Land Tribunal Announces AI Practice Update.
- Rural Ontario Development Fund.
- Geologic Carbon Storage Framework.
- Market Diversification and Trade Resiliency Initiative.
- Guidance for Responsible Use of Artificial Intelligence.
- AMO 2026: Conference Registration Open!
- Supporting your Run for Municipal Office in 2026: Resources and Workshops.
- OSUM Conference: Register Today!
- AMO Regional and Single-Tier Caucus Virtual Meet-Up: 2026.
- Navigating Conflict Relationships for Municipally Elected Officials.
- Municipal Student Survey.
- Bring Your Building Permit Process and Planning Applications Online.
- Streamline Your Document Signing Process.
- Free Intersectoral Action Training Series.
- Webinar on lead service line replacements.
- Careers.

AMO Matters

AMO has launched its Leading with Respect Handguides to provide practical, accessible tools for councils and staff to navigate conflict, foster good governance, and build vibrant, inclusive communities. Access [AMO's Leading with Respect Handguides here](#).

Join us on March 3, 2026, for a [free webinar](#) on how you can leverage the resources of AMO's new public affairs and advertising campaign, '[Make Your Municipal Move](#)'.

Discover brand new campaign assets and ready-made templates you can use to boost the campaign reach and drive local engagement. For more information email WGardiner@amo.on.ca.

Provincial Matters

Effective March 30, 2026, the Ontario Land Tribunal (OLT) is implementing [a new Practice Direction](#) on the use of artificial intelligence (AI) in OLT proceedings.

The Ministry of Rural Affairs is [accepting applications](#) for the Rural Ontario Development Fund until February 26. This funding can help create strong businesses, boost economic growth, protect jobs and improve infrastructure in small communities.

Regulations under the *Geologic Carbon Storage Act* came into effect of February 1 and The Ministry of Natural Resources (MNR) has published a [Fact Sheet for Municipalities](#) about this [new framework](#).

The governments of Canada and Ontario are accepting applications from February 17 to March 17 for [new funding](#) to help local businesses grow international and domestic sales.

The Information and Privacy Commissioner in partnership with the Ontario Human Rights Commission have [released recommendations](#) for responsible public sector use of artificial intelligence.

Education Opportunities

Registration is now open for the AMO 2026 conference. [Register today](#).

AMO is offering programs designed to support aspiring candidates and returning elected officials. Whether you are considering your first run for office, seeking re-election, represent an underrepresented community, or a youth, we have a program tailored for you. Resources range from helping you make the decision to run or run again, to building your team, crafting your message, and getting out the vote, and includes the *Lead Where You Live* guide for key steps in the process. Register for workshops and access resources [here](#).

Join your Ontario Small Urban colleagues for at the OSUM 2026, April 29 – May 1 in Parry Sound. [Click here](#) for registration and hotel details.

Register for the AMO Regional and Single Tier Caucus Virtual Meet-Up, Monday, February 23 from 10am-12noon. This interactive session provides an opportunity for questions and

answers on AMO's strategic policy and government relations priorities and approach. If you have top of mind questions, you can submit them in advance to events@amo.on.ca. [Register here](#).

Gain skills in building collaborative relationships and negotiating difficult ones. This 2 part, interactive workshop will explore the constructs, traps and pitfalls of conflict relationships, and how to approach, plan and execute relationships successfully. [Register here to save your spot](#).

LAS

Build your community faster with an online permitting process for both staff and the construction community. Learn how to accept, review, and issue building permits online with easy communication through the [Electronic Permitting Service here](#).

Streamline your document signing process with secure and authentic online digital signatures through the Electronic Signature service offered by program partner, Notarius. [Learn more](#).

Municipal Wire*

AMO is partnering with the University of Waterloo's Work-Learn Institute to better understand how municipalities can more effectively attract and retain the next generation. If you've supervised a student in a municipal setting – or know someone who has – please forward them this short, [anonymous survey](#) to share their experiences. If you have any questions, please contact WGardiner@amo.on.ca.

The Public Health Agency of Canada (PHAC) and Tamarack Institute are offering public health units, governments, and others a [virtual learning series](#) on strengthening collaboration to enhance well-being in Ontario.

On February 27, the Ontario Municipal Water Association is hosting a webinar on how municipalities can facilitate full lead service line replacements. [Register here](#).

Careers

[Program Manager - Association of Municipalities of Ontario](#). Closing Date: February 20, 2026.

[IT Systems Administrator - Association of Municipalities of Ontario \(AMO\)](#). Closing Date: February 25, 2026.

[Environmental Planner/Planificateur environnemental - Ministry of Transportation/Ministère des Transports](#). Closing Date: March 2, 2026.

[Director, Legal Services and Deputy Regional Solicitor - Durham Region](#). Closing Date: March 2, 2026.

[Manager of Legal - Town of Innisfil](#). Closing Date: March 2, 2026.

[Manager, Community Housing - County of Simcoe](#). Closing Date: 26 February 2026.

[Manager, Community Housing - County of Simcoe](#). Closing Date: February 26, 2026.

[Senior Manager, Customer Experience - Toronto Building](#). Closing Date: March 3, 2026.

About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

AMO Contacts

[AMO Watchfile](#) Tel: 416.971.9856

[Conferences/Events](#)

[Policy and Funding Programs](#)

[LAS Local Authority Services](#)

[MEPCO Municipal Employer Pension Centre of Ontario](#)

[ONE Investment](#)

[Media Inquiries](#)

[Municipal Wire, Career/Employment and Council Resolution Distributions](#)



February 26, 2026

In This Issue:

- Opportunity: AMO Board of Directors Election 2026-2028.
- Unlock AMO's New Workforce Development Campaign Assets.
- Recently launched: AMO's Leading with Respect Handguides.
- Geologic Carbon Storage Framework.
- Market Diversification and Trade Resiliency Initiative.
- AMO 2026: Conference Registration Open!
- Supporting your Run for Municipal Office in 2026: Resources and Workshops.
- Indigenous Candidates Thinking of Running for Office.
- Workshop: Lead through crisis with confidence.
- Let's Turn Up Voter Turnout.
- OSUM Conference: Register Today!
- Navigating Conflict Relationships for Municipally Elected Officials.
- Freedom of Information and Privacy Impact Assessments.
- Help Property Owners Avoid Expense Service Line Repair Costs.
- Healthcare Procurement Made Easy.
- 2026 IPAC Leadership Summit & One-Year Membership.
- Free Intersectoral Action Training Series.
- Webinar on lead service line replacements.
- Careers.

AMO Matters

We encourage all Council members and senior municipal employers to consider a leadership role on AMO's Board of Directors for the 2026-2028 term. Please find preliminary information on this opportunity [on the AMO website](#). Further information will be released in spring 2026 when nominations open.

Don't miss your chance to register for a [free webinar](#) on March 3, 2026, and learn how to make the most of AMO's new public affairs and advertising campaign, '[Make Your](#)

Municipal Move'. This session will walk you through how to leverage brand-new campaign assets and ready-made templates to drive local engagement through your own channels. For more information email: WGardiner@amo.on.ca.

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AMO has expanded their **Healthy Democracy Leadership Series**. AMO is offering a series of workshops for urban Indigenous peoples' thinking about running for municipal office in the October 2026 elections. These sessions will provide insights and strategies to build your understanding and confidence around how to become a candidate and running a campaign. [Register here](#).

Municipal leaders need to know what to say and do during a crisis. Join us March 11th & 12th for a two half-day course that will give you the tools frameworks, and confidence to lead your community through an emergency. [Secure Your Spot](#).

AMO's resource, [Turn Up the Turnout](#), complements other Healthy Democracy Project resources and research and is designed to equip elected officials, policymakers, civil society leaders, and citizens with evidence-based strategies and examples of efforts to increase voter turnout. If you want to drive up turnout in your municipality, take a look and find a strategy that fits your community.

Join your Ontario Small Urban colleagues for at the OSUM 2026, April 29 – May 1 in Parry Sound. [Click here](#) for registration and hotel details.

Gain skills in building collaborative relationships and negotiating difficult ones. This 2 part, interactive workshop will explore the constructs, traps and pitfalls of conflict relationships, and how to approach, plan and execute relationships successfully. [Register here to save your spot](#).

LAS

Managing privacy risk has become increasingly important for Ontario municipalities, particularly with the growing use of AI-enabled technologies. [Reach out](#) to the Freedom of Information and Privacy Impact Assessments services partner, Vayle, [for more information](#).

The LAS endorsed [Sewer & Water Line Warranty service](#), offered through SLWC, helps residential property owners avoid expensive repair costs for clogs, leaks, and breaks to the water and sewer lines running from their home to the municipal connection. Learn how your municipality can offer this optional service to your residents.

Help your healthcare professional save time and money with the LAS HealthPRO Canada procurement service. Under this partnership municipalities can access high-quality, safe health-care related products and services. [Learn more here](#).

Municipal Wire*

The Institute of Public Administration of Canada is offering new professionals in the first seven years of their public sector career complimentary registration to the 2026 IPAC Leadership Summit and a one year IPAC membership at no cost. Learn from senior leaders, strengthen your leadership perspective, and connect with peers from across the public service. [Claim your free registration here](#).

The Public Health Agency of Canada (PHAC) and Tamarack Institute are offering public health units, governments, and others a [virtual learning series](#) on strengthening collaboration to enhance well-being in Ontario.

On February 27, the Ontario Municipal Water Association is hosting a webinar on how municipalities can facilitate full lead service line replacements. [Register here.](#)

Careers

[Director, Public Works - City of Kawartha.](#) Closing Date: March 8, 2026.

[Construction Projects Supervisor, Facility Maintenance and Development - County of Simcoe.](#) Closing Date: March 13, 2026.

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**Elgin County Council
Regular Council Meeting
Minutes**

**February 10, 2026, 9:00 a.m.
Council Chambers
450 Sunset Drive
St. Thomas ON**

Members Present: Warden Dominique Giguère
Deputy Warden Grant Jones
Councillor Ed Ketchabaw
Councillor Mark Widner
Councillor Jack Couckuyt
Councillor Andrew Sloan
Councillor Todd Noble
Councillor Mike Hentz (virtual)
Councillor Richard Leatham

Staff Present: Blaine Parkin, Chief Administrative Officer/Clerk
Nicholas Loeb, Director of Legal Services
Brian Masschaele, Director of Community & Cultural Services
Jennifer Ford, Director of Financial Services/Treasurer
Peter Dutchak, Director of Engineering Services
Mat Vaughan, Director of Planning and Development
Holly Hurley, Director of People & Culture
Joe Anne Holloway, Director of Homes and Seniors Services
Carolyn Krahn, Manager of Economic Development, Tourism & Strategic Initiatives
Katherine Thompson, Manager of Administrative Services/Deputy Clerk
Jenna Fentie, Legislative Services Coordinator
Stefanie Heide, Legislative Services Coordinator

1. Meeting Call to Order

The meeting was called to order at 9:00 a.m. with Warden Giguère in the chair.

2. Approval of Agenda

Moved by: Councillor Ketchabaw
Seconded by: Councillor Noble

RESOLVED THAT the agenda for the February 10, 2026 County Council Meeting be approved as presented.

Motion Carried.

3. Introductions, Recognitions, Memorials

None.

4. Adoption of Minutes

Moved by: Deputy Warden Jones
Seconded by: Councillor Leatham

RESOLVED THAT the minutes of the meeting held on January 27, 2026 be adopted.

Motion Carried.

5. Disclosure of Pecuniary Interest and the General Nature Thereof

None.

6. Presenting Petitions, Presentations and Delegations

None.

7. Motion to Adopt Recommendations from the Committee of the Whole

7.1 Warden Giguère - ADM 26-05 - Recommendations from Committee of the Whole – January 27, 2026

Moved by: Councillor Widner

Seconded by: Councillor Sloan

RESOLVED THAT items CW26-10 - CW26-12 from the Committee of the Whole meeting dated January 27, 2026, and the recommendations therein be adopted.

Motion Carried.

8. Committee Recommendations

None.

9. Reports for Information and Immediate Consideration

9.1 Director of Financial Services/Treasurer - FIN 26-01 2025 Council and Outside Boards Remuneration and Expenses

The Director of Financial Services/Treasurer presented the report in compliance with Section 284 (1) of the *Municipal Act, 2001* to provide the Council of the Municipality an itemized statement on remuneration and expenses paid in the previous year to each member of Council.

Moved by: Deputy Warden Jones

Seconded by: Councillor Noble

RESOLVED THAT the report titled "FIN 26-01 2025 Council and Outside Boards Remuneration and Expenses" from the Director of Financial Services/Treasurer dated February 10, 2026 be received and filed.

Motion Carried.

9.2 Manager of Economic Development, Tourism & Strategic Initiatives - EDT 26-01 Rural Ontario Development Program Application: Transit Feasibility Study

The Manager of Economic Development, Tourism & Strategic Initiatives presented the report providing Council with an update that Elgin County staff are preparing an application to the Rural Ontario Development (ROD) Program to support a transit feasibility study which has been identified in the County's 2026 Budget and has been approved by Council.

Moved by: Councillor Ketchabaw

Seconded by: Councillor Sloan

RESOLVED THAT the report titled "EDT 26-01 Rural Ontario Development Program Application: Transit Feasibility Study" from the Manager of Economic Development, Tourism & Strategic Initiatives dated February 10, 2026 be received and filed.

Motion Carried.

10. Council Correspondence

**10.1 Western Ontario Wardens' Caucus (WOWC) Monthly Newsletter
January 2026**

Moved by: Councillor Noble

Seconded by: Councillor Hentz

RESOLVED THAT Correspondence Item 10.1 be received and filed.

Motion Carried.

11. Statements/Inquiries by Members

11.1 Councillor Ketchabaw - Upcoming Local Annual General Meetings

Councillor Ketchabaw stated that the Annual General Meeting for the South Central Ontario Region (SCOR) is scheduled for February 26, 2026 9:30 a.m. in Tillsonburg, and the Long Point Regional Conservation Authority Annual General Meeting is March 6, 2026 at 1:30 p.m. and all are welcome to attend both meetings.

12. Closed Meeting Items

None.

13. Motion to Rise and Report

None.

14. Consideration of By-Laws

14.1 By-Law No. 26-09 Land Division Secretary-Treasurer and Alternates

BEING a By-Law to Appoint a Secretary-Treasurer and Secretary-Treasurer Alternates of the Elgin County Land Division Committee.

Moved by: Councillor Leatham

Seconded by: Deputy Warden Jones

RESOLVED THAT By-Law No. 26-09 be now read a first, second, and third time and finally passed.

Motion Carried.

14.2 By-Law No. 26-10 Confirmation

BEING a By-Law to Confirm Proceedings of the Municipal Council of the Corporation of the County of Elgin at the February 10, 2026 Meeting.

Moved by: Councillor Widner

Seconded by: Councillor Couckuyt

RESOLVED THAT By-Law No. 26-10 be now read a first, second, and third time and finally passed.

Motion Carried.

15. Adjournment

Moved by: Councillor Sloan

Seconded by: Councillor Ketchabaw

RESOLVED THAT we do now adjourn at 9:10 a.m. to meet again on February 24, 2026 at 9:00 a.m.

Motion Carried.

Blaine Parkin,
Chief Administrative Officer/Clerk.

Dominique Giguère,
Warden.



**Elgin County Council
Committee of the Whole Meeting
Minutes**

**February 10, 2026, 9:30 a.m.
Council Chambers
450 Sunset Drive
St. Thomas ON**

Members Present: Warden Dominique Giguère
Deputy Warden Grant Jones
Councillor Ed Ketchabaw
Councillor Mark Widner
Councillor Jack Couckuyt
Councillor Andrew Sloan
Councillor Todd Noble
Councillor Mike Hentz
Councillor Richard Leatham

Staff Present: Blaine Parkin, Chief Administrative Officer/Clerk
Nicholas Loeb, Director of Legal Services
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Jennifer Ford, Director of Financial Services/Treasurer
Peter Dutchak, Director of Engineering Services
Mat Vaughan, Director of Planning and Development
Holly Hurley, Director of People & Culture
Joe Anne Holloway, Director of Homes and Seniors Services
Katherine Thompson, Manager of Administrative Services/Deputy Clerk
Diana Morris, Senior Planner
Jason Clark, Fire Training Coordinator
Jenna Fentie, Legislative Services Coordinator
Stefanie Heide, Legislative Services Coordinator

1. Meeting Call to Order

The meeting was called to order at 9:13 a.m. with Warden Giguère in the chair.

2. Approval of Agenda

Resolution Number: CW26-14

Moved by: Councillor Widner
Seconded by: Deputy Warden Jones

RESOLVED THAT the agenda for the February 10, 2026 Committee of the Whole Meeting be approved as presented.

Motion Carried.

3. Adoption of Minutes

Resolution Number: CW26-15

Moved by: Councillor Noble
Seconded by: Councillor Leatham

RESOLVED THAT the minutes of the meeting held on January 27, 2026 be adopted.

Motion Carried.

4. Disclosure of Pecuniary Interest and the General Nature Thereof

4.1 Deputy Warden Jones - Item 6.2 EMG 26-02 Land Use Agreement for Fire Training Structure

Deputy Warden Jones declared a conflict of interest on Item 6.2 EMG 26-02 Land Use Agreement for Fire Training Structure. Deputy Warden Jones will not participate in discussion or vote on this item.

5. Members' Motions

None.

6. Reports of Council, Staff or Outside Boards

6.1 Senior Planner - PLN 26-02 Official Plan Amendment No. 26 in the Town of Aylmer, 448 Talbot Street West and 215 South Street West

The Senior Planner presented a report providing information for Council's consideration on the amendment adopted by the Council of the Town of Aylmer on their Official Plan, known as Official Plan Amendment Number 26.

Resolution Number: CW26-16

Moved by: Councillor Couckuyt

Seconded by: Deputy Warden Jones

RESOLVED THAT the Council of the Corporation of the County of Elgin approve Official Plan Amendment No. 26 to the Official Plan of the Town of Aylmer; and

THAT staff be directed to provide Notice of this Decision in accordance with the requirements of the Planning Act.

Motion Carried.

6.2 Manager of Emergency Management - EMG 26-02 Land Use Agreement for Fire Training Structure

Deputy Warden Jones left the Council Chambers for Item 6.2 EMG 26-02 Land Use Agreement for Fire Training Structure as he had declared a conflict of interest for this item. He did not participate in discussion or vote on this item.

As the Manager of Emergency Management was away, the Director of Legal Services presented the report providing information for Council's consideration regarding a draft licence agreement between the County of Elgin and the Township of Southwold for use of land for the purpose of installing and operating a live-fire structure.

Resolution Number: CW26-17

Moved by: Councillor Sloan

Seconded by: Councillor Hentz

RESOLVED THAT a licence agreement between the County of Elgin and the Township of Southwold for the use of land for the purpose of installing and operating a live-fire structure, substantially in the form of Appendix "A" be approved pending more information regarding the fee structure be provided at the council meeting on February 24, 2026.

Motion Carried.

7. Adjournment

Resolution Number: CW26-18

Moved by: Councillor Widner
Seconded by: Councillor Couckuyt

RESOLVED THAT we do now adjourn at 9:53 a.m. to meet again on February 24, 2026 at 9:30 a.m.

Motion Carried.

Blaine Parkin,

Chief Administrative Officer/Clerk.

Dominique Giguère,

Warden.

ELGIN COUNTY

From the Council Chambers

February 24, 2026

Council Meeting

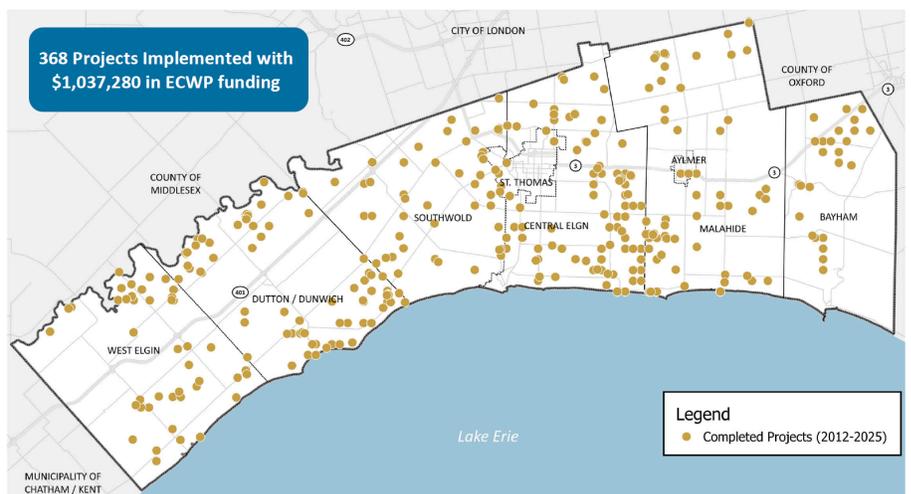
Elgin Clean Water Program 2025 Annual Report Presented to Council

Council received a presentation from Betsy McClure, Program Coordinator for the Elgin Clean Water Program (ECWP), regarding the 2025 Annual Report. The program, delivered in partnership with the four conservation authorities serving Elgin County, provides technical expertise and financial incentives to landowners to support projects that improve water quality, reduce erosion, and enhance wildlife habitat across the County.

In 2025, a total of 28 projects were completed, supported by \$103,635 in ECWP grant funding. These projects leveraged \$259,557 in matching funding and \$85,190 in landowner contributions, for a total project value of \$448,382. Wetland creation remained the most active category, with 15 projects completed, alongside erosion control, well management, livestock management, tallgrass prairie establishment, and cover crop projects.

The presentation also highlighted the introduction of a new Maintenance Funding Category in 2025. This category provides financial assistance for the repair and upkeep of previously funded projects, helping to protect past investments and ensure long-term environmental benefits. Since its launch in 2012, the program has supported 368 projects and awarded more than \$1 million in grant funding to improve water quality and habitat conditions throughout Elgin County.

For the full Council Agenda, [click here](#).



Committee of the Whole

Official Plan Amendment No. 27 – Town of Aylmer (516 John Street North)

Council received a presentation from Betsy McClure, Program Coordinator for the Elgin Clean Water Program (ECWP), regarding the 2025 Annual Report. The program, delivered in partnership with the four conservation authorities serving Elgin County, provides technical expertise and financial incentives to landowners to support projects that improve water quality, reduce erosion, and enhance wildlife habitat across the County.

In 2025, a total of 28 projects were completed, supported by \$103,635 in ECWP grant funding. These projects leveraged \$259,557 in matching funding and \$85,190 in landowner contributions, for a total project value of \$448,382. Wetland creation remained the most active category, with 15 projects completed, alongside erosion control, well management, livestock management, tallgrass prairie establishment, and cover crop projects.

The presentation also highlighted the introduction of a new Maintenance Funding Category in 2025. This category provides financial assistance for the repair and upkeep of previously funded projects, helping to protect past investments and ensure long-term environmental benefits. Since its launch in 2012, the program has supported 368 projects and awarded more than \$1 million in grant funding to improve water quality and habitat conditions throughout Elgin County.

Recommendations Endorsed for Council Learning Sessions

The Committee considered a report outlining recommended topics for future Council learning sessions. The sessions are intended to provide education and training opportunities for members of Council on key areas of municipal governance and operations, particularly on days when regular meeting agendas are lighter.

Suggested topics include the land use planning process, municipal finance and the Municipal Act, risk management and insurance, the respective roles of Council and administration, funding models for long-term care, land ambulance services, Provincial Offences Administration, Council's role as a Library Board, community development initiatives, and the Development Charges Act. The Committee was asked to identify four or five priority topics for the remainder of the current term, with additional topics potentially incorporated into a comprehensive orientation program for the next term of Council.

It was noted that learning sessions may be held in closed session in accordance with Section 239(3.1) of the Municipal Act, as they are intended strictly for education and training purposes and will not materially advance Council's decision-making. Highlights from each session will be summarized and shared publicly following the training. The Committee endorsed the recommended topics and approved the prioritization process.

For the full Committee of the Whole Agenda, [click here](#).



**East Elgin Community Complex Board of Management
Minutes
November 26, 2025**

The East Elgin Community Complex Board of Management met at 7:00 p.m. with the following present:

Malahide Council: Chair Mayor D. Giguère, Deputy Mayor M. Widner, Board Member R. Cerna, Board Member J.H. Wilson, Board Member C. Glinski

Aylmer Council: Major J. Couckuyt, Deputy Mayor P. Barbour, Board Member A. Oslach, Board Member K. Desrosiers, Board Member J. Chapman, Board Member J. Rauhe, Board Member W. Barber

Staff: Aylmer Manager of Parks and Recreation S. Wray, Aylmer Director of Financial Services/Treasurer H. Sachs, Aylmer Chief Administrative Officer A. Grozelle, Aylmer Director of Legislative Services/Clerk O. Jaggard

1. WELCOME - Chair - Mayor Couckuyt

CEREMONIAL ACTIVITY

- (a) 2025 EECC Athletic Excellence Award Recipients

Co-Chairs Mayor Giguère and Mayor Couckuyt presented the 2025 EECC Athletic Excellence Awards.

2. CONFIRMATION OF AGENDA

- (a) Confirmation of Agenda

Resolution No. 50-25

Moved by Member Deputy Mayor Barbour and seconded by Member Wilson:

That the Board adopts the Agenda for the meeting of November 26, 2025.

The motion is Carried.

November 26, 2025

3. **DECLARATION OF PECUNIARY INTEREST**

- (a) EECC Board Member Deputy Mayor Widner declared a conflict with respect to item 6.2.1 respecting Class "D" Estimate - Leasehold Improvements Library as he has a family member employed by Spriet and Associates, declaring he would not participate in discussion of the item or attempt to influence the vote.

4. **DELEGATIONS AND ACTION ITEM**

Public Hearings - Staff Reports

Members of the public are invited to attend and participate. If you wish to provide input without attending, written comments can be submitted to the Town of Aylmer Clerk at clerks@town.aylmer.on.ca for inclusion in the agenda.

- (a) EECC Administrator - Staff Report EECC 19-25 - EECC Operational & Capital Budget 2026
Director of Legislative Services/Clerk - Staff Report CLRK 18-25 - 2026 User Fees

No members of the public were in attendance, nor requested to participate.

Resolution No. 51-25

Moved by Member Chapman and seconded by Member Barber:

That input received from members of the public regarding the 2026 Operational and Capital Budget and 2026 User Fees be received for information.

The motion is Carried.

Resolution No. 52-25

Moved by Member Rauhe and seconded by Member Chapman:

That Report EECC 19-25 entitled EECC Operational & Capital Budget 2026 be received for information; and,

**That the EECC Board approve the proposed 2026 Operational Budget in the total amount of \$644,752 (\$322,376 per municipal partner); and,
That the EECC Board approve the roll forward of prior approved 2025 carry forward projects to 2026 at year end; and,**

That the EECC Board approve the 2026 Capital budget in the total amount of \$1,177,467 (\$588,733.50 per municipal partner); and,

November 26, 2025

**That the Board's approval be sent onto member municipalities for endorsement; and,
That the EECC Board give three readings to and approve By-Law 2025-01 Being a By-Law to establish Fees and Charges for the East Elgin Community Complex.**

The motion is Carried.

5. APPROVAL OF PREVIOUS MINUTES

- (a) Minutes of the October 8, 2025 meeting of the East Elgin Community Complex Board.

Resolution No. 53-25

Moved by Member Oslach and seconded by Member Cerna:

That the Board approves the minutes of the October 8, 2025 meeting of the East Elgin Community Complex Board.

The motion is Carried.

6. ACTION ITEMS

STAFF REPORTS

- (a) Manager of Parks and Recreation - Report EECC 20-25 - RFT: HVAC RTU 12.5 to ~20 ton

Resolution No. 54-25

Moved by Member Glinski and seconded by Member Wilson:

**That Report EECC 20-25 entitled RFT: HVAC RTU 12.5 to ~20 ton be received for information; and,
That staff be directed to proceed with advertising a Request for Tender (RFT) for replacement of the 12.5 to ~20 ton HVAC RTU at the East Elgin Community Complex.**

The motion is Carried.

- (b) Manager of Parks and Recreation - Report EECC 21-25 - Tender Award - East Elgin Community Complex Supply and Installation of a Rotary Screw Compressor

Resolution No. 55-25

Moved by Member Rauhe and seconded by Member Barber:

That Report EECC 21-25 entitled Tender Award - East Elgin Community Complex Supply and Installation of a Rotary Screw Compressor be received for information; and,

November 26, 2025

**That the Board accept the low bid submitted by CIMCO Refrigeration, a division of Toromont Industries Ltd. in the amount of \$64,750 excluding HST supply and installation of a rotary screw compressor and in accordance with the tender documents; and,
That the Board authorize the Mayor and Clerk of the Town of Aylmer to execute the documents.**

The motion is Carried.

- (c) Manager of Parks and Recreation - Report EECC 22-25 - Tender Award - Supply and Installation of Single Stage Infrared Tube Arena Heaters

Resolution No. 56-25

Moved by Member Oslach and seconded by Member Glinski:

That Report EECC 22-25 entitled Tender Award - Supply and Installation of Single Stage Infrared Tube Arena Heaters be received for information; and,

**That the Board accept the low bid submitted by CIMCO Refrigeration a Division of Toromont Industries Ltd. in the amount of \$42,908.00 excluding HST for the supply and installation of single stage infrared tube arena heaters in accordance with the tender documents; and,
That the Board authorize the Mayor and Clerk of the Town of Aylmer to execute the documents.**

The motion is Carried.

- (d) Manager of Parks and Recreation - Report EECC 23-25 - Arcade Style Games Trial Extension and Procurement

Resolution No. 57-25

Moved by Member Rauhe and seconded by Member Barbour:

That Report EECC 23-25 entitled Arcade Style Games Trial Extension and Procurement be received for information; and,

That the Board approve staff to execute an extension of the agreement with Vending Canada for the provision of arcade style games until May 30, 2026; and,

That the Board direct staff to advertise an EOI for a one-year term to begin June 1, 2026 for the provision of arcade style games with the option to renew one additional year.

Member Chapman requested a recorded vote.

Vote Results:

Member Oslach - Yes

Member Desrosiers - Yes

November 26, 2025

Member Chapman - No
Member Rauhe - Yes
Member Barber - Yes
Member Wilson - Yes
Member Cerna - Yes
Member Glinski - Yes
Member Deputy Mayor Barbour - Yes
Member Deputy Mayor Widner - Yes
Co-Chair Mayor Couckuyt - No
Co-Chair Mayor Giguere - Yes

The motion is Carried.

CORRESPONDENCE

- (a) Chief Administrative Officer - Memo - Class "D" Estimate - Leasehold Improvements Library

Resolution No. 58-25

Moved by Co-Chair Mayor Giguère and seconded by Member Cerna:
That the memo regarding the Class "D" Estimate - Leasehold Improvements Library, and correspondence from the Township of Malahide be received for information.

The motion is Carried.

7. **NOTICE OF MOTION**

8. **MOTIONS**

9. **INQUIRIES BY MEMBERS**

10. **CLOSED SESSION**

11. **NEXT MEETING AND ADJOURNMENT**

- (a) Adjournment

Resolution No. 59-25

Moved by Member Cerna and seconded by Member Widner:
That the Board do now adjourn at 8:05 p.m.

The motion is Carried.

November 26, 2025

Clerk

Mayor



**East Elgin Community Complex Board of Management
Special Meeting Minutes
November 26, 2025**

The East Elgin Community Complex Board of Management met at 7:00 p.m. with the following present:

Malahide Council: Chair Mayor D. Giguère, Deputy Mayor M. Widner, Board Member R. Cerna, Board Member J.H. Wilson, Board Member C. Glinski

Aylmer Council: Major J. Couckuyt, Deputy Mayor P. Barbour, Board Member A. Oslach, Board Member K. Desrosiers, Board Member J. Chapman, Board Member J. Rauhe, Board Member W. Barber

Staff: Aylmer Manager of Parks and Recreation S. Wray, Aylmer Director of Financial Services/Treasurer H. Sachs, Aylmer Chief Administrative Officer A. Grozelle, Aylmer Director of Legislative Services/Clerk O. Jaggard

1. **WELCOME - SPECIAL MEETING**
2. **DECLARATION OF PECUNIARY INTEREST**
3. **ACTION ITEMS**

Memo - Electronic Participation in Meetings – Procedural By-law Amendment

By-Law No. 2025-01 Being a By-Law to amend the By-Law 2018-01 Being a By-law to establish a policy to govern the calling, place, and proceedings of the East Elgin Community Complex Board of Management

Resolution No. 48-25

Moved by Member Cerna and seconded by Member Oslach:

**That the memo entitled Electronic Participation in Meetings – Procedural By-law Amendment be received for information;
And that the Board give three readings to and approves:**

November 26, 2025

By-Law No. 2025-01 Being a By-Law to amend the By-Law 2018-01 Being a By-law to establish a policy to govern the calling, place, and proceedings of the East Elgin Community Complex Board of Management

The motion is Carried.

4. ADJOURNMENT

(b) Adjournment

Resolution No. 49-25

Moved by Member Chapman and seconded by Member Rauhe:

That the Board do now adjourn at 7:01 p.m.

The motion is Carried.

Mayor

Clerk



**East Elgin Community Complex Board of Management
Minutes
February 11, 2026**

The East Elgin Community Complex Board of Management met at 7:00 p.m. with the following present:

Malahide Council: Chair Mayor D. Giguère, Deputy Mayor M. Widner, Board Member S. Leitch, Board Member R. Cerna, Board Member C. Glinski, Board Member S. Lewis

Aylmer Council: Mayor J. Couckuyt, Deputy Mayor P. Barbour, Board Member A. Oslach, Board Member K. Desrosiers, Board Member J. Chapman, Board Member J. Rauhe

Staff: Aylmer Chief Administrative Officer A. Grozelle, Aylmer Director of Financial Services / Treasurer H. Sachs, Aylmer Director of Legislative Services/Clerk O. Jaggard

1. WELCOME - CHAIR - MAYOR GIGUÈRE

2. CONFIRMATION OF AGENDA

(a) Confirmation of Agenda

Resolution No. 01-26

Moved by Councillor Oslach and seconded by Councillor Barbour:

That the Board adopts the Agenda for the meeting of February 11, 2026 with the addition of the following:

Item 4.1. (a) Cynthia Grant delegating regarding the Aylmer Branch of the Elgin County Library

Item 4.1. (b) Sandra Nesbitt delegating regarding the Aylmer Branch of the Elgin County Library

Item 4.2. (a) Correspondence from Kirk Barons regarding the Aylmer Branch of the Elgin County Library

February 11, 2026

The motion is Carried.

3. **DECLARATION OF PECUNIARY INTEREST**

EECC Board Member Deputy Mayor Widner declared a conflict with respect to item 6.1.(a) respecting Class "D" Estimate - Leasehold Improvements Library as he has a family member employed by Spriet and Associates, declaring he would not participate in discussion of the item or attempt to influence the vote.

4. **DELEGATIONS**

Public Delegations

- (a) Cynthia Grant delegating regarding the Aylmer Branch of the Elgin County Library
Cynthia Grant addressed the Board.
- (b) Sandra Nisbitt delegating regarding the Aylmer Branch of the Elgin County Library
Sandra Nisbitt addressed the Board.

Delegation related Correspondence

- (a) Correspondence from Kirk Barons regarding the Aylmer Branch of the Elgin County Library

Resolution No. 02-26

Moved by Councillor Couckuyt and seconded by Councillor Cerna:

That the delegation from Cynthia Grant and Sandra Nisbitt, and the correspondence from Kirk Barons regarding the Aylmer Branch of the Elgin County Library be received for information.

The motion is Carried.

5. **APPROVAL OF PREVIOUS MINUTES**

- (a) 20251119 - Special Meeting of the East Elgin Community Complex Board of Management
- (b) 20251119 - Regular Meeting of the East Elgin Community Complex Board of Management

Resolution No. 03-26

Moved by Councillor Chapman and seconded by Councillor Desrosiers:

February 11, 2026

That the Board approves the minutes of the November 19, 2025 Regular and Special meetings of the East Elgin Community Complex Board.

The motion is Carried.

6. **ACTION ITEMS**

STAFF REPORTS

Deputy Mayor Mark Widner left the meeting.

Board Member Barbour moved a motion and had seconded a motion which excluded any action related to Spriet and Associates.

Deputy Mayor Mark Widner returned to the meeting.

- (a) EECC Administrator - Report CAO 06-26 - Spriet and Associates - Class D Cost Estimate - Leasehold Improvements

Resolution No. 04-26

Moved by Councillor Barbour and seconded by Councillor Couckuyt:

That Report CAO 06-26 entitled Spriet and Associates – Cost Estimate – Imperial Hall Leasehold Improvements be received for information; and

**That the EECC Board defer consideration of the Class “D” estimate of leasehold improvements to the 2027 budget deliberations; and
That the EECC Board direct staff to undertake the following work related to the proposed leasehold improvements:**

- a. **Complete a user and stakeholder impact assessment related to the potential removal of Imperial Hall from recreational use;**
- b. **Prepare a preliminary lifecycle and financial analysis, including operating impacts, long-term capital considerations, and high-level lease principles required to achieve full cost recovery.**

The motion is Carried.

- (b) Manager of Parks and Recreation - Report EECC 01-26 - HVAC Phase II Tender Award

Resolution No. 05-26

Moved by Councillor Barber and seconded by Councillor Glinski:

That Report EECC 01-26 entitled HVAC Phase II Tender Award be received for information, and;

That the Board accept the proposal from CIMCO Refrigeration, a division of Toromont Industries Ltd. in the amount of \$421,054 plus

February 11, 2026

**applicable taxes for the Supply and Installation of Rooftop HVAC Packaged and Terminal Units Phase II and;
That the Board authorize the Mayor and Clerk of the Town of Aylmer to execute the documents.**

The motion is Carried.

- (c) Manager of Parks and Recreation - Memo - Lobby Advertising

Resolution No. 06-26

Moved by Councillor Desrosiers and seconded by Councillor Chapman:
**That the Board receive the memo on EECC lobby advertising; and,
The Board refer the request back to staff; and,
That the Board request an update on the EECC advertising strategy at the next meeting.**

The motion is Carried.

- (d) Communication and related Memo: Request to user to use the EECC front parking lot - Aylmer Odd Wheel Car Club

Resolution No. 07-26

Moved by Councillor Rauhe and seconded by Councillor Widner:
THAT the EECC Board directs staff to work with the Aylmer Odd Wheel Car Club to coordinate the September 19, 2026, Dream Cruise parking lot use request in accordance with minimum special events requirements and the operational impacts of the facility as noted.

The motion is Carried.

NOTICE OF MOTION

- (a) Member Desrosiers advanced the following motion for consideration at the next meeting of the Board:

That the EECC Board direct staff to explore replacing the existing digital component of the marquee sign through a sponsorship-based model, to offset capital costs, and that staff report back to the Board with findings, options, financial implications, and any policy or regulatory considerations.

MOTIONS

7. INQUIRIES BY MEMBERS

February 11, 2026

- (a) Member Leitch inquired about the handrail project. Administrator Grozelle confirmed the project is being advanced, and he does not anticipate the award to require Board approval.
- (b) Member Desrosiers inquired about the use of the facility as a warming center, specifically the East Elgin Community Assistance Program. Administrator Grozelle confirmed Town of Aylmer staff can follow up on the inquiry. He further provided responses to Members on the hours of operation of the warming center.

8. **CLOSED SESSION**

9. **NEXT MEETING AND ADJOURNMENT**

- (a) Adjournment

Resolution No. 08-26

Moved by Councillor and seconded by Councillor :

That the Board do now adjourn at 8:12 p.m.

The motion is Carried.

Clerk

Mayor



39 Beech St E.
Aylmer, Ontario
Canada
epcor.com

January 30, 2026

Sent by EMAIL, RESS e-filing

Mr. Ritchie Murray
Acting Registrar
Ontario Energy Board
27-2300 Yonge Street
Toronto, ON M4P 1E4

Dear Mr. Murray:

**Re: EB-2026-0017: EPCOR Natural Gas Limited Partnership's ("ENGLP")
Demand Side Management ("DSM") Application**

Please find enclosed a copy of ENGLP's DSM application to begin offering DSM options to residential customers in 2027.

This application also includes a request for abeyance until such time as Enbridge Gas Inc.'s 2027-2030 DSM Plan Application (EB-2025-0295) hearing has been completed (or nearly completed) as there are direct impacts from that application that will impact ENGLP's application (program scope and budget).

The intention of filing this limited application in advance of the EB-2025-0295 hearing commencing is to provide broader transparency of ENGLP and Enbridge's plans for collaboration while Enbridge's application is adjudicated.

Additional information is included in the 'Background' section of the application along with the Management Summary.

Please feel free to contact me if you have any questions regarding this matter.

Sincerely,

Tim Hesselink
Senior Manager, Regulatory Affairs
EPCOR Natural Gas Limited Partnership
(705) 445-1800 ext. 2274
THesselink@epcor.com



NOTICE OF AN APPLICATION

EPCOR Natural Gas Limited Partnership has applied for approval a new multi-year natural gas conservation plan effective January 1, 2027

EPCOR Natural Gas Limited Partnership (EPCOR Natural Gas) has applied to the Ontario Energy Board for approval of a new multi-year natural gas demand side management (conservation) plan and the conservation programs that would be offered to customers under the plan in the years 2027 to 2030.

EPCOR Natural Gas is seeking to introduce rates and charges for cost recovery related to its conservation programs for both the Aylmer and Southern Bruce service areas and establish specific deferral and variance accounts. If the application is approved as filed, the annual natural gas bill of a typical residential customer in the Aylmer and Southern Bruce service territories would increase by \$34.00 per year.

You can view the application by visiting www.oeb.ca/notice and using file number **EB-2026-0017**.

As part of its plan, EPCOR Natural Gas proposes to enter into an agreement with Enbridge Gas Inc. for the delivery and fulfillment of Enbridge Gas Inc.'s Residential Programming (including the provincial Home Renovation Savings program) and Income Qualified Programming portfolios. This would expand these offerings to EPCOR Natural Gas residential customers who are not currently eligible for these initiatives. Accordingly, **EPCOR Natural Gas has requested that the OEB place its application in abeyance pending the OEB's decision on Enbridge Gas Inc.'s application for a multi-year Demand Side Management program EB-2025-0295.**

If you think EPCOR Natural Gas's application should not be placed in abeyance, then you can write to the OEB and explain why by filing a letter with the OEB no later than **March 4, 2026**. If you submit a letter, your name and the content of your letter will be put on the public record and the OEB website.

LEARN MORE

Ontario Energy Board

 1-877-632-2727 TTY: 1-877-632-2727

 Monday - Friday 8:30 AM - 5:00 PM

 oeb.ca/participate

EPCOR Natural Gas Limited Partnership

 (888) 765-2256

 Monday - Friday 8:00 AM - 4:00 PM

 epcor.com



EPCOR Natural Gas Limited Partnership

2027 Demand Side Management Program Application

EB-2026-0017

Date Filed: January 30, 2026

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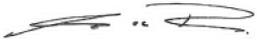
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CERTIFICATION OF EVIDENCE

The undersigned, being EPCOR Ontario Utilities Inc.'s Vice-President, Ontario, Susannah Robinson hereby certifies for and on behalf of EPCOR Natural Gas Limited Partnership ("**ENGLP**"), as general partner of ENGLP that:

1. I am a senior officer of EPCOR Ontario Utilities Inc., which is the general partner of ENGLP;
2. ENGLP confirms that the documents filed in support of this application do not include any personal information (as that phrase is defined in the *Freedom of Information and Protection of Privacy Act*), that is not otherwise redacted in accordance with rule 9A of the OEB's Rules of Practice and Procedure;
3. This certificate is given pursuant to Chapter 1 of the Ontario Energy Board's Filing Requirements for Natural Gas Rate Applications dated February 16, 2017; and
4. The evidence submitted in support of ENGLP's 2027 Demand Side Management Application is accurate, consistent and complete to the best of my knowledge.

DATED this 30th day of January, 2026.



Susannah Robinson

Vice-President, EPCOR Ontario Utilities Inc.

ONTARIO ENERGY BOARD

IN THE MATTER OF the *Ontario Energy Board Act, 1998*, S.O. 1998, c. 15 (Sched. B), as amended (the “**OEB Act**”);

AND IN THE MATTER OF an application by EPCOR Natural Gas Limited Partnership pursuant to Section 36(1) of the *Ontario Energy Board Act, 1998*, S.O. 1998, for an order or orders approving its Demand Side Management Plan for 2027-2030.

APPLICATION

Background:

1. The Applicant is EPCOR Natural Gas Limited Partnership (“**ENGLP**”), an Ontario limited partnership with offices in the Town of Aylmer and Kincardine. It carries on the business of selling and distributing natural gas within the province of Ontario. ENGLP is a wholly owned indirect subsidiary of EPCOR Utilities Inc. (“**EUI**”). The general partner of ENGLP is EPCOR Ontario Utilities Inc. an Ontario corporation, and the sole limited partner is EPCOR Commercial Services Inc. (“**ECSI**”), an Alberta corporation, which are both subsidiaries of EUI. ENGLP was formed pursuant to a limited partnership agreement, which provides that EPCOR Ontario Utilities Inc., as general partner, will control and have the full and exclusive power, authority and responsibility for the management and day-to-day operations of ENGLP. In accordance with the limited partnership agreement, ECSI, as limited partner, has an economic interest in the partnership but does not control or otherwise play a role in the day-to-day operations and management of ENGLP.
2. ENGLP provides natural gas distribution services to approximately 10,500 customers, (including 9,500 residential) in the Aylmer area in the Townships of Malahide and South-West Oxford; Municipalities of Bayham, Thames Centre and Central Elgin; and Norfolk County.

ENGLP also serves approximately 5,700 customers (including 5,200 residential) in the Municipality of Arran-Elderslie, the Municipality of Kincardine and the Township of

Huron-Kinloss under the Southern Bruce area of operations.

3. ENGLP's current tariffs for its Aylmer operations were approved in its most recent Cost of Service Application, which set rates for the period January 1, 2025 to December 31, 2029.¹ Furthermore, in the same proceeding, the Ontario Energy Board (the "OEB") issued its Decision and Order, dated January 14, 2025 wherein it approved the Settlement Proposal submitted by the parties. The Settlement Proposal included the establishment, continuance or closure of certain deferral and variance accounts and the agreed upon Incentive Rate-Setting Plan for the 2026 to 2029 period.
4. Pursuant to the Settlement Proposal, ENGLP will file a plan for the delivery of a cost-effective Demand Side Management ("DSM") program (including any relevant ratemaking mechanisms) by the 2027 annual filing (forecasted to be filed in 2026) for the OEB's consideration and approval and provide a copy to all Parties to this proceeding. In developing its DSM proposal: (a) ENGLP will consult with relevant stakeholders, which may include OEB Staff, IESO, municipal representatives, Ministry of Energy and Mines staff, and Pollution Probe; and (b) the DSM proposal may leverage cost-effective partnerships with IESO and/or Enbridge².
5. ENGLP's current tariffs for its Southern Bruce operations were approved³ via a Custom Incentive Rate setting plan Application (EB-2018-0264) filed with the OEB on October 2, 2018 (updated April 11, 2019) to seek approval for a tariff and other matters under which it would provide service to the Southern Bruce Municipalities. The Application sought approval for distribution rates based on a ten-year Custom IR effective January 1, 2019, establishment of certain deferral and variance accounts, approval of the proposed performance score card, and further orders in all other respects to give effect to the proposals described in that Application and Evidence.
6. Although ENGLP Southern Bruce does not have the same DSM commitment as set out in the Aylmer settlement proposal, it is ENGLP's intention to provide this offering to all residential customers in its service territory, thereby extending DSM initiatives to

¹ EB-2024-0130, Decision and Order, January 14, 2025.

² EB-2024-0130, Settlement Proposal, November 20, 2024, page 33.

³ EB-2018-0264, Decision and Order, November 28, 2019.

Southern Bruce.

7. ENGLP intends to enter into an agreement with Enbridge for the delivery and fulfillment of their Residential Programming (including the provincial Home Renovation Savings (“HRS”) program) and Income Qualified Programming portfolios, therefore expanding this offering to ENGLP residential customers who are not currently eligible for these initiatives. The HRS collaboration has been discussed and is supported by the Ministry of Energy and Mines, Enbridge and the IESO.
8. Through this Application, ENGLP is seeking to introduce rates and charges for cost recovery related to its DSM programs for both the Aylmer and Southern Bruce service areas effective January 1, 2027, and establish specific deferral and variance accounts. This DSM program would be delivered in collaboration with Enbridge and is expected to follow a consistent approach for rates, deferral accounts and shareholder incentives to ensure a consistent and efficient procedure.
9. Due to the ongoing Enbridge hearing (EB-2025-0295), ENGLP requests this Application be put in abeyance until there is clarity on the expected residential portfolio approval, which is required to determine final cost recovery estimates and rate design. Filing this initial Application now is intended to give all stakeholders (Enbridge and ENGLP) clear visibility and transparency into the planned collaboration for consideration during the adjudication of EB-2025-0295.

Orders Requested:

10. In this Application, ENGLP is applying for an order or orders granting:
 - a. Approval of the Residential Program, including the budget, scorecard, and shareholder incentive mechanism and amounts related.
 - b. DSM rates for the Aylmer and Southern Bruce area to be approved January 1, 2027.
 - c. The following deferral and variance accounts associated with the DSM program are approved with an effective date of January 1, 2027:
 - Demand Side Management Variance Account (“DSMVA”)
 - Lost Revenue Adjustment Mechanism (“LRAM”)
 - Demand Side Management Incentive Deferral Account (“DSMIDA”).
 - d. Such further Order or Orders as ENGLP may request and the OEB may deem appropriate or necessary.

Additional Considerations and Regulatory Framework:

11. ENGLP respectfully requests that a decision and order in this proceeding is issued by December 1, 2026 to ensure the implementation of the 2027 rates in advance of the effective date. In the event that the OEB’s implementation date for 2027 DSM rates is later than the effective date, ENGLP requests permission to recover the incremental revenue from the effective date of January 1, 2027 to the implementation date through the implementation of fixed-term rate riders.
12. ENGLP requests that, pursuant to Section 34.01 of the OEB’s Rules of Practice and Procedure, this proceeding be conducted by way of written hearing.
13. The persons affected by this Application are the residential ratepayers of ENGLP’s service territory in residential rate classes (*Aylmer - Rate 1 Residential & Southern Bruce Rate 1 Residential*).
14. ENGLP confirms that the Application and related documents will be published on its website (www.epcor.com).

15. Address for Service:

ENGLP requests that copies of all documents filed with the OEB in connection with this proceeding be served as follows:

Tim Hesselink
Senior Manager, Regulatory Affairs, Ontario
EPCOR Utilities Inc.

43 Stewart Road
Collingwood, ON, L9Y 4M7
Telephone: (249) 225-5104
E-Mail: thesselink@epcor.com

Taylor Meagher
Legal Counsel
EPCOR Utilities Inc.

2000 – 10423 101 Street NW
Edmonton, Alberta T5H 0E8
Telephone: (780) 412-3270
E-Mail: tmeagher@epcor.com

Dated at Collingwood, Ontario this 30th day of January, 2026.

EPCOR NATURAL GAS LIMITED PARTNERSHIP
by its general partner **EPCOR ONTARIO UTILITIES INC.**

Tim Hesselink
Senior Manager, Regulatory Affairs

MANAGEMENT SUMMARY

Approach & Provincial Framework

As referenced in recent gas supply plan filings, ENGLP has been investigating a cost effective way to implement and provide a DSM offering to its customers. Given the limited size of its customer base along with its staff, collaborating with another entity is a feasible and cost-effective way to complete this.⁴ ENGLP have consulted with relevant stakeholders, including OEB Staff, the IESO, the Ministry of Energy and Electrification staff, along with feedback received from customers via phone calls.

Consistent with the Aylmer Settlement Proposal, ENGLP is proposing to enter into a partnership agreement with Enbridge to deliver Residential and Income Qualified Programming to its residential customers in its service territories. The expected primary offering of this portfolio is the provincial Home Renovation Savings (“HRS”) program currently available to the majority of residential natural gas consumers across the Ontario.

As part of the current 12-year electricity Demand Side Management (“eDSM”) Framework, the Government of Ontario is investing \$10.9 billion to reduce energy use beginning January 2025.⁵

This coordinated and jointly delivered program provides a convenient, simplified “one-stop-shop” experience for customers and trade allies, reducing marketplace confusion regarding “who offers what incentive”, and enhancing the overall customer experience with energy conservation, regardless of fuel type. The HRS Program provides residential consumers with a single platform to access incentives for all home energy efficiency upgrades available through both Enbridge Residential DSM Program and the IESO’s Residential Save on Energy conservation program⁶.

Enbridge’s Residential Program represents the natural gas component of the HRS Program. The HRS Program is jointly funded by Enbridge Gas’s ratepayer-funded DSM budgets and through a portion of the \$10.9 billion, 12-year funding commitment from the Ontario government to the IESO as part of the new eDSM Framework.

⁴ EB-2024-0139 - Gas Supply Plan IRR - Staff-5, August 15, 2024.

⁵ Environment Registry of Ontario, “2025–2036 Electricity Energy Efficiency Framework”, January 20, 2025, online at: <https://ero.ontario.ca/notice/019-9235>.

⁶ EB-2025-0205, Exhibit C, Tab 1, Schedule 6, Page 3 of 14 December 18, 2025

The Minister of Energy has further expressed expectations that these programs be available to all customers across the province. As a result of this direction, ENGLP reached out to both Enbridge and the IESO to discuss participation, which led to the recommendation that ENGLP's offering of the HRS program be administered by Enbridge. During these discussions, it also appeared to be beneficial to include other offerings that Enbridge residential customers currently may be eligible for.

Enbridge has referenced this collaboration in its current DSM application, filed December 2025, where is stated⁷:

Enbridge Gas is engaged in discussions with the other natural gas utilities in Ontario to explore potentially expanding the natural gas component of the HRS Program into their respective service areas. Discussions are ongoing at this time and are not expected to have any material impact on Enbridge Gas's proposed Residential DSM Program for 2027-2030.

The plan is that ENGLP will set up its DSM cost recovery and implementation consistent with Enbridge's approach to contribute to a linear customer experience across the province, while providing simplicity from a regulatory perspective. ENGLP would be treated similar to a separate rate class from a cost allocation perspective.

In alignment with the linear customer experience approach, ENGLP is seeking approval to implement all elements of Enbridge's Residential DSM program, including Income Qualified Programming.. ENGLP expects that these discussions will be finalized by the time the OEB issues a decision on Enbridge's DSM application.

Anticipated Costs & Program Structure

During preliminary discussions with Enbridge, the parties have agreed that ENGLP's costs to offer the HRS program will include an administration component, which will be payable to Enbridge for marketing, administering and completing ENGLP customer applications. There will also be costs for the incentives/rebates that customers qualify for⁸.

⁷ EB-2025-0295, Exhibit C, Tab 1, Schedule 6, Page 11 of 14, December 18, 2025.

⁸ EB-2025-0295, Exhibit E, Tab 2 Schedule 2, Page 6 of 7, December 18, 2025.

Estimations from Enbridge result in a preliminary budget of approximately \$506,000 per year to offer the HRS program to ENGLP customers (based on ENGLP residential customers as a percentage to total Enbridge residential customers).

Costs of the program are anticipated to be approximately \$34 per customer per year. The following table demonstrates the calculations using the assumptions above and comparisons by amounts included in ENGLP's most recent IRM (EB-2025-0177) and Custom IR updates (EB-2025-0178):

	Aylmer	Southern Bruce	Combined
Residential Customers	9,500	5,200	14,700
Admin Costs	\$67,000	37,000	\$104,000
Participant cost	\$260,000	142,000	\$402,000
Total	\$327,000	\$179,000	\$506,000
Cost per Customer	\$34	\$34	\$34
Total Annual Billings (2026 IRM Applications)	\$903	\$1,278	
% increase	3.8%	2.7%	

Should participation vary in either direction, amounts would be settled using the DSMVA to ensure only actual costs are paid by ratepayers. This process will avoid cross-subsidization between Enbridge and ENGLP customers.

As Enbridge's application progresses and final portfolio costs are determined, ENGLP will provide updated cost information in order to design a final expected rate and projected fulfillment percentage, which will include other residential programs as well. The HRS program costs are expected to be the majority of the program costs, but the information will be updated as the application progresses and is removed from abeyance.

Shareholder's Incentive and Targets

Enbridge's application includes a Shareholder incentive related to the Residential Program. ENGLP is proposing to include the same Shareholder incentive as part of its application using a prorated portion of residential Income Qualified Home Winterproofing offering targets:

1. The eligible amount of incentive (how much ENGLP can earn at the 100% achievement)
2. The target (how much savings ENGLP needs to achieve to earn the 100% achievement)

Shareholder incentive amounts are not included in the allocation of the DSM budget into rates. Rather, shareholder incentive amounts are recovered through the DSM Incentive Deferral Account ("**DSMIDA**") in accordance with the DSM Framework.

Deferral and Variance Accounts

Consistent with the OEB's current Natural Gas Demand Side Management Framework⁹, ENGLP has included a request to open three deferral and variance accounts related to DSM, effective January 1, 2027:

- Demand Side Management Variance Account ("DSMVA"):
 - *This account should be used to track the variance between actual DSM spending by rate class versus the budgeted amount included in rates by rate class. Enbridge Gas should apply annually for disposition of the balance in its DSMVA, together with carrying charges, after the completion of the annual third-party audit.*
- Lost Revenue Adjustment Mechanism ("LRAM")
 - *The LRAMVA should be used to track, at the rate class level, the actual impact of DSM activities undertaken by Enbridge Gas from the forecasted impact included in distribution rates. Enbridge Gas may only record an LRAM amount in relation to DSM activities undertaken within its franchise area by itself and/or delivered for the gas utility by a third party under contract.*

⁹ Ontario Energy Board Natural Gas Demand Side Management Framework, Effective January 1, 2023, Pages 34-37.

- Demand Side Management Incentive Deferral Account (“DSMIDA”)
 - *The purpose of the DSMIDA is to record the shareholder incentive amount earned by Enbridge Gas as a result of its DSM programs. This account will come into effect at the beginning of the term of the multi-year DSM Plan. Enbridge Gas should apply annually for disposition of the balance in their DSMIDA, together with carrying charges, after the completion of the annual third party audit.*

Enbridge has included requests for the continuance of these deferral accounts in its December 2027-2030 DSM application.¹⁰¹¹ ENGLP notes that Enbridge has also requested the continuance of two additional deferral accounts for the 2027-2030 DSM Plan term:

- Conservation Demand Management Deferral Account (“CDMDA”); and
- Natural Gas Reduction Incentive Deferral Account (“NGRIDA”).

ENGLP does not anticipate these additional accounts being relevant to its DSM portfolio and therefore has not included a request for them in this Application.

As the wording in the DSM framework references Enbridge specifically, ENGLP has included draft accounting orders as Appendix A of this Application.

Application in Abeyance

ENGLP has included a request to put this Application into abeyance given its dependency on the Enbridge 2027-2030 DSM filing, as final rates cannot be calculated until the until the scope of Enbridge Gas’s OEB-approved DSM programs are confirmed.. This approach ensures there is a clearer understanding of its DSM intentions and planned path prior to the adjudication of the Enbridge DSM application.

As Enbridge’s DSM application progresses, ENGLP will request to remove this application from abeyance status and will provide updated information as necessary. This may be before the EB-2025-0295 decision has been released, as ENGLP expects some stakeholder questions can be

¹⁰ EB-2025-0295 Exhibit F, Tab 2, Schedule 1, Page 1 of 6, December 18, 2025.

¹¹ EB-2021-0002, OEB Decision and Order, Pages 85-86, November 15, 2022.

addressed in parallel with those proceedings. ENGLP will engage with OEB staff on the timing in an effort to launch its DSM portfolio in January 2027.

ALL OF WHICH IS RESPECTFULLY SUBMITTED

Appendix A - Accounting Orders

EPCOR NATURAL GAS LIMITED PARTNERSHIP**Accounting Order****Demand Side Management (DSM) Variance Account (“DSMVA”)**

This account records the difference between the actual DSM spending for the fiscal year and the budgeted amount included within rates. Amounts determined to be over or under the budget included within Allowed Revenue will be recorded in the DSMVA. In addition, any further variance in DSM spending and results, beyond the budget included within rates, which occur as a result of OEB decisions in ongoing or upcoming DSM proceedings, will be included within this account.

This account also tracks forecast commitments for customer incentive payments and program costs for future periods. Due to the multi-year aspect of several program offerings, incentive and program dollars committed in the current year may not be payable until they become due in future years. This account will track and carry forward the forecasted cumulative customer incentive and program dollar commitments net of payments made (in relation to incentive or program payments made in the current year, or in relation to incentives or program dollars paid that became due in the current year in relation to commitments made in prior years). Any amount not paid out will be returned to ratepayers in the year following its last potential commitment date, or at such other time as directed by the OEB.

Simple interest is to be calculated on the opening monthly balance of this account using the OEB-approved EB-2006-0117 interest rate methodology. The balance of this account, together with carrying charges, will be disposed of in a manner designated by the OEB in a future rate application.

Account numbers are from the Uniform System of Accounts for Gas Utilities, Class A prescribed under the Ontario Energy Board Act.

- i. To record, as a debit/(credit) in the account, the difference between the actual DSM spending for the fiscal year and the budgeted amount included in rates.

Debit - Account No. 179-XXX DSM Variance Account

Credit - Account No. 728 General Expense

- ii. To record, as a debit/(credit) in the account, interest expense on the opening monthly balance.

Debit - Account No. 179-XXX DSM Variance Account

Credit - Account No. 323 Other Interest Expense

EPCOR NATURAL GAS LIMITED PARTNERSHIP**Accounting Order****Lost Revenue Adjustment Mechanism (LRAM) Variance Account (“LRAMVA”)**

This account records the amount of distribution margin gained or lost when the Company's DSM programs are less or more successful than budgeted in the fiscal year.

Simple interest is to be calculated on the opening monthly balance of this account using the OEB-approved EB-2006-0117 interest rate methodology. The balance of this account, together with carrying charges, will be disposed of in a manner designated by the OEB in a future rate application.

Account numbers are from the Uniform System of Accounts for Gas Utilities, Class A prescribed under the Ontario Energy Board Act.

- i. To record, as a debit/(credit) in the account, the amount of distribution margin gained or lost when the Company's DSM programs are less or more successful than budgeted in the fiscal year.

Debit - Account No. 179-XXX LRAM Variance Account
Credit - Account No. 728 General Expense

- ii. To record, as a debit/(credit) in the account, interest expense on the opening monthly balance.

Debit - Account No. 179-XXX LRAM Variance Account
Credit - Account No. 323 Other Interest Expense

EPCOR NATURAL GAS LIMITED PARTNERSHIP**Accounting Order****Demand Side Management (DSM) Incentive Deferral Account (“DSMIDA”)**

This account records the actual amount of shareholder incentive earned by Enbridge Gas resulting from its DSM programs. The criteria and formula used to determine the amount of any shareholder incentive, to be recorded in the account, will be in accordance with the DSM Framework in effect for the fiscal year.

Simple interest is to be calculated on the opening monthly balance of this account using the OEB-approved EB-2006-0117 interest rate methodology. The balance of this account, together with carrying charges, will be disposed of in a manner designated by the OEB in a future rate application.

Account numbers are from the Uniform System of Accounts for Gas Utilities, Class A prescribed under the Ontario Energy Board Act.

- i. To record, as a debit/(credit) in the account, the shareholder incentive earned by the Company in relation to its DSM programs.

Debit - Account No. 179-XXX DSM Incentive Deferral Account

Credit - Account No. 319 Other Income

- ii. To record, as a debit/(credit) in the account, interest expense on the opening monthly balance.

Debit - Account No. 179-XXX DSM Incentive Deferral Account

Credit - Account No. 323 Other Interest Expense

From: [Elgin Area Primary Water Supply System](#)
To: [Allison Adams](#)
Subject: Posts from Elgin Area Meeting Packages – Lake Huron and Elgin Area Primary Water Supply Systems for 02/26/2026
Date: February 26, 2026 1:03:45 PM

March 5, 2026 Agenda & Meeting Package – EAPWSS has been posted to the water system's website and is available for download at:
<https://www.huronelginwater.ca/march-5-2026-eapwss-board-meeting/>

This email was sent to aadams@malahide.ca
[why did I get this?](#) [unsubscribe from this list](#) [update subscription preferences](#)
Lake Huron & Elgin Area Primary Water Supply Systems · 235 North Center Rd · Suite 200 · London, On N5X 4E7 ·
Canada



NEWS RELEASE

Ontario Public Works Association Announces 2026 Executive Committee and Board of Directors

The Ontario Public Works Association (OPWA) is pleased to announce its 2026 Executive Committee and Board of Directors, as presented for election at the Association's recent Annual General Meeting.

OPWA will be led in 2026 by a six-member Executive Committee and a 14-member Board of Directors, providing a strong mix of public and private sector public works professionals committed to leadership excellence, sector collaboration, and advancing public works innovation across Ontario.

Executive Committee – 2026

OPWA is pleased to announce that **Marco Bertoia, City of Toronto**, will serve as **President for 2026**, having been elected President-Elect in 2025.

The following public works professionals were elected to serve as Executive Officers for the 2026 term:

- **President-Elect** - **Denise McGoldrick, City of Kitchener**
- **Vice President** - **Mariana Balaban, Norfolk County**
- **Past President** - **Max Ross, Retired**
- **Treasurer** - **Erik Nickel, City of Niagara Falls**
- **Secretary** - **Margie Chung**
- **APWA Council of Chapters Ontario Delegate** - **Ed Dujlovic, Retired**
- **CPWA Director** - **Angela Storey, City of Hamilton**

Board of Directors – 2026

Newly elected Directors:

- **Fariha Mannan, Region of Durham**
- **Angela Carley, TYLin**
- **Dave Ferguson, City of Brantford**
- **Enrico Stradiotto, Canadian Concrete Pipe & Precast Association**
- **Don Kudo, County of Wellington**
- **Haider Nasrullah, DeepRoot**



Ontario Public Works Association

Box 172, Main Post Office
Port Perry Ontario
L9L1A2

<https://ontario.apwa.org>

Continuing Directors:

- **Hiran Sandanayake, City of Ottawa**
- **Geoff Britnell**
- **Joseph Petrungaro, Region of York**
- **Mark Cavanaugh, Region of Durham**
- **Mark Zamojc, GEI**
- **Tracey Anastacio, City of Brampton**
- **Doug Keenie, R.J. Burnside & Associates**
- **Philip Rowe, R.J. Burnside & Associates**

At the Annual General Meeting, President **Marco Bertoia** outlined his vision for the year ahead:

“In 2026, OPWA will continue to strengthen connections across Ontario’s public works community, support professional development, and champion excellence in municipal infrastructure and service delivery. This Board brings together experienced leaders from across the province who are committed to collaboration, innovation, and supporting municipalities as they plan, build, and maintain critical public infrastructure.”

Contact:

Ontario Public Works Association (OPWA)

Email: info@opwa.ca

Website: <https://ontario.apwa.org>

YOU'RE INVITED: MARCH PUBLIC OPEN HOUSES

Learn about what new research tells us about the future of the Lake Erie coastline and our beaches.

24

Birds Canada Headquarters

15 Front Rd., Port Rowan
3-5 p.m. and 6-8 p.m.

25

Port Stanley Arena

332 Carlow Rd., Port Stanley
2-4 p.m. and 6-8 p.m.

26

Rodney Community Centre

135 Queen Line., Rodney
2-4 p.m. and 6-8 p.m.



TOWNSHIP OF JOLY

P.O. Box 519 , Sundridge , Ontario , P0A 1Z0
Tel: 705-384-5428

February 10, 2026

RESOLUTION

Resolution # 2026-060

Agenda Item # 5.1 Nation Building Improvements to Highways 11/17

Moved By : Budd Brown

Seconded By : Bill Black

WHEREAS Canada's east-west trade and national mobility rely on the Trans-Canada Highway system, including Highways 17 and 11 across Northern and Eastern Ontario, which carry significant freight volumes but remain predominantly two-lane corridors;

AND WHEREAS four-laning the entirety of Highway 17 is the ultimate goal of the communities along the corridor;

AND WHEREAS the proven "2+1" highway design - alternating passing lanes with a continuous median barrier - delivers safety outcomes comparable to full twinning at substantially lower cost, land, and environmental impact, and can be scaled or converted to four lanes (2+2) as volumes grow;

AND WHEREAS the Government of Ontario has announced a 2+1 pilot between North Bay and Temagami and a further extension toward Cochrane, creating a near-term implementation pathway;

AND WHEREAS modernizing Highways 17 and 11 will improve safety, reduce closures, strengthen supply-chain reliability for mining, forestry, agriculture, tourism and manufacturing, and enhance national resilience and emergency response capacity;

AND WHEREAS a phased 2+1 build - prioritizing Highway 11 (North Bay --> Cochrane, then Cochrane --> Nipigon) and key sections of Highway 17 (western border of County of Renfrew--> Sudbury; Sault Ste. Marie--> Sudbury; Thunder Bay--> Kenora) - aligns with nation-building criteria, supports economic reconciliation with indigenous partners, and enables integrated EV charging and low-carbon construction practices;

AND WHEREAS analysis summarized by the Federation of Northern Ontario Municipalities, (FONOM) demonstrates high freight demand on these routes and strong safety / economic rationale for a 2+1 program;

BE IT THEREFORE RESOLVED THAT the Council for the Corporation of the Township of Joly formally endorses the adoption and phased implementation of a 2+1 highway program on Highways 17 and 11 as a nation-building project;

AND BE IT FURTHER RESOLVED THAT the Government of Canada be urged to designate this initiative as a project of national interest under the Building Canada Act and to partner with Ontario to co-fund and accelerate planning, design, procurement, and construction;

AND BE IT FURTHER RESOLVED THAT the Government of Ontario be urged to expand the announced pilot to a corridor-wide program, sequencing works according to readiness, safety benefit and economic importance;

AND BE IT FURTHER RESOLVED THAT the Government of Ontario prioritize these projects into the Ministry of Transportation's Major Projects Division;

AND BE IT FURTHER RESOLVED THAT both governments ensure early, ongoing, and capacity supported engagement with affected Indigenous Nations, with opportunities for Indigenous training, contracting, and equity participation ;

AND BE IT FURTHER RESOLVED THAT the program incorporate corridor-wide safety features (barrier-separated 2+1 cross-sections, controlled passing frequency, wildlife considerations), resilience measures (closure mitigation, climate adaptation), and clean-growth elements (EV charging readiness, recycled aggregates, lower-carbon materials) ;

AND BE IT FURTHER RESOLVED THAT this Resolution be sent to the Prime Minister of Canada, the Premier of Ontario, the Minister of Transport (Canada), the Minister of infrastructure (Canada), the Ontario Minister of Transportation, our local MP and MPP, Federation of Northern Ontario Municipalities (FONOM), Northwestern Ontario Municipal Association (NOMA), Association of Municipalities of Ontario (AMO), Federation of Canadian Municipalities (FCM), Rural Ontario Municipal Association (ROMA), Eastern Ontario Wardens' Caucus (EOWC) for support, and the County of Renfrew for information.

Carried

Original Copy Signed
Mayor
Township of Joly



**The Corporation of the
Township of Perry**

Box 70 1695 Emsdale Road Emsdale, Ontario P0A 1J0

Date: February 18, 2026

Resolution No.: 2026- 078

Moved By: Joe Lumley **Seconded By:** Paul Sowrey

Whereas public libraries play a vital role in ensuring equitable access to information, literacy, education, and culture for all residents;

And whereas interlibrary loan services are an essential component of public library operations, particularly for small and rural communities with limited local collections;

And whereas reduced postal rates for library materials have historically enabled libraries to share resources efficiently and affordably across Canada;

And whereas recent amendments to the Canada Post Corporation Act have removed the legislative requirement to provide reduced postal rates for library materials, creating uncertainty for the continued delivery of this essential service;

Now therefore be it resolved that the Council of the Corporation of the Township of Perry calls upon the Government of Canada to maintain and protect reduced-rate postal distribution for library materials through legislation;

And that Council requests that the Minister responsible for Canada Post ensure continued, affordable postal access for libraries and interlibrary loan services;

February 19, 2026

The Honourable Doug Ford

Premier of Ontario

The Honourable Prabmeet Sarkaria

Minister of Transportation

Province of Ontario

Re: Municipal Support for School Bus Safety and Stop-Arm Camera Systems

Dear Premier Ford and Minister Sarkaria,

On behalf of the Council of the Corporation of the County of Peterborough, I am writing to express our strong support for enhanced school bus safety measures across Ontario, including the implementation of school bus stop-arm camera systems and other child-safety technologies.

Illegal passing of stopped school buses remains a serious and widespread issue throughout the province, occurring an estimated 30,000 times per day. These violations place children at unacceptable risk and continue to result in preventable injuries and fatalities. Municipalities require effective, modern enforcement tools to address this dangerous behaviour.

The County of Peterborough supports provincial investment in and expansion of school bus stop-arm camera systems under Part XIV.3 (School Bus Camera Systems) of the Highway Traffic Act. These systems have demonstrated success in deterring illegal passing, improving driver compliance, and strengthening accountability. Provincial

funding and implementation support would help ensure municipalities of all sizes can deploy this technology equitably.

We also support the Let's Remember Adam – Stop for the School Bus campaign, launched in memory of Adam Ranger, a five-year-old child who tragically lost his life when a driver failed to stop for a school bus displaying its flashing lights and stop arm. This tragedy highlights the urgent need for continued public education, enforcement, and the use of technology to better protect children travelling to and from school.

We respectfully call on the Province of Ontario to provide municipalities with the necessary funding tools, legislative support, and implementation guidance to advance school bus stop-arm camera systems and complementary child-safety initiatives across Ontario.

Protecting children on our roads is a shared responsibility. Through strong provincial leadership and municipal partnership, meaningful progress can be made to prevent further tragedies and enhance road safety for families across Ontario.

Thank you for your attention to this important matter.

Sincerely,



Bonnie Clark

Warden

County of Peterborough

cc:

The Honourable Steve Clark, Government House Leader

Association of Municipalities of Ontario (AMO)

Ontario Municipalities

The Corporation of the Municipality of St. Charles
RESOLUTION PAGE



Regular Meeting of Council

Agenda Number: 5.4.2.
Resolution Number 2026-022
Title: Resolution of Support - Hornepayne - Small Northern New Residential Property Tax Class
Date: February 18, 2026

Moved by: Councillor Pothier
Seconded by: Councillor Lachance

WHEREAS there is a visible disparity between the northern and southern population of Ontario;
AND WHEREAS northern Ontario has an abundance of opportunity in the form of municipally serviced building lots for both industry and population growth;
AND WHEREAS high residential property taxes in northern Ontario discourage and prohibit the construction of new residential single family dwellings;
AND WHEREAS the addition of a Small Northern New Residential property tax class and subclass would create an incentive for the building of new homes in small northern Ontario communities;
BE IT THEREFORE RESOLVED THAT Council for the Corporation of the Municipality of St-Charles does hereby request that the Honorable Minister Peter Bethlenfalvy, the Minister of Finance, amends the Assessment Act to include a Small Northern New Residential property tax class and subclass.
AND BE IT FURTHER RESOLVED that this resolution be forwarded to the Honourable Doug Ford Premier of Ontario; your Municipalities MPP; the Honourable Minister Peter Bethlenfalvy, Minister of Finance; the Honourable Minister George Pirie, Minister of Northern Economic Development and Growth; the Honourable Minister Rob Flack, Ministry of Municipal Affairs and Housing; AMO; FONOM; NOMA; NEOMA; NESMG; and ROMA.

CARRIED


 MAYOR

The Corporation of the Municipality of St. Charles
RESOLUTION PAGE



Regular Meeting of Council

Agenda Number: 5.4.1.
Resolution Number 2026-022
Title: Resolution of Support - Moosonee - Strengthening Self-Defence Protections and Addressing Rising Home Invasions in Ontario
Date: February 18, 2026

Moved by: Councillor Pothier
Seconded by: Councillor Lachance

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby supports Resolution Number 2026-008 passed on January 6, 2026 by the Corporation of the Town of Moosonee regarding strengthening self-defence protections and addressing rising home invasions in Ontario; AND BE IT FURTHER RESOLVED THAT a copy of this Resolution be sent to the Prime Minister of Canada, the Minister of Justice and Attorney General of Canada, the Premier of Ontario, the Attorney General of Ontario, the Solicitor General of Ontario, our local Member of Parliament (MP), our local Member of Provincial Parliament (MPP), and all Ontario Municipalities.

CARRIED


MAYOR



Hon. Doug Ford
Premier of Ontario
823 Albion Road
Etobicoke, ON
M9V 1A3
VIA EMAIL:
premier@ontario.ca

Hon. Peter Bethlenfalvy,
Minister of Finance
VIA EMAIL:
peter.bethlenfalvy@pc.ola.org

Township of Puslinch
7404 Wellington Road 34
Puslinch, ON N0B 2J0
www.puslinch.ca

February 18, 2026

Hon. Victor Fedeli,
Ministry of Economic
Development, Job Creation
and Trade
VIA EMAIL:
vic.fedeli@pc.ola.org

Hon. Graydon Smith
MPP for Parry Sound –
Muskoka, Associate Minister
of Municipal Affairs and
Housing
VIA EMAIL:
graydon.smith@pc.ola.org

RE: 6.12 Municipality of Magnetawan Council Resolution regarding Invest Ready Certified Site Designation

Please be advised that Township of Puslinch Council, at its meeting held on January 21, 2026 considered the aforementioned topic and subsequent to discussion, the following was resolved:

Resolution No. 2026-004:

Moved by Councillor Sepulis and
Seconded by Councillor Bailey

That the Consent Agenda item 6.12 regarding Municipality of Magnetawan Council Resolution regarding Invest Ready Certified Site Designation be received for information; and,

That Council directs staff to send a draft a support resolution accordingly.

CARRIED



As per the above resolution, please accept a copy of this correspondence for your information and consideration.

Sincerely,

Justine Brotherston
Municipal Clerk

CC: Honourable Scott Aitchison, MP for Parry-Sound Muskoka; FONOM; AMO; NOMA; and all Ontario Municipalities



RESOLUTION NO. 2025- 333

DECEMBER 10, 2025

Moved by:



Seconded by:



WHEREAS staff submitted an application for Invest Ready–Certified Site Designation, which was denied due to the absence of water, wastewater, and natural gas infrastructure;

AND WHEREAS staff subsequently met with representatives of the associated grant funding program, who advised that additional funding opportunities for rural communities would be forthcoming;

AND WHEREAS the Site Readiness Program for Industrial Properties has since been launched, with eligibility requirements stipulating that any missing infrastructure must be in place and serviceable within two years of acceptance into the grant funding program;

AND WHEREAS it is not financially feasible nor in the best interest of our ratepayers to install full municipal water, wastewater, and natural gas services, as the associated capital and operating costs would impose an undue financial burden on the Municipality’s ratepayers;

AND WHEREAS alternative servicing solutions commonly used in rural and northern Ontario—such as properly designed and maintained septic systems for wastewater, drilled wells for drinking water, and propane or hydro for heat—are proven, reliable, and effective forms of infrastructure that can safely and efficiently support industrial and commercial development;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan urges the Province of Ontario to revise its grant funding criteria to recognize and accept these alternative servicing methods as eligible infrastructure, and to ensure that rural and northern municipalities lacking municipal gas, water, and wastewater systems are not excluded from support;

AND FURTHER THAT this resolution be circulated to Premier Doug Ford; the Honourable Peter Bethlenfalvy, Minister of Finance; the Honourable Victor Fedeli, Minister of Economic Development, Job Creation and Trade; the Honourable Graydon Smith, MPP for Parry Sound–Muskoka; the Honourable Scott Aitchison, MP for Parry Sound–Muskoka; FONOM; AMO; NOMA; and all Ontario municipalities.

Carried Defeated Deferred

Sam Dunnett, Mayor

Recorded Vote Called by: _____

Recorded Vote

Member of Council	Yea	Nay	Absent
Bishop, Bill			
Hetherington, John			
Hind, Jon			
Kneller, Brad			
Mayor: Dunnett, Sam			



Introducing TAPMO's Next Phase of Engagement

As TAPMO enters 2026, the organization is launching a new phase focused on strengthening member engagement, improving information-sharing, and better supporting municipalities in navigating aggregate-related issues.

TAPMO is pleased to be working with Alyssa Gosse to lead its communications and marketing efforts. As a freelance communications and strategy professional, Alyssa has developed a forward-looking approach focused on improving the clarity and consistency of TAPMO communications, strengthening advocacy through timely policy updates and issue briefings, and developing practical tools, templates, and guidance materials to support municipal decision-making.



This newsletter marks the first step in this strategy and the beginning of a more regular communications program. Future updates will provide timely insights on policy and regulatory developments, highlight key issues facing aggregate-producing municipalities, and share resources designed to support members' work at the local level.

Advocating for Stronger Oversight at the AMO Conference

At the 2025 AMO Conference in Ottawa, members of the TAPMO Executive Committee met with Dawn Murphy-Gallagher, Parliamentary Assistant to the Ministry of Natural Resources and Forestry (MNR), along with senior Ministry staff. The delegation, led by Board Chair James Seeley, called for increased provincial funding for inspections of aggregate sites to ensure strong environmental and safety standards, as well as the implementation of annual inspection plans across all operations to improve oversight and consistency. TAPMO also emphasized the importance of publicly posting non-compliance offences to improve transparency, promote accountability, and strengthen public trust, noting that transparency acts as a deterrent to non-compliance and reinforces Ontario's commitment to high regulatory standards.

HIGHLIGHTS

MARKETING
EFFORTS

AMO
CONFERENCE

PROVINCIAL
AGGREGATE
POLICY
FRAMEWORK

COMMITTEE
VACANCY

NEW
MEMBERS

THE
AGGREGATE
RESOURCES
ACT

TAPMO Comments on Amendments to the Provincial Aggregate Policy Framework

TAPMO recently submitted comments to the Ministry of Natural Resources and Forestry regarding proposed amendments to the provincial aggregate policy framework.

In its submission, TAPMO focused on three key priorities:

1. Fair, Consistent, and Efficient Approvals

TAPMO called for a proactive and streamlined consultation and approval process that is fair, consistent, and accessible, while reducing unnecessary delays and maintaining clear municipal requirements and meaningful community engagement.

2. Cost Recovery for Municipalities

TAPMO emphasized that taxpayers should not subsidize aggregate operations. Property taxes must reflect the true cost of municipal services, and aggregate levies must adequately cover infrastructure damage caused by aggregate haulage.

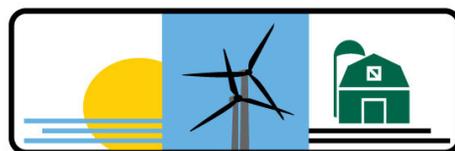
3. Balanced and Sustainable Solutions

TAPMO supported the development of constructive solutions that balance growth in Ontario's aggregate sector with municipal and community needs through stronger collaboration, clearer technical standards, and improved haul route planning.

Members are encouraged to submit similar comments to MNR at aggregates@ontario.ca. For a copy of TAPMO's full submission, please contact executivedirector@tapmo.ca.

TAPMO Welcomes New Members

TAPMO is pleased to welcome the Township of Ashfield-Colborne-Wawanosh and the Township of Ramara as new member municipalities. With their addition, TAPMO now represents 26 active member municipalities across Ontario.



TOWNSHIP OF
ASHFIELD-COLBORNE-WAWANOSH

Committee Vacancy

Following the resignation of an Executive Committee Member, TAPMO is seeking one member from the Greater Toronto/Hamilton/Niagara District to fill a vacancy on the Executive Committee.

Interested members are invited to submit an expression of interest by 4:30 p.m. on Wednesday, March 13, 2026 by email executivedirector@tapmo.ca

Ministry of Natural Resources Interpretation of Imported Materials under the Aggregate Resources Act

Overview

In October 2025, the TAPMO Chair, Mayor James Seeley, met with senior staff from the Ministry of Natural Resources (MNR) to seek clarification on how the Aggregate Resources Act (ARA) is currently being interpreted with respect to the importation, processing, and blending of aggregate materials from other licensed sites. This discussion has since been followed by written confirmation from the Ministry outlining its current position.

Ministry Interpretation

According to the MNR's written clarification, where a licensed aggregate site's site plan explicitly permits the importation of aggregate materials, the licence authorizes the following:

- Aggregate material may be imported from other licensed sites in Ontario.
- Imported material does not count toward the site's annual licensed tonnage limit.
- Where site plans also permit processing, including blending, the licensee may process imported material for the duration of the licence, unless the site plan is amended or surrendered.
- The Ministry is currently reviewing whether imported material that is subsequently processed or blended should count toward licensed tonnage limits. While the current interpretation is that it does not, this position remains under internal review.

Under the Ministry's current interpretation, sites with explicit importation permissions may import unlimited quantities of aggregate from other licensed sites in Ontario for the life of the licence. These imported volumes are not subject to annual tonnage caps, nor are they subject to TOARC fees.

Municipal Considerations

This interpretation raises important concerns from a municipal land use planning and governance perspective. In practice, a site with importation, processing, and blending permissions could function as a permanent off-site processing facility without tonnage restrictions or associated fee obligations, even after on-site extraction activities have ceased.

Such an outcome may conflict with the intent of aggregate operations as interim land uses under the Planning Act, where rehabilitation and transition to appropriate end uses are key expectations. The interpretation also has broader implications for environmental management, long-term land use planning, infrastructure impacts, and community compatibility.

Municipalities have a vested interest in ensuring that aggregate operations operate within the scope originally contemplated by both the Aggregate Resources Act and the Planning Act, and that regulatory interpretations do not unintentionally extend or intensify industrial activity without appropriate oversight, consultation, or compensation mechanisms.

Next Steps

While the Ministry's clarification provides valuable insight into its current interpretation of the ARA, certain elements remain under review. TAPMO will continue to monitor the Ministry's internal evaluation and will share updates as further clarification becomes available.

Members are encouraged to share experiences or questions related to ARA interpretation and site plan permissions, as continued dialogue and coordination may support greater consistency in understanding and application across Ontario municipalities.

Become a Member

To learn more about TAPMO's work, visit www.tapmo.ca or email executivedirector@tapmo.ca.





NOTICE OF STUDY COMMENCEMENT PLANNING, PRELIMINARY DESIGN AND CLASS ENVIRONMENTAL ASSESSMENT Highway 3 from St. Thomas to Aylmer, GWP 3039-24-00

The Ontario Ministry of Transportation (MTO) has retained Stantec Consulting Ltd. to undertake a Planning, Preliminary Design, and Class Environmental Assessment (Class EA) Study for Highway 3 from St. Thomas to Aylmer, in Elgin County. This study will include reviewing existing conditions, developing and evaluating potential new route alternatives and short-term improvements, and developing environmental protection and mitigation measures. A Recommended Plan will be confirmed at the completion of the study. The preferred alignment will be designated following the study completion.

THE PROCESS

This study is a “Group A” project under the *Class Environmental Assessment for Provincial Transportation Facilities and Municipal Expressways (2024)* and includes undertaking environmental and engineering field investigations and seeking input from stakeholders, external agencies, Indigenous communities and the public.

Three Public Information Centres (PICs) are planned, and notices for each PIC will be published in local newspapers and sent to the study contact list.

A Study Design Report (SDR) will be prepared during the Planning phase and made available for a 30-day public comment period. The SDR will outline the need and justification, the Alternatives to the Undertaking, the Class EA process, the consultation program, the route alternatives, evaluation of route alternatives and the preferred route alternative. A Notice of SDR will be published in local newspapers and sent to the study contact list.

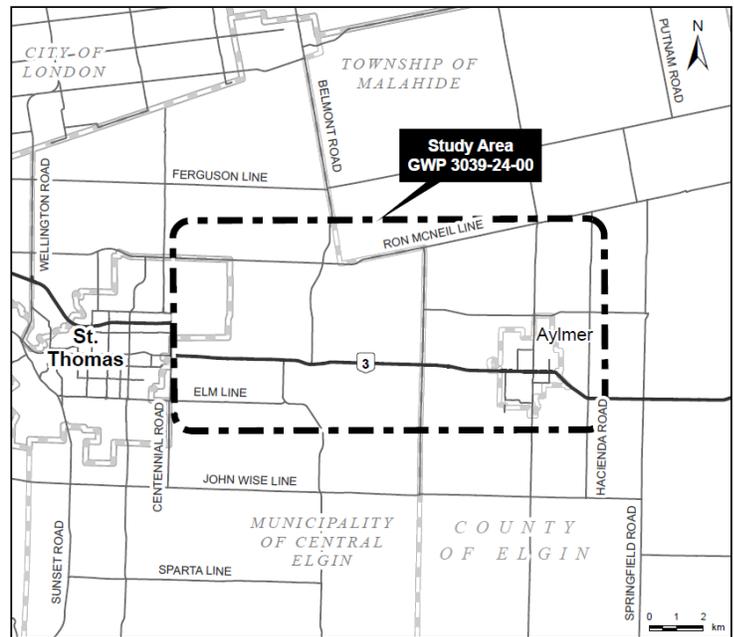
At the end of the study, a Transportation Environmental Study Report (TESR) will be released for a 30-day public comment period. The TESR will summarize the Class EA process, recommended plan, existing conditions, consultation activities, potential environmental effects, and proposed mitigation. A Notice of Completion/TESR Submission will be published in local newspapers and sent to the study contact list.

COMMENTS

You are encouraged to participate in the study and to provide comments in writing to the project team. If you wish to have your name added to the project mailing list or have questions about the study, please contact:

Gregg Cooke, P. Eng.
Consultant Project Manager
Stantec Consulting Ltd.
200-835 Paramount Drive
Stoney Creek ON L8J 0B4
Tel.: (905) 381-3227
E-mail: comments@highway3elgineast.ca

Sinisa Sakic, P.Eng.
Lead Project Engineer
Ministry of Transportation, West Region
659 Exeter Road
London ON N6E 1L3
Tel.: (519) 854-9586
E-mail: comments@highway3elgineast.ca



Please visit the project website, www.highway3elgineast.ca, where project information including study notices, background information, PIC displays, SDR, and the TESR will be made available as the study progresses. You can also submit comments to the project team on the project website.

If you have any accessibility requirements in order to participate in this project, please contact one of the Project Team members listed above. Comments and information are being collected to assist the MTO in meeting the requirements of the *Ontario Environmental Assessment Act*. Information will be collected in accordance with the *Freedom of Information and Protection of Privacy Act*. All comments will be maintained on file for use during the study and, with the exception of personal information, may be included in study documentation and become part of the public record.

THE CORPORATION OF THE TOWNSHIP OF MALAHIDE**BY-LAW NO. 26-14**

Being a By-law to adopt, confirm and ratify matters dealt with by resolution of the Township of Malahide.

WHEREAS Section 5(3) of the Municipal Act, 2001, c. 25, as amended, provides that the powers of every council are to be exercised by by-law;

AND WHEREAS in many cases, action which is taken or authorized to be taken by the Township of Malahide does not lend itself to the passage of an individual by-law;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Township of Malahide at this meeting be confirmed and adopted by by-law;

NOW THEREFORE the Council of The Corporation of the Township of Malahide **HEREBY ENACTS AS FOLLOWS:**

1. THAT the actions of the Council of the Township of Malahide, at its regular meeting held on March 5, 2026 in respect of each motion, resolution and other action taken by the Council of the Township of Malahide at such meeting is, except where the prior approval of the Ontario Municipal Board or other authority is required by law, is hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this By-law.
2. THAT the Mayor and the appropriate officials of the Township of Malahide are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Township of Malahide referred to in the proceeding section.
3. THAT the Mayor and the Clerk are hereby authorized and directed to execute all documents necessary in that behalf and to affix thereto the corporate seal of the Township of Malahide.
4. THAT this By-law shall come into force and take effect upon the final passing thereof.

READ a **FIRST** and **SECOND** time this 5th day of March, 2026.

READ a **THIRD** time and **FINALLY PASSED** this 5th day of March, 2026.

Mayor, D. Giguère

Clerk, A. Adams